


FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.1	Item Title	President
	Date	7/25/25	Reported by	Mark Boyd PhD, PE
	Purpose	2024-2025 Executive Committee Meeting		

OFFICER ACTIVITIES

Recent Activities, all align with strategic plan items:

- Continued **Bi-Weekly Hot Topics** meetings with the Executive Director.
- Branch In-person Visits & Presentations:**
 - April 24 : **Austin Branch Continuing Ed Seminar**
 - April 26: **Northeast Branch Crawfish Boil.**
 - May 19: **Fort Worth Branch Ethics Presentation.**
 - May 28: **Presentation and visit to the El Paso Branch.**
 - June 17 : **Tech presentation Houston Branch**
 - July 18 **Attend Dallas Fort Worth Branch joint meeting, staff CECON booth.**
 - July 25-27 Lubbock LDW 2025** – Support LDW, serves as visit to the **West Texas Branch, charter meeting set up at noon July 25th, completing visits to all Texas ASCE Branches by '24-'25 Texas Section President.**
 - Attended regular monthly Dallas Branch meetings during this period.**
- Leadership & Committee Engagement:**
 - Directed monthly meetings with the Section President for **Branch Presidents, Section Directors, & Institute Chapter Leaders.**
 - Participated in ASCE Region 6 Student Leader + Advisor calls.
 - Planning Education Council appointments with Eva Reynal (Council Member as Section Student Activities Chair). The goal is to have named appointments to council ready to announce at this Excomm Meeting (does not require board action).
 - CECON monthly planning meetings.
 - June 20th – DEI Council Planning meeting. – Creating an online resource for membership.
- Legislative & Advocacy Efforts:**
 - April 16: ASCE/APWA/ACEC Engineering Roadshow Speech and Presentation to Award winners, Bois D'arc Lake, press event. NTMWD HQ, Wylie, Texas.
 - June 2-4, San Antonio TCEQ Trade Fair, CECON promotion, hand out cards and flyers, exhibitor/sponsorship/attendance.
 - June 10 – Section Webinar Series Presentation Hazardous Waste IRC report card
 - July 7 – Response to Society media outreach request. Interviewed by Kirsten Crow Corpus Christi Caller-Times – PFAS and the Corpus Christi Desalination Plant. Written follow up, technical review.

Upcoming Activities, all align with Strategic Plan items

- Support **IRC presentations and press requests** as my schedule allows.
- Support and attend VP committee meetings as my schedule allows.
- Attend and support CECON.
- Install new officer's at Austin Branch meeting, September 16
- Prepare for and attend Fall Board of Direction meeting at CECON.

ITEMS FOR COMMITTEE REPORTS BELOW

1. Provide the status of ongoing programs and projects. Discuss their alignment with the [Strategic Plan](#).
2. Is any additional funding, beyond the current budget, required to complete planned programs and projects?
3. Provide a list of committee members and/or status of recruitment activities.
4. Is there any additional information you would like to share with Section leadership?


COMMITTEE	Branch/Section Relations Committee (Standing)	CHAIR	Patrick Williams PE Travis Barnett PE
<p>--- The accomplishments of the efforts by ASCE Texas Section Leadership and staff resulted in the merging of the Western Branches (High Plains, Caprock, and West Texas) continue with the cultivation of volunteers for officers and an important meeting in Lubbock forthcoming.</p> <p>--- Virtual One-On-One Meetings with P. Williams and each Branch scheduled to occur again in the coming month+. Discussions to include goals, challenges, and new ideas / innovation on attraction/retention – resulting in data collection as well. We will use ASCE Strategic Plan and ‘Outstanding Branch Award Application Criteria’ as examples of guides for categories each branch can strengthen year over year.</p> <p>--- Branch Relations will be cognizant and proactively reach out to branches to ensure maximum representation for CECON, Student Symposium, and Leadership Development Weekend – where if in any case finances are a reason for poor or zero attendance funding from the section should be considered in a set-aside budget item.</p>			
COMMITTEE	Office and Personnel Committee (Standing)	CHAIR	Mark Boyd PhD, PE
<p>Bi-weekly hot topics meetings with the Executive Director occasionally delve into office and personnel items. The Committee was advised that there will be a change in the staff team in the coming months, namely the Operations position. Anticipated transition in August.</p>			
COMMITTEE	Past Presidents Council (Standing)	CHAIR	Patrick Beecher PE
<p>Contacted award winners. Texas Section office working on the wording of the awards. The Section office will advise about who will be attending the CECON awards banquet. Will hold a Past President’s Council meeting at upcoming CECON 2025.</p>			
COMMITTEE	Diversity Equity & Inclusion (Standing)	CHAIR	Paola Wagnon EIT Kameron Boggan PE
<p>Held June 29th DEI Council meeting. Attendees included Mark Boyd and Michael Bloom.</p> <ol style="list-style-type: none"> 1. Mission: Empower Texas ASCE members to provide and sustain a welcoming environment for all Texas Civil Engineers. 2. Vision: Build a diverse culture within the Texas Section ASCE, creating a Civil Engineering profession that is equitable and inclusive for all. 3. This year’s scope: Create an online resource where Branches can easily access DEI resources. 4. Brainstormed specific ideas for online resources and guidance to Branch DEI promotional and programmatic elements. 5. Discussed outline of DEI handbook. 6. Made preliminary writing assignments, including “how to use” preamble. 7. Went over the following first steps: <ul style="list-style-type: none"> • First Step: Create a document with the information and resources needed <ol style="list-style-type: none"> i. Introduction ii. Summary of MOSAIC sections and links to them iii. White Paper: Focus on inclusion for newcomers. iv. Meeting guidelines: disabilities, language barriers, geographical barriers (large branches),” Local Champion”. 			

- v. DEI moments: template on “DEI moments” slides for meetings.
- vi. DEI checklist for branch leaders.
- Implementation and Next Steps:
 - i. Create the digital version as a downloadable PDF or accessible online tool
 - ii. Coordinate with ASCE national and the web design team for integration
 - iii. Schedule periodic updates and collect member feedback to evolve the document.
- 8. Monthly meeting schedule anticipated, additional active volunteers for the handbook effort to be recruited.

**ITEMS FOR
AGENDA**

List items requiring action or discussion here.

To be added to consent agenda if ready. – Board to appoint Chair for the Education Council upon President Boyd’s recommendation.

FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.2	Item Title	Past President
	Date	7/25/25	Reported by	Kimberly Cornett PE
	Purpose	2024-2025 Executive Committee Meeting		


OFFICER ACTIVITIES
<p>President Elect is on the nominating committee and participated in those meetings and made sure the items were taken care of to meet the agenda goals as needed.</p> <p>Connected with staff to make sure award nominations were received and being taken care of.</p>

ITEMS FOR COMMITTEE REPORTS BELOW
<p>The committee chairs have been doing a great job of taking care of the tasks at hand and coordinating with the ASCE staff assigned to them for meetings and tasks.</p>

COMMITTEE	History & Heritage Committee (Standing)	CHAIR	Melinda Luna PE
<ol style="list-style-type: none"> Recent members include Brian Alcott and Bryan Wood. Both are Houston members. Long time members are Melinda Luna and Allan Hayes. All members have/will provide an article/articles to the Texas Civil Engineer. Melinda Luna volunteered to be interviewed by Leslie Nemo for the 95 anniversary of the Civil Engineering magazine. Melinda Luna will attend the National History and Heritage meeting in July 2025. <p>The committee continues to answer questions from the public and branches including some information for the Houston branch to dedicate a Texas Civil engineering landmark package.</p>			

COMMITTEE	Honors Committee (Standing)	CHAIR	Michael Gurka PE
<p><u>Timeline of 2025 Milestones</u></p> <ul style="list-style-type: none"> January – ASCE Texas Section – Call for Awards 2025 opened. Kim Garcia developed a form that made the process more streamlined for the Section Directors to evaluate the nominations and vote. April - ASCE Texas Section Award flyers were distributed to all Branch Directors. May 1st Original Deadline – only 7 Nominations were received, extended deadline to May 15th May 15th Revised Deadline – received 35 Nominations. The Honors Committee received 42 nominations in 2025. For comparison, 53 were received in 2024. <p><u>Honors Committee Actions</u></p> <ul style="list-style-type: none"> After all nominations were received, the Honors Committee screened the nominations prior to distribution to the Branch Directors for grading. 11 of the 12 Section Directors participated in the voting for the 2025 Awards. All votes were tailed based on the grading criteria provided. The Honors Committee recommends the following individuals be recognized as the 2025 Texas Section Award Recipients: <ul style="list-style-type: none"> Award of Honor - Sean Merrell Professional Service - Julia Clarke History and Heritage - Edward Penton Service to People - Ronald Reichert Professional Service to Students - Eva Reynal Government Civil Engineer - Genest Landry John A. Focht, Jr. Citizen Engineer - Glenn Goldstein Young Civil Engineer Award - Gilbert Portillo Outstanding Civil Engineering Student - Nisha Sthapit 			

COMMITTEE	Nominating Committee (Standing)	CHAIR	Susan Roth PE
<p>Officer nominations were endorsed at the January 2025 ExCom, and a non-contested ballot was approved at the 2025 Spring Board Meeting held in April. Voting is underway (ballot open thru June 30); however, the ballot is uncontested. The new officers have been invited to attend LDW in Lubbock during July and will be officially installed at CECON 2025 upon formal endorsement from the Board.</p> <p>*Nominating Committee Members: Susan Roth PE (Chair); Sean Merrell PE; Patrick Beecher PE; Travis Attanasio PE; Kimberly Cornett PE; Angie Fealy PE</p> <p>*Ex Officio Members: Jenni Peters; Mark Boyd PhD, PE</p>			
ITEMS FOR AGENDA			
<p>4.2 - Endorse slate of ASCE Texas Section 2025 Award Recipients as recommended and ratified by the Honors Committee.</p>			

FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.3	Item Title	President Elect
	Date	7/25/25	Reported by	Russell Carter PE
	Purpose	2024-2025 Executive Committee Meeting		


OFFICER ACTIVITIES
Provide a brief description here of your Section-related activities since the last meeting.

ITEMS FOR COMMITTEE REPORTS BELOW
<ol style="list-style-type: none"> 1. Provide the status of ongoing programs and projects. Discuss their alignment with the Strategic Plan. 2. Is any additional funding, beyond current budget, required to complete planned programs and projects? 3. Provide a list of committee members and/or status of recruitment activities. 4. Is there any additional information you would like to share with Section leadership?

COMMITTEE	CECON Planning Committee (Standing)	CHAIRS	Carlos Balderrama PE Bria Whitmire PE
<p>CECON 2025 – Breaking Barriers</p> <p>CECON actively follows the strategic plan, emphasizing stewardship, service, professional development, and Civil Engineering advocacy. Furthermore, CECON advances civil engineering by prioritizing public health, safety, and welfare, while delivering value to section members and fostering a legacy of service.</p> <p>Recent Updates</p> <ul style="list-style-type: none"> • Speaker slot confirmations and information submission form requests are ongoing – 50% received back. • Design Build Panel (Filled), TxDOT TP&D Director Panel(3/4), Technology Panel (3/4) • Ask to please push registration out to everyone!!! Early bird pricing ends at the end of July • Encourage companies to sponsor, exhibit and sign up for GOLF TOURNAMENT • New Exhibit Hall concept this year – all booths have been sold – still have table top space • Title sponsor for conference and golf tournament has been purchased 😊 • Opening Keynote, motivational keynote, and Ethics Keynote confirmed. Working on 2 additional keynotes. • Weekly planning meetings with chairs and staff are ongoing • Budgeting and fundraising with exhibitors and sponsors is ongoing. • Space layouts are planned. 			

COMMITTEE	Editorial Committee (Standing)	CHAIR	Angie Fealy PE Adam Eaton PE
<p>Angie, Adam, and Kim have done a great job keeping the editorial committee's mission in focus through the spring and summer. The editorial committee activities follow the strategic plan in many regards, including delivering key information to members concerning advocacy, Infrastructure Report Card, technical articles, and section activities that promote and memorialize our legacy of service.</p> <p>Since the last report, the committee has been completing and developing the following activities:</p> <ul style="list-style-type: none"> - Committee has multiple leads on technical articles. - Articles from Houston Branch, Steel Bridge Nationals, Student Symposium Recap, Infrastructure Report Card and more. - Reviewed multiple articles for TexASCE to publish 			

<div>- Central Texas Flood Article planning for after Texas Legislature Special Session and TexASCE SPECIAL Task Committee Report</div>			
COMMITTEE	Membership Committee (Standing)	CHAIR	Clint Hoover PE Brent McNeme PE
Since the last report, the committee's activities are: Obtained a list of At-Risk members and working to contact them.			
COMMITTEE	Strategic Planning Committee (Standing)	CHAIR	Sarah DeBerry PE
Committee members were identified from returning members and new prospects are being contacted to have representation from across the Section.			
A Strategic Plannning Coordinator, Trecker International, has been selected and we have developed a schedule.			
<div><div></div><div><div>Trecker is interviewing members to bring results to workshop.</div><div>Workshop for committee is scheduled for 4-5 October 2025.</div></div></div>			
ITEMS FOR AGENDA	List items requiring action or discussion here.		
NONE			


FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.4	Item Title	VP Educational
	Date	7/25/25	Reported by	Genest Landry PE
	Purpose	2024-2025 Executive Committee Meeting		

OFFICER ACTIVITIES
<p>Provide a brief description here of your Section-related activities since the last meeting.</p> <ul style="list-style-type: none"> ▪ Attended regular Frontier Student Symposium calls ▪ Attended Region 6 – Student Leader + Advisor May call ▪ Participated in YM Planning activities ▪ Reviewed YM budget requests

ITEMS FOR COMMITTEE REPORTS
<ol style="list-style-type: none"> 1. Provide the status of ongoing programs and projects. Discuss their alignment with the Strategic Plan. 2. Is any additional funding, beyond current budget, required to complete planned programs and projects? 3. Provide a list of committee members and/or status of recruitment activities. 4. Is there any additional information you would like to share with Section leadership?

COMMITTEE	STEM Committee (Standing)	CHAIR	Nalah Williams EIT
	<ol style="list-style-type: none"> 1. Provide the status of ongoing programs and projects. Discuss their alignment with the Strategic Plan. <ol style="list-style-type: none"> a. We are still working on a resource page for the TX section website for other branches to use to help plan STEM activities (<i>Enhance marketing, branding, and communication</i>). We are planning STEM events in Houston and Dallas (<i>Increase and expand existing K-12 outreach opportunities</i>). We are confirming contacts in each branch to start planning STEM activities or reach out to provide resources (<i>Increase number of Branch and Section Science, Technology, Engineering, and Math (STEM) events and programs each year</i>). We are coordinating with San Marcos ISD for the STEM event for CECON (<i>Continue to enhance CECON</i>). 2. Is any additional funding, beyond current budget, required to complete planned programs and projects? <ol style="list-style-type: none"> a. None at this time. 3. Provide a list of committee members and/or status of recruitment activities. <ol style="list-style-type: none"> a. We are not actively recruiting at this time. b. 19 currently: Nalah Williams; Katherine Smith; Kody Schouten; Thinesh Selvaratnam; Alexa Nichols; Tonya Sonsteng; Hector Rubio; Nicholas Richman; Lizbeth Herrera; Brent Edwards; Alik Villalobos; Gilbert Portillo; Shelby Logan; Yaw Bangolame; Ashray Saxena; Jessica Andersen; Julia Clarke; Michelle Alvarez; Michael Herndon 4. Is there any additional information you would like to share with Section leadership? <ol style="list-style-type: none"> a. Please send any info on STEM events in your area that we can advertise or provide resources/assistance for. 		
COMMITTEE	Student Activities Committee (Standing)	CHAIR Competitions Coordinator	Eva Reynal PE Shannon Jungman PE
	<ol style="list-style-type: none"> 1. Provide the status of ongoing programs and projects. Discuss their alignment with the Strategic Plan. <ol style="list-style-type: none"> a. Frontier Student Symposia <ol style="list-style-type: none"> i. 2026 – Co-hosted by TAMU-Kingsville and TAMU-Corpus Christi. Planning has begun. ii. 2027 – UT Tyler (main). Planning has begun. Approved at the 2024 Student Business Meeting. iii. 2028 – Several chapters interested. Reaching out in August. b. Monthly Student Leader + Advisor Calls <ol style="list-style-type: none"> i. Continuing to receive positive feedback on this program. Will partner with the Education Council for topic ideas and to continue the program. 		

<p>2. Is any additional funding, beyond current budget, required to complete planned programs and projects?</p> <p>a. Not currently.</p> <p>3. Provide a list of committee members and/or status of recruitment activities.</p> <p>a. In addition to many section and region leaders involved in the planning committee, the following members are active and regularly attend meetings:</p> <ul style="list-style-type: none"> i. Sally Easley ii. Bobbie Fealy iii. Hannah McGinnis iv. Alexa Nichols v. Chris Russell (Oklahoma) <p>4. Is there any additional information you would like to share with Section leadership?</p> <p>a. Incoming SAC Chair (2026+) – Ms. Bobbie Fealy (bifealy@gmail.com)</p> <p>b. Incoming Competitions Coordinator, 2026-2028 – Ms. Brittany Bullard (brittany_bullard@hotmail.com)</p>			
COMMITTEE	Younger Members Committee (Standing)	CHAIR	Thomas Poulouse PE Elizabeth Livergood EIT
<p>1.)</p> <ul style="list-style-type: none"> • Student Symposium YM Event successful. Rinker Materials Lunch and Learn hosted in Houston with 20-25 people attending. • Texas Section YM Annual Event planning underway, looking at hosting near Marble Falls as a central location. • Online Technical Webinars hosted by volunteers are being planning (topics will include AutoTurn, STAAD Pro, and other programs) • CECOM YM Event planning is ongoing with the CECOM Committee. • A Texas Section YM Committee Series Lunch and Learn Event is being planned across the state with SAM Engineering. <p>2.) No</p> <p>3.) 14 current members, not actively recruiting, looking to build programs</p> <p>4.) No</p>			
ITEMS FOR AGENDA	List items requiring action or discussion here.		
Enter detailed description by overwriting this text.			

FORM F-2		OFFICER REPORT		
	Agenda Item Number	5.5	Item Title	VP Professional
	Date	7/25/25	Reported by	Julie Jones PE
	Purpose	2024-2025 Executive Committee Meeting		

OFFICER ACTIVITIES

Provide a brief description here of your Section-related activities since the last meeting.

ITEMS FOR COMMITTEE REPORTS

1. Provide the status of ongoing programs and projects. Discuss their alignment with the [Strategic Plan](#).
2. Is any additional funding, beyond current budget, required to complete planned programs and projects?
3. Provide a list of committee members and/or status of recruitment activities.
4. Is there any additional information you would like to share with Section leadership?


COMMITTEE	Governmental Affairs Committee (Standing)	CHAIR	Adam Eaton PE
<p>The committee submitted an op ed to the Houston Chronicle calling for passage of dedicated water funding by the Texas Legislature. The proposed op-ed was not published. The team has written and delivered testimony "ON" <i>HB16 - Relating to the oversight and financing of certain water infrastructure matters under the jurisdiction of the Texas Water Development Board</i>. We have also delivered testimony "ON" <i>HJR7 - Proposing a constitutional amendment to dedicate a portion of the revenue derived from state sales and use taxes to the Texas water fund and to provide for the allocation and use of that revenue</i> to the Texas Senate Committee on Finance. Committee approved and recommended the Section Board approve formal support to "We are Dedicated to TX Water Funding" https://texas2036.org/txwater-funding/</p>			
COMMITTEE	Texas Infrastructure Report Cards Committee (Standing)	Co-CHAIRS	Griselda Gonzales PE Austin Messerli PE
<p>We have hosted the following webinars:</p> <ul style="list-style-type: none"> • Legislators and Staff – 15 attendees • 5 for Texas Section members <ul style="list-style-type: none"> ◦ Why do Civil Engineers say Texas Infrastructure Grade Remains a 'C' in the 2025 Report Card? – 119 people registered ◦ Deep Dive into to the WATER Categories of the 2025 Texas Infrastructure Report Card: Drinking, Storm, Wastewater; Dams & Levees – 157 people registered ◦ Deep Dive into to the TRANSPORTATION Categories of the 2025 Texas Infrastructure Report Card: Bridges, Aviation, Transit, Roads, Ports, Rail – 142 people registered ◦ Deep Dive into Waste (Hazardous & Solid) and Parks Categories of the 2025 Texas Infrastructure Report Card – 86 people registered ◦ Deep Dive into Energy & Broadband of the 2025 Texas Infrastructure Report Card – 98 people registered • We also hosted a webinar for the League of Women Voters, which we had 192 people registered. This one reached a new audience and had great questions and feedback. This was an ideas that we got from Minnesota Section, and have started a great partnership with LWV. 			
COMMITTEE	Subject Matter Experts Bureau (Standing)	CHAIR	Travis Attanasio PE

The Subject Matter Experts Committee is currently seeking qualified volunteers to serve as SMEs within the following areas of civil engineering:

- Structural Engineering
- Geotechnical Engineering
- Transportation Engineering
- Water Resources Engineering
- Environmental Engineering
- Construction Engineering and Management
- Coastal or Ocean Engineering
- Surveying and Geomatics

Volunteers will support technical reviews, contribute to standards and best practices, and provide input on professional development efforts. Specific sub-categories are being developed.

ITEMS FOR AGENDA	List items requiring action or discussion here.

FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.6	Item Title	VP Technical
	Date	7/25/25	Reported by	Mark Mann PE
	Purpose	2024-2025 Executive Committee Meeting		


OFFICER ACTIVITIES
<ul style="list-style-type: none"> Institute Chairs Call on 5/5/25, next one will be August Scheduled speakers for 2024-25 webinars through July Participated in Student Symposium Tarleton State April 2025

SUMMARY OF WEBINAR ACTIVITIES
<p>2024-25 Activities</p> <ul style="list-style-type: none"> Scheduled: <ul style="list-style-type: none"> Geopolymer Concrete (Dec 24) Forensic Block Wall Failures (Jan 25) 2025 Texas IRC Sessions (April 15, Two in May, Two in June) TWDB Regional Flood Planning, and project development (July 29) Reviewing Form Submissions Prepared CECON Poster Notification and distributed at Student Symposium.

SUMMARY OF INSTITUTE CHAPTER ACTIVITIES
<p>Institute Chair Meeting 5/5/25</p> <ul style="list-style-type: none"> Discussed new appointees and institutes succession planning for future. Discussed respective institutes activities and branch meeting summaries Discussed CECON Partnerships and MOUs. TDI, GI, and CI/Forensics to provide speaker feedback with CECON Committee. <p>Other Updates</p> <ul style="list-style-type: none"> TxGI Annual Conference held April 4, 2025 in San Antonio. TxUESI Annual Conference held May 21-23, 2025 in Corpus Christi.

RESIDENTIAL FOUNDATIONS COMMITTEE (Standing)	CHAIR	Robert Pierry PE
<ul style="list-style-type: none"> Steering council virtual meeting held on Feb 3. Chair Bob Pierry attended spring Board Meeting on March 3. Submitted proposal for a panel discussion at CECON on March 7. Plans to open a submittal period for proposed document changes at CECON, to continue through Dec 31. 		

ITEMS FOR AGENDA	List items requiring action or discussion here.
Enter detailed description by overwriting this text.	

FORM F-2		OFFICER REPORT		
	Agenda Item Number	5.7	Item Title	Treasurer
	Date	7/25/25	Reported by	Anna Olveda
	Purpose	2024-2025 Executive Committee Meeting		

OFFICER ACTIVITIES
<ul style="list-style-type: none"> Reviewed September 2024 through April 2025 financials and updated budget to align with the Texas Section's CPA (Ron Meyer PLLC) reconciled reports. Uploaded to SharePoint site for BOD access. Reviewed May 2024 financials and updated budget to align with draft expenditures prepared by the Texas Section's CPA. Kicked-off the FY25 operating budget update with ExCOM members. A goal of the budget will be to align with the 2022-2026 Strategic Plan. This is the estimated timeline for the budget update process: June/July: Treasurer to schedule meetings with ExCom members on budget updates 7/25: Treasurer's update on the budget process at Summer ExCom Meeting 8/8: Deadline to receive budget updates from ExCom members 8/22: Draft prelim budget is shared during Q4 Leadership Call By 9/5: All edits received and prelim budget is shared with BOD for review 9/19: Provide annual budget proposal to the BOD at CECON Reviewed Society's annual section dues collection program and changes for FY26. Recommendation is to keep the dues the same. Budget & Finance Committee selected incoming Assistant Treasurer for FY2026 & FY 2027-2028. Budget & Finance Committee met numerous times with Edward Jones advisor regarding the balancing of our investments. (Recap to follow in a separate email)

FINANCIAL REPORTS

Monthly Financials for [April 30, 2025](#) attached (includes CECON reports from Section's accounts):

	<u>FY Balance</u>	<u>Budget Expended</u>
4.7a Financial Summary		
General		
• YTD Revenue	\$532,862	86%
• YTD Expenses	\$427,447	69%
CECON		
• YTD Revenue	\$48,030	
• YTD Expenses	\$219,419	
4.7b Budget v Actual		
General		
Revenue		
• Dues & Allotment	\$275,641	75%
• Meetings/Conferences	\$243,091	118%
• Publication Revenue	\$11,056	58%
• Investment Draw & Other	\$3,074	205%
• Designated	\$0	0%
Expenses		
• Salaries and Services	\$162,744	56%

	<ul style="list-style-type: none">• Meetings/Conferences \$175,145 94%• Publication Expense \$2,685 38%• Services \$42,111 54%• Designated \$184 8%• Admin \$44,578 78%		
CECON			
	<ul style="list-style-type: none">• Revenue \$48,030• YTD Expenses \$219,419		
4.7c Statement of Financial Position			
General			
	<ul style="list-style-type: none">• Total Assets \$902,341• Total Liabilities \$433,219		
CECON			
	<ul style="list-style-type: none">• Total Assets \$299,861• Total Liabilities \$0		
4.7d Dues and Voluntary Contributions			
	<ul style="list-style-type: none">• Income \$275,641 75%		
4.7e Investments as of April 25, 2025			
	<ul style="list-style-type: none">• Edward Jones Investments \$551,897 0.18% YTD		
COMMITTEE	Budget & Finance Committee	CHAIR	Anna Olveda
Review and draft the FY26 Operating Budget.			
ITEMS FOR AGENDA	Investment Fund Portfolio		
Investment account status and proposed changes with help of Edward Jones rep, Casey.			

ASCE TEXAS SECTION
2024 - 2025 OPERATING BUDGET

REVENUES & EXPENSES

FY2025						
	AMENDED BUDGET 2024-2025	ADOPTED BUDGET 2024-2025	ACTUAL as of 4/30/2025	% of Budget REALIZED as of 4/30/2025	NOTES	
Reconciliation Status:	CPA					
REVENUES						
ALLOTMENT DUES VOL DONATION						
4110	NATIONAL ALLOTMENT	45,000	45,000	34,822	77%	Typically received in December/January pass-through # of Subscribing Members x Sec Dues; Section dues increase 2024+; Dues remain the same in 2026
4120	BRANCH DUES	42,000	42,000	31,423	75%	
4130	SECTION DUES	275,000	275,000	207,590	75%	
4140	SECTION VOLUNTARY CONT	5,000	5,000	1,806	36%	
TOTAL, ALLOTMENT DUES VOL DONATION		367,000	367,000	275,641	75%	Fall 2022 membership sweepstakes; addt'l drive ideas, including email/letter to new PE (get TBPE List); FY23-24 S/B dues increase
SX MTS/CONFS/SPEC EVENTS						
4210	TX CECON (SUPPORT & PROFIT SHARING)	40,000	40,000		0%	annual commitment for staff time used (stair step up \$6k in 2023, then \$9k to \$45k in 2024); \$2,750/yr for Staff Travel; \$0k 2020-22 profit share
4211	STUDENT SYMPOSIUMS (GENERAL)	0	0	0.38	NB	Revenue covers expenses at 5211 less support
4211-24	STUDENT SYMPOSIUM 2024 (Angelo St)	0	0	(30)	NB	
4211-25	STUDENT SYMPOSIUM 2025 (Tarleton St)	140,000	140,000	227,615		
4212	SUBSIDIARY EVENT ASSISTANCE	0	0			
4212-25	[PLACEHOLDER]	0	0			
4215	LEGISLATIVE DRIVE-IN	18,600	18,600	13,165	71%	FY18-19 assume 50 attendees @ \$20/ea; FY19-20 no event planned; FY20-21 assume 75 attendees @ \$25/ea; 2023 tiered reg
4221	OTHER CONFERENCES	500	500		0%	FY17-18 I Week - Harvey Panel & Rpt Release; FY18-19 & FY19-20 I Week Event; FY20-21 I Week and/or IRC Release
4428	YOUNGER MEMBER COMMITTEE	200	200		0%	camping trip
4410	TX SX WEBINARS	6,000	6,000	1,190	20%	FY21-22 sponsorship test; FY22-23 tiered pricing + sponsorships; Reminder: Increase Webinar Marketing, Leverage Institute Chapter Webinar MOU
TOTAL, SX MTS/CONFS/SPEC EVENTS		205,300	205,300	241,941	117.85%	
PUBLICATIONS/COMMUNICATIONS REVENUE						
4331	CAREER CENTER	9,000	9,000	2,021	22%	Career Center sales
4332	DIGITAL ADVERTISING (NEWSLETTER & WEB)	10,000	10,000	9,035	90%	FY22-23 began 3rd party sales in Feb; FY18-19/FY19-20 TCE print to 100% online; FY20-21/21-22 staff driven
TOTAL, PUBLICATIONS/COMMUNICATIONS REVENUE		19,000	19,000	11,056	58%	(Note FY18-19 revenue drops as well as expenses for TCE print production)
OTHER REVENUE						
4510	INVESTMENT DRAW	27,750	27,750		0%	FY22-23 reduce to recom 5% only; FY17-18 Website (\$10k) IRC Support (\$5k); FY18-19 TCE Digital (\$5k) Balance Budget (\$31.5k); FY19-20 (\$35K) Balance Budget
4540	GENERAL BRANCH FUND DRAW	0	0			
45XX	STUDENT SYMPOSIUM SAVINGS DRAW	0	0			
4530	INTEREST INCOME	0	0	1	NB	FY22-23 work to repay "loans"; FY18-19 1/2 LDW (\$6,750) & 2 MRLC reg (\$300/ea); FY20-21 1/2 LDW (\$6,750) & 2 MRLC reg (\$300)
4550	MISCELLANEOUS	1,500	1,500	3,073	205%	
4231	MERCHANDISE SALES	0	0	1,147	NB	
TOTAL, OTHER REVENUE		29,250	29,250	4,221	14%	FY21-22 repaid "loans"; Funds for atypical expenses like lake venue rental, not be covered by sponsorships; FY21-22 20' steel storage container
DESIGNATED REVENUE						
4620	TCEL GIFT FOR STUDENT COMP. AWARD	1,000	1,000		0.00%	Student Tech Paper Prize Funds; FY18-19 TCEL will increase their support from \$700 to \$1K
4630	GRANTS	0	0			Committee Grants (GAC, STEM, YM); FY21 combine 4630, 4635, 4640, & 4650; FY23 combine 4660
TOTAL, DESIGNATED REVENUE		1,000	1,000	0	0%	
TOTAL REVENUES		621,550	621,550	532,859	85.73%	

ASCE TEXAS SECTION
2024 - 2025 OPERATING BUDGET


FY2025						NOTES
Reconciliation Status:						
	AMENDED BUDGET 2024-2025	ADOPTED BUDGET 2024-2025	ACTUAL as of 4/30/2025	% of Budget REALIZED as of 4/30/2025		
CPA						
EXPENSES						
SALARIES & SUPPORT						
5111	SALARIES-GROSS	200,000	200,000	111,475	56%	3 FTEs (ED, Communications Specialist, Operations Specialist) 1 PTE (summer intern 15 hrs/wk, 12 wks)
5112	SALARIES-SOC SEC	15,000	15,000	9,347	62%	Note: FY19-20 avg. 12% of Gross Salary; FY20-21 avg. 8% of Gross Salary
5113	SALARIES-INSURANCE	50,000	50,000	26,872	54%	FY19-20 avg. 27.5% of Gross Salary; FY20-21 avg. 38% of Gross Salary
5121	SERVICES-CONSULTING/TEMPS	21,000	21,000	13,000	62%	FY20-21 CPA (\$1,100/mo) plus \$1,500 for audit support, IT (\$500/mo); FY21-22 CPA (\$1,100/mo), IT (\$525/mo)
5122	SERVICES-ARCHIVING	3,500	3,500	1,350	39%	FY22-23 grant(s) to resume digitizing remaining records
5131	SERVICES-PYR ADM	1,200	1,200	700	58%	\$100/mo for TSPE payroll processing; FY21-22 mgmt company switch admin fees
TOTAL, SALARIES & SUPPORT		290,700	290,700	162,744	56%	
SX MTGS/CONFS/SPEC EVENTS						
5210	TX CECON	0	0			CECON Account (7248) = \$98,840 as of 6/22/18. \$87,889.90 as of 04/30/2019; FY19-20 \$2750 for Staff Travel & Registration
5211	SUPPORT-STUDENT SYMPOSIUM	0	0			FY19-20 \$5k TS financial support, \$75k covered by revenue (4211);
5211-24	STUDENT SYMPOSIUM 2024 (Angelo St)	0	0	4,500	NB	FY22-23 Assume deposit will be required for venue(s) + any applicable Steel Container annual expenses
5211-25	STUDENT SYMPOSIUM 2025 (Tarleton St)	140,000	140,000	150,556	108%	
5211-26	STUDENT SYMPOSIUM 2026 (Univ)			1,180		
5212	SUBSIDIARY EVENT ASSISTANCE	0	0	0		
5215	LEGISLATIVE DRIVE-IN	18,600	18,600	16,428	88%	FY18-19 estimate ↑expenses due to ↑attendance; FY20-21 estimate ↑expenses due to ↑attendance
5220	LEADERSHIP DEVELOPMENT WEEKEND (LDW)	20,000	20,000	165	1%	Annual LDW Event (25-50% funding provided by General Branch Fund); FY20-21 budget increase post-pandemic; FY22+ approved to \$18k
5221	OTHER CONFERENCES	500	500		0%	misc unplanned activities; FY17-18 I Week & Harvey Report Release; FY19-20 I Week; FY20-21 IRC Release; FY21-22 Beyond Storms report release; GL TBD: TripBuilder Media Multi Event Mobile
5222	EXCOMM MEETING (INCLUDES AV)	1,500	1,500	70	5%	January and Summer - \$500/ea; Includes: room rental, food, AV; FY22-23 post-pandemic f&b costs increase
5223	BOARD MEETING (INCLUDES AV)	2,000	2,000	586	29%	Symposium and CECON - est \$1,250/ea; Includes: room rental, food, & limited AV; FY22-23 post-pandemic f&b costs increase
5224	PRESIDENTS RECEPTION (@ MTGS)	3,000	3,000	1,661	55%	Symposium, Leadership Dev. Wknd, & CECON - est \$1,250/ea; includes: room rental & food; FY22-23 post-pandemic f&b costs increase
5240	ASCE CONFERENCE CONTRIBUTION	1,000	1,000		0%	2023 TDI in Aus, annual OTC in Hou; FY18-19 \$1K MRLC Dallas, \$1k National Student Steel Bridge Comp (UTEP); FY19-20 In-kind w/ ASCE Pipelines 2020
TOTAL, SX MTGS/CONFS/SPEC EVENTS (w/o 5210)		186,600	186,600	175,145	94%	
PUBLICATIONS/COMMUNICATIONS EXPENSE						
5318	WEB SITE-MAINTENANCE	3,800	3,800	2,074	55%	Hosting \$500/yr & Support \$175/mo, plus \$2-4k misc support tasks for website & TCE subsite
5319	WEB SITE-UPGRADES	0	0			Website Redesign
5321	COMM SUPPORT	3,200	3,200	611	19%	Buffer (\$144/yr), Adobe Creative Cloud (\$82/mo), Zoom meeting (\$550/year), Dropbox (\$130/yr), Canva (\$15/mo), Issuu (\$54/mo) + Any creative asset licensing (iStock, Shutterstock, Adobe,
TOTAL, PUBLICATIONS/COMMUNICATIONS EXPENSE		7,000	7,000	2,685	38%	
SECTION SERVICES						
5511	BR DUES-PASS THRU	42,000	42,000	31,505	75%	cancels out 4120
5513	OFFICERS-TRAVEL/EXPENSES	9,000	9,000	3,123	35%	est 50% of Pres, Pres-E, Past P, and VP Pro travel; see corresponding tab
5514	MULTI REGION LEADERSHIP CONFERENCE	1,000	1,000		0%	\$300/person reg fee. Send 4 annually (ED, Pres Elect, Pres, YM Chair), send more and all staff in held in Texas; FY21-22 virtual; FY22-23 Denver
5521	HISTORY COMMITTEE	450	450		0%	Coming soon: Rt 66 marker; FY15-16 \$300 EP bound. marker; FY17-18 Dallas Old Red Courthouse Centennial Plaque \$1.5k; FY18-19 \$500 TSHA Annual Mtg Sponsor
5522	HONORS COMMITTEE	1,500	1,500		0%	Increase budget by \$1,600 if/when Lifetime Service Awards will be presented (every 5 years, next = 2023 but presented in 2020 instead)
5523	MEMBERSHIP COMMITTEE	3,000	3,000		0%	FY16-17 STAY Grant; FY18-19 Social Media Mktg, CECON Registration giveaways, etc.; FY19-20 used for CECON Raffle Prizes & Printed Materials
5524	PAST PRES. COUNCIL/OCEA	1,800	1,800		0%	FY17-18 Cast Bronze Plaque ~\$1,250 + \$150 for wood plaque
5525	GOVERNMENT AFFAIRS	500	500	378	76%	\$125/yr online TX Leg db subscription; FY17-18 \$500 GA Business Cards; FY18-19 \$500 biz cards & \$500 Travel/Training/Recruiting; FY21-22 increased rep mtgs = travel & handouts
5526	STUDENT ACTIVITIES CMTE	0	0			student activity chair or head judge new comp needs, etc, adjustment from prior year lessons learned; Prior new buoys, equipment, shirts or other needs
5527-10	STEM CMTE	3,000	3,000		0%	FY16-17 UEF grant denied; FY17-18, FY18-19 & FY19-20 \$1K for TAME STEM Comp Support & \$1.6K for State STEM Conference; FY22-23 restore to previous activity with new active Chair
5528	YOUNGER MEMBERS CMTE	2,500	2,500	2,278	91%	For MRLC registration (\$300) & Camping Trip; FY22-23+ increased travel w/ new branded tent + promo activities at Section & Regional events
5529	OTHER COMMITTEES	0	0			FY18-19 \$2,000 for Institute Chapter Mtgs & Travel; FY19-20 \$200 for Misc Travel or Recruitment Activities
5532	INFRASTRUCTURE REPORT CARD CMTE	12,500	12,500	2,327	19%	FY19-20 Materials & 2021 IRC Prep (Consultant ~\$10k; mailing survey to local government ~\$1.5k); FY20-21 Materials (\$2.5k), Consultant (\$1k), PR Firm (\$3k); next FY2023-25
5533	STRATEGIC PLANNING CMTE	500	500	2,500	500%	market/socialize current plan; FY20-21 funding for meetings (2 in-person \$2,500/ea), \$500 printing/production, \$2k facilitator
TOTAL, SECTION SERVICES		77,750	77,750	42,111	54%	
DESIGNATED EXPENSE						
5620	TCEL GIFT FOR STUDENT COMP. AWARD	1,000	1,000		0%	Tech. Paper Prize awards equal TCEL donation at 4260: \$600 - 1st, \$300 - 2nd, \$100 - 3rd
5625	SAC CHR & COMP COORD TRAVEL ALLOT	800	800		0%	Suggest Stipend for Student Activities Cmte Chair & Comp Coord. to attend Student Symposium [\$1k Travel (x2)] be built into Symposium Budget
5635	GRANTS (OTHER ASCE)	0	0			Record expense at committee level
5650	GRANTS (NON-ASCE)	0	0			Record expense at committee level
5660	GIFTS - MEMORIAL/OFFICER APPREC/OTHER	600	600	184	31%	Gifts/Donations honoring leaders who have passed; FY19-20 Combine w/ 5560; Gift for Immediate Past Pres. (TCE?); FY21-22 ordered more Past Pres pins
TOTAL, DESIGNATED EXPENSE		2,400	2,400	184	8%	

ASCE TEXAS SECTION
2024 - 2025 OPERATING BUDGET

FY2025						NOTES
		AMENDED	ADOPTED	ACTUAL	% of Budget	
		BUDGET	BUDGET	as of	REALIZED	
		2024-2025	2024-2025	4/30/2025	4/30/2025	
Reconciliation Status:				CPA		
SECTION ADMIN						FY21-22: TSAE (\$395 (1st) + \$275 (2nd)), ASCE (\$325 ED)
5710	STAFF TRAINING, DUES, SUBSCRIPTIONS	3,600	3,600	2,396	67%	\$650/FTE: Cont. Ed. (\$40-\$75 per webinar) & Conference (\$400 + travel); FY22-23: 3 FTEs; prior to 2023 \$1k/FTE
5711	RENT	23,400	23,400	13,650	58%	FY22-23 new office \$1800 all in --> see new office lease for annual increases; Prior monthly base rent = \$2,332+OpEx(\$110/mo)
5720	SECTION OFFICE RELOCATION	0	0			Lease ends 9/30/22; Office move sept/oct 2022
5721	PROPERTY TAX	200	200		0%	FY19-20 est \$325 TCAD + \$150 for copier; FY20-21 & FY21-22 est \$450 TCAD + \$150 for copier
5722	EQUIPMENT FUND & EQUIP/FURN R & M	11,400	11,400	12,662	111%	Copy Machine (\$150/mo), Computer lease (\$400/mo), Office 365; etc (\$85/mo), QuickBooks (\$915/yr), Misc./unplanned equip. (\$500)
5729	BANK FEES	500	500	299	60%	Electronic Transfer for Branch Dues Pass Through and other EFT enabled payments @ \$3/Transaction + \$10/mo fee to use EFT services
5731	CREDIT CARD TRANS FEES	3,500	3,500	4,326	124%	Credit Card Processing Fees
5732	AUDIT	0	0			Section Office is audited every 5th year by contracted 3rd Party; FY 20-21 (total TBD); FY15-16 audit was \$7,500
5733	INSURANCE (B & L)	1,400	1,400	1,367	98%	Hartford Policy Annual Premium, Includes Biz Personal Prop. & Liability, & Personal Injury; increases ~\$50/yr
5734	OFFSITE STORAGE/ARCHIVES	1,500	1,500	994	66%	archive secure storage \$105/mo
5735	STAFF-TRAVEL/EXPENSES	6,500	6,500	5,875	90%	ED: 8 Branches, Fly-In & regional mtgs; All Staff: Leadership Wknd, Site Visits - Doesn't include CECON (See 5210) or Symposium Registration (See Symposium Budget)
5736	MISCELLANEOUS	750	750	363	48%	Food/Coffee for Staff meetings & Holiday Dinner
5741	OFFICE SUPPLIES, SHIPPING, PRINTING	2,000	2,000	1,081	54%	Toner, Paper, bottle water srvc, supplies, Stamps, shipping, copy machine overages, biz cards, etc.; FY19-20 Combined w/ 5742 & 5743
5745	EX DIR MARKETING BUDGET	350	350	362	103%	Cover costs of meeting with potential partners/collaborators, and potential members/volunteers
5747	TELECOMM SVCS (PHN, EMAIL, INTERNET)	2,000	2,000	1,204	60%	Spectrum Internet (\$130/mo), LinkedPhone (\$17/mo for ED Cell Phn), Teams phone (\$??/mo for 3 lines), ED cellphone allowance (\$50/mo); FY19-20 Combined w/ 5744
TOTAL, SECTION ADMIN		57,100	57,100	44,577	78%	
TOTAL EXPENSES		621,550	621,550	427,447	69%	
OPERATIONAL EXCESS REV (OR EXP)		0	0	105,412		


FY2025						NOTES
		AMENDED	ADOPTED	ACTUAL	% of Budget	
		BUDGET	BUDGET	as of	REALIZED	
		2024-2025	2024-2025	4/30/2025	4/30/2025	
INVESTMENTS						
9510	DIVIDEND - INVESTMENTS	8,000	8,000	2,151	27%	
9520	GAIN (LOSS) - INVESTMENTS	30,000	30,000	(9,496)	-32%	
5723	DEPRECIATION EXPENSE	0	0			
NET INCREASE (DECREASE) IN NET ASSETS		38,000	38,000	98,068	258%	

Legend
NB Not budgeted

FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.8	Item Title	Directors at Large
	Date	7/25/25	Reported by	Angie Fealy PE
	Purpose	2024-2025 Executive Committee Meeting		

OFFICER ACTIVITIES
<ul style="list-style-type: none"> - Committee has multiple leads on technical articles. - Articles from Houston Branch, Steel Bridge Nationals, Student Symposium Recap, Infrastructure Report Card and more. - Reviewed multiple articles for TexASCE to publish

COMMITTEE	Tellers Committee	CHAIR	Adam Eaton PE
<p>2025-2026 Texas Section Officer Election</p> <p>The Tellers Committee was tasked with counting, authenticating, and certifying the results of the ballots of all elections authorized by the Constitution, Bylaws, and by the Board. The results will be presented during the Summer ExCom Meeting in Lubbock. See below for the full tellers report.</p> <p>REPORT</p> <p>Ballots were received on July 1, 2024, counted, and confirmed on July 8, 2024.</p> <p>A total of 117 ballots were cast and counted.</p> <p>Eight (8) votes were rejected and uncounted as the individuals who cast the vote were not active members of ASCE, were duplicate votes cast, or were students.</p> <p>This committee has certified that the nominees provided below are recommended based on the majority vote from the 2025-26 Election.</p> <p>The following individuals are nominated based on their respective officer positions for the ASCE Texas Section:</p> <ul style="list-style-type: none"> • President Elect: Julia Clarke, PE • Vice President for Educational Affairs Elect: Alexa Nichols, PE • Vice President for Professional Affairs Elect: Andrea Taylor, PE • Vice President for Technical Affairs Elect: Carlos Balderrama, PE • Director at Large 1: Oreoluwa Adedapo, PE • Director at Large 2: Ricardo Pena, EIT 			
ITEMS FOR AGENDA			

FORM F-2	OFFICER REPORT			
	Agenda Item Number	6.1	Item Title	Executive Director
	Date	7/25/25	Reported by	Jenni Peters CAE
	Purpose	Summer 2024-2025 Executive Committee Meeting		

REPORT	Staffing and Office Space
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Staff and Volunteer Support: This Summer, the staff team has been working on implementing small efforts that go a long way, i.e., Congrats on earning your PE email.

Operations Specialist, Mike Sosa has moved out of state. With this move, I am looking to fill his position locally. The transition will occur in August.

Office: The office continues to work perfectly for us. Just the right size. Sets of archived documents will be reviewed and scanned as budget and time allows, with the goal of working with a team of grad students at UT to conduct the work. Any digitized documents that are not required to keep, will be moved to long-term storage or shredded.

I am looking to hire a monthly office cleaning service to supplement the minimal service that the building offers.

Technology: The Section office is looking to move our member, customer, supporter, and volunteer management and database to a cloud service, called HubSpot. This service will consolidate and streamline our members and transaction records and improve reporting and targeting.

Beginning July 4, the @texasce.org emails and phone lines (Teams) went down unexpectedly. I am working with a new IT service provider to get our Global Admin Access restored and our communications functional again with as little loss of data as possible.

The Section SharePoint folders are still live and public to all members. The staff team will continue to remind volunteers of this resource and we have seen increased usage as volunteer awareness increases and users get more familiar with the SharePoint online platform.

Texas Branches, Institute Chapters, and Student Chapters are also encouraged to utilize the Section SharePoint cloud storage for archival and succession planning document saving. TxGI has recently taken advantage of this service offering for their April annual event in San Antonio.

REPORT	Communications and Marketing
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See the Communications Report attached, created by Kim Garcia, MarCom Coordinator. She will be in attendance for questions about our communication and marketing channels.

All social channels have seen an increase in followers. LinkedIn continues to be our best performing social channel. Please continue to like, share, and comment on Section posts to help increase touchpoints and our social channels reach.

The Texas Section website and CECON website continue to serve us well, with no updates needed at this time. Kim is planning a TexasCECON.org website refresh for 2026. She has also implemented a CECON attendee resources toolkit landing page to help with common questions and self-service inquiries.

REPORT	Budget and Non Dues Revenue Streams
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The Section's primary sources of non-dues revenue continue to include 1) digital advertising sales, 2) Career Center postings, and 3) administrative support of TCEF and events like Student Symposium and CECON. I am looking to increase these line items by implementing advertising of these services to supporters.

REPORT	Other activities
<p>Branch & Community Outreach: In my role as Executive Director, I am charged with building and maintaining industry outreach, which includes Global, National, Regional, Branch, Chapter, and fellow industry-related organizations. I have attended Society, Regional, Branch, Section, and industry partner activities across the State to promote membership and Section activities, while meeting and developing relationships with members and partners. My travel and visits since the Winter 2025 meeting include: TCEL Geoprofessional Conference, Texas Legislative Drive-In, ASCE MRLC, Texas Water, National Legislative Fly-In, Frontier Student Symposium, TxUESI Conference, TxAPWA Conference, and ASCE Seminar Week (Kim attended in my place).</p> <p>I also keep up relationships with leaders from groups like: TWDB, PUCT, TSPE, TBPELS, TAME, TCEL, TCEF, TxDOT, TxWIN, Workforce Texas, InfraDay Texas, TxAPWA, CCT, TWA/F, PPI, Lime Association, TCPA, ACEA, ACEC, TxAGC, Texas Hurricane Center, TRWA, Bureau of Economic Geology, and Steel Pipe Institute.</p> <p>This October, Texas has 3 projects and 1 individual being honored at the global OPAL Gala in Seattle, during ASCE Convention. I encourage TexASCE leaders to attend in support of "Texas Shining Bright" at the Global level!!</p> <p>CECON Support: As part of my work to help maintain and establish relationships with other professionals and industry partners, I continue to secure Collaborators, panelists, and keynote speakers. This research aides speaker & authors curation, content producers across all the Section's programs, webinars to TCE, CECON to Symposium; including assisting the Texas Civil Engineering Foundation (TCEF) in continuing the TCEF Leadership Series keynote general sessions and proposing future lectures.</p> <p>Archiving Project: Two rounds of digital archive files and records have been completed. An additional 15-20 boxes of accounting, meeting, and administrative files, including bank & investment records, minutes, proceedings, and photos are slated for another round as it fits in the FY budget.</p>	
ITEMS FOR AGENDA	
<p>Help me expand our industry partners: What industry organizations and events/conferences are you aware of or have a contact withing that I could reach out to add to our calendar and Collaborators?</p>	

ASCE Texas Section

Quarterly Communications Report for July 2025 Executive Committee Meeting

Kim Garcia, Marketing Communications Coordinator

1. Website – 2025 Quarterly Summary (April 1, 2025 - June 30, 2025)

The Section Website (www.TexASCE.org) received the same number of 12,000 total users in 2025. The ASCE Texas Section website saw a total of 12,000 new users and 12,000 active users, with an average engagement time of 45 seconds per user. Traffic was primarily driven by Direct access (7K sessions) and Organic Search (6.3K sessions), followed by Referral traffic (1.4K) and Organic Social (641).

Top 5 TexASCE.org viewed pages in Q3 2025:

1. Join Now (1,653 views)
2. Student Symposium (1,255 views)
3. Election (1,036 views)
4. Infrastructure Report Card (574 views)
5. TXGI 2025 Conference (509 views)

Metrics: Total Users are the number of unduplicated individual users who visit the website over the course of a specified time. It is a new metric to measure the insights regarding the growth and evolution of the site's audience. Views are the number of app screens or web pages users saw.

Direct traffic in Google Analytics is when someone types or pastes in your URL to visit your site directly, clicks a bookmark, or otherwise ends up on your website by clicking a link that Google Analytics can't see.

Referral traffic refers to website visits where users arrive on your site after clicking a link on another website, rather than coming directly or through a search engine.

2. TCE Digital – 2025 Quarterly Summary (April 1, 2025 - June 30, 2025)

Our partnership with Multiview for our single all-encompassing member newsletter, "TexASCE NEWS", has been going great. Advertising has become more convenient and accessible for our Partners. Started retargeting ads using 60,00 impressions. It has an average of 42.6% Unique Opens within the quarter. For the HigherLogic database, a total of 72 emails have been sent in this time frame. It has an average of 47.4% Unique Opens.

• Top 5 TCE Digital Articles in Q3 2025

1. Parker Trusses in Texas (335 views)
2. Shallow Foundation Design and Its Advantages (271 views) *
3. Mapping Out the Old San Antonio Road (283 views)
4. ASCE's Top 10 Best Places to Be a Civil Engineer in 2025 (233 views)
5. One Hundred Years of the Cisco Dam (241 views)

*Technical Feature


Metric: Unique Opens represents the number of individual people who opened the email. It is a metric to use when determining the performance of the campaign. We can acquire insights into the audience's engagement levels and the overall performance of the campaign by analyzing the percentage of unique emails opened by subscribers.

3. Media Relations – 2025 Summary

The Section continues its feature page in the statewide publication "Texas Contractor Magazine," monthly. Our articles are featured in the association tab on their website. Top TexASCE is still the announcement of the Infrastructure Report Card article. The Infrastructure Report Card was announced at a media release at the Texas State Capitol during the Legislative Drive-In. Many journalists were invited, and there was a virtual viewing as well. Due to the release of the Report Card, it started a webinar series for each category.

4. Social Media – 2025 Summary (April 1, 2025 - June 30, 2025)

- **LinkedIn:** 69 Unique Visitors, which is a 16.9% performance decrease compared with the previous 30 days. 40,864 Organic Impressions from all LinkedIn posts within the timeframe. Gained 68 new followers for a total of 3,566.
- **Twitter:** Due to Twitter/X policy changes, X Analytics cannot be accessed unless the account has a premium subscription.
- **Instagram:** Over 8.4k accounts were reached with a gain of 84 followers. A new Frontier account was created for all of Region 6.
- **Facebook:** Over 1.3k accounts were reached with a total of 128 content interactions.

FORM F-2	SECTION OFFICE REPORT			
	Agenda Item Number	6.2	Item Title	Operations
	Date	7/25/25	Reported by	Mike Sosa
	Purpose	2024-2025 Executive Committee Meeting		

REPORT	Annual Reports		
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Annual reports were collected by ASCE through [the online portal](#). The annual allotment was distributed to the Section in February. It was \$34,822.18 for 2025.

REPORT	Tax Returns		
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Tax returns for FY2023-24 were due to the IRS on February 15, 2025, barring an extension request submitted to the IRS. As of this report, the Austin Branch, Dallas Branch, and Houston Branch have filed an extension request. All three are on track to submit their return before the extended deadline on August 15. The San Antonio Branch has submitted their return. The Texas Section return was filed on June 26.

Financial reports for FY2023-24 were due to ASCE by December 15, 2024. As of this report, 9 of 11 Small Branches have submitted their financial form to ASCE and the Section Office is working with ASCE Finance on the last 2 (RGV and Western Texas). **(No additional updates since April)**

For Reference, tax returns are reported on the year that begins the fiscal year (Oct. 2018) and ends (Sept. 2019). Returns are due 4 ½ months after the close of each fiscal year (February 15th).

REPORT	Subsidiary Bylaws		
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Recommended for approval: None


Current Status (branch name – date of last bylaws approval – branch dues rate)

- Austin – 04/12/2018 - \$10
- Brazos – 03/05/2020 - \$10
- Central Texas – 06/02/2001 - \$6
- Corpus Christi – 09/25/2020 - \$10
- Dallas – 11/07/2012 - \$10
- El Paso – 04/12/2018 - \$10
- Fort Worth – 09/22/2023 - \$10
- Houston – 05/06/2019 - \$10
- Northeast Texas – 03/05/2020 - \$10
- Rio Grande Valley – 07/09/2021 - \$10
- San Antonio – 10/07/2010 - \$10
- Southeast Texas – 03/05/2020 - \$10

- Western Texas – 09/06/2024 - \$10
 - Caprock – 05/14/2011 - \$6
 - High Plains – 11/24/2003 - \$6
 - West Texas – 04/12/2018 - \$10

Note: sample Texas Section subsidiary bylaws are available for Branches/Institute Chapters upon request.

ITEMS FOR AGENDA	None
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FORM F-2	OFFICER REPORT			
	Agenda Item Number	6.3	Item Title	Trust Funds
	Date	07/25/2025	Reported by	Jenni Peters, CAE
	Purpose	Summer 2024-2025 ExCom Meeting		

REPORT	Texas Civil Engineering Foundation (TCEF)	Joseph Minor PE Curtis Beitel PE
<p><i>Established in 2004, the Texas Civil Engineering Foundation (TCEF) is a 501(c)(3) non-profit organization and private foundation that supports the educational, technical and professional activities and programs of ASCE Texas Section.</i></p> <p>TCEF (Foundation) Trustees: Joe Minor PE, Curtis Beitel PE, Tim Newton PE, Jack Furlong PE, Dan Hartman PE, Larry Goldberg PE, Art Clendin PE, Audra Morse PhD PE, Brian Manning PE, and Nancy Cline, PE. with Mark Boyd PE (Ex-Officio).</p> <p>TCEF launched a Leadership Speaker Series at CECON 2024 and has secured Robert Schraeder, PE to present “Breaking Barriers: From Managing to Leading” at CECON 2025. Copies of Robert’s new book “Ancient Secrets to Project Management” will also be on sale at CECON 2025 at a discounted price.</p> <p>TCEF is provided support for the Texas Outstanding Faculty Advisor Award to strengthen our Texas ASCE Student Chapters and presented the initial award to Dr. Ken Leitch of West Texas A&M University at the Student Symposium.</p> <p>As we have done for past Student Symposia, TCEF is provided the OSB board to protect the arena floor during the steel bridge competition. Arrangements were made to donate the OSB boards after the event to the Erath County Habitat for Humanity. TCEF also provided a \$1,000 donation to the Texas A&M Student Chapter to support their trip to the national Concrete Canoe Finals.</p> <p>Past TCEF Trustee Richard Furlong passed away on April 25, 2025. In lieu of flowers donations to TCEF were suggested, generating around \$17,000 in donations in his honor.</p> <p>TCEF is under an agreement with the ASCE Texas Section to manage an online presence including a donation form. This Foundation landing page and online donation form is live at www.TexasASCE.org/tcef. A marketing campaign to solicit donations is under development and planned to debut at CECON 2025.</p> <p>Check & Savings balance as of 7/1/25 = \$10,675.11</p> <p>Tax Status: No updates. A Form 990-N was submitted to the IRS by CPA Ron Meyer on January 17, 2022. Future filings will occur every three years. CPA Meyer confirmed that a Form 1099 was needed for support that exceeds \$600 in 1 year (a Form 1099 will be obtained along with national championship finalist team support checks).</p> <p>Annual Report: No updates.</p> <p>Texas Section Past Presidents Educational Trust Fund:</p> <ul style="list-style-type: none"> TCEF's Texas Section Past Presidents Educational Trust Fund Trustees: Jack Furlong PE and Curtis Beitel PE. Fund balance as of 7/1/25 = \$258,764.77. (Up from \$228k in March 2024) 		

REPORT	John B. Hawley Memorial Trust Fund	Brandon Klenzendorf PE
<p><i>The Hawley Fellowship was established in 1961 to promote graduate study and research in hydraulic and environmental engineering.</i></p> <p>Trustees: Brandon Klenzendorf PhD, PE; Rohit R. Goswami PhD, PE; and Travis Attanasio PE.</p> <p>Fund balance of \$413,293 as of September 30, 2024 (was \$347,513 as of September 30, 2023)</p> <p>Fellowships: No update. No awards distributed in 2024.</p> <p>Tax Status: Form 1041 for FY2024 is complete with an overpayment of annual tax in the amount of \$2,206 applied towards next year’s estimated tax. The Fund is working with CPA Ron Meyer on annual reporting and tracking of the overpayment.</p> <p>Annual Report: No updates.</p>		
REPORT	J. Walter Porter Memorial Trust Fund	Anna Olveda
<p><i>The Porter Memorial Fund was established in 1978 to finance periodic fellowships for graduate study and/or research in Water Resources Engineering to individuals who demonstrate outstanding ability and promise of excellence in engineering.</i></p> <p>Trustees: Anna Olveda, Kimberly Cornett, PE, Russell Erskine, PE</p> <p>Fund Balance as of March 17, 2025 = \$88,480.07 (December 31, 2024 = \$87,690.15)</p> <p>Fellowship: Trustees plan to award a \$5,000 fellowship (and \$600 travel stipend) every other year, beginning in 2026.</p> <p>Tax Status: EJ 1099 was submitted to the CPA Ron Meyer; 2024 taxes have been filed.</p> <p>Annual Report: The YTD 2025 report is attached.</p>		
ITEMS FOR AGENDA	None.	



July 14, 2025

Trustees

Anna Olveda, Chair, AO@Slab-Works.com, 210.241.6142, term expires in 2028
Kimberly Cornett, Vice-Chair, kkcornett@lan-inc.com, 817.820.0420, term expires in 2030
Russell Erskine, Treasurer-Secretary, erskine@Plano.gov, 972.941.7589, term expires in 2032

Background

The J. Walter Porter Fund was established in December 1978 to fund a fellowship for graduate study in the field of Water Resources Development and Conservation. To qualify for the award, a candidate must be a student in a recognized school of engineering in the State of Texas and a member of ASCE. The recipient is obligated to present a technical paper on his/her graduate work to a regular meeting of the Texas Section ASCE.

Financial Summary

Financials shown throughout this report are rounded to the nearest dollar.

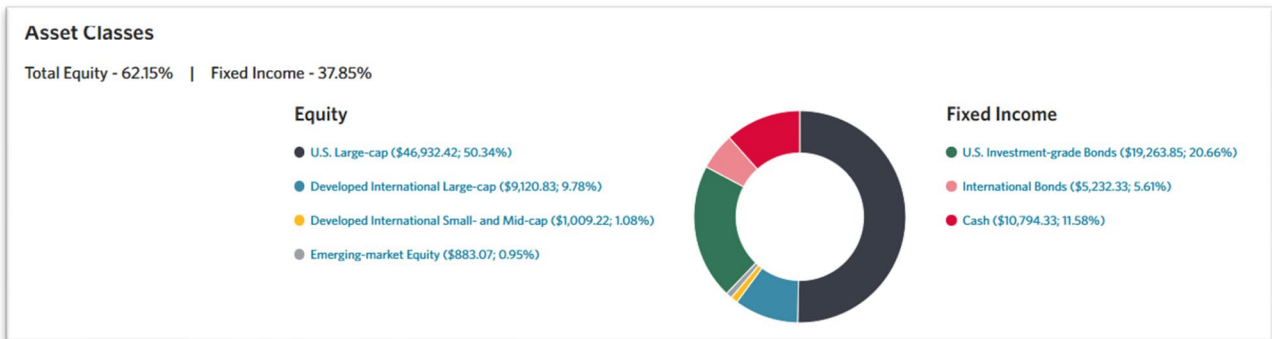
Financial Institution:	Edward Jones
Current Balance:	\$93,200.74 (as of 07/14/2025)
Rate of Return for 2025:	6.6 % for 2025 YTD 9.15% - last 12 months
Balance Dec 31, 2024:	\$87,690
Balance Dec 31, 2023:	\$78,847
Balance Dec 31, 2022:	\$71,116
Balance Dec 31, 2021:	\$87,556
Balance Dec 31, 2020:	\$78,084

See attached 4th Quarter 2024 Financial Statement from Edward Jones

Fellowship Award	Scholarship not open for this term. Planning is underway to award a 2026 recipient.
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Summary of Investments



Trustee Actions Since Last Report (April 2025)

Ron Meyers office completed the filing of 2024 IRS Form 1041, payment for services has been processed through Edward Jones.

Trustees Russell Erskine as our newest trustee to replace Chair Ottis Foster as his term expired in 2024, has been provided Operations Procedures and added to the Edward Jones Investment account.

In May, the Board met and reviewed the investment funds with Edward Jones advisor and voted to move all cash into an interest accruing Money Markey account.

Planned Future Actions

A request to Edward Jones has been initiated to review and assess our portfolio objectives.

The current plan is to monitor the funds and award another \$5,000 scholarship in 2026 if allowed by growth in the fund.

Requests for ASCE Texas Section Board of Direction

No requests at this time.

Supplemental Information

The Porter Fund Statement through June 27, 2025 are attached.