

**MINUTES**  
**ASCE TEXAS SECTION**  
**FALL 2023-2024 & 2024-2025 BOARD OF DIRECTION MEETINGS**  
SEPTEMBER 20, 2024 | 2:30 PM – 5:30 PM CST

**In-Person**

Embassy Suites Dallas – Frisco Hotel & Convention Center, Room: Ranger (Conference Center 2<sup>nd</sup> Floor)

**1.0 2023-2024 Board of Direction Convene**

**1.1 President Kimberly Cornett PE called the meeting to order at 2:37 PM.**

**1.2 Board Secretary Mike Sosa called roll and a quorum was present.**

**2023-24 Board**

Position	Name	Present/Absent
President	Kimberly Cornett PE	Present
Past President	Travis Attanasio PE	Present
President Elect	Mark Boyd PhD, PE	Present
VP Educational	Julia Clarke PE	Present
VP Educational Elect	Genest Landry PE	Present
VP Professional	Andres Salazar PhD, PE	Present
VP Professional Elect	Julie Jones PE	Present
VP Technical	Christopher Nance PE	Present
VP Technical Elect	Mark Mann PE	Present
Senior Director at Large	Rebecca Rice PE	Present
2 <sup>nd</sup> Year Director at Large	Victor Murillo PE	Absent
1 <sup>st</sup> Year Director at Large	Adam Eaton PE	Absent
1 <sup>st</sup> Year Director at Large	Angie Fealy PE	Present
Treasurer	Glenn Goldstein PE	Present
Executive Director	Jenni Peters CAE	Present
Board Secretary	Mike Sosa	Present
Austin	Austin Messerli PE	Present
Brazos	Robert Lys Jr. PE	Absent
Caprock	Travis Barnett PE	Absent
Central Texas	Jacob Hinson PE	Present
Corpus Christi	Joe Alvarez	Present
Dallas	Carlos Balderrama PE	Present
El Paso	Marvin Gomez PE	Absent
Fort Worth	Andrea Taylor	Present
High Plains	Rodolfo Mireles PE	Absent
Houston	Sarah Alvarez PE	Present
Northeast Texas	David Stanley PE	Present
Rio Grande Valley	Edwin Manrique PE	Absent
San Antonio	Mike Bratten PE	Absent
Southeast Texas	Liv Haselbach PhD, PE	Present

**([A]-action items, [C]-consent items, [D]-discussion items, [I]-information items)**

\* Reports received and distributed prior to board meeting.

- Stewardship & Service (World)
- Professional Development & Leadership (Members)
- Advancing Civil Engineering (Profession)

West Texas	No delegate	Absent
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**Guests:**

1. Anna Olveda, 2024 TexASCE Assistant Treasurer
2. Colton Gill, 2025 TexASCE Director at Large
3. Russell Carter, 2025 TexASCE President Elect
4. Sean Merrell, 2024 Region 6 Director
5. Fadi Faraj, 2024 Dallas Branch President Elect
6. Reece Taylor, 2024 Dallas Branch President
7. Katherine Smith, 2025 Austin Branch Section Director
8. Mahsa Arastoo, 2025 Houston Branch Section Director
9. Nick Dayal, 2025 TxGI Chair
10. Surya Bhandari, 2024 TxTDI Chair
11. Curtis Beitel, 2024 TxEWRI Co-Chair
12. Stephen Archer, 2024 CECOM Committee Chair
13. Nalah Williams, 2024 TexASCE STEM Committee Chair
14. Sarah DeBerry, 2024 TexASCE Strategic Planning Committee Chair
15. Brent McNeme, 2025 TexASCE Membership Committee Co-Chair
16. Patrick Williams, 2024 TexASCE Section/Branch Relations Committee Co-Chair
17. Kameron Boggan, 2024 TexASCE Diversity Equity & Inclusion Committee Co-Chair
18. Paola Wagnon, 2024 TexASCE Diversity Equity & Inclusion Committee Co-Chair

**1.3 President Elect Mark Boyd PhD, PE led the Pledges & Invocation.**

**1.4 President Cornett welcomed the visitors listed above to the meeting.**

**1.5 Region 6 Director Sean Merrell PE provided updates for Region 6.**

Discussion:

1. The Texas A&M University-Corpus Christi Student Chapter is now an official chapter in ASCE.
2. ASCE finances have stabilized over the last 12-18 months.
3. The new Cities of the Future film has been getting rave reviews. ASCE is looking into editing the film down to 30 minutes to make it a better fit for museum showings.
4. There is a new ASCE initiative to encourage high school students to spend a day shadowing an engineer on the job.
5. Kensey Russell is set to be nominated to take over the role of Region 6 Director at the end of FY 2025.

**1.6 President Cornett provided the Executive Summary.**

Discussion:

1. A Trustee is needed for the Porter Fund starting in 2025.
2. Reminder to consider the Strategic Plan when planning future initiatives and/or events.
3. ExCom will be asked to help fill out the 2024 Outstanding Section/Branch Award form in October, look for an email from Section Staff with that information.

**2.0 Administrative Items for 2023-2024 Board of Direction Action**

**2.1 Approve Substitute Section Directors, if applicable.**

Discussion: No substitute directors.

**2.2 The Board is asked for any changes to the agenda.**

Discussion: No changes.

**2.3 The Board is asked to disclose any potential conflicts of interest.**

([A]-action items, [C]-consent items, [D]-discussion items, [I]-information items)

\* Reports received and distributed prior to board meeting.

- Stewardship & Service (World)
- Professional Development & Leadership (Members)
- Advocating Civil Engineering (Profession)

Discussion: No potential conflicts of interest were disclosed.

### 3.0 Items for Discussion

#### 3.1 CECON 2024 Preliminary Report

Discussion: CECON 2024 Co-Chair Stephen Archer PE gave a brief overview of the attendance and financial numbers from the event. He also congratulated and thanked the four Institute Chapter Chairs for their support and efforts in partnership with CECON.

#### 3.2 Membership

Discussion: President Elect Boyd noted that membership numbers are slightly increased from Sept 2023 – Sept 2024. Executive Director Peters mentioned the benefits of a deliberate local retention campaign as we approach the annual renewal window (Aug – Dec, late renew Jan - Mar). Huge potential for membership dues revenue capitalizing on Assigned members across the State (only 45% are subscribing!!).

#### 3.3 Texas Outstanding Faculty Advisor Award proposal by TCEF

Discussion: TCEF Board President Curtis Beitel explained the idea behind the Foundation's new individual annual award for faculty advisors. The goal would be to award this each year in Spring at Symposium. The winner will also be nominated for the ASCE Society Award.

*Motion to approve Texas Outstanding Faculty Advisor Award. Move to endorse. Seconded and passed without dissent.*

#### 3.4 Texas Institute Chairs Annual Reports

Discussion:

- TxGI – another successful year of partnering with CECON. Also had an official election and membership meeting yesterday during CECON. Nishant "Nick" Dayal will be the new Chair for FY2025. One of their big goals for the upcoming year will be to participate in STEM efforts and engage students more often.
- TxTDI – another successful year of partnering with CECON. They are considering using the funds from recent years to start meeting on a regular basis and hosting occasional social events. They also plan to provide a couple technical sessions for Texas Section Webinars.

#### 3.5 [Western Texas Branch Bylaws](#) – temporary merge

Discussion: Branch/Section Relations Committee Co-Chair Patrick Williams introduced the concept of combining the Branches and explained the discussions that have taken place already with local leaders and stakeholders from Caprock, High Plains, and West Texas. President Cornett and Executive Director Peters explained that the finances will stay separate for now and this will be reevaluated after a year to see how it is working, with the temporary bylaws expiring after 2 years.

*Motion to approve Western Texas Branch Bylaws. Move to endorse. Seconded and passed without dissent.*

### 4.0 Additional Items for Board of Direction Action

#### 4.1 The Board is asked to adopt [the consent agenda](#).

Discussion: a portion of the name for 4.1.6 has been changed from "profit-sharing" to "post-event financial sharing".

- Stewardship & Service (World)
- Professional Development & Leadership (Members)
- Advocating Civil Engineering (Profession)

*Motion to adopt the consent agenda including the change listed above. Move to adopt. Seconded and passed without dissent.*

#### 4.2 Endorse [Preliminary 2024-2025 Operating Budget](#)

Discussion: Treasurer Glenn Goldstein thanked everyone from the Board and Committees for their help in putting together the preliminary budget for 2024-25. He also noted that a monthly report is available on the Texas Section SharePoint.

*Motion to endorse preliminary 2024-2025 Operating Budget. Move to endorse. Seconded and passed without dissent.*

#### 5.0 President Cornett provided closing remarks for the 2023-2024 portion of the meeting.

#### 6.0 2024-2025 Board of Direction Convened

#### 6.1 President Mark Boyd PhD, PE called the meeting to order at 4:08 PM.

#### 6.2 Board Secretary Sosa called roll and a quorum was present.

##### 2024-25 Board

Position	Name	Present/Absent
President	Mark Boyd PhD, PE	Present
Past President	Kimberly Cornett PE	Present
President Elect	Russell Carter PE	Present
VP Educational	Genest Landry PE	Present
VP Educational Elect	Joe Alvarez	Present
VP Professional	Julie Jones PE	Present
VP Professional Elect	Michael Bloom PE	Absent, regrets
VP Technical	Mark Mann PE	Present
VP Technical Elect	Patricia Frayre PE	Absent
Senior Director at Large	Angie Fealy PE	Present
2 <sup>nd</sup> Year Director at Large	Adam Eaton PE	Absent
1 <sup>st</sup> Year Director at Large	Colton Gill PE	Present
1 <sup>st</sup> Year Director at Large	Siang "Sunny" Zhou PE	Absent, regrets
Treasurer	Anna Olveda	Present
Executive Director	Jenni Peters CAE	Present
Board Secretary	Mike Sosa	Present
Austin	Katherine Smith PE	Present
Brazos	Robert Lys Jr. PE	Absent
Central Texas	Jacob Hinson PE	Present
Corpus Christi	No delegate	Absent
Dallas	Carlos Balderrama PE (temp)	Present
El Paso	Marvin Gomez PE	Absent
Fort Worth	Andrea Taylor	Present
Houston	Mahsa Arastoo PE	Present
Northeast Texas	David Stanley PE	Present
Rio Grande Valley	Edwin Manrique PE	Absent
San Antonio	No delegate	Absent

Southeast Texas	Liv Haselbach PhD, PE	Present
Western Texas (new)	No delegate	Absent

### Guests

1. Nick Dayal, 2025 TxGI Chair
2. Surya Bhandari, 2025 TxTDI Chair
3. Fadi Faraj, 2025 Dallas Branch President
4. Reece Taylor, 2025 Dallas Branch Past President
5. Nalah Williams, 2025 TexASCE STEM Committee Chair
6. Sarah DeBerry, 2025 TexASCE Strategic Planning Committee Chair
7. Paola Wagnon, 2025 TexASCE Diversity Equity & Inclusion Committee Co-Chair

## 7.0 Administrative Items for 2024-2025 Board of Direction Action

### 7.1 The Board is asked for any changes to the agenda.

Discussion: No changes to the agenda.

President Boyd added 2 reporting items to the agenda outside of Board action: DEI Council activities report and Strategic Plan Committee update. Inserted after 9.3 and 9.4 respectively.

### 7.2 The Board is asked to review the COI Acknowledgement form and disclose any potential conflicts.

Discussion: No conflicts were disclosed. All members were provided a COI form and will sign and return those for review prior to the next meeting.

## 8.0 Executive Director Jenni Peters led the Board Orientation.

### 8.1 Operational Overview ([view slides here](#))

- Governance: Roles & Responsibilities
- Meetings: Preparation, Attendance, & Engaging Dialogue
- Financial Reports & Tax Returns
- SharePoint Resource: [TexASCE Volunteer Files](#)

### 8.2 Legal & Fiduciary Responsibilities

- Duty of Care, Duty of Obedience, Duty of Loyalty

### 8.3 Governing Documents

- Mission & Vision, 2022-2026 Strategic Plan & Goals
- Rules of Operation: Constitution, Bylaws, & Leadership Handbook

### 8.4 Review of Primary Programs

- Media and Copyright Usage and Media Relations Process

## 9.0 Items for Discussion

### 9.1 2024-2025 Term Kick-Off and Goals

Discussion: President Boyd briefly reviewed his goals for the upcoming year and thanked Kimberly for her guidance as he prepped for the year.

- Visit all Branches to share cultivate trust, accountability, and build relationships
- Infrastructure Report Card Advocacy through Drive-In, Fly-In, continued outreach
- Improve Support for Student Activities, including creation of an Education Council of academia professionals

- Stewardship & Service (World)
- Professional Development & Leadership (Members)
- Advocating Civil Engineering (Profession)

## **9.2 Review 2024-2025 Operating Budget**

Discussion: See Treasurer's report and consent agenda for a detailed budget file. You can always contact Treasurer Anna Olveda or the Section Staff for more information or with specific questions.

## **9.3 VP for Educational Affairs Updates**

Discussion: VP Educational Genest Landry PE noted that the 2025 ASCE Region 6 Student Symposium will be hosted by Tarleton University in Stephenville, TX, April 2-5, 2025. The Symposium Contest for the name change is currently taking place in September and we will have a winner for the new event name in October. The Preliminary Budget for 2025 is ready for approval at this meeting.

STEM Committee Chair Nalah Williams explained the STEM event that was hosted during CECON 2024, noting that it was a huge success, and the kids were very engaged. She also thanked the four institute chapters who helped set up the interactive activities for the kids. The STEM Committee has plans to hold a similar event at CECON 2025 and they would also like to develop collaborations with other organizations. VP Educational Landry noted that the YM Committee just hosted a Tubing Trip (instead of a Camping Trip) and that it was success even though attendance was relatively small.

→ **DEI Council** Chairs provided an update on their survey and focus group questionnaire at CECON.

## **9.4 VP for Technical Affairs Updates**

Discussion: VP Technical Mark Mann PE noted that he met with VP Technical Elect Patricia Frayre to plan for the upcoming fiscal year. They are hoping to schedule at least eight (8) webinars in 2024-25 with additional sessions potentially provided by Institute Chapters.

CECON Poster Presentations were well attended (14 student presenters) and they had a lot of interaction with professional attendees.

See 4.3 for updates on the TxGI and TxTDI Chapters.

→ **Strategic Planning Committee** Chair update on plan flyer and upcoming plan reformation for 2026-2030.

## **9.5 VP for Professional Affairs Updates**

Discussion: VP Professional Julie Jones PE gave a brief overview of her goals; including having 30 attendees at the 2025 Legislative Drive In, finding a way to track when the IRC is presented to elected officials, and having 15 media outlets for the 2025 Texas IRC release.

## **9.6 Texas Civil Engineer (TCE) & Editorial Committee Updates**

Discussion: Sr Director at Large Angie Fealy PE noted that the Editorial Committee plans to continue working to have a backlog of articles each month so there is never a shortage of material. They would also like to work in cooperation with the Membership Committee to start sending out more regular surveys to membership.

## **9.8 Introduction to Membership Numbers**

Discussion: View the [September 2023 report](#). View the [September 2024 report](#).

## **9.9 Identify Items to be Reported Back to Branches by Section Directors**

1. ASCE Branch Annual Reports are due November 30



- Stewardship & Service (World)
- Professional Development & Leadership (Members)
- Advocating Civil Engineering (Profession)

2. MRLC for Region 367 is set for Cleveland (late Jan or early Feb 2025)
3. 2025 Symposium is set to be hosted by Tarleton State University on April 2-5
4. Region 6 Grant Program is now available on the Region 6 website.
5. Tax-exempt form and volunteer reimbursement form are available as needed. Email the Section Office for copies.
6. ASCE Outstanding Section/Branch Award is due October 31. Keep an eye out for an email with a request for help on this coming in the next week or two.
7. Send articles and ideas for the TCE to [share@texasce.org](mailto:share@texasce.org).

**10.0 Additional Items for Board of Direction Action**

**10.1 The Board is asked to adopt [the consent agenda](#).**

Discussion: None

*Motion to adopt the consent agenda. Move to adopt. Seconded and passed without dissent.*

**10.2 Adopt [2024-2025 Operating Budget](#)**

Discussion: None

*Motion to endorse preliminary 2024-2025 Operating Budget. Move to endorse. Seconded and passed without dissent.*

**14.0 2025 Calendar reviewed for annual planning**

**15.0 President Boyd provided closing remarks for the 2024-25 portion of the meeting.**

**16.0 President Boyd adjourned the meeting at 5:46 PM.**

- Stewardship & Service (World)
- Professional Development & Leadership (Members)
- Advocating Civil Engineering (Profession)

## 2024-2025 Calendar of Events

Sept – October

Close of Call for Volunteers for Committees

October 31

Call Window closes for ASCE Texas Section OCEA & Officer Nominations

Close of Call for Distinguished Member nominations

November 5 – Worldwide

**ASCE Day** celebrates the Society's founding on November 5, 1852!

Late January 2023 – location tbd

Winter TexASCE Executive Committee meeting

February 18-19 – Austin, TX

**Texas ASCE Legislative Drive-In**

February – May

Call for ASCE Texas Section Award Nominations

April 2-5, 2025 – Stephenville, TX

**ASCE Region 6 Student Symposium 2025** hosted by Tarleton State University &

Spring TexASCE Board of Direction meeting

July 2025 – location tbd

**Leadership Development Weekend 2025 &**

TexASCE Summer Executive Committee meeting

September 17-19, 2025 – San Marcos, TX

**CECON 2025 &**

Fall TexASCE Board of Direction meeting





ASCE Texas Section advances our communities through the development of civil engineers as leaders who create a legacy of **Service** through: **Technical** proficiency, **Educational** opportunities, and **Professional** advocacy.

**Attachment 1**  
**CONSENT AGENDA**  
**2023-24 Board of Direction**  
**September 20, 2024**

**Please notify the Executive Director Jenni Peters CAE at [jpeters@texASCE.org](mailto:jpeters@texASCE.org) by**  
**Friday, September 20, 2024**  
**if you wish to remove an item from the consent agenda.**

AGENDA #	TOPIC	REMOVED BY
4.1.1	Receive all Reports marked [I] on the agenda	
4.1.2	Approve <a href="#">Minutes of Spring 2024 Board of Direction Meeting on April 11, 2024</a>	
4.1.3	Receive <a href="#">2024 Student Symposium Financial Report</a>	
4.1.4	Receive <a href="#">LDW 2024 Attendance Summary &amp; Financial Report</a>	
4.1.5	Approve <a href="#">ASCE Texas Section Bylaws Update</a> <ul style="list-style-type: none"><li>• Tellers Committee 10.B.1</li><li>• Officer Compensation 6.1.1.3 - 6.2.3.3</li><li>• Secretary 6.5.2</li><li>• President-Elect grammatical change proposal</li></ul>	
4.1.6	Approve <a href="#">ASCE Region 6 Student Symposium Profit-Sharing Proposal (rev 7-15-24)</a> (approved by Region 6 Board 8-13-24)	
4.1.7	Approve <a href="#">updated Houston Branch Bylaws (rev 7-3-2024)</a>	
4.1.8	Approve <a href="#">President's Committee Chair Appointments</a> & Institute Chapter Chair Elections	
4.1.9	Approve new TCEF Trustees – Nancy Cline PE & Art Clendenin PE	
4.1.10	\$100 Memorial donation to TCEF in memory of AC Burkhalter (an original TCEF trustee)	
4.1.11	\$100 Memorial donation to ASCE Foundation in memory of Lambert A. Hrncir PE	
4.1.12	Approve <a href="#">Bylaws of Residential Foundations Committee (rev 9-11-24)</a>	



ASCE Texas Section advances our communities through the development of civil engineers as leaders who create a legacy of **Service** through: **Technical** proficiency, **Educational** opportunities, and **Professional** advocacy.

**Attachment 2**  
**CONSENT AGENDA**  
**2024-25 Board of Direction**  
**September 20, 2024**

***Please notify the Executive Director Jenni Peters CAE at [jpeters@texASCE.org](mailto:jpeters@texASCE.org) by  
Friday, September 20, 2024  
if you wish to remove an item from the consent agenda.***

<b>AGENDA #</b>	<b>TOPIC</b>	<b>REMOVED BY</b>
10.1.1	Receive all Reports marked [I] on the Agenda	
10.1.2	Receive <a href="#">President's Committee Chair Appointments</a>	
10.1.3	Receive Elected Institute Chapter Chairs	
10.1.4	Receive Rules of Operation Updates 1. <a href="#">Tellers Committee Membership</a>	
10.1.5	Approve <a href="#">2025 Student Symposium Preliminary Budget</a>	