


FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.1	Item Title	President
	Date	04/12/24	Reported by	Kimberly Cornett PE
	Purpose	Spring 2023-2024 Board of Direction Meeting		

<b>OFFICER ACTIVITIES</b>
<p>The Branch Leaders meetings have been occurring every other month as planned. This past meeting the branches shared the activities they held in E-Week that were STEM related. This is good energy and should be a goal to keep it going. Encouraged each branch to submit these activities to the Editorial Committee for the newsletter and TCE</p>
<p>Section and Branch Relations – meets with president on the leaders calls to listen to the branches. The efforts continue to help each branch from a Section. Webinar from society on April 18<sup>th</sup> was announced in the leaders' meeting. See Additional efforts below.</p>
<p>OPC – No meetings needed with the committee at this time. Items have been reviewed with Executive Director and the President</p>
<p>The DEI committee has met twice and reviewed the documents of the past. Survey to go out to Branch president and section directors soon. See additional information below.</p>
<p>The Past Presidents Council met for the OCEA awards. President unable to attend. The OCEA awards were approved at the Executive Committee &amp; winners notified.</p>

<b>ITEMS FOR COMMITTEE REPORTS</b>
<ol style="list-style-type: none"> <li>1. Provide the status of ongoing programs and projects. Discuss their alignment with the <a href="#">Strategic Plan</a>.</li> <li>2. Is any additional funding, beyond current budget, required to complete planned programs/projects?</li> <li>3. Provide a list of committee members and/or status of recruitment activities.</li> <li>4. Is there any additional information you would like to share with Section leadership?</li> </ol>

<b>COMMITTEE</b>	Branch/Section Relations Committee (Standing)	<b>CHAIR</b>	Patrick Williams PE Travis Barnett PE
<ol style="list-style-type: none"> <li>1. Meetings regarding potential merging of Western Branches (High Plains, Caprock, and West Texas) occurred twice, with regular discussions and action items to continue. Travis Barnett and Patrick Williams to investigate case studies and language of mergers of branches in the past, etc. Next meeting related to this topic is slated for Thursday April 18, 2024. Patrick Williams requests to whom has authority that a name change away from “Struggling Branches” be warranted; and to hopefully label the discussions and issues with a different name.</li> <li>2. Virtual One-On-One Meetings (separate and in addition to K. Cornett-run Meetings with all Branches invited) with P. Williams/T. Barnett and each Branch scheduled and many in progress Week of April 1, 2024. Discussions to include goals, challenges, and new ideas / innovation on attraction/retention – resulting in data collection as well.  Use ASCE Strategic Plan and ‘Outstanding Branch Award Application Criteria’ as examples of guides for categories each branch can strengthen year over year.</li> <li>3. The co-chairs of Travis Barnett and Patrick Williams share the leadership role of this committee with the vision that the Texas Section Director from each branch is in the committee by default. Moreover, top leadership when applicable of the President, President-Elect, Vice, etc. are invited to ongoing meetings.</li> </ol>			

4. The Student Symposium will be used to the best of all's ability to engage with Branch leaders and speak casually throughout while connecting at the conference.

COMMITTEE	Office and Personnel Committee (Standing)	CHAIR	Kimberly Cornett PE
-----------	---	-------	---------------------

Held discussion with Executive Director Jenni Peters regarding employee manual update. Topics included succession planning, available benefits to staff, and outlining general office operations. For transparency to the Board and the Texas Section Members, the Executive Director has the responsibility of managing the day-to-day operations for the organization with input and support of the Office and Personnel Committee (President, President Elect, & Past President).

COMMITTEE	Diversity Equity & Inclusion (Standing)	CHAIR	Paola Wagnon EIT Kameron Boggan PE
-----------	---	-------	---------------------------------------

**Items For Agenda:**

- Determined the Missing/Vision Statement to remain from ASCE Handbook.
- TexASCE DEI Questionnaire was completed and reviewed by Kimberly Cornett. DEI Questionnaire to be distributed to Branch Presidents and Section Directors.
- Early stages of developing White Paper (tool for offering resources to the branches to help increase interaction and inclusivity).


**Confirmed Committee members:** Russell Carter PE, Griselda Quintero EIT, Atif Taftaf, Matt Shakerian

Next meeting will be in May 2024 to determine next action items.

COMMITTEE	Past Presidents Council (Standing)	CHAIR	Sean Merrell PE
-----------	------------------------------------	-------	-----------------

5 entries were received for the 2024 ASCE Texas Section Outstanding Civil Engineering Achievement (OCEA) award. 16 past presidents voted the Bois D'Arc Lake Program as the OCEA winner. 2 entries were awarded the Award of Merit: The Memorial Park Bridge and the IH-35 4B Waco Construction Project. This was accepted and approved at the last ASCE Texas Section Excom Meeting. All entrants have been notified. Coordination to accept the awards at CECON in Fall 2024 is ongoing.

ITEMS FOR AGENDA	List items requiring action or discussion here.
------------------	---

FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.2	Item Title	Past President
	Date	04/12/24	Reported by	Travis Attanasio PE
	Purpose	Spring 2023-2024 Board of Direction Meeting		

<b>OFFICER ACTIVITIES</b>
<ul style="list-style-type: none"> <li>• Attended the E-week banquet with the Fort Worth Branch ASCE, the Mid-Cities Chapter of TSPE, and the Fort Worth Chapter of TSPE.</li> <li>• Attended Infraday Texas as representative of ASCE Texas Section and participated on three panels.</li> </ul>

<b>ITEMS FOR COMMITTEE REPORTS</b>
<ol style="list-style-type: none"> <li>1. Provide the status of ongoing programs and projects. Discuss their alignment with the <a href="#">Strategic Plan</a>.</li> <li>2. Is any additional funding, beyond current budget, required to complete planned programs and projects?</li> <li>3. Provide a list of committee members and/or status of recruitment activities.</li> <li>4. Is there any additional information you would like to share with Section leadership?</li> </ol>

<b>COMMITTEE</b>	History & Heritage Committee (Standing)	<b>CHAIR</b>	Melinda Luna PE
<p>Jan          Answered questions on possible Landmark submittals</p> <p>Feb -          Presented to San Antonio's E week -History of Civil Engineering in San Antonio          Presented to ASCE National on Black American Civil Engineers for ASCE          DEI committee members for Black History month</p> <p>March          Answered questions for the public on MLK Bridge in San Antonio          Answered questions for Corpus branch on Annual meeting locations.</p> <p>Still providing articles for the TCE</p>			

<b>COMMITTEE</b>	Honors Committee (Standing)	<b>CHAIR</b>	Michael Gurka PE
<p>Met with President Cornett to brainstorm ideas. We are pushing out more content online to gain interest. Have only received a few submissions. Trying to get local branches to share during their April Mtg. Sent out slide to all Directors.</p>			

<b>COMMITTEE</b>	Nominating Committee (Standing)	<b>CHAIR</b>	Art Clendenin PE
<p>Nominating Committee met to update and tweak the campaign rules. Committee Chair is ready to inform candidates once the full Board makes their decision final. Two positions are contested this year, President and VP Education. The remainder of the positions are single candidates.</p>			

<b>ITEMS FOR AGENDA</b>	List items requiring action or discussion here.

January 9, 2024

Mr. Travis Attanasio, P.E.  
Texas Section Past President

**Agenda Item 10.2 (?)**

Nominations Committee Report  
Prepared by Art Clendenin, P.E.

*2023-24 Goals*

- 1. Continue with contested elections if possible, with at least two choices.*
- 2. Encourage members that do not prevail in the election to run again.*
- 3. Next year's call for nominations began after the LDW to increase the amount of time for candidates to be nominated.*

The 2024 Nomination Committee has met and is pleased to present the following slate of recommended candidates for the following positions:

**President Elect-**

Ron Reichert- Houston Branch (multiple branch nominee)  
Russell Carter, P.E.- Caprock Branch

**V.P. Education Elect-**

Eva (Schexnider) Reynal, EIT- Houston Branch  
Joe Alvarez- Corpus Christi Branch

**V.P. Professional Elect-**

Michael Bloom, P.E.- Houston Branch

**V.P. Technical Elect-**

Patricia Frayre, P.E.- Houston Branch

**Directors at Large (elect 2 persons):**

Siang Zhou, Ph. D.- Rio Grande Valley Branch  
Colton Gill, P.E.- Dallas Branch

**Treasurer Elect-**

Anna Leija Olveda- Dallas Branch

Please note in consideration of the above stated goals- this is considered a contested election, it includes candidates who were considered previously and are running again. Although the earlier window opening this year did not produce candidates early on in the process, we still had candidates that were considered but eliminated due to other commitments at the present time. We also recommended that one of the Director at Large Candidates be considered again for next year's cycle of nominees.

Please note that the above recommended officer slate was not a unanimous decision but has been recommended to the board by vote of 4 in favor and 2 against. The above nominees have met all the usual requirements during the process, and each have personally indicated to me that they are willing to serve if elected.

The 2024 Nomination Committee recommends the above suggested slate of officers to be considered by the EXCOM for the 2024 election.

One last piece of business, the committee will also plan to meet and discuss the election process, tweaks to the guidelines established last year and any adjustments to the “no campaigning” process. This may include additional definitions, webinar processes, and stricter discipline measures as needed. We should have this wrapped up by the Spring Board meeting in April.

Feel free to contact me if you have any questions.

(End of Report)



## ASCE Texas Section Election Guidelines for officer term of service FY2024-2025

These guidelines only pertain to Nominees of a contested position (where two or more Nominees are seeking the same office). **Any questions, issues, or violations pertaining to these guidelines shall be directed to the ASCE Texas Section Nominations Committee through the Texas Section office.**

*For this guideline, an **Organizational Entity** is defined as any Section, Branch, Technical Institute, Younger Member Group/Forum, Student Chapter, or affiliated subsidiary within ASCE.*

### **What campaign activity can a Nominee undertake?**

Nominees are not permitted to campaign at any ASCE or professional events. Campaigning would be defined as any course of aggressive action, intended to influence voters in an election. Nominees may campaign during one-on-one interactions (using telephone, email, and their personal social media platforms messaging) with their personal ASCE friends and contacts. Nominees shall not campaign by general mass communications, to include but not limited to, email blasts, ASCE webinars and trainings, or social media platform posts to people they are not personal friends with or postings to social media platforms that are not their own.

### **What campaign activity may an Organizational Entity undertake?**

Organizational Entities may not endorse any Nominees. However, they may distribute or post campaign literature approved and distributed by ASCE Texas Section provided they distribute the same literature for each Nominee seeking the same office. Items such as signs, key chains, pens, buttons, pins, press kits, USB drives with campaign material, or similar items are not permitted.

Organizational Entities should encourage their members to vote in the ASCE Texas Section election and publish information regarding the election in their newsletters, social media platforms, and on their website.

### **Can an Organizational Entity or Individual Member endorse a Nominee for office?**


Endorsements by Organizational Entities and Individual Members are not permitted. Organization Entity leaders (current/past elected officers and committee chairs) especially, should not endorse or actively campaign on any Nominee's behalf in any form. They should consider themselves as neutral stewards of the ASCE Texas Section election, **using their influence to promote impartiality, fairness, excitement, and engagement in the election.** They should encourage members to review the qualifications of all Nominees, so they can make an informed decision. ASCE leaders may share their view of the Nominees privately when asked by an individual member in a one-on-one situation.

### **Can an Organizational Entity make their membership information available to the Nominees?**

Organizational Entities shall not provide membership lists (address records, phone numbers, nor email addresses) to Nominees or their supporters. Organizational Entities shall not distribute correspondence on behalf of a Nominee to their membership. Organizational Entities can help advertise the election to the membership but shall not endorse any Nominees for office.

### **Can our Organization Entity invite a Nominee to attend their meeting?**

Organizational Entities may not invite Nominees to attend their event for the purpose of campaigning. An ASCE Texas Section webinar will be setup and a recording will be posted to allow Nominees of contested positions to have a chance to answer questions about their vision, goals, leadership experience, and past ASCE activities (positions, awards, and recognitions). Nominees may continue to make technical presentations at events during the election.

FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.3	Item Title	President Elect
	Date	04/12/24	Reported by	Mark Boyd PhD, PE
	Purpose	Spring 2023-2024 Board of Direction Meeting		

OFFICER ACTIVITIES
<p>Since Winter meeting, I attended, participated, and/or supported with follow up tasks of standing monthly meetings, and in some cases more frequent regularly scheduled meetings as follows:</p> <ul style="list-style-type: none"> <li>• CECON general conference planning and</li> <li>• CECON subcommittee sponsorship subcommittee meetings</li> <li>• Monthly editorial committee meetings (except the March meeting).</li> <li>• President Cornett's Branch Branch leaders call</li> <li>• IRC full committee meetings</li> <li>• IRC leadership team meetings</li> <li>• Led IRC hazwaste subcommittee meetings, developing hazwaste chapter and grade.</li> <li>• Dallas Branch monthly luncheon meetings (except for March)</li> <li>• Nominating committee meeting</li> <li>• CECON site selection planning meetings.</li> <li>• Texas ASCE technical institute team meetings led by VP Technical Chris Nance (to track and follow progress toward institute participation in CECON).</li> </ul>

ITEMS FOR COMMITTEE REPORTS
<ol style="list-style-type: none"> <li>1. Provide the status of ongoing programs and projects. Discuss their alignment with the <a href="#">Strategic Plan</a>.</li> <li>2. Is any additional funding, beyond current budget, required to complete planned programs and projects?</li> <li>3. Provide a list of committee members and/or status of recruitment activities.</li> <li>4. Is there any additional information you would like to share with Section leadership?</li> </ol>

COMMITTEE	Conference Planning Committee (Standing)	CHAIRS	Stephen Archer PE Carlos Balderrama PE
<p>CECON actively follows the strategic plan, emphasizing stewardship, service, professional development, and Civil Engineering advocacy. Furthermore, CECON advances civil engineering by prioritizing public health, safety, and welfare, while delivering value to section members and fostering a legacy of service.</p> <p>Since the winter meeting, Mr. Archer and Mr. Balderrama have diligently led well-attended standing meetings, driving towards the rollout of the entire CECON program and its subprograms, including involvement with the Texas ASCE Institute. Committee chairs report that progress is "on track" relative to goals and past committee planning history. Meeting agendas and minutes are promptly published in the appropriate CECON committee share-folder and are accessible for review in the Texas Section SharePoint file folder. Following are a few specific updates:</p> <ul style="list-style-type: none"> <li>• Partnership agreements have been finalized with G-I, SEI, EWRI and T&amp;DI, who will have dedicated tracks throughout the conference.</li> <li>• Fund raising Exhibitor &amp; Sponsorship prospectus was published in early March and efforts are underway by sub-committees to achieve budgets in both categories (Exhibits: \$75,000 and Sponsorships: \$55,000).</li> <li>• Call for speakers was sent out and closed in mid-March, with 105 submissions received by the deadline.</li> <li>• Keynote speakers have been selected and contacted to confirm attendance (and applicable honorarium, if required).</li> <li>• Panels have been selected – Legislative, TxDOT and Academic panel consisting of 2-3 college professors and various STEM teachers (hopefully focused on civil engineering) from the DFW metroplex.</li> <li>• Technical tour to PGA Headquarters in north Frisco in planning stages.</li> </ul>			

- STEM Program to be included for Frisco ISD students to be hosted by Institutes.
- General registration will go “live” by May 1<sup>st</sup> with the conference program effectively 100% complete with some contingencies in the event of speaker no-shows.
- Budget is completed with goals of registrations to meet or exceed numbers from 2022 Conference. Marketing outreach is weekly to general membership to drive up exhibits and sponsorships alongside outreach efforts from the sub-committees.

COMMITTEE	Editorial Committee (Standing)	CHAIR	Rebecca Rice PE
-----------	--------------------------------	-------	-----------------

Ms. Rice is doing an outstanding job keeping the editorial committee’s mission in focus. The editorial committee activities follow the strategic plan in many regards, including delivering key information to members concerning advocacy, technical articles to promote self -directed professional development, and section activities that promote and memorialize our legacy of service.

Since the last report, Ms. Rice has maintained the following activities:

- Monthly meetings with the Directors at Large, President and President Elect, Jenni Peters, and Kimberly Garcia to discuss TCE content.
- Track content and ideas for TCE through a shared spreadsheet
- Continue to encourage social media engagement to promote TCE
- Promote the Primary Programs utilizing Texas Civil Engineering (TCE) Magazine
  - o Texas Civil Engineering Conference (CECON)
  - o Promote ASCE Region 6 Student Symposium
  - o Promote the Legislative Drive-in
- Highlight Branch activities, provide periodic updates from Region 6, and feature Section/Branch award recipients.

COMMITTEE	Membership Committee (Standing)	CHAIR	Clint Hoover PE Joe Alvarez
-----------	---------------------------------	-------	--------------------------------

No update available as of now. I will attempt to get an update from Mr. Hoover and Mr. Alvarez for a verbal report at the Board of Direction meeting.

COMMITTEE	Strategic Planning Committee (Standing)	CHAIR	Sarah DeBerry PE
-----------	---	-------	------------------

As presented in the previous report, the strategic planning committee continues ongoing efforts to create a one-pager over what was accomplished for the current strategic plan and a skeletal document and dates for next year’s strategic planning start. Since the last report Ms DeBerry hsa reached out to past members to ask for their involvement. She has bee heavily involved in Eweek and the student symposium so expects to have more time to dedicate to the committee once the upcoming symposium is complete. For the next report committee report, she will create a 1-pager to go over progress with more spefics. .

COMMITTEE	CECON Site Selection Committee (Task)	CHAIR	Patricia Frayre PE
-----------	---------------------------------------	-------	--------------------

Ms. Frayre and the task committee have excellently maintained momentum, and the recommendation for future venue selection is now complete. After considerable deliberation, the committee has made the following recommendation for board action.

The committee recommends endorsing the CECON Site Selection Committee's recommendations for CECON 2026 to 2029. In consultation with Executive Director Jenni Peters, the CECON Site Selection Committee, and the Texas Section Executive Committee, the committee requests the Board's endorsement of the following schedule for CECON locations to be held at the identified venues:

- CECON 2026 – Omni Hotel and American Bank Center, Corpus Christi, TX
- CECON 2027 – Hilton Hotel and Waco Convention Center, Waco, TX
- CECON 2028 – Hilton Hotel and Waco Convention Center, Waco, TX
- CECON 2029 – Embassy Suites, Denton, TX

Please refer to the Board meeting agenda for more specifics including criteria and basis for the committee's recommendations.



ITEMS FOR AGENDA	List items requiring action or discussion here.

ASCE Texas Section – CECON Site Selection Task Committee  
March 2024

**CECON Site Selection Committee:**

- Trey Haskins, P.E. – Houston Branch
- Larry Goldberg P.E. – Houston Branch
- Nancy Cline, P.E. – Dallas Branch
- Greg Witte, P.E. – Dallas Branch
- Fernando Quintanilla, EIT. – Corpus Christi Branch
- Andrew Wilson, P.E. – Fort Worth Branch
- Maria Sanders, P.E. – Fort Worth Branch
- Anna Olveda - Fort Worth Branch
- Alexandra Riccillo, P.E. – El Paso Branch
- Rich Rogers, P.E. – Austin Branch
- Griselda Quintero, P.E. – Austin Branch
- Patricia Frayre, P.E. (Chair) – Houston Branch
- Jenni Peters (ED, Staff Liaison) – Texas Section
- Kimberly Cornett, P.E. – Fort Worth Section
- Mark Boyd, P.E. – Dallas Section
- Anna Flores – Site Selection Consultant

**Background:**

- The last “Texas Section Conference” (held twice per year) was held in 2013.
- CECON started in 2014.
- CECON host cities/venues:
  - CECON 2014 – Galveston
  - CECON 2015-2019 – Embassy Suites San Marcos (based on recommendation of two different site selection committees)
  - CECON 2020 - Virtual
  - CECON 2021 Embassy Suites San Marcos, Frisco, TX
  - CECON 2022 – Embassy Suites, Frisco, TX
  - CECON 2023 – Embassy Suites San Marcos, TX
  - CECON 2024 (planned) – Embassy Suites, Frisco, TX
  - CECON 2025 (committed) – Embassy Suites, San Marcos, TX
- 3<sup>rd</sup> CECON Site Selection Task Committee announced in April 2023.


**Request for Board Action:**

Endorse CECON Site Selection Committee Recommendations for CECON 2026 to 2029.

In consultation with the CECON Site Selection Committee, Executive Director Jenni Peters, and Texas Section Executive Committee, we request the Board endorse the following schedule for CECON locations to be held at the venues identified:

- CECON 2026 – Omni Hotel and American Bank Center, Corpus Christi, TX
- CECON 2027 – Hilton Hotel and Waco Convention Center, Waco, TX
- CECON 2028 – Hilton Hotel and Waco Convention Center, Waco, TX
- CECON 2029 – Embassy Suites, Denton, TX

END OF DOCUMENT

FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.4	Item Title	VP-Educational
	Date	04/12/24	Reported by	Julia Clarke PE
	Purpose	Spring 2023-2024 Board of Direction Meeting		

<b>OFFICER ACTIVITIES</b>
<ul style="list-style-type: none"> <li>• Participate in several 2024 and 2025 Student Symposium Planning Meetings.</li> <li>• Participate in the Texas Section Leadership Quarterly Call (03/05/24).</li> <li>• Reviewed ExCOM comments on award proposal drafts for the Outstanding Civil Engineering Student and Young Civil Engineer Awards.</li> <li>• Worked with Student Activities Committee Chair and Younger Members Committee Chair to issue the final proposal drafts to Section staff (03/06/24).</li> <li>• Hosted the VP Educational Affairs Committees Quarterly Meeting (03/14/24).</li> </ul>

<b>ITEMS FOR COMMITTEE REPORTS</b>
<ol style="list-style-type: none"> <li>1. Provide the status of ongoing programs and projects. Discuss their alignment with the <a href="#">Strategic Plan</a>.</li> <li>2. Is any additional funding, beyond current budget, required to complete planned programs and projects?</li> <li>3. Provide a list of committee members and/or status of recruitment activities.</li> <li>4. Is there any additional information you would like to share with Section leadership?</li> </ol>

COMMITTEE	STEM Committee (Task)	CHAIR	Carlos Martinez PE
	<ul style="list-style-type: none"> <li>• The STEM Committee planned and organized the Engineer’s Week event on February 22. The Committee hosted a social and job fair for high school and college students at the Joint Society meeting.</li> <li>• The Committee supported the STEM Camp hosted by the Corpus Christi Branch for local high schools in the Coastal Bend area on 03/02/24. The Committee provided the “What is Civil Engineering” opening presentation to discuss the profession, the education requirements for licensure, and what to expect in the workplace. We also provided the Branch with drawstring bags, stickers, and pencils for all in attendance. Three local high schools participated in the STEM Camp.</li> <li>• The Committee continues to search for new opportunities, mainly STEM conferences.</li> </ul>		

COMMITTEE	Student Activities Committee (Standing)	CHAIR Competitions Coordinator	Eva Reynal EIT Shannon Jungman PE									
	<ul style="list-style-type: none"> <li>• The Student Activities Committee is coordinating with the ASCE Student Chapter at Angelo State University for the 2024 Student Symposium event in San Angelo, TX. The event will occur on campus from April 10-13 at the Junell Center. The theme is “Green printing in the Concho.” Planned and Actual revenue and expenses were:</li> </ul> <table border="1" data-bbox="256 1528 1463 1661"> <thead> <tr> <th></th> <th>Planned</th> <th>Actual</th> </tr> </thead> <tbody> <tr> <td>Revenue</td> <td>\$129,735</td> <td>\$143,735</td> </tr> <tr> <td>Expenses</td> <td>\$129,175</td> <td><b>As of 04/04/24:</b> \$93,826 (Expected to be ~\$140k-145k)</td> </tr> </tbody> </table> <p><b>Note:</b> The Committee met the sponsorship goal. Also, the registration number (748 people) is the highest within four years, increasing our registration fee total.</p> <ul style="list-style-type: none"> <li>• The Committee is coordinating with Tarleton State University for the 2025 event. Student planners have stated interest in co-hosting with the new chapter, Abilene Christian University. More info will come. The event is expected to take place on campus in April 2025.</li> <li>• 2026 – confirmation is in progress with Oklahoma State.</li> <li>• 2027 – UT Tyler responded positively and will provide a firm answer at the 2024 event.</li> </ul>				Planned	Actual	Revenue	\$129,735	\$143,735	Expenses	\$129,175	<b>As of 04/04/24:</b> \$93,826 (Expected to be ~\$140k-145k)
	Planned	Actual										
Revenue	\$129,735	\$143,735										
Expenses	\$129,175	<b>As of 04/04/24:</b> \$93,826 (Expected to be ~\$140k-145k)										

COMMITTEE	Younger Members Committee (Standing)	CHAIR	Farrah Rawashdeh EIT
<ul style="list-style-type: none"> <li>• The YM Committee comprises 11 individuals. <ul style="list-style-type: none"> <li>• The Committee needs information for the points of contact (POC) for all Texas Section Branches.</li> <li>• The Committee needs verification of active Branch YM groups within the Texas Section.</li> </ul> </li> <li>• Send email “At-Risk” YMs to encourage membership retention.</li> <li>• Promote Texas Section YM via the Texas Section Website by advertising YM events through coordination with Section staff.</li> <li>• Promote engagement within YMF/YMGs of Texas via social media (LinkedIn, Facebook, Instagram).</li> <li>• Attend the monthly Editorial Committee meetings to provide updates/news for publication in the TCE.</li> <li>• Continue coordination and finalizing planning of YM-hosted student social event on Friday evening of the Student Symposium.</li> <li>• Plan and coordinate with CYM on the YMLS Alumni Summit planned for September 2024 in Houston, TX.</li> <li>• General “Save the Date” announcement by CYM in their newsletter and regional conferences held earlier this year.</li> <li>• Plan upcoming events for 2024 including, but not limited to: PE Exam &amp; Licensure Informational Session (Virtual), Network Shuffle Event (Virtual), Camping Retreat, CECON (Awards Banquet + Technical Tour), and networking events in collaboration with YMs of other organizations (YPT, ASHE, ITE, TSPE). These events are subject to change.</li> <li>• Adopt-a-Highway Program – YM interested in pursuing this program.</li> </ul>			
ITEMS FOR AGENDA	List items requiring action or discussion here.		
<ul style="list-style-type: none"> <li>• Item 3.8 <ul style="list-style-type: none"> <li>○ Vote on the Outstanding Student Civil Engineering Student Award, Final Draft Proposal dated 03/06/24.</li> <li>○ Vote on the Young Civil Engineer Award, Final Draft Proposal dated 03/05/24.</li> </ul> </li> <li>• Item 3.4 <ul style="list-style-type: none"> <li>○ ASCE Region 6 Student Symposium Highlights &amp; Preliminary Financial Report</li> <li>○ New Student Activities Chair and Competitions Coordinator for 2025 Event</li> </ul> </li> <li>• Item 3.13 <ul style="list-style-type: none"> <li>○ Texas Section Support of STEM Camp (Corpus Christi Branch)</li> <li>○ Reallocation of Unused Funds in the YM Committee Budget for New Activity.</li> </ul> </li> </ul>			

## **YOUNG CIVIL ENGINEER AWARD**

The Young Civil Engineer Award is conferred to a subscribing member of ASCE by the Texas Section to recognize an individual's professional contributions of Younger Members through their Section, Section Institute Chapter(s), or Section Branch(es) upon recommendations of the Honors Committee. This recognition may be awarded not more than annually to members of the Texas Section who are 35 years of age or younger on **the annual award deadline** in the year the award is granted. Age is based on time of nomination deadline.

Candidates for the Young Civil Engineer Award must demonstrate significant professional achievement, assessed through their:

- Contributions to advancing the engineering profession.
- Technical competence, exemplary character, and integrity.
- Leadership in guiding younger members.
- Contributions to public service beyond their career.
- Other meritorious evidence recognized by the Honors Committee.

With annual Executive Committee review and adoption, recipients will be nominated for the next year's similar ASCE Society award.



**ASCE TEXAS SECTION AWARD (PROPOSAL)**

**YOUNG CIVIL ENGINEER AWARD**

The Young Civil Engineer Award is conferred to a subscribing member of ASCE by the Texas Section to recognize an individual's professional contributions of Younger Members through their Section, Section Institute Chapter(s), or Section Branch(es) upon recommendations of the Honors Committee. This recognition may be awarded not more than annually to members of the Texas Section who are 35 years of age or younger on **the annual award deadline** in the year the award is granted. Age is based on time of nomination deadline.

Candidates for the Young Civil Engineer Award must demonstrate significant professional achievement, assessed through their:

- Contributions to advancing the engineering profession.
- Technical competence, exemplary character, and integrity.
- Leadership in guiding younger members.
- Contributions to public service beyond their career.
- Other meritorious evidence recognized by the Honors Committee.

With annual Executive Committee review and adoption, recipients will be nominated for the next year's similar ASCE Society award.

**Candidate Information:**

Name:			
Date of Birth:		ASCE Member #:	
Address:			
City/State/Zip:			
E-mail:			
Branch:		YM Group:	
Employer:		Title:	
Start Date:		No. of years in engineering:	

**Licensure Information (note: minimum E.I.T. certification required) (5 points):**

Classification:		State:		License #:	
-----------------	--	--------	--	------------	--

**Additional Credentials (5 points):**

Classification:		State:		License #:	
-----------------	--	--------	--	------------	--

**Education (5 points):**

	Degree/Major	Year	Institution
Undergraduate:			
Graduate:			
Other			

**Continuing Professional Development for the last two years (10 points):**

College Credit Courses (excluding those for degrees mentioned above; provide course names and dates):

Short Courses, Seminars, Trainings, and Workshops (provide names and dates):

**ASCE Activities (25 points):**

ASCE officer/committee assignments (provide a description of activities, responsibilities, dates and branch associated with activity):

**Non-ASCE Professional/Technical Society Activities (15 Points):**

Non-ASCE Professional/Technical Society membership(s) (provide name(s) of organization(s) and year(s) of membership):

Non-ASCE officer/committee assignments (provide a description of activities, responsibilities, and dates):

**Awards, Honors & Special Recognition (10 Points):**

Provide titles, sponsoring organization, and dates received:

**Civic & Humanitarian Activities (10 Points):**

Provide a description of activities, responsibilities, and dates (do not list previously listed under ASCE and non-ASCE activities):

**Engineering Achievements (15 Points):**

Paper(s) or Article(s) published (provide report/article title, journal/publication, and date of publication):

Commented [MG1]: Suggest increasing this weight. Tech papers are not common and difficult to obtain

Commented [JP2R1]: Strongly agree with this increase, could be upped to 15 as well to counter the licensure reduction suggested above.

Commented [JC3R1]: I suggest increasing the points to 15. See suggested edit.

Technical Presentation(s) (provide the name of topic, the forum presented to such as conference name, and the date of presentation):

Significant Civil Engineering Achievement(s) (provide a full description of individual achievement):

**Nominee's Biographical Information (limit 300 words):**

**Instructions:**

- Point totals are listed under each category for a maximum of 100 points.
- A completed application includes:
  1. Official award nomination form.
  2. Nominee's biographical information (no more than 300 words).
  3. Professional headshot of the nominee.
  4. CV/Resume of the nominee.
  5. Endorsement by an ASCE Texas Section Institute Chapter or Texas Branch officer.

Commented [JP4]: To match above



# **ASCE Texas Section (Proposal)**

## **Outstanding Civil Engineering Student Award**

This award is given to ASCE Texas Section student member(s) each year who is/are:

- enrolled in an ABET-accredited civil engineering program in the State of Texas;
- in good standing with their college/university; and
- a current, registered student member of ASCE.

### **Nomination Format**

Submissions must include the attached Nomination Form as the cover page, including the nominee's signature.

### **Letters of Support**

Each nomination requires at least two (2) letters of recommendation. At least one from the Department Chair, professor, or ASCE faculty or practitioner advisor. The second shall be from a professional civil engineering position or activity manager, an ASCE member is preferred.

### **Deadline and Submission**

Nomination packets must be submitted digitally along with a digital headshot to the ASCE Texas Section by **the published annual deadline**.

### **Award Presentation**

The award will be presented at the ASCE Texas Section Civil Engineering Conference (CECON).

### **Scoring**

Nominations will be rated based on the following:	Score
A. Cumulative Grade Point Average	0 - 5
B. Has taken or is scheduled to take the FE Exam	0 - 5
C. Work History	0 - 10
D. ASCE Involvement	0 - 10
E. Other Organizations	0 - 5
F. Community activities	0 - 5
G. Letters of Recommendation	0 - 10

## NOMINATION FORM

Nominating Branch or Institute Chapter: \_\_\_\_\_

Nominator's Full Name: \_\_\_\_\_

Nominator's Phone/E-mail: \_\_\_\_\_

\_\_\_\_\_

Nominee's Full Name: \_\_\_\_\_

Nominee's Phone/E-mail: \_\_\_\_\_

\_\_\_\_\_

Nominee's Permanent Address: \_\_\_\_\_

Nominee's Signature: \_\_\_\_\_

ASCE Member #: \_\_\_\_\_

ASCE Student Chapter: \_\_\_\_\_

**A:** Cumulative GPA: \_\_\_\_\_ (Attach unofficial or official transcript)

**B:** Have you taken the FE exam? Y / N

- If Yes, did you pass? Y / N
- If No, have you scheduled the exam? Y / N

**C. Work History:** Attach your resume or provide a work history. This can include co-ops, internships, part-time or full-time positions, student teaching, or other work-related activities.

**D. ASCE Involvement:** Provide a personal essay from the student, no more than one page or max 600 words, letting us know what ASCE means to you and what you have learned as a member. Texas Section, Texas Branch, and/or Texas Institute Chapter involvement weighted higher.

**E. Other Organizations:** Provide a list of organizations the student is a member of and list any offices held and dates. These can include student organizations, non-profit organizations, or other related activities. Student should provide a short description of this active involvement for each (1-2 sentences each).

**F. Community Activities:** Provide a list of community activities. Student should provide a short description of each activity and leadership roles (1-2 sentences each).

**G. Letters of Recommendation:** Please include at least two (2) letters of recommendation. See "Letters of Support" above.

## **YOUNG CIVIL ENGINEER AWARD**

The Young Civil Engineer Award is conferred to a subscribing member of ASCE by the Texas Section to recognize an individual's professional contributions of Younger Members through their Section, Section Institute Chapter(s), or Section Branch(es) upon recommendations of the Honors Committee. This recognition may be awarded not more than annually to members of the Texas Section who are 35 years of age or younger on **the annual award deadline** in the year the award is granted. Age is based on time of nomination deadline.

Candidates for the Young Civil Engineer Award must demonstrate significant professional achievement, assessed through their:

- Contributions to advancing the engineering profession.
- Technical competence, exemplary character, and integrity.
- Leadership in guiding younger members.
- Contributions to public service beyond their career.
- Other meritorious evidence recognized by the Honors Committee.

With annual Executive Committee review and adoption, recipients will be nominated for the next year's similar ASCE Society award.



**ASCE TEXAS SECTION AWARD (PROPOSAL)**

**YOUNG CIVIL ENGINEER AWARD**

The Young Civil Engineer Award is conferred to a subscribing member of ASCE by the Texas Section to recognize an individual’s professional contributions of Younger Members through their Section, Section Institute Chapter(s), or Section Branch(es) upon recommendations of the Honors Committee. This recognition may be awarded not more than annually to members of the Texas Section who are 35 years of age or younger on **the annual award deadline** in the year the award is granted. Age is based on time of nomination deadline.

Candidates for the Young Civil Engineer Award must demonstrate significant professional achievement, assessed through their:

- Contributions to advancing the engineering profession.
- Technical competence, exemplary character, and integrity.
- Leadership in guiding younger members.
- Contributions to public service beyond their career.
- Other meritorious evidence recognized by the Honors Committee.

With annual Executive Committee review and adoption, recipients will be nominated for the next year’s similar ASCE Society award.

**Candidate Information:**

Name:			
Date of Birth:		ASCE Member #:	
Address:			
City/State/Zip:			
E-mail:			
Branch:		YM Group:	
Employer:		Title:	
Start Date:		No. of years in engineering:	

**Licensure Information (note: minimum E.I.T. certification required) (5 points):**

Classification:		State:		License #:	
-----------------	--	--------	--	------------	--

**Additional Credentials (5 points):**

Classification:		State:		License #:	
-----------------	--	--------	--	------------	--

**Education (5 points):**

	Degree/Major	Year	Institution
Undergraduate:			
Graduate:			
Other			

**Continuing Professional Development for the last two years (10 points):**

College Credit Courses (excluding those for degrees mentioned above; provide course names and dates):

Short Courses, Seminars, Trainings, and Workshops (provide names and dates):

**ASCE Activities (25 points):**

ASCE officer/committee assignments (provide a description of activities, responsibilities, dates and branch associated with activity):

**Non-ASCE Professional/Technical Society Activities (15 Points):**

Non-ASCE Professional/Technical Society membership(s) (provide name(s) of organization(s) and year(s) of membership):

Non-ASCE officer/committee assignments (provide a description of activities, responsibilities, and dates):

**Awards, Honors & Special Recognition (10 Points):**

Provide titles, sponsoring organization, and dates received:

**Civic & Humanitarian Activities (10 Points):**

Provide a description of activities, responsibilities, and dates (do not list previously listed under ASCE and non-ASCE activities):

**Engineering Achievements (15 Points):**

Paper(s) or Article(s) published (provide report/article title, journal/publication, and date of publication):

Commented [MG1]: Suggest increasing this weight. Tech papers are not common and difficult to obtain

Commented [JP2R1]: Strongly agree with this increase, could be upped to 15 as well to counter the licensure reduction suggested above.

Commented [JC3R1]: I suggest increasing the points to 15. See suggested edit.

Technical Presentation(s) (provide the name of topic, the forum presented to such as conference name, and the date of presentation):


Significant Civil Engineering Achievement(s) (provide a full description of individual achievement):

**Nominee's Biographical Information (limit 300 words):**

**Instructions:**

- Point totals are listed under each category for a maximum of 100 points.
- A completed application includes:
  1. Official award nomination form.
  2. Nominee's biographical information (no more than 300 words).
  3. Professional headshot of the nominee.
  4. CV/Resume of the nominee.
  5. Endorsement by an ASCE Texas Section Institute Chapter or Texas Branch officer.

Commented [JP4]: To match above

FORM F-2		OFFICER REPORT		
	Agenda Item Number	5.5	Item Title	VP-Professional
	Date	4/12/24	Reported by	Andres Salazar PhD, PE
	Purpose	Spring 2023-2024 Board of Direction Meeting		

<b>OFFICER ACTIVITIES</b>
<p>Provide a brief description here of your Section-related activities since the last meeting:</p> <p>Legislative Fly-in to Washington D.C. Seventeen members attended and held meetings with various offices in Congress. Continued to foster and encourage government relation activities at the local branch level.</p> <p>Continue working on the Infrastructure Report Card. Each section/discipline has traction and moving on target toward report completion.</p>

<b>ITEMS FOR COMMITTEE REPORTS</b>
<ol style="list-style-type: none"> <li>1. Provide the status of ongoing programs and projects. Discuss their alignment with the <a href="#">Strategic Plan</a>.</li> <li>2. Is any additional funding, beyond current budget, required to complete planned programs and projects?</li> <li>3. Provide a list of committee members and/or status of recruitment activities.</li> <li>4. Is there any additional information you would like to share with Section leadership?</li> </ol>

<b>COMMITTEE</b>	Governmental Affairs Committee (Standing)	<b>CHAIR</b>	Michael Bloom PE Adam Eaton PE
------------------	---	--------------	-----------------------------------


<ol style="list-style-type: none"> <li>1. <b>Status of Programs and Projects (Jan-Feb-Mar, 2024):</b> <ol style="list-style-type: none"> <li>(a) <b>Branch GACs:</b> Offering to conduct in person GAC advocacy training for Austin, Dallas, and Fort Worth Branch leadership. <b>Aligns with “Service &amp; Leadership / Advocacy.”</b></li> <li>(b) <b>Foster Relationships with Members of Texas Legislature:</b> Tracking the development and release of Interim Charges that will guide committee work this summer. Preparing to meet with committee chairs and vice chairs with infrastructure related charges. <b>Aligns with “Service &amp; Leadership / Advocacy.”</b></li> <li>(c) <b>National Fly-In:</b> Advertised application process and generated 24 applications. This resulted in 20 invitations to attend. Fly in completed Feb 26-28. Seventeen attended. Received positive feedback from participants, including several first timers. <b>Aligns with “Service &amp; Leadership / Advocacy.”</b></li> <li>(d) <b>Local Meetings:</b> Conducted various Branch level meetings with elected officials, including Mayor of Houston, City Council Members, and County Commissioners. <b>Aligns with “Service &amp; Leadership / Advocacy.”</b></li> <li>(e) <b>Documentation and Record Keeping:</b> Continue to use ASCE Collaborate to save all documents, communications, references, and conversations.</li> </ol> </li> <li>2. <b>Funding:</b> No additional funding is needed.</li> <li>3. <b>Committee Members:</b> Updated roster by survey. Current roster is 27 people, including: John Baker; Alan Black; Michael Bloom; Mark Boyd; Kimberly Cornett; Stephen Crawford; Adam Eaton; Sid Edmonds; Jason Frank; Patricia Frayre; Griselda Gonzales; Stephanie Griffin; Heather Guillen; Clint Hoover; Nathan Kebede; Brandon Klenzendorf; Olukayode Kolawole; Shashi Kumar; Jessica McLarty; Marcelo Merino;</li> </ol>
---

Sean Merrell; Austin Messerli; Mike Moya; Alexa Nichols; Anna Olveda; Augustine Verrengia; Abate Wolde-Kirkos.

**Additional Information to Share:** None.

COMMITTEE	Texas Infrastructure Report Cards Committee (Standing)	Co-CHAIRS	Griselda Gonzales PE Austin Messerli PE
<ol style="list-style-type: none"> <li>1. Status of ongoing programs and projects. Discuss their alignment with the <a href="#">Strategic Plan</a>. <ul style="list-style-type: none"> <li>• As part of the Strategic Goals, The IRC Committee continues to develop the 2025 IRC to provide professional development opportunities for members and leverage the report card to promote public recognition of our infrastructure. We have had full committee meeting the first Wednesday of the month in January, February, and March. In February, committees concluded initial research and data collection. The sources have been compiled for review. Additionally, questions to organizations have been collected and Travis Attanasio is managing those request.</li> <li>• Stormwater and Flood Risk Mitigation committees have combined at the request of Society.</li> <li>• The energy committee will meet with COAI to discuss chapter and approach.</li> </ul> </li> <li>2. Is any additional funding, beyond current budget, required to complete planned programs and projects? <ul style="list-style-type: none"> <li>• We are not aware of the any additional funding required.</li> </ul> </li> <li>3. Provide a list of committee members and/or status of recruitment activities. <ul style="list-style-type: none"> <li>• Attached.</li> </ul> </li> <li>4. Is there any additional information you would like to share with Section leadership? <ul style="list-style-type: none"> <li>• None</li> </ul> </li> </ol>			
COMMITTEE	Subject Matter Experts Bureau (Standing)	CHAIR	Chad Ballard PE
Chad Ballard relocating to outside Texas and unable to continue to serve as chair. Need a new chair to kickoff initiatives.			
ITEMS FOR AGENDA	List items requiring action or discussion here.		
None.			



FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.7	Item Title	Treasurer
	Date	4/12/24	Reported by	Glenn Goldstein PE
	Purpose	Spring 2023-2024 Board of Direction Meeting		

OFFICER ACTIVITIES
<ul style="list-style-type: none"> <li>Reviewed FY24 December 2023 and January 2024 financials and updated budget to align with the Texas Section's CPA (Ron Meyer PLLC) reconciled reports. Uploaded to SharePoint site for BOD access.</li> <li>Reviewed FY24 February 2024 financials and updated budget to align with draft expenditures prepared by the Texas Section's CPA.</li> <li>Reviewed Society's annual section dues collection program and changes for FY24.</li> <li>Reviewed December 2023, January 2024, and February 2024 Remittance Reports received by Society.</li> </ul>

FINANCIAL REPORTS																																																																														
Monthly Financials for <a href="#">January 31, 2024</a> attached (includes CECON reports from Section's accounts):																																																																														
<table> <thead> <tr> <th></th> <th><u>FY Balance</u></th> <th><u>Budget Expended</u></th> </tr> </thead> <tbody> <tr> <td colspan="3">4.7a Financial Summary</td> </tr> <tr> <td colspan="3">General</td> </tr> <tr> <td>• YTD Revenue</td> <td>\$241,571</td> <td>41%</td> </tr> <tr> <td>• YTD Expenses</td> <td>\$140,945</td> <td>24%</td> </tr> <tr> <td colspan="3">CECON</td> </tr> <tr> <td>• YTD Revenue</td> <td>\$3,423</td> <td></td> </tr> <tr> <td>• YTD Expenses</td> <td>\$10,388</td> <td></td> </tr> <tr> <td colspan="3">4.7b Budget v Actual</td> </tr> <tr> <td colspan="3">General</td> </tr> <tr> <td colspan="3">Revenue</td> </tr> <tr> <td>• Dues &amp; Allotment</td> <td>\$209,105</td> <td>58%</td> </tr> <tr> <td>• Meetings/Conferences</td> <td>\$13,653</td> <td>8%</td> </tr> <tr> <td>• Publication Revenue</td> <td>\$7,034</td> <td>37%</td> </tr> <tr> <td>• Investment Draw &amp; Other</td> <td>\$11,780</td> <td>45%</td> </tr> <tr> <td>• Designated</td> <td>\$0</td> <td>0%</td> </tr> <tr> <td colspan="3">Expenses</td> </tr> <tr> <td>• Salaries and Services</td> <td>\$89,957</td> <td>31%</td> </tr> <tr> <td>• Meetings/Conferences</td> <td>\$2,389</td> <td>2%</td> </tr> <tr> <td>• Publication Expense</td> <td>\$5,325</td> <td>35%</td> </tr> <tr> <td>• Services</td> <td>\$30,288</td> <td>43%</td> </tr> <tr> <td>• Designated</td> <td>\$0</td> <td>0%</td> </tr> <tr> <td>• Admin</td> <td>\$12,987</td> <td>24%</td> </tr> <tr> <td colspan="3">CECON</td> </tr> <tr> <td>• Revenue</td> <td>\$3,423</td> <td></td> </tr> <tr> <td>• Expenses</td> <td>\$10,388</td> <td></td> </tr> </tbody> </table>		<u>FY Balance</u>	<u>Budget Expended</u>	4.7a Financial Summary			General			• YTD Revenue	\$241,571	41%	• YTD Expenses	\$140,945	24%	CECON			• YTD Revenue	\$3,423		• YTD Expenses	\$10,388		4.7b Budget v Actual			General			Revenue			• Dues & Allotment	\$209,105	58%	• Meetings/Conferences	\$13,653	8%	• Publication Revenue	\$7,034	37%	• Investment Draw & Other	\$11,780	45%	• Designated	\$0	0%	Expenses			• Salaries and Services	\$89,957	31%	• Meetings/Conferences	\$2,389	2%	• Publication Expense	\$5,325	35%	• Services	\$30,288	43%	• Designated	\$0	0%	• Admin	\$12,987	24%	CECON			• Revenue	\$3,423		• Expenses	\$10,388	
	<u>FY Balance</u>	<u>Budget Expended</u>																																																																												
4.7a Financial Summary																																																																														
General																																																																														
• YTD Revenue	\$241,571	41%																																																																												
• YTD Expenses	\$140,945	24%																																																																												
CECON																																																																														
• YTD Revenue	\$3,423																																																																													
• YTD Expenses	\$10,388																																																																													
4.7b Budget v Actual																																																																														
General																																																																														
Revenue																																																																														
• Dues & Allotment	\$209,105	58%																																																																												
• Meetings/Conferences	\$13,653	8%																																																																												
• Publication Revenue	\$7,034	37%																																																																												
• Investment Draw & Other	\$11,780	45%																																																																												
• Designated	\$0	0%																																																																												
Expenses																																																																														
• Salaries and Services	\$89,957	31%																																																																												
• Meetings/Conferences	\$2,389	2%																																																																												
• Publication Expense	\$5,325	35%																																																																												
• Services	\$30,288	43%																																																																												
• Designated	\$0	0%																																																																												
• Admin	\$12,987	24%																																																																												
CECON																																																																														
• Revenue	\$3,423																																																																													
• Expenses	\$10,388																																																																													

4.7c Statement of Financial Position

General

- Total Assets \$739,395
- Total Liabilities \$324,165

CECON

- Total Assets \$272,353
- Total Liabilities \$0

4.7d Dues and Voluntary Contributions

- Income \$209,108 58%

4.7e Investments as of [January 31, 2024](#)

- Edward Jones Investments \$501,998 0.1% YTD

COMMITTEE	Budget & Finance Committee	CHAIR	Glenn Goldstein PE
<ul style="list-style-type: none"> <li>• Approved budget change for expenditure of Texas Section document archiving project</li> <li>• Approved budget change for expenditure of Texas Historical Civil Engineering Landmark plaque</li> </ul> <p>No anticipated items for discussion or action.</p>			
ITEMS FOR AGENDA	List items requiring action or discussion here.		
<p>No anticipated items for discussion or action.</p>			

**ASCE TEXAS SECTION  
2023 - 2024 OPERATING BUDGET**

		FY2024		%		NOTES
		AMENDED	ADOPTED	ACTUAL	of Budget	
		BUDGET	BUDGET	as of	REALIZED	
		2023-2024	2023-2024	1/31/2024	as of	
Reconciliation Status:				CPA	1/31/2024	
<b>***REVENUES***</b>						
<b>ALLOTMENT DUES VOL DONATION</b>						
4110	NATIONAL ALLOTMENT	40,000	40,000		0%	Typically received in December/January
4120	BRANCH DUES	42,000	42,000	26,666	63%	pass-through
4130	SECTION DUES	275,000	275,000	180,083	65%	# of Subscribing Members x Sec Dues; Section dues increase 2024+
4140	SECTION VOLUNTARY CONT	5,000	5,000	2,359	47%	
<b>TOTAL, ALLOTMENT DUES VOL DONATION</b>		<b>362,000</b>	<b>362,000</b>	<b>209,108</b>	<b>58%</b>	Fall 2022 membership sweepstakes; add'l drive ideas, including email/letter to new PE (get TBPE List); <b>FY23-24 S/B dues increase</b>
<b>SX MTS/CONFS/SPEC EVENTS</b>						
4210	TX CECON (SUPPORT & PROFIT SHARING)	42,000	42,000		0%	annual commitment for staff time used (stair step up \$6k in 2023, then \$9k to \$45k in 2024); \$2,750/yr for Staff Travel; \$0k 2020-22 profit share
4211	STUDENT SYMPOSIUMS (GENERAL)	500	500	2.75	1%	Revenue covers expenses at 5211 less support
4211-21	STUDENT SYMPOSIUM 2021 (UT Austin)	0	0			
4211-22	STUDENT SYMPOSIUM 2022 (U of Houston)	0	0			
4211-23	STUDENT SYMPOSIUM 2023 (WT & TTU)	0	0			
4211-24	STUDENT SYMPOSIUM 2023 (San Angelo)	129,960	129,960	13,650	11%	
4212	SUBSIDIARY EVENT ASSISTANCE	0	0			
4212-21	CORPUS CHRISTI BRANCH MEETINGS	0	0			
4215	LEGISLATIVE DRIVE-IN	0	0			FY18-19 assume 50 attendees @ \$20/ea; FY19-20 no event planned; FY20-21 assume 75 attendees @ \$25/ea; 2023 tiered reg
4221	OTHER CONFERENCES	500	500		0%	FY17-18 1 Week - Harvey Panel & Rpt Release; FY18-19 & FY19-20 1 Week Event; FY20-21 1 Week and/or IRC Release
4428	YOUNGER MEMBER COMMITTEE	200	200		0%	camping trip
4410	TX SX WEBINARS	8,000	8,000		0%	FY21-22 sponsorship test; FY22-23 tiered pricing + sponsorships; Reminder: Increase Webinar Marketing, Leverage Institute Chapter Webinar MOU
<b>TOTAL, SX MTS/CONFS/SPEC EVENTS</b>		<b>181,160</b>	<b>181,160</b>	<b>13,653</b>	<b>8%</b>	
<b>PUBLICATIONS/COMMUNICATIONS REVENUE</b>						
4331	CAREER CENTER	9,000	9,000	1,035	11%	Career Center sales
4332	DIGITAL ADVERTISING (NEWSLETTER & WEB)	10,000	10,000	5,999	60%	FY22-23 began 3rd party sales in Feb; FY18-19/FY19-20 TCE print to 100% online; FY20-21/21-22 staff driven
<b>TOTAL, PUBLICATIONS/COMMUNICATIONS REVENUE</b>		<b>19,000</b>	<b>19,000</b>	<b>7,034</b>	<b>37%</b>	(Note FY18-19 revenue drops as well as expenses for TCE print production)
<b>OTHER REVENUE</b>						
4510	INVESTMENT DRAW	23,500	23,500		0%	FY22-23 reduce to recom 5% only; FY17-18 Website (\$10k) IRC Support (\$5k); FY18-19 TCE Digital (\$5k) Balance Budget (\$31.5k); FY19-20 (\$35K) Balance Budget
4540	GENERAL BRANCH FUND DRAW	0	0			FY22-23 work to repay "loans"; FY18-19 1/2 LDW (\$6,750) & 2 MRLC reg (\$300/ea); FY20-21 1/2 LDW (\$6,750) & 2 MRLC reg (\$300)
45XX	STUDENT SYMPOSIUM SAVINGS DRAW	0	0			FY21-22 repaid "loans"; Funds for atypical expenses like lake venue rental, not be covered by sponsorships; FY21-22 20' steel storage container
4530	INTEREST INCOME	0	0	1	NB	
4550	MISCELLANEOUS	2,500	2,500	11,779	471%	Includes credit card "cash back" rewards (note: card requires \$75 annual fee)
4231	MERCHANDISE SALES	0	0			net sales (less tax); FYs17-19 books sales; FYs19-23 merch sales not anticipated
<b>TOTAL, OTHER REVENUE</b>		<b>26,000</b>	<b>26,000</b>	<b>11,780</b>	<b>45%</b>	
<b>DESIGNATED REVENUE</b>						
4620	TCEL GIFT FOR STUDENT COMP. AWARD	1,000	1,000		0%	Student Tech Paper Prize Funds; FY18-19 TCEL will increase their support from \$700 to \$1K
4630	GRANTS	0	0			Committee Grants (GAC, STEM, YM); FY21 combine 4630, 4635, 4640, & 4650; FY23 combine 4660
<b>TOTAL, DESIGNATED REVENUE</b>		<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>0%</b>	
<b>TOTAL REVENUES</b>		<b>589,160</b>	<b>589,160</b>	<b>241,574</b>	<b>41%</b>	

**ASCE TEXAS SECTION  
2023 - 2024 OPERATING BUDGET**

		FY2024				
		AMENDED BUDGET	ADOPTED BUDGET	ACTUAL as of	% of Budget REALIZED as of	NOTES
		2023-2024	2023-2024	1/31/2024	1/31/2024	
Reconciliation Status: CPA						
<b>***EXPENSES***</b>						
<b>SALARIES &amp; SUPPORT</b>						
5111	SALARIES-GROSS	200,000	200,000	61,633	31%	3 FTEs (ED, Communications Specialist, Operations Specialist) 1 PTE (summer intern 15 hrs/wk, 12 wks)
5112	SALARIES-SOC SEC	15,000	15,000	4,823	32%	Note: FY19-20 avg. 12% of Gross Salary; FY20-21 avg. 8% of Gross Salary
5113	SALARIES-INSURANCE	50,000	50,000	14,595	29%	FY19-20 avg. 27.5% of Gross Salary; FY20-21 avg. 38% of Gross Salary
5121	SERVICES-CONSULTING/TEMPS	21,000	21,000	8,076	38%	FY20-21 CPA (\$1,100/mo) plus \$1,500 for audit support, IT (\$500/mo); FY21-22 CPA (\$1,100/mo), IT (\$525/mo)
5122	SERVICES-ARCHIVING	3,500	3,000	430	12%	FY22-23 grant(s) to resume digitizing remaining records
5131	SERVICES-PYR ADM	1,200	1,200	400	33%	\$100/mo for TSPE payroll processing; FY21-22 mgmt company switch admin fees
<b>TOTAL, SALARIES &amp; SUPPORT</b>		<b>290,700</b>	<b>290,200</b>	<b>89,957</b>	<b>31%</b>	
<b>SX MTGS/CONFS/SPEC EVENTS</b>						
5210	TX CECON	0	0			CECON Account (7248) = \$98,840 as of 6/22/18. \$87,889.90 as of 04/30/2019; FY19-20 \$2750 for Staff Travel & Registration
5211	SUPPORT-STUDENT SYMPOSIUM	0	0			FY19-20 \$5k TS financial support, \$75k covered by revenue (4211);
5211-21	STUDENT SYMPOSIUM 2021 (UT Austin)	0	0			
5211-22	STUDENT SYMPOSIUM 2022 (U of HOUSTON)	0	0			
5211-23	STUDENT SYMPOSIUM 2023 (WEST TX A&M)	0	0	600	NB	2022+ move to larger Regional conference; post-pandemic overall costs increase
5211-24	STUDENT SYMPOSIUM 2024 (ANGELO STATE)	129,175	129,175	1,650	1%	FY22-23 Assume deposit will be required for venue(s) + any applicable Steel Container annual expenses
5212	SUBSIDIARY EVENT ASSISTANCE	0	0			
5215	LEGISLATIVE DRIVE-IN	0	0			FY18-19 estimate ↑ expenses due to ↑ attendance; FY20-21 estimate ↑ expenses due to ↑ attendance
5220	LEADERSHIP DEVELOPMENT WEEKEND (LDW)	20,000	20,000		0%	Annual LDW Event (25-50% funding provided by General Branch Fund); FY20-21 budget increase post-pandemic; FY22+ approved to \$18k
5221	OTHER CONFERENCES	500	500	100	20%	misc unplanned activities; FY17-18 1 Week & Harvey Report Release; FY19-20 1 Week; FY20-21 IRC Release; FY21-22 Beyond Storms report release; GL TBD: TripBuilder Media Multi Event Mobile
5221-03	CORPUS CHRISTI BRANCH MEETINGS	0	0			
5222	EXCOMM MEETING (INCLUDES AV)	1,500	1,500	39	3%	January and Summer - \$500/ea; Includes: room rental, food, AV; FY22-23 <b>post-pandemic f&amp;b costs increase</b>
5223	BOARD MEETING (INCLUDES AV)	2,000	2,000		0%	Symposium and CECON - est \$1,250/ea; Includes: room rental, food, & limited AV; FY22-23 <b>post-pandemic f&amp;b costs increase</b>
5224	PRESIDENTS RECEPTION (@ MTGS)	2,500	2,500		0%	Symposium, Leadership Dev. Wknd, & CECON - est \$1,250/ea; includes: room rental & food; FY22-23 <b>post-pandemic f&amp;b costs increase</b>
5240	ASCE CONFERENCE CONTRIBUTION	1,000	1,000		0%	2023 TDI in Aus, annual OTC in Hou; FY18-19 \$1K MRLC Dallas, \$1k National Student Steel Bridge Comp (UTEF); FY19-20 In-kind w/ ASCE Pipelines 2020
<b>TOTAL, SX MTGS/CONFS/SPEC EVENTS (w/o 5210)</b>		<b>156,675</b>	<b>156,675</b>	<b>2,389</b>	<b>2%</b>	
<b>PUBLICATIONS/COMMUNICATIONS EXPENSE</b>						
5230-05	HISTORY BOOK	0	0			
5318	WEB SITE-MAINTENANCE	3,800	3,800	1,278	34%	Hosting \$500/yr & Support \$175/mo, plus \$2-4k misc support tasks for website & TCE subsite
5319	WEB SITE-UPGRADES	8,000	8,000	2,625	33%	Website Redesign
5321	COMM SUPPORT	3,200	3,200	1,422	44%	Buffer (\$144/yr), Adobe Creative Cloud (\$82/mo), Zoom meeting (\$550/year), Dropbox (\$130/yr), Canva (\$15/mo), Issuu (\$54/mo) + Any creative asset licensing (iStock, Shutterstock, Adobe,
<b>TOTAL, PUBLICATIONS/COMMUNICATIONS EXPENSE</b>		<b>15,000</b>	<b>15,000</b>	<b>5,325</b>	<b>35%</b>	
<b>SECTION SERVICES</b>						
5511	BR DUES-PASS THRU	42,000	42,000	26,666	63%	cancels out 4120
5513	OFFICERS-TRAVEL/EXPENSES	5,000	5,000	656	13%	est 50% of Pres, Pres-E, Past P, and VP Pro travel; see corresponding tab
5514	MULTI REGION LEADERSHIP CONFERENCE	1,000	1,000	1,358	136%	\$300/person reg fee. Send 4 annually (ED, Pres Elect, Pres, YM Chair), send more and all staff in held in Texas; FY21-22 virtual; FY22-23 Denver
5521	HISTORY COMMITTEE	1,420	0		0%	Coming soon: Rt 66 marker; FY15-16 \$300 EP bound. marker; FY17-18 Dallas Old Red Courthouse Centennial Plaque \$1.5k; FY18-19 \$500 TSHA Annual Mtg Sponsor
5522	HONORS COMMITTEE	1,300	1,300		0%	Increase budget by \$1,600 if/when Lifetime Service Awards will be presented (every 5 years, next = 2023 but presented in 2020 instead)
5523	MEMBERSHIP COMMITTEE	2,500	2,500		0%	FY16-17 STAY Grant; FY18-19 Social Media Mktg, CECON Registration giveaways, etc.; FY19-20 used for CECON Raffle Prizes & Printed Materials
5524	PAST PRES. COUNCIL/OCEA	1,500	1,500		0%	FY17-18 Cast Bronze Plaque ~\$1,250 + \$150 for wood plaque
5525	GOVERNMENT AFFAIRS	1,000	1,000		0%	\$125/yr online TX Leg db subscription; FY17-18 \$500 GA Business Cards; FY18-19 \$500 biz cards & \$500 Travel/Training/Recruiting; FY21-22 increased rep mtgs = travel & handouts
5526	STUDENT ACTIVITIES CMTE	0	0			student activity chair or head judge new comp needs, etc, adjustment from prior year lessons learned; Prior new buoys, equipment, shirts or other needs
5527-10	STEM CMTE	2,500	2,500		0%	FY16-17 UEF grant denied; FY17-18, FY18-19 & FY19-20 \$1K for TAME STEM Comp Support & \$1.6K for State STEM Conference; FY22-23 restore to previous activity with new active Chair
5528	YOUNGER MEMBERS CMTE	2,900	2,900	1,608	55%	For MRLC registration (\$300) & Camping Trip; FY22-23+ increased travel w/ new branded tent + promo activities at Section & Regional events
5529	OTHER COMMITTEES	0	0			FY18-19 \$2,000 for Institute Chapter Mtgs & Travel; FY19-20 \$200 for Misc Travel or Recruitment Activities
5532	INFRASTRUCTURE REPORT CARD CMTE	11,000	11,000		0%	FY19-20 Materials & 2021 IRC Prep (Consultant ~\$10k; mailing survey to local government ~\$1.5k); FY20-21 Materials (\$2.5k), Consultant (\$1k), PR Firm (\$3k); next FY2023-25
5533	STRATEGIC PLANNING CMTE	500	500		0%	market/socialize current plan; FY20-21 funding for meetings (2 in-person \$2,500/ea), \$500 printing/production, \$2k facilitator
<b>TOTAL, SECTION SERVICES</b>		<b>72,620</b>	<b>71,200</b>	<b>30,288</b>	<b>42%</b>	
<b>DESIGNATED EXPENSE</b>						
5620	TCEL GIFT FOR STUDENT COMP. AWARD	1,000	1,000		0%	Tech. Paper Prize awards equal TCEL donation at 4260: \$600 - 1st, \$300 - 2nd, \$100 - 3rd
5622	KEITH McBRIDE SPIRIT of COMP. AWARD	0	0			\$125 plaque + \$300 prize money; FY18-19 Canoe & ???; FY19-20 Canoe Only; discontinued 2022+ when went Regional, can be used toward other Spirit related award
5625	SAC CHR & COMP COORD TRAVEL ALLOT	0	0			Suggest Stipend for Student Activities Cmte Chair & Comp Coord. to attend Student Symposium [\$1k Travel (x2)] be built into Symposium Budget
5635	GRANTS (OTHER ASCE)	0	0			Record expense at committee level
5650	GRANTS (NON-ASCE)	0	0			Record expense at committee level
5660	GIFTS - MEMORIAL/OFFICER APPREC/OTHER	600	600		0%	Gifts/Donations honoring leaders who have passed; FY19-20 Combine w/ 5560; Gift for Immediate Past Pres. (TCE?); FY21-22 ordered more Past Pres pins
<b>TOTAL, DESIGNATED EXPENSE</b>		<b>1,600</b>	<b>1,600</b>	<b>0</b>	<b>0%</b>	

**ASCE TEXAS SECTION  
2023 - 2024 OPERATING BUDGET**

		FY2024				
		AMENDED BUDGET	ADOPTED BUDGET	ACTUAL as of	% of Budget REALIZED as of	NOTES
		2023-2024	2023-2024	1/31/2024	1/31/2024	
<b>Reconciliation Status:</b>				CPA		
<b>SECTION ADMIN</b>						<b>FY21-22: TSAE (\$395 (1st) + \$275 (2nd)), ASCE (\$325 ED)</b>
5710	STAFF TRAINING, DUES, SUBSCRIPTIONS	2,000	2,000	1,424	71%	\$650/FTE: Cont. Ed. (\$40-\$75 per webinar) & Conference (\$400 + travel); FY22-23: 3 FTEs; prior to 2023 \$1k/FTE
5711	RENT	22,500	22,500	1,875	8%	FY22-23 new office \$1800 all in --> see new office lease for annual increases; Prior monthly base rent = \$2,332+OpEx(\$110/mo)
5720	SECTION OFFICE RELOCATION	0	0			Lease ends 9/30/22; Office move sept/oct 2022
5721	PROPERTY TAX	200	200	113	57%	FY19-20 est \$325 TCAD + \$150 for copier; FY20-21 & FY21-22 est \$450 TCAD + \$150 for copier
5722	EQUIPMENT FUND & EQUIP/FURN R & M	11,000	11,000	4,843	44%	Copy Machine (\$150/mo), Computer lease (\$400/mo), Office 365, etc (\$85/mo), QuickBooks (\$915/yr), Misc./unplanned equip. (\$500)
5729	BANK FEES	500	500	52	10%	Electronic Transfer for Branch Dues Pass Through and other EFT enabled payments @ \$3/Transaction + \$10/mo fee to use EFT services
5731	CREDIT CARD TRANS FEES	4,000	4,000	245	6%	Credit Card Processing Fees
5732	AUDIT	0	0			Section Office is audited every 5th year by contracted 3rd Party; FY 20-21 (total TBD); FY15-16 audit was \$7,500
5733	INSURANCE (B & L)	1,400	1,400	1,337	96%	Hartford Policy Annual Premium, Includes Biz Personal Prop. & Liability, & Personal Injury; increases ~\$50/yr
5734	OFFSITE STORAGE/ARCHIVES	1,300	1,300	314	24%	archive secure storage \$105/mo
5735	STAFF-TRAVEL/EXPENSES	6,300	6,300	561	9%	ED: 8 Branches, Fly-In & regional mtgs; All Staff: Leadership Wknd, Site Visits - Doesn't include CECOM (See 5210) or Symposium Registration (See Symposium Budget)
5736	MISCELLANEOUS	750	750	341	45%	Food/Coffee for Staff meetings & Holiday Dinner
5741	OFFICE SUPPLIES, SHIPPING, PRINTING	2,000	2,000	716	36%	Toner, Paper, bottle water srvc, supplies, Stamps, shipping, copy machine overages, biz cards, etc.; FY19-20 Combined w/ 5742 & 5743
5745	EX DIR MARKETING BUDGET	350	350		0%	Cover costs of meeting with potential partners/collaborators, and potential members/volunteers
5747	TELECOMM SVCS (PHN EMAIL INTERNET)	2,500	2,500	1,167	47%	Spectrum Internet (\$130/mo), LinkedPhone (\$17/mo for ED Cell Phn), Teams phone (\$??/mo for 3 lines), ED cellphone allowance (\$50/mo); FY19-20 Combined w/ 5744
<b>TOTAL SECTION ADMIN</b>		<b>54,800</b>	<b>54,800</b>	<b>12,987</b>	<b>24%</b>	
<b>TOTAL EXPENSES</b>		<b>591,395</b>	<b>589,475</b>	<b>140,945</b>	<b>24%</b>	
<b>OPERATIONAL EXCESS REV (OR EXP)</b>		<b>(2,235)</b>	<b>(315)</b>	<b>100,629</b>		

		FY2024				
		AMENDED BUDGET	ADOPTED BUDGET	ACTUAL as of	% of Budget REALIZED as of	NOTES
		2023-2024	2023-2024	1/31/2024	1/31/2024	
<b>**INVESTMENTS**</b>						
9510	DIVIDEND - INVESTMENTS	8,000	8,000	1,995	25%	
9520	GAIN (LOSS) - INVESTMENTS	30,000	30,000	38,209	127%	
5723	DEPRECIATION EXPENSE	0	0			
<b>NET INCREASE (DECREASE) IN NET ASSETS</b>		<b>35,765</b>	<b>37,685</b>	<b>140,833</b>	<b>394%</b>	

Legend

NB Not budgeted

Ronald W. Meyer, P.L.L.C.  
Certified Public Accountant

401 West 15<sup>th</sup> Street, Suite 850 • Austin, Texas 78701 • Phone: (512) 476-4511 • Fax: (512) 476-4508

ACCOUNTANT'S COMPILATION REPORT

To the Board of Directors  
Texas Section - ASCE  
Austin, Texas

Management is responsible for the accompanying financial statements of Texas Section – ASCE (a nonprofit organization), which comprise the statement of financial position as of January 31, 2024, and the related statement of activities for the one month and four months then ended, and the accompanying supplementary information for the one month and four months then ended, which is presented only for supplementary analysis purposes, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements or supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements or supplementary information.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Association's financial position, changes in net assets, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Management has not reported expenses by natural and functional classification in either the statement of activities, separate statements, or in notes as required by ASU 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. Management has not determined the effect of this departure from accounting principles generally accepted in the United States of America on these financial statements.

The Organization's financial statements do not disclose the amount of future lease commitments under a long-term operating lease for its office space. Disclosure of that information is required by accounting principles generally accepted in the United States of America; however, management believes it is impractical to develop that information.

We are not independent with respect to Texas Section – ASCE.

Austin, Texas  
March 12, 2024

A handwritten signature in blue ink that reads "Ronald W. Meyer P.L.L.C." The signature is written in a cursive, flowing style.

**Texas Section American Society of Civil Engineers  
Statement of Financial Position (General)**

January 31, 2024

	Jan 31, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1102 · CHECKING - OPERATING	\$ 164,393.59
1117 · EDWARD JONES INVESTMENTS	501,997.76
1151 · WF GENERAL BRANCH FUND SVGS	11,861.51
1153 · INSTITUTE CHAPTER SAVINGS	(16,092.24)
1153-01 · GI - GEOTECHNICAL INSTITUTE	17,394.71
1153-02 · EWRI - ENVIRONMENTAL WATER RESOURCES	3,913.90
1153-03 · CI - CONSTRUCTION	500.00
1153-04 · SEI - STRUCTURAL ENGINEERING	5,200.00
1153-05 · T&DI - TRANSPORTATION & DEVELOPMENT	2,000.00
1153-06 · UESI - UTILITIES ENGINEERING AND SURVEYING	29,101.83
<b>Total 1153 · INSTITUTE CHAPTER SAVINGS</b>	42,018.20
1154 · STUDENT SYMPOSIUM SVGS	6,784.92
<b>Total Checking/Savings</b>	727,055.98
<b>Accounts Receivable</b>	
1190 · ACCOUNTS RECEIVABLE	8,659.62
<b>Total Accounts Receivable</b>	8,659.62
<b>Other Current Assets</b>	
1175 · SECURITY DEPOSIT - OFFICE	1,800.00
1182 · PREPAID POSTAGE - BUSINESS REPLY	1.16
1310 · RECEIVABLE FROM PORTER FUND	504.54
2215 · FUNDS HELD FOR MEMORIAL GIFTS	436.59
2217 · FUNDS HELD FOR ASCE - REGION 6	937.50
<b>Total Other Current Assets</b>	3,679.79
<b>Total Current Assets</b>	739,395.39
<b>Fixed Assets</b>	
1210 · FURNITURE AND EQUIPMENT	15,945.13
1220 · ACCUMULATED DEPRECIATION	(15,945.13)
<b>Total Fixed Assets</b>	-
<b>TOTAL ASSETS</b>	<b>\$ 739,395.39</b>

See accountant's report.

**Texas Section American Society of Civil Engineers  
Statement of Financial Position (General)**

**January 31, 2024**

Jan 31, 24

**LIABILITIES & NET ASSETS**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

2100 · ACCOUNTS PAYABLE

\$ 47,374.79

**Total Accounts Payable**

47,374.79

**Credit Cards**

2144 · Visa

5,410.13

**Total Credit Cards**

5,410.13

**Other Current Liabilities**

2210 · FUNDS HELD FOR GEN BRANCH FUND

28,106.01

2213 · FUNDS HELD FOR INSTITUTE CHAPTERS

57,772.27

2230 · DUE TO CECON

185,502.11

**Total Other Current Liabilities**

271,380.39

**Total Current Liabilities**

324,165.31

**Total Liabilities**

324,165.31

**Net Assets**

3100 · NET ASSETS WITHOUT RESTRICTIONS

274,397.35

Net Increase/(Decrease) in Net Assets

140,832.73

**Total Net Assets**

415,230.08

**TOTAL LIABILITIES & NET ASSETS**

\$ 739,395.39

See accountant's report.



**Texas Section American Society of Civil Engineers  
Statement of Financial Position (CECON)**

**January 31, 2024**

	<u>Jan 31, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1107 · WF CECON	\$ 86,850.89
<b>Total Checking/Savings</b>	<u>86,850.89</u>
Other Current Assets	
1193 · DUE FROM GENERAL	185,502.11
<b>Total Other Current Assets</b>	<u>185,502.11</u>
<b>Total Current Assets</b>	<u>272,353.00</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 272,353.00</u></u>
<b>LIABILITIES &amp; NET ASSETS</b>	
<b>Liabilities</b>	
	\$ -
<b>Total Liabilities</b>	<u>-</u>
<b>Net Assets</b>	
3100 · NET ASSETS WITHOUT RESTRICTIONS	279,318.47
Net Increase/(Decrease) in Net Assets	(6,965.47)
<b>Total Net Assets</b>	<u>272,353.00</u>
<b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<u><u>\$ 272,353.00</u></u>

See accountant's report.

**Texas Section American Society of Civil Engineers  
Statement of Activities (General)**

**For One Month and Four Months Ended January 31, 2024**

	Jan 24	Oct 23 - Jan 24
<b>Operating Income/Expense</b>		
<b>Income</b>		
<b>DUES AND ALLOTMENT</b>		
4120 · BRANCH DUES	\$ 9,350.00	\$ 26,666.00
4130 · SECTION DUES	61,545.80	180,082.54
4140 · SECTION VOLUNTARY CONTRIBUTION	921.00	2,359.00
<b>Total DUES AND ALLOTMENT</b>	<b>71,816.80</b>	<b>209,107.54</b>
<b>SECTION MEETINGS/CONFERENCES</b>		
4211 · STUDENT SYMPOSIUM GENERAL	0.18	2.75
4211-24 · STUDENT SYMPOSIUM 2024	12,900.00	13,650.00
<b>Total SECTION MEETINGS/CONFERENCES</b>	<b>12,900.18</b>	<b>13,652.75</b>
<b>PUBLICATION REVENUE</b>		
4331 · CAREER CENTER	-	1,034.70
4332 · DIGITAL ADVERTISING	1,226.40	5,999.32
<b>Total PUBLICATION REVENUE</b>	<b>1,226.40</b>	<b>7,034.02</b>
<b>OTHER REVENUE</b>		
4530 · INTEREST INCOME	-	1.00
4550 · MISCELLANEOUS INCOME	-	11,779.01
<b>Total OTHER REVENUE</b>	<b>-</b>	<b>11,780.01</b>
<b>Total Income</b>	<b>85,943.38</b>	<b>241,574.32</b>
<b>Expense</b>		
<b>SALARIES AND SERVICES</b>		
5111 · SALARIES	14,858.34	61,633.32
5112 · PAYROLL TAXES	1,136.68	4,822.69
5113 · BENEFITS	4,126.94	14,594.57
5121 · SERVICES - CONSULTING/TEMPS	1,987.26	8,075.91
5122 · SERVICES - ARCHIVING	430.26	430.26
5131 · SERVICES - PAYROLL ADMIN	100.00	400.00
<b>Total SALARIES AND SERVICES</b>	<b>22,639.48</b>	<b>89,956.75</b>
<b>SECTION MEETINGS/CONFERENCE EXP</b>		
5211-23 · SUPPORT STUDENT SYMPOSIUM 2023	-	600.00
5211-24 · SUPPORT STUDENT SYMPOSIUM 2024	825.00	1,650.00
5221 · OTHER CONFERENCES	100.00	100.00
5222 · EXCOMM MEETING	38.96	38.96
<b>Total SECTION MEETINGS/CONFERENCE EXP</b>	<b>963.96</b>	<b>2,388.96</b>
<b>PUBLICATION EXPENSE</b>		
5318 · WEBSITE - MAINTENANCE	334.00	1,278.00
5319 · WEBSITE - UPGRADES	2,625.00	2,625.00
5321 · COMMUNICATIONS SUPPORT	635.17	1,421.75
<b>Total PUBLICATION EXPENSE</b>	<b>3,594.17</b>	<b>5,324.75</b>
<b>SECTION SERVICES</b>		
5511 · BRANCH DUES PASS-THRU	9,350.00	26,666.00
5513 · OFFICERS - TRAVEL/EXPENSES	-	656.31
5514 · MULTI REGION LEADERSHIP CONFERENCE	1,057.87	1,357.87
5528 · YOUNGER MEMBERS COMMITTEE	64.90	1,607.75
<b>Total SECTION SERVICES</b>	<b>10,472.77</b>	<b>30,287.93</b>

See accountant's report.

**Texas Section American Society of Civil Engineers  
Statement of Activities (General)**

**For One Month and Four Months Ended January 31, 2024**

	<b>Jan 24</b>	<b>Oct 23 - Jan 24</b>
<b>SECTION ADMINISTRATION</b>		
5710 · STAFF TRAINING, DUES, SUBSCRIPTIONS	1,074.00	1,424.00
5711 · RENT	1,875.00	1,875.00
5721 · PROPERTY TAX	-	113.12
5722 · EQUIPMENT FUND & EQUIP/FURN R&M	1,771.39	4,843.45
5729 · BANK FEES	13.00	52.00
5731 · CREDIT CARD TRANSACTION FEES	168.38	244.93
5733 · INSURANCE	-	1,337.00
5734 · OFFSITE STORAGE/ARCHIVES	-	313.50
5735 · STAFF - TRAVEL/EXPENSES	72.87	560.75
5736 · MISCELLANEOUS	-	340.94
5741 · OFFICE SUPPLIES, SHIPPING, PRINTING	14.99	715.51
5747 · TELECOMM SVCS (PHONE EMAIL INTERNET)	162.61	1,166.74
<b>Total SECTION ADMINISTRATION</b>	<b>5,152.24</b>	<b>12,986.94</b>
<b>Total Expense</b>	<b>42,822.62</b>	<b>140,945.33</b>
<b>Operating Increase/(Decrease) in Net Assets</b>	<b>43,120.76</b>	<b>100,628.99</b>
9510 · DIVIDEND - INVESTMENTS	166.51	1,994.91
9520 · GAIN (LOSS) - INVESTMENTS	357.23	38,208.83
<b>Net Increase/(Decrease) in Net Assets</b>	<b>\$ 43,644.50</b>	<b>\$ 140,832.73</b>

See accountant's report.

**Texas Section American Society of Civil Engineers**  
**Statement of Activities (CECON)**  
For One Month and Four Months Ended January 31, 2024

	Jan 24	Oct 23 - Jan 24
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>SECTION MEETINGS/CONFERENCES</b>		
4210 · TX CECON	\$ 1,250.00	\$ 3,423.00
<b>Total SECTION MEETINGS/CONFERENCES</b>	1,250.00	3,423.00
<b>Total Income</b>	1,250.00	3,423.00
<b>Expense</b>		
<b>SECTION MEETINGS/CONFERENCE EXP</b>		
5210 · TX CECON	681.43	10,388.47
<b>Total SECTION MEETINGS/CONFERENCE EXP</b>	681.43	10,388.47
<b>Total Expense</b>	681.43	10,388.47
 <b>Net Increase/(Decrease) in Net Assets</b>	 <b>\$ 568.57</b>	 <b>\$ (6,965.47)</b>

See accountant's report.

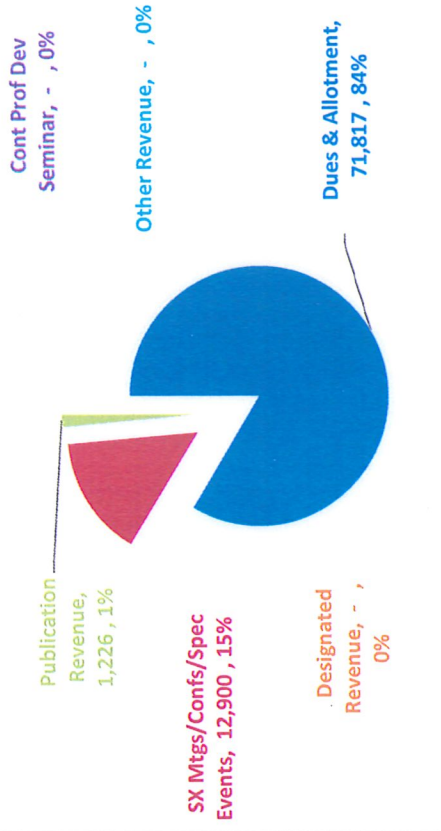
**TEXAS SECTION-ASCE  
FINANCIAL SUMMARY (GENERAL)  
FOR ONE MONTH AND FOUR MONTHS ENDED JANUARY 31, 2024  
WITH COMPARISON TO JANUARY 2023**

Account	ACTUAL				BUDGET					
	2022-2023 Current Period	2023-2024 Current Period	2022-2023 Year-To- Date	2023-2024 Year-To- Date	2022-2023 Annual Budget	2023-2024 Annual Budget	2022-2023 Percent Realized (Ideal -	2023-2024 Percent Realized (Ideal -	2022-2023 Budget Remaining	2023-2024 Budget Remaining
<b>OPERATING REVENUE</b>										
Dues & Allotment	74,536	71,817	190,020	209,108	334,900	362,000	56.74%	57.76%	144,880	152,892
SX Mtgs/Confs/Spec Events	10,001	12,900	14,212	13,653	173,950	139,160	8.17%	9.81%	159,738	125,507
Publication Revenue	440	1,226	2,635	7,034	17,000	19,000	15.50%	37.02%	14,365	11,966
Cont Prof Dev Seminar	-	-	-	-	-	-	0.00%	0.00%	-	-
Other Revenue	-	-	144	11,780	23,300	26,000	0.62%	45.31%	23,156	14,220
Designated Revenue	2,622	-	14,500	-	1,000	1,000	1450.00%	0.00%	(13,500)	1,000
<b>TOTAL REVENUE</b>	<b>87,599</b>	<b>85,943</b>	<b>221,511</b>	<b>241,575</b>	<b>550,150</b>	<b>547,160</b>	<b>40.26%</b>	<b>44.15%</b>	<b>328,639</b>	<b>305,585</b>
<b>OPERATING EXPENSE</b>										
Salaries & Support	27,950	22,639	94,513	89,957	291,600	290,200	32.41%	31.00%	197,087	200,243
SX Mtgs/Confs/Spec Events	1,611	964	7,478	2,389	174,500	156,675	4.29%	1.52%	167,022	154,286
Publication Expense	622	3,594	1,836	5,325	5,800	15,000	31.66%	35.50%	3,964	9,675
Prof Dev Seminar	-	-	-	-	-	-	0.00%	0.00%	-	-
Section Services	10,839	10,473	26,434	30,288	60,800	71,200	43.48%	42.54%	34,366	40,912
Designated Expenses	-	-	-	-	4,700	1,600	0.00%	0.00%	4,700	1,600
Section Administration	15,328	5,152	27,905	12,987	62,000	54,800	45.01%	23.70%	34,095	41,813
<b>TOTAL EXPENSE</b>	<b>56,350</b>	<b>42,822</b>	<b>158,166</b>	<b>140,946</b>	<b>599,400</b>	<b>589,475</b>	<b>26.39%</b>	<b>23.91%</b>	<b>441,234</b>	<b>448,529</b>
<b>OPERATIONAL EXCESS REVENUE/ (EXPENSE)</b>	<b>31,249</b>	<b>43,121</b>	<b>63,345</b>	<b>100,629</b>	<b>(49,250)</b>	<b>(42,315)</b>				
<b>BUDGET OVEREXPENDED/ (UNDEREXPENDED)</b>									<b>(112,595)</b>	<b>(142,944)</b>

See accountant's report.

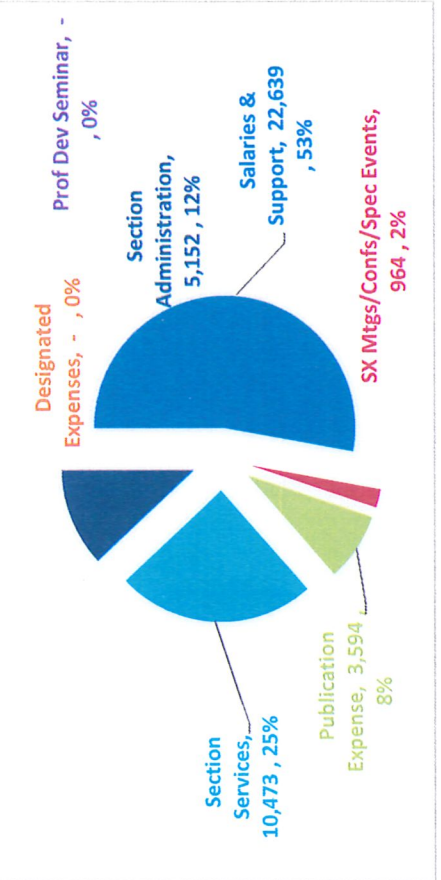
TEXAS SECTION-ASCE  
 FINANCIAL SUMMARY (GENERAL)  
 FOR ONE MONTH AND FOUR MONTHS ENDED JANUARY 31, 2024

REVENUE FOR MONTH ENDED JANUARY 31, 2024



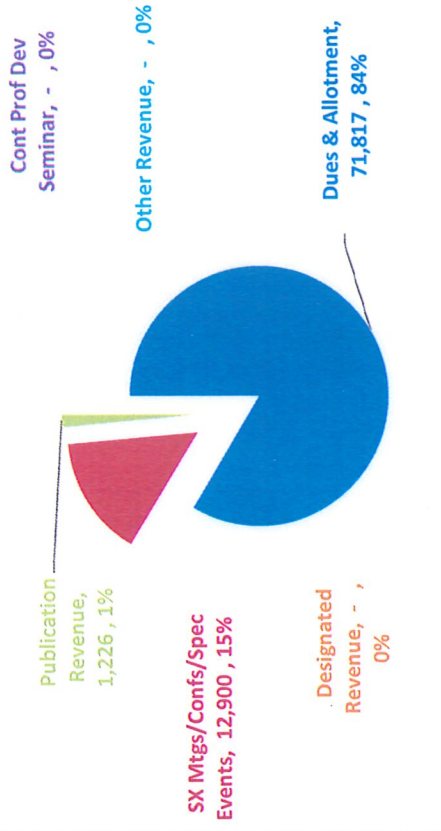
TOTAL REVENUE FOR MONTH \$ 85,943

EXPENSES FOR MONTH ENDED JANUARY 31, 2024



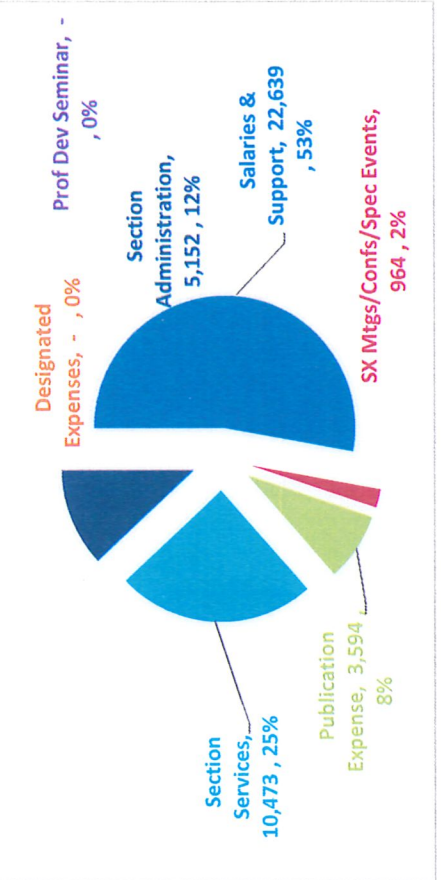
TOTAL EXPENSES FOR MONTH \$ 42,822

REVENUE FOR YTD ENDED JANUARY 31, 2024



TOTAL REVENUE YEAR-TO-DATE \$ 241,575

EXPENSES FOR YTD ENDED JANUARY 31, 2024



TOTAL EXPENSES YEAR-TO-DATE \$ 140,946

**TEXAS SECTION-ASCE  
FINANCIAL SUMMARY (CECON)  
FOR ONE MONTH AND FOUR MONTHS ENDED JANUARY 31, 2024  
WITH COMPARISON TO JANUARY 2023**

Account	ACTUAL				BUDGET					
	2022-2023 Current Period	2023-2024 Current Period	2022-2023 Year-To- Date	2023-2024 Year-To- Date	2022-2023 Annual Budget	2023-2024 Annual Budget	2022-2023 Percent Realized (Ideal - 33.33%	2023-2024 Percent Realized (Ideal - 33.33%	2022-2023 Budget Remaining	2023-2024 Budget Remaining
<b>OPERATING REVENUE</b>										
SX Mtgs/Confs/Spec Events	-	1,250	136,548	3,423	45,000	42,000	303.44%	8.15%	(91,548)	38,577
<b>TOTAL REVENUE</b>	-	1,250	136,548	3,423	45,000	42,000	303.44%	8.15%	(91,548)	38,577
<b>OPERATING EXPENSE</b>										
SX Mtgs/Confs/Spec Events	313	681	130,950	10,388	-	-	0.00%	0.00%	(130,950)	(10,388)
<b>TOTAL EXPENSE</b>	313	681	130,950	10,388	-	-	0.00%	0.00%	(130,950)	(10,388)
<b>OPERATIONAL EXCESS REVENUE/ (EXPENSE)</b>	(313)	569	5,598	(6,965)	45,000	42,000				
<b>BUDGET OVEREXPENDED/ (UNDEREXPENDED)</b>									39,402	48,965

See accountant's report.

**Texas Section American Society of Civil Engineers**  
**Statement of Activities - Budget vs. Actual (General)**  
For One Month and Four Months Ended January 31, 2024

	Jan 24	Oct 23 - Jan 24	Budget	Remainder	% Act - Bud
<b>Income</b>					
<b>DUES AND ALLOTMENT</b>					
4110 · NATIONAL ALLOTMENT	0.00	0.00	40,000.00	40,000.00	0.00%
4120 · BRANCH DUES	9,350.00	26,666.00	42,000.00	15,334.00	63.49%
4130 · SECTION DUES	61,545.80	180,082.54	275,000.00	94,917.46	65.48%
4140 · SECTION VOLUNTARY CONTRIBUTION	921.00	2,359.00	5,000.00	2,641.00	47.18%
<b>Total DUES AND ALLOTMENT</b>	<b>71,816.80</b>	<b>209,107.54</b>	<b>362,000.00</b>	<b>152,892.46</b>	<b>57.76%</b>
<b>SECTION MEETINGS/CONFERENCES</b>	<b>12,900.18</b>	<b>13,652.75</b>	<b>139,160.00</b>	<b>125,507.25</b>	<b>9.81%</b>
<b>PUBLICATION REVENUE</b>					
4331 · CAREER CENTER	0.00	1,034.70	9,000.00	7,965.30	11.50%
4332 · DIGITAL ADVERTISING	1,226.40	5,999.32	10,000.00	4,000.68	59.99%
<b>Total PUBLICATION REVENUE</b>	<b>1,226.40</b>	<b>7,034.02</b>	<b>19,000.00</b>	<b>11,965.98</b>	<b>37.02%</b>
<b>SEMINAR REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>OTHER REVENUE</b>					
4510 · INVESTMENT DRAW	0.00	0.00	23,500.00	23,500.00	0.00%
4530 · INTEREST INCOME	0.00	1.00	0.00	-1.00	0.00%
4550 · MISCELLANEOUS	0.00	11,779.01	2,500.00	-9,279.01	471.16%
<b>Total OTHER REVENUE</b>	<b>0.00</b>	<b>11,780.01</b>	<b>26,000.00</b>	<b>14,219.99</b>	<b>45.31%</b>
<b>DESIGNATED REVENUE</b>					
4620 · TCEL/SAC	0.00	0.00	1,000.00	1,000.00	0.00%
<b>Total DESIGNATED REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00%</b>
<b>Total Income</b>	<b>85,943.38</b>	<b>241,574.32</b>	<b>547,160.00</b>	<b>305,585.68</b>	<b>44.15%</b>
<b>Expense</b>					
<b>SALARIES AND SERVICES</b>					
5111 · SALARIES	14,858.34	61,633.32	200,000.00	138,366.68	30.82%
5112 · PAYROLL TAXES	1,136.68	4,822.69	15,000.00	10,177.31	32.15%
5113 · BENEFITS	4,126.94	14,594.57	50,000.00	35,405.43	29.19%
5121 · SERVICES - CONSULTING/TEMPS	1,987.26	8,075.91	21,000.00	12,924.09	38.46%
5122 · SERVICES - ARCHIVING	430.26	430.26	3,000.00	2,569.74	0.00%
5131 · SERVICES - PAYROLL ADMIN	100.00	400.00	1,200.00	800.00	33.33%
<b>Total SALARIES AND SERVICES</b>	<b>22,639.48</b>	<b>89,956.75</b>	<b>290,200.00</b>	<b>200,243.25</b>	<b>31.00%</b>
<b>SECTION MEETINGS/CONFERENCE EXP</b>					
5211-23 · SUPPORT-STUDENT SYMPOSIUM 2023	0.00	600.00	0.00	-600.00	#DIV/0!
5211-24 · SUPPORT-STUDENT SYMPOSIUM 2024	825.00	1,650.00	129,175.00	127,525.00	1.28%
5215 · LEGISLATE DRIVE-IN	0.00	0.00	0.00	0.00	0.00%
5220 · LDW-LEADERSHIP DEVELOPMENT WEEKEND	0.00	0.00	20,000.00	20,000.00	0.00%
5221 · OTHER CONFERENCES	100.00	100.00	500.00	400.00	20.00%
5222 · EXCOMM MEETING	38.96	38.96	1,500.00	1,461.04	2.60%
5223 · BOD MEETING EXPENSES	0.00	0.00	2,000.00	2,000.00	0.00%
5224 · PRESIDENT'S RECEPTION	0.00	0.00	2,500.00	2,500.00	0.00%
5240 · ASCE CONFERENCE CONTRIBUTION	0.00	0.00	1,000.00	1,000.00	0.00%
<b>Total SECTION MEETINGS/CONFERENCE EXP</b>	<b>963.96</b>	<b>2,388.96</b>	<b>156,675.00</b>	<b>154,286.04</b>	<b>1.52%</b>

See accountant's report.



**Texas Section American Society of Civil Engineers**  
**Statement of Activities - Budget vs. Actual (General)**  
For One Month and Four Months Ended January 31, 2024

	<u>Jan 24</u>	<u>Oct 23 - Jan 24</u>	<u>Budget</u>	<u>Remainder</u>	<u>% Act - Bud</u>
<b>PUBLICATION EXPENSE</b>					
5318 · WEBSITE - MAINTENANCE	334.00	1,278.00	3,800.00	2,522.00	33.63%
5319 · WEBSITE - UPGRADES	2,625.00	2,625.00	8,000.00	5,375.00	32.81%
5321 · COMMUNICATIONS SUPPORT	635.17	1,421.75	3,200.00	1,778.25	44.43%
<b>Total PUBLICATION EXPENSE</b>	<u>3,594.17</u>	<u>5,324.75</u>	<u>15,000.00</u>	<u>9,675.25</u>	<u>35.50%</u>
<b>SECTION SERVICES</b>					
5511 · BR DUES - PASS THROUGH	9,350.00	26,666.00	42,000.00	15,334.00	63.49%
5513 · OFFICERS - TRAVEL/EXPENSES	0.00	656.31	5,000.00	4,343.69	13.13%
5514 · MULTI REGION LEADERSHIP CONFERENCE	1,057.87	1,357.87	1,000.00	-357.87	135.79%
5522 · HONORS COMMITTEE	0.00	0.00	1,300.00	1,300.00	0.00%
5523 · MEMBERSHIP COMMITTEE	0.00	0.00	2,500.00	2,500.00	0.00%
5524 · PAST PRESIDENTS' COUNCIL/OCEA	0.00	0.00	1,500.00	1,500.00	0.00%
5525 · GOVERNMENT AFFAIRS	0.00	0.00	1,000.00	1,000.00	0.00%
5527-10 · STEM COMMITTEE	0.00	0.00	2,500.00	2,500.00	0.00%
5528 · YOUNGER MEMBERS COMMITTEE	64.90	1,607.75	2,900.00	1,292.25	55.44%
5532 · INFRASTRUCTURE REPORT CARD CMTE	0.00	0.00	11,000.00	11,000.00	0.00%
5533 · STRATEGIC PLANNING COMMITTEE	0.00	0.00	500.00	500.00	0.00%
<b>Total SECTION SERVICES</b>	<u>10,472.77</u>	<u>30,287.93</u>	<u>71,200.00</u>	<u>40,912.07</u>	<u>42.54%</u>
<b>DESIGNATED EXPENSE</b>	0.00	0.00	1,600.00	1,600.00	0.00%
<b>SECTION ADMINISTRATION</b>					
5710 · STAFF TRAINING, DUES, SUSCRIPTIONS	1,074.00	1,424.00	2,000.00	576.00	71.20%
5711 · RENT	1,875.00	1,875.00	22,500.00	20,625.00	8.33%
5721 · PROPERTY TAX	0.00	113.12	200.00	86.88	56.56%
5722 · EQUIPMENT FUND & EQUIP/FURN R & M	1,771.39	4,843.45	11,000.00	6,156.55	44.03%
5729 · BANK FEES	13.00	52.00	500.00	448.00	10.40%
5731 · CREDIT CARD TRANSACTION FEES	168.38	244.93	4,000.00	3,755.07	6.12%
5733 · INSURANCE	0.00	1,337.00	1,400.00	63.00	95.50%
5734 · OFFSITE STORAGE/ARCHIVES	0.00	313.50	1,300.00	986.50	24.12%
5743 · STAFF - TRAVEL/EXPENSES	72.87	560.75	6,300.00	5,739.25	8.90%
5736 · MISCELLANEOUS	0.00	340.94	750.00	409.06	45.46%
5741 · OFFICE SUPPLIES, SHIPPING, PRINTING	14.99	715.51	2,000.00	1,284.49	35.78%
5745 · EX DIR MARKETING BUDGET	0.00	0.00	350.00	350.00	0.00%
5747 · TELECOMM SVCS (PHN EMAIL INTERNET)	162.61	1,166.74	2,500.00	1,333.26	46.67%
<b>Total SECTION ADMINISTRATION</b>	<u>5,152.24</u>	<u>12,986.94</u>	<u>54,800.00</u>	<u>41,813.06</u>	<u>23.70%</u>
<b>Total Expense</b>	<u>42,822.62</u>	<u>140,945.33</u>	<u>589,475.00</u>	<u>448,529.67</u>	<u>134.26%</u>
<b>Operating Increase/(Decrease) in Net Assets</b>	<b>43,120.76</b>	<b>100,628.99</b>	<b>-42,315.00</b>	<b>-142,943.99</b>	<b>-237.81%</b>
9510 · DIVIDEND - INVESTMENTS	166.51	1,994.91	8,000.00	6,005.09	24.94%
9520 · GAIN (LOSS) - INVESTMENTS	357.23	38,208.83	30,000.00	-8,208.83	127.36%
<b>Net Increase/(Decrease) in Net Assets</b>	<u><b>\$ 43,644.50</b></u>	<u><b>\$140,832.73</b></u>	<u><b>\$ (4,315.00)</b></u>	<u><b>\$(145,147.73)</b></u>	<u><b>-3263.79%</b></u>

See accountant's report.

**Texas Section American Society of Civil Engineers**  
**Statement of Activities - Budget vs. Actual (CECON)**  
For One Month and Four Months Ended January 31, 2024

	<u>Jan 24</u>	<u>Oct 23 - Jan 24</u>	<u>Budget</u>	<u>Remainder</u>	<u>% Act - Bud</u>
<b>Income</b>					
SECTION MEETINGS/CONFERENCES	1,250.00	3,423.00	42,000.00	38,577.00	8.15%
<b>Total Income</b>	1,250.00	3,423.00	42,000.00	38,577.00	8.15%
<b>Expense</b>					
SECTION MEETINGS/CONFERENCE EXP					
5210 - TX CECON	681.43	10,388.47	0.00	-10,388.47	0.00%
<b>Total SECTION MEETINGS/CONFERENCE EXP</b>	681.43	10,388.47	0.00	-10,388.47	0.00%
<b>Total Expense</b>	681.43	10,388.47	0.00	-10,388.47	0.00%
<b>Net Increase/(Decrease) in Net Assets</b>	<u>568.57</u>	<u>-6,965.47</u>	<u>42,000.00</u>	<u>48,965.47</u>	<u>-16.58%</u>


See accountant's report.

Texas Section American Society of Civil Engineers  
Selected Footnotes to the Financial Statements  
January 31, 2024

Due from Operating Fund


The Operating Fund owes the following amounts to designated accounts as described below:

- Student Symposium savings is owed \$8,000 based on a temporary loan transferred to the Operating account on October 19, 2020.
- Institute Chapter savings is owed \$30,000 total:
  - \$25,000 based on a temporary loan transferred to the Operating account on June 18, 2020.
  - \$5,000 based on a temporary loan transferred to the Operating account on November 2, 2020.
- General Branch Fund savings is owed \$2,595.63 based on a \$10,000.00 temporary loan transferred to the Operating account on June 18, 2020, less approved draws \$6,750.00 and \$654.37 from the account to cover Leadership Development Weekend (LDW) 2021 expenses and support West Texas Branch delegate travel for LDW 2021, respectively.

FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.8	Item Title	Directors at Large
	Date	04/12/24	Reported by	Rebecca Rice PE
	Purpose	Spring 2023-2024 Board of Direction Meeting		


OFFICER ACTIVITIES
<ul style="list-style-type: none"> <li>• Monthly meetings with the Directors at Large, President and President Elect, Jenni Peters, Kimberly Garcia, and Editorial Committee volunteers to discuss TCE content.</li> <li>• Continue to seek content for the TCE that will engage our membership, including technical articles, Region 6 updates, President’s Messages, History and Heritage features, Meet the Board features, and updates from Branches on activities</li> <li>• Discussed membership survey to be completed in 2024 <ul style="list-style-type: none"> <li>○ Last survey completed several years ago</li> <li>○ Our goals for the survey include: determine how to best engage with membership moving forward (such as through emails, social media, or the TCE), identify what content our membership enjoys most, and how can we retain existing members/attract new members.</li> </ul> </li> <li>• If a Committee, Institute, or other group has questions they would like to send to membership, please contact the Directors at Large.</li> </ul>

COMMITTEE	Tellers Committee	CHAIR	Victor Murillo PE
No current updates.			
ITEMS FOR AGENDA			
No items for agenda.			

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.1	Branch <b>Austin</b>
	Date	04/12/24	Reported by Austin Messerli
	Purpose	Spring 2023-2024 Board of Direction Meeting	


<b>QUESTIONS FOR BRANCH REPORT</b>
<ol style="list-style-type: none"> <li>1. Status of ongoing programs and projects. (Do they align with Branch goals and <a href="#">Strategic Plan</a>, if applicable? Should they be sunset?)</li> <li>2. Are any new programs/projects desired? (They should align with the Branch Goals/<a href="#">Strategic Plan</a>)</li> <li>3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</li> </ol>

<b>BRANCH REPORT</b>	2023-2024	<b>DIRECTOR'S TERM</b>	2022 - 2024
<ol style="list-style-type: none"> <li>1. The Austin Branch continues build back attendance to the monthly meetings and have offered hybrid (in person &amp; virtual) meetings. We had a great cluster of events around E-Week with a happy hour kickoff, awards banquet, and two younger engineer volunteer events. All of which were very well attended. We continue to pursue our objectives of student outreach, mentorship, and engagement with the University of Texas (UT) at Austin's civil engineering program. With the newly formed Texas State University Student Chapter by dedicating a position with Austin Branch to assist and help grow the chapter. YMF branch is hosting the annual golf tournament in April as a great out of office event and fundraising opportunity. The Branch continues to support charitable organizations that support the community and encourage interest in science, technology, engineering, and math. The Branch has volunteered with organizations such as Austin ISD Engineering Blitz, Community First Village, E-Week event at the Science Mill children's museum, and the Capital Area Food Bank.</li> <li>2. The branch has started bi-monthly coffee chats to add another casual venue to increase communications and networking opportunities at a different time for our members. Also, now that Texas State has an official ASCE recognized branch we have increasing presence and efforts to help them fill in gaps and even sponsor their ASCE geo-wall team.</li> <li>3. Society video release grant window.</li> </ol>			
<b>ITEMS FOR AGENDA</b>	(for office use)		
Enter information by overwriting this text. List items requiring action or discussion here.			

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.2	Branch <b>Brazos</b>
	Date	04/12/24	Reported by Robert (Bobby) Lys Jr. PE
	Purpose	Spring 2023-2024 Board of Direction Meeting	


<b>QUESTIONS FOR BRANCH REPORT</b>
<ol style="list-style-type: none"> <li>1. Status of ongoing programs and projects. (Do they align with Branch goals and <a href="#">Strategic Plan</a>, if applicable? Should they be sunset?)</li> <li>2. Are any new programs/projects desired? (They should align with the Branch Goals/<a href="#">Strategic Plan</a>)</li> <li>3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</li> </ol>

<b>BRANCH REPORT</b>	2023-2024	<b>DIRECTOR'S TERM</b>	
<p>We have continued our montly meetings for our membership. Numbers are near pre-pandemic levels for all meeting. We have provide one meeting to meet the Ethics hour for registration renewal.</p> <p>Congratulations to our Engineer of the Year Raquel Gonzales. Raquel is CIP Project Manager with the City of College Station.</p> <p>Congratulations as well to our Young Engineer of the Year, Anthony Armstrong. Anthony is Land Development Administrator for the City.</p> <p>We will continue our monthly meeting until May. We will take our annual sabbatical from June thru August.</p>			
<b>ITEMS FOR AGENDA</b>	(for office use)		
<p>Enter information by overwriting this text. List items requiring action or discussion here.</p>			

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.6	Branch <b>Dallas</b>
	Date	04/12/24	Reported by Carlos Balderrama PE
	Purpose	Spring 2023-2024 Board of Direction Meeting	

<b>QUESTIONS FOR BRANCH REPORT</b>
<ol style="list-style-type: none"> <li>1. Status of ongoing programs and projects. (Do they align with Branch goals and <a href="#">Strategic Plan</a>, if applicable? Should they be sunset?)</li> <li>2. Are any new programs/projects desired? (They should align with the Branch Goals/<a href="#">Strategic Plan</a>)</li> <li>3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</li> </ol>


<b>BRANCH REPORT</b>	2023-2024	<b>DIRECTOR'S TERM</b>	
<p>Provide an update on Branch activities, programs, and progress toward your goals.</p> <ol style="list-style-type: none"> <li>1. This year we are continuing the trend we started last year of holding institute run tracks starting at 8AM – 12:00 PM for the April Branch meeting in order for institutes to showcase some great speakers and lead the show for the AM session. This offers our members the opportunity to get up to 4 PDHs for one branch meeting. Our goal this year is to hold this again in November.</li> <li>2. Our branch is continuing to hold the Bridge program and meet monthly when possible. The bridge program is intended for our newer members coming from college to hear from senior level staff or higher level engineers in the industry to help “bridge” the gap between college and the professional world. This year we have had some great speakers from big companies giving our younger members guidance and pearls of wisdom.</li> <li>3. Our branch continues to hold a weekly meeting to brainstorm speaker and topics. This is run by me but the board is invited and everyone provides input on future topics and ideas to keep the program fresh.</li> </ol>			
<b>ITEMS FOR AGENDA</b>	(for office use)		
<p>Enter information by overwriting this text. List items requiring action or discussion here.</p>			

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.7	Branch <b>El Paso</b>
	Date	04/12/24	Reported by Marvin Gomez
	Purpose	Spring 2023-2024 Board of Direction Meeting	

<b>QUESTIONS FOR BRANCH REPORT</b>
<ol style="list-style-type: none"> <li>1. Status of ongoing programs and projects. (Do they align with Branch goals and <a href="#">Strategic Plan</a>, if applicable? Should they be sunset?)</li> <li>2. Are any new programs/projects desired? (They should align with the Branch Goals/<a href="#">Strategic Plan</a>)</li> <li>3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</li> </ol>


<b>BRANCH REPORT</b>	2023-2024	<b>DIRECTOR'S TERM</b>	2023-2024
<p>The Chapter continues to support our Younger Member Group which is conducting student outreach at several schools. Continue to support the student chapter as well.</p> <p>The Chapter is preparing to host the ASCE President who will be in El Paso on April 18, 2024. The Chapter is developing an agenda of activities for hosting the ASCE President. The Chapter is looking into coordinating with the local Surveying Chapter (TSPS) for partnering on future activities to promote civil engineering and surveying.</p>			
<b>ITEMS FOR AGENDA</b>	(for office use)		
ASCE support for the ASCE President's visit to El Paso.			



FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.8	Branch <b>Fort Worth</b>
	Date	04/12/24	Reported by Andrea Taylor
	Purpose	Spring 2023-2024 Board of Direction Meeting	

<b>QUESTIONS FOR BRANCH REPORT</b>
<ol style="list-style-type: none"> <li>1. Status of ongoing programs and projects. (Do they align with Branch goals and <a href="#">Strategic Plan</a>, if applicable? Should they be sunset?)</li> <li>2. Are any new programs/projects desired? (They should align with the Branch Goals/<a href="#">Strategic Plan</a>)</li> <li>3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</li> </ol>


<b>BRANCH REPORT</b>	2023-2024	<b>DIRECTOR'S TERM</b>	2023-2024
<ul style="list-style-type: none"> <li>• Younger Member/ Student Involvement. 3/22/2024 we held a joint meeting with the student chapters of UT Arlington, Tarleton State, and Abilene Christian University. 75 were in attendance of the luncheon. At this luncheon we gave out 7 scholarships to the students. After the meeting we went on tour of the Fort Worth Central Station with a presentation by Trnity Metro Staff, followed by a happy hour. About 22 went on the tour.</li> <li>• Monthly Branch meetings. We hold a monthly branch meeting with a keynote speaker each month.</li> <li>• We have implemented a history and heritage section in our quarterly newsletter that highlights some history of the Fort Worth Branch. Fall 2023 was Fort Worths 85<sup>th</sup> Anniversary.</li> <li>• We would like help from the Section on how to memorialize these items online. Is it possible to add a historical tab to our website? Open to other options.</li> <li>• We are working to make our May Branch meeting the plaque dedication for the Cowtown Coliseum. Waiting on the plaque from the Texas Section. Any update?</li> </ul>			
<b>ITEMS FOR AGENDA</b>	(for office use)		
None			

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.10	Branch <b>Houston</b>
	Date	04/12/24	Reported by Sarah N. Alvarez PE
	Purpose	Spring 2023-2024 Board of Direction Meeting	

<b>QUESTIONS FOR BRANCH REPORT</b>
<ol style="list-style-type: none"> <li>1. Status of ongoing programs and projects. (Do they align with Branch goals and <a href="#">Strategic Plan</a>, if applicable? Should they be sunset?)</li> <li>2. Are any new programs/projects desired? (They should align with the Branch Goals/<a href="#">Strategic Plan</a>)</li> <li>3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</li> </ol>


<b>BRANCH REPORT</b>	2023-2024	<b>DIRECTOR'S TERM</b>	2022-2024
<p>Provide an update on Branch activities, programs, and progress toward your goals.</p> <p><b>Goal 1: Increase support for members and leaders to develop professional and leadership skills –</b></p> <ul style="list-style-type: none"> <li>• Arranged a Government Affairs training for ASCE leadership hosted by Texas Section Government Affairs Committee on October 26th</li> <li>• Host a minimum of one in-person and one virtual technical session per month. Members attend the virtual technical session for free while non-members pay for the meeting</li> </ul> <p><b>Goal 2: Promote engagement between all levels of membership</b></p> <ul style="list-style-type: none"> <li>• We have 35-40 college/university students attending Branch meetings each month with reduced student pricing and Ameritex sponsorship. Announcement of Student's School, Name, Graduation Date by student at Meeting</li> <li>• More than 30 university students and more than 10 professionals attended the Student Career Prep Workshop</li> <li>• Meetings of the Ad-hoc Mentor Program Committee are ongoing for development of standards and guidelines for creation of a Mentor Program.</li> <li>• Allow students to speak at Branch Meeting to request sponsorship</li> </ul> <p><b>Goal 3: Improve communication within the Branch and between the Branch and the community (including elected officials) –</b></p> <ul style="list-style-type: none"> <li>• Invited elected officials to be keynote speaker at Houston Branch Meetings</li> <li>• Nominated Commissioner Tom Ramsey for Society-level Outstanding Public Official Award</li> <li>• Encourage members to enroll as Key Contacts and support them to attend legislative drive-in &amp; fly-in.</li> <li>• Create Institute and YM Weekly Updates emails in order to cut down on frequency of emails but still provide the same information</li> <li>• Planned Institute Meeting to coordinate efforts of Institutes and Branch</li> <li>• Consolidate advertisements for multiple Scholarship opportunities</li> </ul> <p><b>Goal 4: Expand our community involvement throughout the Greater Houston Area</b></p> <ul style="list-style-type: none"> <li>• 10 government agencies and companies hosted more than 35 junior and senior high school students for Shadow an Engineer Day on March 6, 2024</li> <li>• Volunteers from the Branch participated in First Robotics Virtual Judging, Middle School Stem Club Engineer Visits, Science Day in the library at Mittelstadt Elementary, Houston Museum of Natural Sciences STEM/NOVA Day, Deer Park high School College Fair, GEMS day at the Museum of Natural Science</li> <li>• EWRI has begun to have both community service and education events like Park Clean-ups and Classroom Outreach events</li> </ul>			
<b>ITEMS FOR AGENDA</b>	(for office use)		

Enter information by overwriting this text. List items requiring action or discussion here.

<b>FORM F-2</b>	<b>SECTION DIRECTOR REPORT</b>			
	<b>Agenda Item Number</b>	6.12	<b>Branch</b>	<b>Rio Grande Valley</b>
	<b>Date</b>	04/12/24	<b>Reported by</b>	Edwin Manrique, EIT
	<b>Purpose</b>	Spring 2023-2024 Board of Direction Meeting		


<b>QUESTIONS FOR BRANCH REPORT</b>
<ol style="list-style-type: none"> <li>1. Status of ongoing programs and projects. (Do they align with Branch goals and <a href="#">Strategic Plan</a>, if applicable? Should they be sunset?)</li> <li>2. Are any new programs/projects desired? (They should align with the Branch Goals/<a href="#">Strategic Plan</a>)</li> <li>3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</li> </ol>

<b>BRANCH REPORT</b>	2023-2024	<b>DIRECTOR'S TERM</b>	2023-2025
<p>Provide an update on Branch activities, programs, and progress toward your goals.</p> <ol style="list-style-type: none"> <li>1. Starting the month of November 2023, we were able to host our first engineering ethics lunch and learn session. Our officers for the 2023-2024 board were appointed by Mr. T. Attanasio, PE and Mrs. K. Cornett, PE. Both ASCE Texas past president and incoming president. Throughout this month, we started meeting in person to coordinate upcoming events for E-week 2024, as well as awarding \$10,000 in scholarships between 10 different applicants.</li> <li>2. During the month of December, we hosted a Mega Mixer event along with TSPE, Texas AWWA, UTRGV Alumni Association, and WEAT.</li> <li>3. For the month of January, we hosted our first lunch and learn of the year, Mrs. Yuliana Porrás-Mendoza from Garver gave us a presentation on “Strategies Toward a Diverse and Resilient Water Portfolio.”</li> <li>4. February 2024 was our busiest month due to engineers week. We hosted a full week of events, including an engineers week proclamation for Monday morning, a WEAT &amp; AWWA continuing education event and mixer for all day Tuesday. Wednesday consisted of a UTRGV ribbon cutting event, lunch and learn, and a mixer to finish our day. During Thursday night, we had unity mixer in collaboration with our local chapters such as TPSE, AIA, and AGC. Most of our Friday consisted of a golf tournament and to end our engineers week, we hosted a Gala, silent auction, and casino night. All our events were a tremendous success. Throughout the whole week, we had different speakers from both the private and public sector. All raised funds will be used for branch activities and for future CE student scholarships.</li> <li>5. For the month of March, we had a lunch and learn presentation on “Design, Construction, &amp; Application of Segmental Concrete,” from Mr. Dave Hasness, PE with Keystone Hardscapes.</li> <li>6. We already have everything planned for our April Lunch and Learn, as well as planning for our May lunch and learn presentation.</li> <li>7. We are also planning on having professional mixer events during the summer months of June and July.</li> <li>8. We are currently planning on hosting a round table discussion for the month of August, including 4 different city engineers within the RGV.</li> <li>9. We are not anticipating any support from the section during the upcoming fiscal year, if any help is needed we will ask for it.</li> <li>10. We continue to promote RGV branch activities through social media including Instagram, Facebook, and LinkedIn, as well as sharing Texas section activities with our members.</li> </ol>			
<b>ITEMS FOR AGENDA</b>	(for office use)		
<p>Enter information by overwriting this text. List items requiring action or discussion here.</p>			

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.14	Branch <b>Southeast Texas</b>
	Date	04/12/24	Reported by Liv Haselbach PhD, PE
	Purpose	Spring 2023-2024 Board of Direction Meeting	

<b>QUESTIONS FOR BRANCH REPORT</b>
<ol style="list-style-type: none"> <li>1. Status of ongoing programs and projects. (Do they align with Branch goals and <a href="#">Strategic Plan</a>, if applicable? Should they be sunset?) We have a regular set of events to bring the branch members together and to connect with the Lamar University students and plan to continue these in the future.</li> <li>2. Are any new programs/projects desired? (They should align with the Branch Goals/<a href="#">Strategic Plan</a>)</li> <li>3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? We do spend a significant amount of funds on the regular events for the Lamar University students and support is always appreciated.</li> </ol>

<b>BRANCH REPORT</b>	2023-2024	<b>DIRECTOR'S TERM</b>	
<p>Provide an update on Branch activities, programs, and progress toward your goals.</p> <p>On September 12, 2023 we hosted the Welcome Back BBQ for Lamar Univ. Students. About 50 people were in attendance including students, professors and professionals.</p> <p>In October 2023 we had a tailgate at a Lamar University Football game.</p> <p>In December 2023 we had our annual Christmas Party at a local winery.</p> <p>We re-activated the Engineering Banquet here in SETx with help from the Sabine Branch of TSPE. It was held on February 22, 2024 with a talk by our TxDOT District Engineer. It was well attended.</p> <p>On March 19, 2024 the Flood Coordination Study at Lamar University had its monthly meeting and it was also a pdh opportunity for the Texas Section. Presentations were made by the National Weather Service and the USGS.</p> <p>On March 23, 2024 the College of Engineering at Lamar University is hosting its annual softball tournament and branch members are invited.</p> <p>On March 28, 2024 the branch is hosting its annual Meet and Greet with students at Lamar University with Pizza and drinks provided.</p> <p>Future plans include the annual crawfish boil (yum). A summer picnic and hopefully being able to more regularly provide pdh opportunities for the Texas Section. A talk by FEMA in anticipation of the upcoming hurricane season is scheduled for May 21<sup>st</sup> if that is of interest. From 11:45 to 1pm with a virtual option.</p>			
<b>ITEMS FOR AGENDA</b>	(for office use)		
<p>Enter information by overwriting this text. List items requiring action or discussion here.</p>			

FORM F-2	OFFICER REPORT			
	Agenda Item Number	7.1	Item Title	Executive Director
	Date	4/12/24	Reported by	Jenni Peters CAE
	Purpose	Spring 2023-2024 Board of Direction Meeting		

REPORT	<b>Staffing and Office Space</b>
--------	----------------------------------

**Staff and Volunteer Support:** As a team, Section staff is focusing on cross-training and redistributing tasks based on strengths, while continuing to support our members and volunteers, helping them excel within the Section's Strategic Plan. As new projects proposals arise, I will continue to work with the staff team to evaluate them early on, in relation to our current program workload, taking hard looks at current offerings to see where we can make room by combining or sunsetting other activities.

**Office:** The office continues to work perfectly for us. Just the right size. With our hybrid work schedule, package & overnight delivery has proved to be cumbersome. I will be exploring leasing an off-site box to accept packages and overnight delivery service items on our behalf, holding them in a secure location until we can retrieve them. The Section office address would continue to be the primary mail destination.

**Technology:** The Section's committees and councils are encouraged to continue to utilize the SharePoint folders as a document and archive resource. There is a folder for ALL activities and committees, and link reminders are included with meeting agendas. The staff team will continue to remind volunteers of this resource and we have seen increased usage as volunteer awareness increases and users get more familiar with the SharePoint online platform.

The first round of digital archiving has completed. The office is evaluating the destruction and storage of the old files. (See "Other Activities" below.)

REPORT	<b>Communications and Marketing</b>
--------	-------------------------------------

Communications Specialist **Kim Garcia** prepared a detailed communications report (attached), including analytics for the [TexASCE.org](http://TexASCE.org) website, *Texas Civil Engineer* (TCE) digital magazine, media relations, social media, and email communications to members and non-members.

A few highlights from her report:

1. The "New Civil PE Exam Standards" article tops the charts based on viewed technical feature, with 4 ½ times more readers than the next highest article.
2. The "Join Us" membership page has made it into the Top 5 viewed pages on of our website.
3. Time spent on the Section website during each visitor session is continuing to increase.
4. The new member email newsletter, *TexASCE NEWS*, had its 1-year anniversary in February 2024. In that year it has quickly established a viewership and engagement with almost 50% of its target audience opening it at least once each month.
5. The Texas Section has 100% moved all bulk email communications to the new Society platform, Informz by Thrive. This real-time member database advantage has achieved a 47% open rate (17% over the industry average) and only an amazing 2% email rejection rate.
6. All our social channels are seeing an increase in followers and engagement.

-----  
The [www.TexasASCE.org](http://www.TexasASCE.org) website is currently undergoing a backend coding refresh. No major changes to the public-facing side of the website will occur. The coding is being updated to accommodate upgrades and help our site function better. Members and site visitors will not notice the changes but will get to enjoy a slight increase in loading speed and less cross/hyperlinking errors.

REPORT	<b>Budget and Non Dues Revenue Streams</b>
<p>The Section's primary sources of non-dues revenue continue to include 1) digital advertising sales, 2) Career Center postings, and 3) administrative support of events like Student Symposium and CECON. Technical webinars dropped off this list since the 2021-22 pricing and sponsorship webinars series testing, only bringing in a quarter of the budgeted revenue for FY23 and no revenue in FY24. On the flipside, Digital Advertising revenue caught back up after several years of ups and downs. Since the switch to Multiview (Feb 2023) for the Section's lone, all-encompassing member email newsletter, "TexASCE NEWS", digital advertising across the Section is more convenient for our supporters, reaching further within our industry and related companies.</p>	
REPORT	<b>Other activities</b>
<p><b>Archiving Project:</b> The first round of digital archive files and records have been completed. 18 boxes of accounting, meeting, and administrative files, including bank &amp; investment records, minutes, proceedings, and photos. A second round will be started under the next FY budget.</p> <p><b>Branch &amp; Community Outreach:</b> In my role as Executive Director, I am charged with building and maintaining industry outreach, which includes Global, National, Regional, Branch, Chapter, and fellow industry-related organizations. I have attended Society, Regional, Branch, &amp; Section activities around the State to promote membership and Section activities, while meeting and developing relationships with members and partners. Visits since the Fall 2023 Board meeting include: Region 6 Board meetings, TCEF Board meeting, and MRLC 2024, ASCE Fly-In 2024, and SEICon 2024. I have also kept up relationships with leaders from groups like: TWDB, PUCT, TSPE, TBPELS, TCEQ, TAME, TCEL, TCEF, TxDOT, Workforce Texas, InfraDay, TxAPWA, CCT, PPI, Lime Association, TCPA, ACEC, Texas Hurricane Center, and IAI.</p> <p><b>CECON Support:</b> As part of my work to help maintain and establish relationships with other professionals and industry partners, I am securing several sessions, panel, and keynote speakers. I will continue to research and curate speakers, authors, and content producers across all the Section's programs and resources, from webinars to TCE, CECON to Symposium. Including, assisting the Texas Civil Engineering Foundation (TCEF) in creating, proposing, and curating a Lecture Series, to be featured in the Friday closing Keynote.</p>	
ITEMS FOR AGENDA	
<p><b>Help me expand our industry partners:</b> What industry organizations and events/conferences are you aware of or have a contact withing that I could reach out to add to our calendar and Collaborators?</p>	

## ASCE Texas Section

### Quarterly Communications Report for March 2024 Board Meeting

Kim Garcia, Marketing Communications Coordinator

#### 1. **Website – 2024 Quarterly Summary** (Jan. 1, 2024 - Mar. 31, 2024)

The Section Website ([www.TexASCE.org](http://www.TexASCE.org)) received more than 16,000 Unique Visitors in Q1. It is lower compared to last year's quarter (Sept. 1, 2022 – Dec. 31, 2022), which could be attributed to an increase in repeat visitors because of higher member and attendee retention. The homepage did receive more than 2,500 views. Visitors spend an average of 73 seconds on the site, compared to the 66 seconds from the previous quarter.

- **Top 5 TexASCE.org viewed pages in Q1 2024:**

1. Student Symposium (3,875 views)
2. Student Symposium Sponsorships (2,677 views)
3. "New Civil PE Exam Standards" TCE article (1,882 views)
4. Student Symposium Individual Registration (1,340 views)
5. Join ASCE Texas Section – Learn more about membership (535 views)

**Metric Use:** Unique Visitors are the number of unduplicated individual users who visit the website over the course of a specified time. It is a new metric to measure the insights regarding the growth and evolution of the site's audience. Views are the number of app screens or web pages users saw. Repeated views of a single screen or page are counted.

#### 2. **TCE Digital – 2023 Quarterly Summary** (Jan. 1, 2024 - Mar. 31, 2024)

After a year since the switch to Multiview (Feb 2023) for our single all-encompassing member newsletter "TexASCE NEWS", advertising has become more convenient and accessible for our Partners. Of the January publication, it had a 49.7% Unique Opens.

- **Top 5 TCE Digital Articles in Q1 2024**

1. New Civil PE Exam Standards\* (1,882 views)
2. Lightweight Cellular Concrete (398 views) \*
3. Quake Stricken in Texas (389 views)
4. Parker Trusses in Texas (327 views)
5. Mapping Out the Old San Antonio Road (303 views) \*

*\*Technical Feature*

**Metric Use:** Unique Opens represents the number of individual people who opened the email. It is a metric to use when determining the performance of the campaign. We can acquire insights into the audience's engagement levels and the overall performance of the campaign by analyzing the percentage of unique emails opened by subscribers.

#### 3. **Media Relations – Q1 2024 Summary**

The Section continues its feature page in the statewide publication "Texas Contractor Magazine," monthly. Our April release features CECON supporters and history & heritage article.

Kim put out her first media Press Release in March, promoting the public release of the Winter Storms refresh report, a look back on the progress of recommendations 2-years after the tragic event.

#### 4. **Social Media – Q1 2024 Summary** (Jan. 1, 2024 - Mar. 31, 2024)

**LinkedIn:** 168 Unique Visitors which is a 17.6% performance decreased compared with the previous 30 days. 16,008 Organic Reactions from all LinkedIn posts within the timeframe.



**Twitter:** 3.4k post impressions with a monthly average 3.8% engagement rate.

**Instagram:** Over 800 accounts were reached with a gain of 45 followers.

**Facebook:** Over 2.1k accounts were reached and with a total of 173 content interactions.


5. **Emails – Q1 2024 Summary (Jan. 1, 2024 – Mar. 31, 2024)**

After completely switching to Thrive, we've sent out a total of 32 emails. Thrive is the platform integrated with Society's member database and the online member community, ASCE Collaborate. With this integration, members distribution lists are real-time and automatically separated into Branches, Chapters, and other online communities making certain newsletter easy to target. An average of 46.9% were opened by members, while 98.8% of the emails were sent. The Click-to-open rate is 17.1% with a variation of optimized or standard delivery.

- **Top 5 Emails in Q1 2024**

1. Last Chance: Don't Miss Out on Exciting Opportunities at ASCE Region 6 Student Symposium! (6,004 unique opens)
2. Empower Tomorrow's Future: Explore Opportunities for the ASCE Region 6 Student Symposium (5,871 unique opens)
3. Empower Future Leaders: Join the Student Symposium Career Fair! (5,861 unique opens)
4. Unlocking Opportunities: Join Us at the ASCE Region 6 Student Symposium Career Fair (5,449 unique opens)
5. Join us at the 2024 UT Forensics Conference (5,383 unique opens)

**Metric Use:** Unique Opens represents the number of individual people who opened the email. It is a metric to use when determining the performance of the campaign. Displays email address and the number of times a recipient (of the HTML version) opened the email. The open percentage is calculated by dividing the unique open by the amount of HTML email delivered. We can acquire insights into the audience's engagement levels and the overall performance of the campaign by analyzing the percentage of unique emails opened by subscribers.

FORM F-2	SECTION OFFICE REPORT			
	Agenda Item Number	7.2	Item Title	Operations
	Date	4/12/24	Reported by	Mike Sosa
	Purpose	Spring 2023-24 Board of Direction Meeting		

REPORT	Annual Reports		
--------	----------------	--	--

**Annual reports** were collected by ASCE through [the online portal](#). The annual allotment was distributed to the Section on March 8. The total was \$34,360.22 (\$5,700 less than budgeted).

REPORT	Tax Returns		
--------	-------------	--	--

**Tax returns** for FY2022-23 are due to the IRS on February 15, 2024, barring an extension request submitted to the IRS.

As of this report, 3 of 4 Large Branches have submitted their Form 990 to the IRS and the Austin Branch has submitted an extension request.

**Financial reports** for FY2022-23 were due to ASCE by November 30, 2023. As of this report, 10 of 11 Small Branches have submitted their financial form to ASCE. Section Staff are working to help West Texas Branch regain access to their banking so they are able to submit a report.

The Texas Section's CPA, Ron Meyer, submitted the draft Form 990 to the Executive Director, Board of Direction, and ASCE Finance Dept for review and comment on January 3, 2024. ASCE provided their review and no additional comments on January 12. The final form was submitted to the IRS on 2-13-24.

For Reference, tax returns are reported on the year that begins the fiscal year (Oct. 2018) and ends (Sept. 2019). Returns are due 4 ½ months after the close of each fiscal year (February 15<sup>th</sup>).

REPORT	Subsidiary Bylaws		
--------	-------------------	--	--



Recommended for approval: None

Current Status (branch name – date of last bylaws approval – branch dues rate)

- Austin – 04/12/2018 - \$10
- Brazos – 03/05/2020 - \$10
- Caprock – 05/14/2011 - \$6
- Central Texas – 06/02/2001 - \$6
- Corpus Christi – 09/25/2020 - \$10
- Dallas – 11/07/2012 - \$10
- El Paso – 04/12/2018 - \$10
- Fort Worth – 09/22/2023 - \$10
- High Plains – 11/24/2003 - \$6
- Houston – 05/06/2019 - \$10
- Northeast Texas – 03/05/2020 - \$10
- Rio Grande Valley – 07/09/2021 - \$10
- San Antonio – 10/07/2010 - \$10
- Southeast Texas – 03/05/2020 - \$10
- West Texas – 04/12/2018 - \$10

Note: sample Texas Section subsidiary bylaws are available for Branches/Institute Chapters upon request.

ITEMS FOR AGENDA	None
------------------	------

FORM F-2		OFFICER REPORT		
	Agenda Item Number	7.3	Item Title	Trust Funds
	Date	4/12/24	Reported by	Jenni Peters, CAE
	Purpose	Spring 2023-2024 Board of Direction Meeting		
REPORT	<b>Texas Civil Engineering Foundation (TCEF)</b>		Joseph Minor PE Curtis Beitel PE	
<p><b>TCEF (Foundation) Trustees:</b> Joe Minor PE, Curtis Beitel PE, Dick Furlong PE, Tim Newton PE, Jack Furlong PE, Dan Hartman PE, Larry Goldberg PE, Ricky Bourque PE, Audra Morse PhD PE, Brian Manning PE, and Kimberly Cornett PE (Ex-Officio)</p> <p>TCEF Trustees met in-person during CECON 2023 and online on January 11, 2024.</p> <p>TCEF is under an agreement with the ASCE Texas Section to manage an online presence including a donation form. This new Foundation landing page and online donation form is live at <a href="http://www.TexasASCE.org/tcef">www.TexasASCE.org/tcef</a>. Marketing to solicit donations is in the works.</p> <p><b>Check &amp; Savings</b> balance as of October 2023 = \$5,802.47. No newer update.</p> <p><b>Tax Status:</b> No updates. A Form 990-N was submitted to the IRS by CPA Ron Meyer on January 17, 2022. Future filings will occur every three years.</p> <p><b>Annual Report:</b> No updates.</p> <p><b>Texas Section Past Presidents Educational Trust Fund</b></p> <ul style="list-style-type: none"> <li>TCEF's Texas Section Past Presidents Educational Trust Fund Trustees: Jack Furlong PE and Curtis Beitel PE.</li> </ul> <p>Current trustees' terms were extended to through 2022 and continuing to identify potential additional trustees to replace term limited members in 2024.</p> <ul style="list-style-type: none"> <li>Fund balance as of January 2024 = \$210,504.44. (Up from \$182k in 2023)</li> </ul>				
REPORT	<b>John B. Hawley Memorial Trust Fund</b>		Brandon Klenzendorf PE	
<p><i>The Hawley Fellowship was established in 1961 to promote graduate study and research in hydraulic and environmental engineering.</i></p> <p><b>Trustees:</b> Brandon Klenzendorf PhD, PE; Rohit R. Goswami PhD, PE; and Travis Attanasio PE</p> <p><b>Fund balance</b> of \$347,513 as of September 30, 2023 (was \$347,544 as of May 26, 2023)</p> <p><b>Fellowships:</b> No update. No scholarship or fellowship distributed in 2023.</p> <p><b>Tax Status:</b> Form 1041 for the year ended September 30, 2023 is complete with an overpayment applied towards next year's estimated tax of \$3,603. The Fund is working with CPA Ron Meyer on annual reporting, tracking a 2020 overpayment, now at \$2,721.</p> <p><b>Annual Report:</b> 2023 report filed.</p>				

REPORT	J. Walter Porter Memorial Trust Fund	Ottis Foster PE
--------	--------------------------------------	-----------------

*The Porter Memorial Fund was established in 1978 to finance periodic fellowships for graduate study and/or research in Water Resources Engineering to individuals who demonstrate outstanding ability and promise of excellence in engineering.*

**Trustees:** Ottis Foster PE, Natalie Guzman PE, Anna Olveda  
 Mr Foster rolling off soon and Natalie Guzman resigned as of Nov 2023, see agenda item below.

**Fund balance** as of Dec 31, 2023 = \$78,846 (June 21, 2023 = \$74,626).  
 The Trustees are working with Edwards Jones investment advisor Kelly Mahmoud to evaluate their fund's investment selections to better accommodate the fund's goal of generating about \$6000 every 2 years.

**Fellowship:** No update.  
 A \$5,000 fellowship was awarded in 2022. The trustees plan to award \$5,000 every other year going forward. Trustees will continue to monitor the fund through 2023 to decide if they will proceed with awarding the next \$5,000 scholarship in 2024.

**Tax Status:** No update.

**Annual Report:** Q4 2023 Quarterly report filed.

ITEMS FOR AGENDA	
------------------	--

Porter Fund requests the Board provide trustee nominations to replace Ottis Foster, who rolls off in September 2024. The new Trustee should be in or from a career in water resources. The new trustees will serve a 6-year term, Oct 2024 through Sept 2030.

TCEF's Texas Section Past Presidents Educational Trust Fund trustees Jack Furlong and Curtis Beitel are scheduled to roll off in 2024 due to term limitations. TCEF Trustee will be identifying nominees for these two upcoming vacancies.