


FORM F-2	OFFICER REPORT			
	Agenda Item Number	10.1	Item Title	President
	Date	09/22/23	Reported by	Travis Attanasio PE Kimberly Cornett PE
	Purpose	Fall 2022-2023 & 2023-24 Combined Board of Direction Meeting		


<b>OFFICER ACTIVITIES (TRAVIS)</b>
<p>Attended the following ASCE conferences:</p> <ul style="list-style-type: none"> <li>• Leadership Development Weekend, San Antonio, TX, July 21-23</li> <li>• ASCE Presidents and Governors Forum, Reston, VA, September 8-11</li> <li>• TexASCE CECON, San Marcos, TX, September 19-22</li> </ul> <p>For the benefit of future Presidents I have been tracking my hours spent on ASCE activities that are covered by my employer. It will hopefully provide future presidents a guide with which they can present to their managers or company leaders to ease any concern of getting paid work done.</p> <ul style="list-style-type: none"> <li>• FY 2023 Q1 (10/1/22 – 12/30/22): 49.5 hours (Approximately 10% of total workable hours)</li> <li>• FY 2023 Q2 (1/1/23 – 3/31/23): 79 hours (Approximately 16% of total workable hours)</li> <li>• FY 2023 Q3 (4/1/23 – 6/30/23): 133 hours (Approximately 26% of total workable hours)</li> <li>• FY 2023 Q4 (7/1/23 – 9/30/23): 77 hours (Approximately 16% of total workable hours)</li> <li>• Total: 338.5 hours (Approximately 18% of total workable hours)</li> </ul>

<b>2023-24 GOALS (KIMBERLY)</b>
<p>Support and Promote Outreach (5.1.2) –</p> <ul style="list-style-type: none"> <li>• Reignite &amp; Build K-12 STEM outreach.</li> <li>• Connect section and branches with State Chair and opportunities.</li> </ul> <p>Enhance collaboration across all levels of the Section, and its membership (5.2.1)</p> <ul style="list-style-type: none"> <li>• Student Symposium, CECON, IRC, etc. – continue to promote and enhance the existing programs held by the Section</li> </ul> <p>Advocate Civil Engineering (5.3.2) –</p> <ul style="list-style-type: none"> <li>• Section &amp; Branch Relations Committee</li> <li>• TCE Digital Magazine/Newsletter to maximize member benefit/revenue.</li> <li>• Promote ASCE through local community organizations and other organizations like TSPE, ACEC, etc.</li> </ul>

<b>ITEMS FOR COMMITTEE REPORTS</b>
<ol style="list-style-type: none"> <li>1. Provide the status of ongoing programs and projects. Discuss their alignment with the <a href="#">Strategic Plan</a>.</li> <li>2. Is any additional funding, beyond current budget, required to complete planned programs/projects?</li> <li>3. Provide a list of committee members and/or status of recruitment activities.</li> <li>4. Is there any additional information you would like to share with Section leadership?</li> </ol>

<b>COMMITTEE</b>	Branch/Section Relations Committee (Standing)	<b>CHAIR</b>	Patrick Williams PE
2022-23 Activities: Preliminary talks have taken place concerning the merging of 3 branches (Caprock, West, High Plains)			
2023-24 Goals (please include deadlines when applicable) Continue the discussion of the Caprock, West, and High Plains merger or revitalizing. Utilize new chair to reach out and connect Section/Branch outside of the Section Directors and/or best methods to do so.			

Continue the calls with the Section Director/Branch Presidents on a bi-minthly basis			
COMMITTEE	Office and Personnel Committee (Standing)	CHAIR	Travis Attanasio PE Kimberly Cornett PE (2024)
2022-23 Activities: The OPC will hold an employee review with the Executive Director sometime in the month of October.			
2023-24 Goals (please include deadlines when applicable) Review the current Office and Personnal Manuals or guidelines to be familiar. Meet with committee , as needed, to evaluate and adjust as needed.			
COMMITTEE	Diversity Equity & Inclusion (Standing)	CHAIR	Paola Wagnon (2024)
2022-23 Activities: Committee Chair was identified and I look forward to seeing what this Committee can do in the next year.			
2023-24 Goals (please include deadlines when applicable) Meet with new chair and the committee to kick off the year and as needed throughout the year			
COMMITTEE	Past Presidents Council (Standing)	CHAIR	Susan Roth PE Sean Merrell PE (2024)
2022-23 Activities: ASCE Texas Section Officer Nominations & Texas OCEA Award Nominations Due			
2023-24 Goals (please include deadlines when applicable)			
ITEMS FOR AGENDA	List items requiring action or discussion here.		
Enter detailed description by overwriting this text.			

FORM F-2	OFFICER REPORT			
	Agenda Item Number	10.2	Item Title	Past President
	Date	09/22/23	Reported by	Patrick Beecher PE Travis Attanasio PE
	Purpose	Fall 2022-2023 & 2023-24 Combined Board of Direction Meeting		

<b>OFFICER ACTIVITIES (PATRICK)</b>
<ul style="list-style-type: none"> <li>- Attended the Texas Section Leadership Development Meeting in San Antonio.</li> <li>- Encouraged members to submit officer nominations for the next officer election cycle.</li> <li>- All Past President committees are active and fulfilling their duties.</li> </ul>

<b>2023-24 GOALS (TRAVIS)</b>
<p>Provide a summary of your Goals for the year and briefly discuss their relation to the Strategic Plan.</p> <ol style="list-style-type: none"> <li>1. Attempt to establish a Past President's luncheon, something less formal than a meeting. Continuity of leadership should be considered in all organizations. Institutional knowledge is also key to not repeating historical mistakes.</li> </ol> <p>Please include any additional information you'd like the Board of Direction to be aware of.</p>

<b>ITEMS FOR COMMITTEE REPORTS</b>
<ol style="list-style-type: none"> <li>1. Provide the status of ongoing programs and projects. Discuss their alignment with the <a href="#">Strategic Plan</a>.</li> <li>2. Is any additional funding, beyond current budget, required to complete planned programs and projects?</li> <li>3. Provide a list of committee members and/or status of recruitment activities.</li> <li>4. Is there any additional information you would like to share with Section leadership?</li> </ol>

<b>COMMITTEE</b>	History & Heritage Committee (Standing)	<b>CHAIR</b>	Melinda Luna PE
<b>2022-23 Activities</b> <ol style="list-style-type: none"> <li>1. Attended National ASCE History &amp; Heritage meeting.</li> <li>2. Provided regular Articles for the TCE</li> <li>3. Assisted branches and public with questions.</li> </ol>			
<b>2023-24 Goals (please include deadlines when applicable)</b> <ol style="list-style-type: none"> <li>1. Keep the National ASCE History &amp; Heritage committee meeting up to date on activities and assist in activities such as the Guidance Manual update</li> <li>2. Provide regular articles for the TCE and other publications. Be a resource to others</li> <li>3. Possibly look to nominate a Landmark (I have ideas)</li> </ol>			

<b>COMMITTEE</b>	Honors Committee (Standing)	<b>CHAIR</b>	Stephen Crawford PE Michael Gurka PE (2024)
<b>2022-23 Activities</b> <ol style="list-style-type: none"> <li>1. CECOM nominations have been approved by the executive committee and invites have been sent out and responses from everyone has been received, all are planning on attending the Gala.</li> <li>2. Meeting with Michael Gurka and Stephen Crawford to handoff Honor's Committee chairman role for 2023.</li> </ol>			
<b>2023-24 Goals (please include deadlines when applicable)</b> <ol style="list-style-type: none"> <li>1. Developing criteria for YM Award of Excellence/YM of the Year.</li> </ol>			

2. Meet with new section directors and committees in Fall of 2023.

COMMITTEE	Nominating Committee (Standing)	CHAIR	Larry Goldberg PE Art Clendenin PE (2024)
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1. Nominating committee held the election from June 1st to June 30th, 2023 for board positions and met on July 16, 2023 to review the Teller's report on the election and submit the slate of officers to ExCom for endorsement. Below is the list of official candidates that were elected.

**President Elect**

Mark Boyd

**VP Technical**

Mark Mann

**VP Education**

Genest Landry

**Directors at Large (2)**

Adam Eaton

Angie Fealy

**VP Professional**


Julie Jones

2023-24 Goals (please include deadlines when applicable)

1. Continue with contested elections if possible with at least two choices.
2. Encourage members that do not prevail in the election to run again.
3. Next year's call for nominations began after the LDW to increase the amount of time for candidates to be nominated. To date, none received.

ITEMS FOR AGENDA

List items requiring action or discussion here.

FORM F-2	OFFICER REPORT			
	Agenda Item Number	10.3	Item Title	President Elect
	Date	09/22/23	Reported by	Kimberly Cornett PE Mark Boyd PhD, PE
	Purpose	Fall 2022-2023 & 2023-24 Combined Board of Direction Meeting		

<b>OFFICER ACTIVITIES (KIMBERLY)</b>
<p>2022 – 2023 Activities</p> <ul style="list-style-type: none"> <li>Leadership Development Weekend happened. Attendance: 53 attendees including a member from each branch and 6 UTSA students Sessions went well, socials were fun, budget was good.</li> <li>TCE articles have continued, and planning of the next few months is ongoing.</li> <li>CECON planning continues and moving along.</li> <li>Met with strategic plan chair to create a plan for activities to complete and transitioned to new chair.</li> <li>Worked in President Attanasio to support his efforts.</li> <li>Substituted for President Attanasio at the ASCE Pipeline Conference in San Antonio for the Welcome to Texas greeting.</li> </ul>

<b>2023-24 GOALS (MARK)</b>
<ul style="list-style-type: none"> <li>Plan and deliver the '23-'24 LDW event, tentatively set for July 2024 in Dallas on the SMU Campus of the Bobby B. Lyle school of Engineering. ( I have already met with SMU Civil/Environmental Chair Dr. Kate Smits and assistant chair Dr. John Easton and have tentative buy in support for the location)</li> <li>Be available throughout the term to incoming President Cornett to support and assist in her mission and goals for 2023-2024.</li> <li>Continue to support CECON and maintain continuity consistent with my prior VP Tech role to support incoming VP Tech Chris Nance to further develop relationships with institutes, support newly active institutes, and improve section statewide webinar program delivery</li> <li>Continue and improve lines of communication with small and large branches to keep them connected or get them connected to build membership</li> <li>Develop a statewide connection with a plan/presentation for K-12 STEM outreach opportunities to get small to large branches into the classrooms, partially using the Dallas Branch CE Club model and other success stories throughout the organization.</li> <li>Follow through to assist President Cornett to track and confirm the strategic plan is being used as a guide by the Board and a resource to members and section leadership.</li> <li>Support and participate in DEI council efforts by attending meetings led by the current chairs Kate Osborn and Dora Robles to help cultivate new ideas and any requested follow through in preparation for direct DEI involvement as President in 2024-2025. .</li> </ul>

<b>ITEMS FOR COMMITTEE REPORTS</b>
<ol style="list-style-type: none"> <li>Provide the status of ongoing programs and projects. Discuss their alignment with the <a href="#">Strategic Plan</a>.</li> <li>Is any additional funding, beyond current budget, required to complete planned programs and projects?</li> <li>Provide a list of committee members and/or status of recruitment activities.</li> <li>Is there any additional information you would like to share with Section leadership?</li> </ol>

COMMITTEE	CECON Planning Committee (Standing)	CHAIRS	John Mudd PE Stephen Archer PE Carlos Balderrama PE (2024)
<p>2023 CECON revenue (incl Exhibitors/Sponsorships/Registrations) income exceeds conference budget:</p> <ul style="list-style-type: none"> <li>Registrations: \$95,940</li> <li>Exhibitors: \$69,750</li> <li>Sponsors: \$47,500</li> </ul>			

- 480 bodies are presently committed (registrations, speakers, exhibitors)
- Hotel (Embassy Suites – San Marcos) contract has been issued to State Section, presently under review prior to execution leading up to Sept 19<sup>th</sup>
- 2023 Program is complete inclusive of Technical Tour being shifted to an Austin field trip. Speakers, including Keynote, are set with one recent cancellation (being backfilled presently). Panels (TxDOT, Legislative and Public Works) including moderators is complete. STEM program coming together with help from the various Institutes.
- Institutes have each contributed to their respective commitments to drive sponsorship/exhibitor dollars to CECON, one of which (TxEWRI) is still short of meeting their goal

2024 CECON theme hosted in Frisco, TX – “Raising the Grade”

- CECON Co-Chair selection: Carlos Balderrama, PE – Consor Engineers (Dallas)

COMMITTEE	Editorial Committee (Standing)	CHAIR	Michael Gurka PE Marita Moya PE Rebecca Rice PE (2024) Victor Murillo PE (2024)
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2022-23 Activities

- Recurring monthly meetings with the Directors at Large, President and President Elect and Jenni Peters to discuss TCE content.
  - Utilizing updated article spreadsheet to enable more efficient tracking of content
  - Adjusted TCE releases to once a month
- Engage articles highlighting the Primary Programs utilizing Texas Civil Engineering (TCE) Magazine
  - Texas Civil Engineering Conference (CECON) (Promoting Fall 2023)
- Provided Tellers duties in support of the 2023-2024 Election.

2023-24 Goals

- Increase TCE content that highlights university student activities and student chapters, including student research.
- Continue to promote and share TCE articles through social media.

COMMITTEE	Membership Committee (Standing)	CHAIR	Patrick Williams PE Clint Hoover PE (2024)
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2022-23 Activities

- Meet virtually with each branch, individually, to discuss unique challenges (Summer 2023)
- Promote a 2023 Raffle/Sweepstakes for new members and promote Membership at at least (1) Conference as an Exhibitor (Summer 2023)
- Provide Virtual Lunch-&-Learn per “The Benefits of ASCE Membership” to at least (1) Mega/Large company in Texas (Summer 2023)

2023-24 Goals (please include deadlines when applicable)

- Meet virtually with each branch, individually, to discuss unique challenges (Spring 2024)
- Promote a 2023 Raffle/Sweepstakes for new members and promote Membership at at least (2) Conference as an Exhibitor (Spring 2024)
- Provide Virtual Lunch-&-Learn per “The Benefits of ASCE Membership” to at least (1) Mega/Large company in Texas
- Engage TxDOT in the taking advantage of the new corporate relationship with ASCE

COMMITTEE	Strategic Planning Committee (Standing)	CHAIR	<b>Angie Fealy</b> Sarah DeBerry PE (2024)
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2022-23 Activities

- Reviewed the Strategic Plan Website and reference the site links for accuracy.
- Discussed a one-page Strategic Plan Summary, similar to the update society did but we are more a summary of the new plan at this point.
- Found as incoming committee chair – Sarah DeBerry


2023-24 Goals (please include deadlines when applicable)

- Prepare a one page summary sheet to include the Strategic Plan website, purpose of the plan, what has happened that aligned with the plan in 2022-2023 with Presiden Attanasio and goals for President Cornett in 2023-2024. (November 2023)
- Start the planning efforts , by forming a committee team, for the 2026 update that will start in 2025.

ITEMS FOR AGENDA

List items requiring action or discussion here.

No items for the agenda

FORM F-2	OFFICER REPORT			
	Agenda Item Number	10.4	Item Title	VP-Educational
	Date	09/22/23	Reported by	Heather Guillen PE Julia Clarke PE
	Purpose	Fall 2022-2023 & 2023-24 Combined Board of Direction Meeting		

<b>OFFICER ACTIVITIES (BOTH)</b>
<ol style="list-style-type: none"> <li>1. New Younger Member Committee Chair has been selected.</li> <li>2. Heather is participating in 2024 Region 6 Student Symposium monthly planning calls. <ol style="list-style-type: none"> <li>a. Heather and Julia are coordinating with Student Activities Committee (SAC) Chair regarding the implementation of SAC sub-committees to assist with planning as the Student Symposium continues to grow.</li> </ol> </li> </ol>

<b>2023-24 GOALS</b>
<p>Provide a summary of your Goals for the year and briefly discuss their relation to the Strategic Plan.</p> <ol style="list-style-type: none"> <li>1. Host quarterly or bi-monthly VP Educational Affairs Meetings with Committee Chairs and VP Educational Affairs Elect to foster proper communication and build strong relationships.</li> <li>2. Provide mentorship and volunteering service to the Committee Chairs to assist them with successfully executing their goals.</li> </ol>

<b>ITEMS FOR COMMITTEE REPORTS</b>
<ol style="list-style-type: none"> <li>1. Provide the status of ongoing programs and projects. Discuss their alignment with the <a href="#">Strategic Plan</a>.</li> <li>2. Is any additional funding, beyond the current budget, required to complete planned programs and projects?</li> <li>3. Provide a list of committee members and/or status of recruitment activities.</li> <li>4. Is there any additional information you would like to share with Section leadership?</li> </ol>

COMMITTEE	STEM Committee (Standing)	CHAIR	Carlos Martinez PE
2022-23 Activities: Concrete for Kids, donation, and cooperation with TAME			
2023-24 Goals:			
<ol style="list-style-type: none"> <li>1. Support Texas Branch STEM activities</li> <li>2. Leverage existing STEM organizations for deeper outreach.</li> </ol>			

COMMITTEE	Student Activities Committee (Standing)	CHAIR Competitions Coordinator	Eva Schexnider PE Shannon Jungman PE
<b>Activities:</b> <ol style="list-style-type: none"> <li>A. The 2023 Region 6 Student Symposium hosted by West Texas A&amp;M and Texas Tech University in Amarillo, Texas was the 2<sup>nd</sup> annual Region 6 Student Symposium and had largest attendance yet.</li> <li>B. The Student Activities Committee is coordinating with Angelo State University for the 2024 Student Symposium event in San Angelo, Tx. The event is expected to take place in mid-April at the on-campus Junell basketball center. The budget has been established, and fundraising goals are in progress. The theme will be "Green printing in the Concho" - the student leaders are attending CECON to advertise their event.</li> <li>C. The committee has begun coordination with Tarleton State University for the 2025 event. Student planners have stated interest in co-hosting with new chapter Abilene Christian University. More info to come.</li> </ol>			



D. A committee meeting has taken place to establish monthly conference calls with students and advisors.

Goals:

1. Establish routine of 4 meetings per month
  - 1st week, 2024 planning committee
  - 2nd week, 2025 planning committee
  - 3rd week, Faculty and Practitioner Advisors
  - 4th week, student chapter leaders
2. Fundraising prospectus ready to distribute in November
3. Gather interest from the committee for Student Activities Committee Chair role, to shadow in 2025 and take over in 2026.


COMMITTEE	Younger Members Committee (Standing)	CHAIR	Joe Alvarez Farrah Rawashdeh PE (2024)
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**2022-23 Activities**  
 The Younger Member Committee was involved in quite a bit of programs and activities throughout the year. Concluding with CECON 2022 in Frisco, TX, the YM Committee successfully planned another casino night for the Awards Banquet. Leading into the winter, the committee visited several branches and promoted Section level programming and conferences. The Spring was especially busy with representing the Texas Section YM at MRLC in Denver, CO. The YM promoted the Annual Student Symposium in Amarillo, TX with judging as well as planning the Thursday night social. The camping trip was once again a hit and was hosted at Lake Whitney State Park in Whitney, TX. Heading into the summer, the YM Committee once again visited several branches and attended the annual Houston Sandcastle Competition and the Barge Social in Austin, TX. The YM committee rounded out the year with planning for the casino night festivities for the CECON 2023 Awards Banquet that will be held in a couple of weeks in San Marcos. The Younger Member Committee Chairman, Joe W. Alvarez, appreciates the support of all the VP's Educational served under the last 4 years and the unwavering support of the Texas Section for the committee and providing resources. The transition has begun for Farrah Rawashdeh of the Houston Branch to succeed the role.

**2023-24 Goals (please include deadlines when applicable)**  
 Camping Trip  
 Symposium Involvement  
 CECON  
 Branch YM relations  
 MRLC-Kansas City

ITEMS FOR AGENDA	List items requiring action or discussion here.
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FORM F-2		OFFICER REPORT		
	Agenda Item Number	10.5	Item Title	VP-Professional
	Date	09/22/23	Reported by	Augustine Verrengia PE Andres Salazar PhD, PE
	Purpose	Fall 2022-2023 & 2023-24 Combined Board of Direction Meeting		

#### OFFICER ACTIVITIES (BOTH)

- July 21: Attended the ASCE Texas ExComm meeting.
- July 21-23: Attended the Leadership Development Weekend event.
- August 7: VP Professional 2023-2024 strategic planning call.
- August 15: CECON Co-Chairs Planning call.
- August 16: ASCE Texas Leadership quarterly call.
- August 18: Government Affairs meeting.
- August 28: Advocacy Captains meeting
- September 15: Government Affairs meeting.
- September 21: ASCE's Day of Virtual Advocacy

#### 2023-24 GOALS (ANDRES)

- Promote a collaborative environment for the creation of the Infrastructure Report Card. Provide resources and coordination needed for writing and disseminating the report and its recommendations.
- Work with government affairs committee to promote actions at all levels of government in support sound investment in infrastructure. Provide training and encourage public involvement ahead of the next legislative drive-in.

#### ITEMS FOR COMMITTEE REPORTS

1. Provide the status of ongoing programs and projects. Discuss their alignment with the [Strategic Plan](#).
2. Is any additional funding, beyond current budget, required to complete planned programs and projects?
3. Provide a list of committee members and/or status of recruitment activities.
4. Is there any additional information you would like to share with Section leadership?

COMMITTEE	Government Affairs Committee (Standing)	CHAIR	Michael Bloom PE Austin Messerli PE Adam Eaton PE (2024)
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#### 2022-23 Activities

##### 1. Status of Programs and Projects:

- (a) **Legislative Drive In:** Completed annual Legislative Drive-In event on April 3 and 4, 2023. Thirty-nine members attended. Completed meetings with 24 Texas Representatives and 15 Texas Senators. Earned \$10,500 in sponsorships and \$3,515 in registration fees for total revenue of \$14,015. Spent \$10,237 on venue costs. Earned \$3,778 in net revenue. Heard Senator Royce West, Texas 2036 policy expert, Kevin Longley from ASCE, and other speakers. Received favorable evaluation forms, with some wishing that handouts had been provided in advance and some asking for more time to schedule meetings with lawmakers. Published post-event article with photos in Section newsletter.
- (b) **Follow Up Office Visits, Testimony and Communications:** Participated in Texas Water Infrastructure Coalition lobbying to secure additional state investment in water supply, wastewater systems, and flood mitigation. Visited lawmaker offices. Sent emails and letters to members involved in developing and passing the state budget. Testified at two budget hearings.
- (c) **CECON Legislative Panel:** Panelists include Rep. Stan Kitzman (TX-85), Rep. John Lujan (TX-118),

Miguel Arrendondo (COS, TX-45), Jonathan Sierra-Ortega (Policy Director, Committee on Transportation), Sarah R. Schlessinger (CEO, Texas Water Foundation)

(d) **Branch GACs:** Working with branches to create local GACs. Current efforts focused on San Antonio (John Baker), Corpus Christi (Joe Alvarez), and Dallas (Kimberly Cornet).

2023-24 Goals (please include deadlines when applicable)

1. Schedule meetings with TX House and Senate Committee Chairs, and members to discuss any Interim Charges related to infrastructure (pending release of Interim Charges)
2. Conduct Government Relations Workshops with select Branches to illustrate the value of governmental relations activities, enhance Branches' local capabilities to engage with elected officials, and increase participation in local and state GAC activities (first workshop being scheduled in Houston, date TBD)
3. Participate in the 2024 DC Legislative Fly-In (2/28-3/2)
4. Organize the 2025 CECON legislative panel
5. Begin organizing the 2025 Legislative Drive-in
6. Produce content for TCE

COMMITTEE	Texas Infrastructure Report Cards Committee (Standing)	Co-CHAIRS	Griselda Gonzales PE Austin Messerli PE (2024)
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2022-23 Activities


*Organization and Planning Meeting (Spring 2023) to talk about Recruiting Efforts (June – Sept 2023)*  
*Planning Meeting (August 2023)*  
*CECON Recruiting and Awareness Meeting (September 23<sup>rd</sup> 2023)*  
*Kickoff Meeting (October 14<sup>th</sup> 2023)*  
*Committee Meetings (November 2023)*

2023-24 Goals (please include deadlines when applicable)

*Prepare the 2025 Texas Report Card. Schedule and events below.*

ASCE Texas Section - 2025 Infrastructure Report Card (IRC)	
Proposed Schedule	
September 20-22, 2023	Recruitment and Awareness at CECON 2023 (San Marcos)
October 14th, 2023	Society Training and (Unofficial Kickoff)
November, 2023	Official Kickoff Meeting
November/December, 2023	Kickoff Meeting Recap & Subcommittee Chair Identification
January, 2024	Conduct Literature Review (Data Gathering)
February, 2024	Submit List of Lit. Review Data Sources To Chair (Griselda & Austin) and Staff POC (Jenni)
March, 2024	Draft Chapter
April, 2024	Propose Grade
May, 2024	Texas IRC Leadership Team (TBD) Reviews Draft Chapters
June, 2024	Subcommittees Address Preliminary Comments & Edits
July, 2024	Submit Chapters to ASCE Committee on America's Infrastructure for Review
July, 2024	Review Edits and Address Committee on America's Infrastructure (CAI) Comments, Final Draft of Chapters Completed
August, 2024	Chapters Submitted to Texas Agencies for Review and Input
September, 2024	Chapters with Agency Comments Finalized, and Return to CAI for Final Comments & Review
November, 2024	Finalize IRC Layout (Report & Pocket Card), Conduct State Agency Pre-Briefings, Plan Release
January, 2024	Release!
February/March, 2024	<i>Outreach, Promotion, &amp; Advocacy – 2025 Texas Legislative Drive-In &amp; Society Legislative Fly-In</i>
Notes:	Prepared 8/16/2023

COMMITTEE	Subject Matter Experts (Standing)	CHAIR	Chad Ballard PE (2024) Lee von Gynz-Guethle PE (2024)
2022-23 Activities			
Initial Strategic Planning and outlining of goals for 2023-2024 have been established.			
2023-24 Goals (please include deadlines when applicable)			
ITEMS FOR AGENDA	3.4 & 9.1 – Subject Matter Experts		
The development of the SME Committee aligns with various strategic goals. Allowing members who are experts in their various fields of engineering allows for leadership to be displayed, and opportunities to serve arise and serve as advocates of civil engineering. Standing Committee to be added to Rules of Operation.			

FORM F-2	OFFICER REPORT			
	Agenda Item Number	10.6	Item Title	VP-Technical
	Date	09/22/23	Reported by	Mark Boyd PhD, PE Christopher Nance PE
	Purpose	Fall 2022-23 & 2023-24 Combined Board of Direction Meeting		


<b>OFFICER ACTIVITIES (BOTH)</b>
<ul style="list-style-type: none"> <li>• Attended board and committee progress check meetings.</li> <li>• Participated in CECON 2023 Planning Committee and Programs Committee meetings</li> <li>• Hosted monthly meeting with institute leaders, including newly active leaders in TxCI and Forensics Institute.</li> <li>• Facilitated with institutes to comply with program and sponsorship contributions according to their respective agreements.</li> <li>• In progress, facilitating institute STEM outreach activities at CECON 2023 in preparation for visits from middle schoolers and/or high school students.</li> </ul>

<b>2023-24 GOALS (CHRIS)</b>
Provide a summary of your Goals for the year and briefly discuss their relation to the Strategic Plan.
Please include any additional information you'd like the Board of Direction to be aware of.

<b>SUMMARY OF WEBINAR ACTIVITIES (MARK)</b>
4/27 –Geotech Design of Roadways, David Eastwood, PE 5/23 – Statewide Flood Plan, David River, PhD, PE (Freese) 6/13 - Engineering Communication Chat – Jennifer Cottingham, PE (LJA) 6/27 – Integrated Transportation & Stormwater Project, Fouad Jaber, Kate Zielke (TAMU, and NCTCOG) 7/11 – Beyond Storms Update (Oliver Smith and Geoff Roberts) 7/25 Concrete Cracks, Vance Pool (Euclid Chemical) 7/27 Geotech Slope Stability, David Eastwood, PE 8/8 GHG Reduction Opportunities, Kate Smits, PhD, PE (SMU) 8/31 Geotech Retaining Walls, David Eastwood  Total Revenue YTD: \$3,950 Registration YTD: 929 Attendance YTD: 661 (71%) Revenue per attendee: \$5.98

<b>TECHNICAL INSTITUTE CHAPTERS &amp; GROUPS UPDATE (MARK)</b>	<b>CHAIRS</b>
TxCI Chapter TxEWRI Chapter TxGI Chapter TxSEI Chapter TxT&DI Chapter TXUESI Chapter Forensics Group	Joe Alvarez & John Mudd PE (2024) Curtis Beitel PE & Russell Erskine PE Robert Lawrence PE Marcelo Dasilva PE Surya Bhandari PE Bobby Nagel PE (2023) & Jesse Cooper PE (2024) Anna Olveda PE (2024)
Enter information by overwriting this text. List items requiring action or discussion in the last block <b>"Items For Agenda"</b> .	

ITEMS FOR AGENDA	8.4 - Webinars
Brief (2 -3 minute) message led by Chris and Mark about webinar lessons learned and changes being considered for webinar fulfillment and delivery to improve value to the section and membership.	

FORM F-2	OFFICER REPORT			
	Agenda Item Number	10.7	Item Title	Treasurer
	Date	09/22/23	Reported by	Glenn Goldstein PE
	Purpose	Fall 2022-23 & 2023-24 Combined Board of Direction Meeting		

OFFICER ACTIVITIES
<ul style="list-style-type: none"> <li>• Reviewed May 2023 and June 2023 financials and updated budget to align with the Texas Section's CPA (Ron Meyer PLLC) reconciled reports. Uploaded to SharePoint site for BOD access.</li> <li>• Reviewed July 2023 and August 2023 financials and updated budget to align with draft expenditures prepared by the Texas Section's CPA.</li> <li>• Continued progress towards the FY24 operating budget update with a goal to align with the 2022-2026 Strategic Plan. <ul style="list-style-type: none"> <li>○ Continued through the series of events in the estimated timeline for the budget update process: <ul style="list-style-type: none"> <li>• June/July: Treasurer and Assistant Treasurer meetings with ExCom members on budget</li> <li>• 7/21: Treasurer's update on the budget process at Summer ExCom Meeting</li> <li>• 8/4: Deadline to receive budget updates from ExCom members</li> <li>• 8/16: Discuss draft preliminary budget during the Q4 Leadership Call</li> <li>• Mid-Sept: Review draft budget with Executive Director and Budget &amp; Finance Committee</li> <li>• 9/22: Provide annual budget proposal to the BOD at CECON</li> </ul> </li> <li>○ Held budget review meetings with incoming and outgoing ExCom members (Past President, President, President-Elect, VP Education, and VP Professional), Directors at Large and Executive Director.</li> <li>○ Prepared preliminary budget with projected FY24 totals.</li> </ul> </li> <li>• Coordinated with Assistant Treasurer on budget and finance items and CECON financials.</li> </ul>

2023-24 GOALS
<ul style="list-style-type: none"> <li>• Maintain the Section's annual operating budget, including low risk investments and report to Board of Directors, Executive Committee, and relevant stakeholders as requested.</li> <li>• Maintain transparency in budget items and provide reporting to Section Committees allowing them to monitor budgets efficiently and aid in projections.</li> <li>• Build a Treasurer's Quick Reference Guide (QRG) that describes Treasurer responsibilities as a supplement to the Rules of Operation.</li> <li>• Continue to work with the Assistant Treasurer to build efficient and effective tools to build, update, and monitor the budget and improve reporting processes.</li> <li>• Continue to work with the Assistant Treasurer to provide a seamless transition between responsibilities over FY24.</li> </ul>

FINANCIAL REPORTS (BOTH)																								
<p>Monthly Financials for <a href="#">June 30, 2023</a> attached (includes CECON reports from Section's accounts):</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: center; border-bottom: 1px solid black;">FY Balance</th> <th style="text-align: center; border-bottom: 1px solid black;">Budget Expended</th> </tr> </thead> <tbody> <tr> <td colspan="3">10.7a Financial Summary</td> </tr> <tr> <td colspan="3">General</td> </tr> <tr> <td>• YTD Revenue</td> <td style="text-align: right;">\$504,887</td> <td style="text-align: right;">92%</td> </tr> <tr> <td>• YTD Expenses</td> <td style="text-align: right;">\$467,521</td> <td style="text-align: right;">77%</td> </tr> <tr> <td colspan="3">CECON</td> </tr> <tr> <td>• YTD Revenue</td> <td style="text-align: right;">\$233,510</td> <td></td> </tr> <tr> <td>• YTD Expenses</td> <td style="text-align: right;">\$137,906</td> <td></td> </tr> </tbody> </table>		FY Balance	Budget Expended	10.7a Financial Summary			General			• YTD Revenue	\$504,887	92%	• YTD Expenses	\$467,521	77%	CECON			• YTD Revenue	\$233,510		• YTD Expenses	\$137,906	
	FY Balance	Budget Expended																						
10.7a Financial Summary																								
General																								
• YTD Revenue	\$504,887	92%																						
• YTD Expenses	\$467,521	77%																						
CECON																								
• YTD Revenue	\$233,510																							
• YTD Expenses	\$137,906																							

10.7b Budget v Actual

General

Revenue

• Dues & Allotment	\$329,802	98%	
• Meetings/Conferences	\$149,393	86%	
• Publication Revenue	\$7,896	46%	
• Investment Draw & Other	\$3,296	14%	
• Designated	\$14,500	1450%	<i>Not a budgeted item</i>

Expenses

• Salaries and Services	\$206,444	71%
• Meetings/Conferences	\$158,586	85%
• Publication Expense	\$3,280	57%
• Services	\$52,457	86%
• Designated	\$0	0%
• Admin	\$46,755	75%

CECON

• Revenue	\$233,510
• Expenses	\$137,906

10.7c Statement of Financial Position

General

• Total Assets	\$607,828
• Total Liabilities	\$243,475

CECON

• Total Assets	\$299,363
• Total Liabilities	\$0

10.7d Dues and Voluntary Contributions

• Income	\$329,802	98%
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10.7e Investments as of [June 30, 2023](#)

• Edward Jones Investments	\$475,304	6.5% YTD
----------------------------	-----------	----------

COMMITTEE	Budget & Finance Committee	CHAIR	Glenn Goldstein PE
Goal(s):	1. Review and make recommendations that meet the budgetary needs of the Section. 2. Discuss ways to generate additional revenue and reduce expenses where possible.	Deadline(s):	1. As needed 2. Quarterly
Review, discuss, and finalize the FY24 Operating Budget.			
ITEMS FOR AGENDA	4.2 - FY24 Preliminary Operating Budget		
The outgoing BOD will be asked to endorse the Preliminary Operating Budget. The incoming BOD will be asked to adopt the Final Operating Budget.			



**Ronald W. Meyer, P.L.L.C.**  
**Certified Public Accountant**

401 West 15<sup>th</sup> Street, Suite 850 • Austin, Texas 78701 • Phone: (512) 476-4511 • Fax: (512) 476-4508

**ACCOUNTANT'S COMPILATION REPORT**

To the Board of Directors  
Texas Section - ASCE  
Austin, Texas

Management is responsible for the accompanying financial statements of Texas Section – ASCE (a nonprofit organization), which comprise the statement of financial position as of June 30, 2023, and the related statement of activities for the one month and nine months then ended, and the accompanying supplementary information for the one month and nine months then ended, which is presented only for supplementary analysis purposes, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements or supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements or supplementary information.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Association's financial position, changes in net assets, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Management has not reported expenses by natural and functional classification in either the statement of activities, separate statements, or in notes as required by ASU 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. Management has not determined the effect of this departure from accounting principles generally accepted in the United States of America on these financial statements.

We are not independent with respect to Texas Section – ASCE.

Austin, Texas  
July 19, 2023

A handwritten signature in blue ink that reads "Ronald W. Meyer PLLC". The signature is written in a cursive, flowing style.

**Texas Section American Society of Civil Engineers  
Statement of Financial Position (General)**

June 30, 2023

Jun 30, 23

**ASSETS**

**Current Assets**

**Checking/Savings**

1102 · CHECKING - OPERATING	\$ 81,647.91
1117 · EDWARD JONES INVESTMENTS	475,303.81
1151 · WF GENERAL BRANCH FUND SVGS	11,852.22
1153 · INSTITUTE CHAPTER SAVINGS	(29,968.17)
1153-01 · GI - GEOTECHNICAL INSTITUTE	17,394.71
1153-02 · EWRI - ENVIRONMENTAL WATER RESOURCES	3,913.90
1153-03 · CI - CONSTRUCTION	500.00
1153-04 · SEI - STRUCTURAL ENGINEERING	3,900.00
1153-05 · T&DI - TRANSPORTATION & DEVELOPMENT	2,000.00
1153-06 · UESI - UTILITIES ENGINEERING AND SURVEYING	29,101.83
Total 1153 · INSTITUTE CHAPTER SAVINGS	<u>26,842.27</u>
1154 · STUDENT SYMPOSIUM SVGS	<u>6,779.61</u>
<b>Total Checking/Savings</b>	<u>602,425.82</u>

**Accounts Receivable**

1190 · ACCOUNTS RECEIVABLE	2,659.62
<b>Total Accounts Receivable</b>	<u>2,659.62</u>

**Other Current Assets**

1175 · SECURITY DEPOSIT - OFFICE	1,800.00
1182 · PREPAID POSTAGE - BUSINESS REPLY	1.16
1310 · RECEIVABLE FROM PORTER FUND	504.54
2215 · FUNDS HELD FOR MEMORIAL GIFTS	436.59
<b>Total Other Current Assets</b>	<u>2,742.29</u>

**Total Current Assets**

607,827.73

**Fixed Assets**

1210 · FURNITURE AND EQUIPMENT	15,945.13
1220 · ACCUMULATED DEPRECIATION	(15,945.13)
<b>Total Fixed Assets</b>	<u><u>-</u></u>

**TOTAL ASSETS**

\$ 607,827.73

See accountant's report.

**Texas Section American Society of Civil Engineers**  
**Statement of Financial Position (General)**  
 June 30, 2023

Jun 30, 23

**LIABILITIES & NET ASSETS**

<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
2100 · ACCOUNTS PAYABLE	\$ 26,313.92	<u>26,313.92</u>
<b>Total Accounts Payable</b>		<u>26,313.92</u>
 <b>Credit Cards</b>		
2144 · Visa	164.54	<u>164.54</u>
<b>Total Credit Cards</b>		<u>164.54</u>
 <b>Other Current Liabilities</b>		
2210 · FUNDS HELD FOR GEN BRANCH FUND	39,638.88	
2213 · FUNDS HELD FOR INSTITUTE CHAPTERS	41,993.59	
2230 · DUE TO CECON	135,364.53	<u>135,364.53</u>
<b>Total Other Current Liabilities</b>		<u>216,997.00</u>
 <b>Total Current Liabilities</b>		<u>243,475.46</u>
 <b>Total Liabilities</b>		<u>243,475.46</u>
 <b>Net Assets</b>		
3100 · NET ASSETS WITHOUT RESTRICTIONS	266,269.66	
Net Increase/(Decrease) in Net Assets	98,082.61	<u>98,082.61</u>
<b>Total Net Assets</b>		<u>364,352.27</u>
 <b>TOTAL LIABILITIES &amp; NET ASSETS</b>		<u><u>\$ 607,827.73</u></u>

See accountant's report.

**Texas Section American Society of Civil Engineers  
Statement of Financial Position (CECON)**

June 30, 2023

	<u>Jun 30, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1107 · WF CECON	\$ 163,998.06
<b>Total Checking/Savings</b>	<u>163,998.06</u>
Other Current Assets	
1193 · DUE FROM GENERAL	135,364.53
<b>Total Other Current Assets</b>	<u>135,364.53</u>
<b>Total Current Assets</b>	<u>299,362.59</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 299,362.59</u></u>
<b>LIABILITIES &amp; NET ASSETS</b>	
Liabilities	
Total Liabilities	<u>\$ -</u>
Net Assets	
3100 · NET ASSETS WITHOUT RESTRICTIONS	203,759.17
Net Increase/(Decrease) in Net Assets	95,603.42
<b>Total Net Assets</b>	<u>299,362.59</u>
<b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<u><u>\$ 299,362.59</u></u>

See accountant's report.

**Texas Section American Society of Civil Engineers**  
**Statement of Activities (General)**  
For One Month and Nine Months Ended June 30, 2023

	Jun 23	Oct 22 - Jun 23
<b>Operating Income/Expense</b>		
<b>Income</b>		
<b>DUES AND ALLOTMENT</b>		
4110 · NATIONAL ALLOTMENT	\$ -	\$ 38,967.59
4120 · BRANCH DUES	1,380.00	39,744.00
4130 · SECTION DUES	7,646.86	247,874.46
4140 · SECTION VOLUNTARY CONTRIBUTION	20.00	3,216.00
<b>Total DUES AND ALLOTMENT</b>	<b>9,046.86</b>	<b>329,802.05</b>
<b>SECTION MEETINGS/CONFERENCES</b>		
4211 · STUDENT SYMPOSIUM GENERAL	0.84	6.13
4211-23 · STUDENT SYMPOSIUM 2023	(431.70)	132,636.60
4215 · LEGISLATIVE DRIVE-IN	-	13,635.00
4410 · TXSX WEBINARS	975.00	2,795.00
<b>Total SECTION MEETINGS/CONFERENCES</b>	<b>544.14</b>	<b>149,072.73</b>
<b>PUBLICATION REVENUE</b>		
4331 · CLASSIFIED ADS TCE/WEB	-	4,839.15
4332 · DIGITAL ADVERTISING	941.00	3,057.32
<b>Total PUBLICATION REVENUE</b>	<b>941.00</b>	<b>7,896.47</b>
<b>OTHER REVENUE</b>		
4428 · YOUNGER MEMBER COMMITTEE	0.00	320.00
4550 · MISCELLANEOUS	0.00	3,296.09
<b>Total OTHER REVENUE</b>	<b>0.00</b>	<b>3,616.09</b>
<b>DESIGNATED REVENUE</b>		
4640 · REGION 6 CONTRIBUTIONS	0.00	14,500.00
<b>Total DESIGNATED REVENUE</b>	<b>0.00</b>	<b>14,500.00</b>
<b>Total Income</b>	<b>10,532.00</b>	<b>504,887.34</b>
<b>Expense</b>		
<b>SALARIES AND SERVICES</b>		
5111 · SALARIES	15,541.66	142,863.28
5112 · PAYROLL TAXES	1,176.18	10,811.16
5113 · BENEFITS	3,932.22	35,869.05
5121 · SERVICES - CONSULTING/TEMPS	2,207.00	16,000.40
5131 · SERVICES - PAYROLL ADMIN	100.00	900.00
<b>Total SALARIES AND SERVICES</b>	<b>22,957.06</b>	<b>206,443.89</b>
<b>SECTION MEETINGS/CONFERENCE EXP</b>		
5211-22 · SUPPORT STUDENT SYMPOSIUM 2022	-	15,773.91
5211-23 · SUPPORT STUDENT SYMPOSIUM 2023	-	118,826.25
5211-24 · SUPPORT STUDENT SYMPOSIUM 2024	-	3,317.05
5215 · LEGISLATIVE DRIVE-IN	553.42	11,655.17
5220 · LDW-LEADERSHIP DEVELOPMENT WEEKEND	-	5,604.66
5222 · EXCOMM MEETING	-	360.82
5223 · BOD MEETING EXPENSES	-	1,332.50
5224 · PRESIDENT'S RECEPTION	-	1,715.16
<b>Total SECTION MEETINGS/CONFERENCE EXP</b>	<b>553.42</b>	<b>158,585.52</b>
<b>PUBLICATION EXPENSE</b>		
5318 · WEBSITE - MAINTENANCE	159.00	2,272.00
5321 · COMMUNICATIONS SUPPORT	(32.32)	1,008.37
<b>Total PUBLICATION EXPENSE</b>	<b>126.68</b>	<b>3,280.37</b>

See accountant's report.

**Texas Section American Society of Civil Engineers**  
**Statement of Activities (General)**  
For One Month and Nine Months Ended June 30, 2023

	Jun 23	Oct 22 - Jun 23
<b>SECTION SERVICES</b>		
5511 · BRANCH DUES PASS-THRU	1,380.00	39,788.00
5513 · OFFICERS - TRAVEL/EXPENSES	-	6,290.70
5514 · MULTI REGION LEADERSHIP CONFERENCE	-	1,155.98
5523 · MEMBERSHIP COMMITTEE	463.99	1,632.96
5525 · GOVERNMENT AFFAIRS	-	848.39
5527-10 · STEM COMMITTEE	-	425.10
5528 · YOUNGER MEMBERS COMMITTEE	-	2,315.38
<b>Total SECTION SERVICES</b>	<b>1,843.99</b>	<b>52,456.51</b>
<b>SECTION ADMINISTRATION</b>		
5710 · STAFF TRAINING, DUES, SUBSCRIPTIONS	-	2,612.27
5711 · RENT	1,800.00	14,400.00
5720 · SECTION OFFICE RELOCATION	1,515.49	1,721.21
5721 · PROPERTY TAX	9.14	144.64
5722 · EQUIPMENT FUND & EQUIP/FURN R&M	535.03	7,724.55
5729 · BANK FEES	(101.36)	279.48
5731 · CREDIT CARD TRANSACTION FEES	55.60	3,654.31
5732 · AUDIT	-	8,000.00
5733 · INSURANCE	-	1,294.00
5734 · OFFSITE STORAGE/ARCHIVES	209.00	940.50
5735 · STAFF - TRAVEL/EXPENSES	51.96	1,971.19
5736 · MISCELLANEOUS	-	888.26
5741 · OFFICE SUPPLIES, SHIPPING, PRINTING	56.93	1,559.66
5745 · EX DIR MARKETING BUDGET	-	51.71
5747 · TELECOMM SVCS (PHONE EMAIL INTERNET)	23.88	1,512.90
<b>Total SECTION ADMINISTRATION</b>	<b>4,155.67</b>	<b>46,754.68</b>
<b>Total Expense</b>	<b>29,636.82</b>	<b>467,520.97</b>
<b>Operating Increase/(Decrease) in Net Assets</b>	<b>(19,104.82)</b>	<b>37,366.37</b>
9510 · DIVIDEND - INVESTMENTS	502.62	14,105.62
9520 · GAIN (LOSS) - INVESTMENTS	13,060.22	46,610.62
<b>Net Increase/(Decrease) in Net Assets</b>	<b>\$ (5,541.98)</b>	<b>\$ 98,082.61</b>

See accountant's report.

**Texas Section American Society of Civil Engineers**

**Statement of Activities (CECON)**

**For One Month and Nine Months Ended June 30, 2023**

	<u>Jun 23</u>	<u>Oct 22 - Jun 23</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>SECTION MEETINGS/CONFERENCES</b>		
4210 · TX CECON	\$ 17,486.35	\$ 233,509.59
<b>Total SECTION MEETINGS/CONFERENCES</b>	<u>17,486.35</u>	<u>233,509.59</u>
<b>Total Income</b>	<u>17,486.35</u>	<u>233,509.59</u>
<b>Expense</b>		
<b>SECTION MEETINGS/CONFERENCE EXP</b>		
5210 · TX CECON	3,572.29	137,906.17
<b>Total SECTION MEETINGS/CONFERENCE EXP</b>	<u>3,572.29</u>	<u>137,906.17</u>
<b>Total Expense</b>	<u>3,572.29</u>	<u>137,906.17</u>
<b>Net Increase/(Decrease) in Net Assets</b>	<u><b>\$ 13,914.06</b></u>	<u><b>\$ 95,603.42</b></u>

See accountant's report.

**TEXAS SECTION-ASCE  
FINANCIAL SUMMARY (GENERAL)  
FOR ONE MONTH AND NINE MONTHS ENDED JUNE 30, 2023  
WITH COMPARISON TO JUNE 2022**

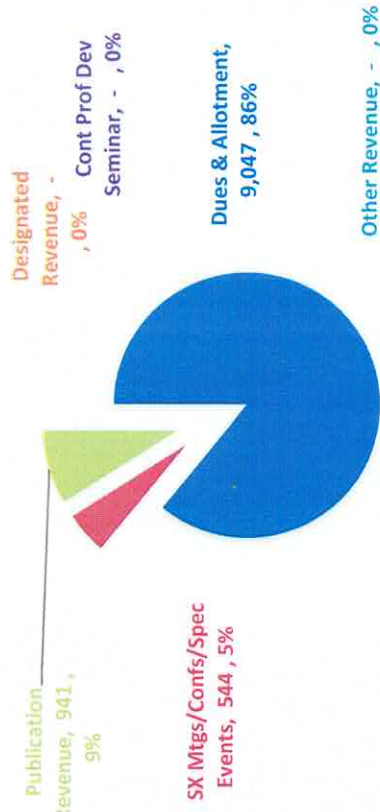
Account	ACTUAL				BUDGET							
	2021-2022 Current Period	2022-2023 Current Period	2021-2022 Year-To- Date	2022-2023 Year-To- Date	2021-2022 Annual Budget	2022-2023 Annual Budget	2021-2023 Percent Realized (Ideal -	2022-2023 Percent Realized (Ideal -	2021-2022 Budget Remaining	2022-2023 Budget Remaining		
<b>OPERATING REVENUE</b>												
Dues & Allotment	5,252	9,047	322,547	329,802	363,075	334,900	75.00%	75.00%	40,528	5,098		
SX Mtgs/Confs/Spec Events	225	544	172,134	149,073	150,200	173,950	88.84%	85.70%	(21,934)	24,877		
Publication Revenue	428	941	11,841	7,896	20,000	17,000	59.21%	46.45%	8,159	9,104		
Cont Prof Dev Seminar	-	-	200	-	-	-	0.00%	0.00%	(200)	-		
Other Revenue	381	-	28,603	3,616	63,300	23,300	45.19%	15.52%	34,697	19,684		
Designated Revenue	-	-	1,000	14,500	2,500	1,000	40.00%	1450.00%	1,500	(13,500)		
<b>TOTAL REVENUE</b>	6,286	10,532	536,325	504,887	599,075	550,150	89.53%	91.77%	62,750	45,263		
<b>OPERATING EXPENSE</b>												
Salaries & Support	20,686	22,957	172,660	206,444	309,700	291,600	55.75%	70.80%	137,040	85,156		
SX Mtgs/Confs/Spec Events	449	553	148,086	158,586	164,500	174,500	90.02%	90.88%	16,414	15,914		
Publication Expense	159	127	4,251	3,280	6,000	5,800	70.85%	56.55%	1,749	2,520		
Prof Dev Seminar	-	-	-	-	-	-	0.00%	0.00%	-	-		
Section Services	1,470	1,844	48,602	52,456	65,750	60,800	73.92%	86.28%	17,148	8,344		
Designated Expenses	1,100	-	3,142	-	4,925	4,700	63.80%	0.00%	1,783	4,700		
Section Administration	4,932	4,156	50,415	46,755	77,710	62,000	64.88%	75.41%	27,295	15,245		
<b>TOTAL EXPENSE</b>	28,796	29,637	427,156	467,521	628,585	599,400	67.96%	78.00%	201,429	131,879		
<b>OPERATIONAL EXCESS REVENUE/ (EXPENSE)</b>	(22,510)	(19,105)	109,169	37,366	(29,510)	(49,250)						
<b>BUDGET OVEREXPENDED/ (UNDEREXPENDED)</b>									(138,679)	(86,616)		

See accountant's report.



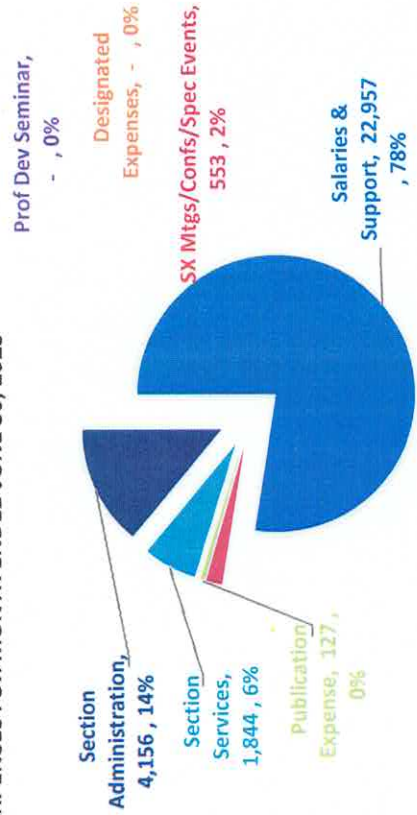
TEXAS SECTION-ASCE  
 FINANCIAL SUMMARY (GENERAL)  
 FOR ONE MONTH AND NINE MONTHS ENDED JUNE 30, 2023

REVENUE FOR MONTH ENDED JUNE 30, 2023



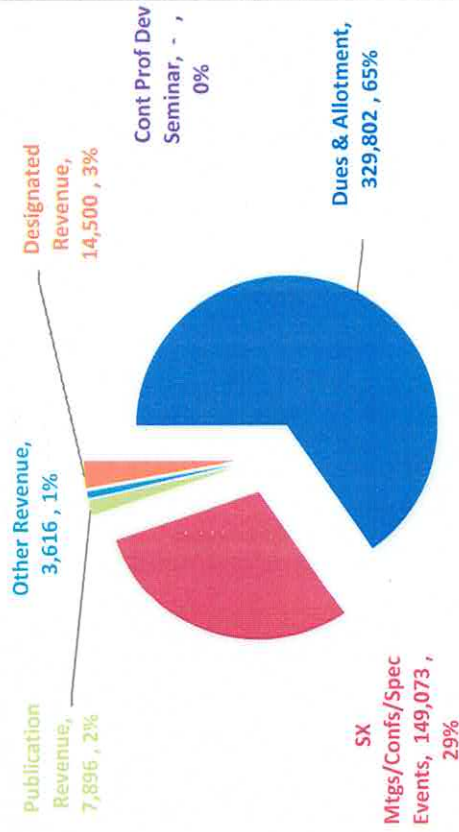
TOTAL REVENUE FOR MONTH \$ 10,532

EXPENSES FOR MONTH ENDED JUNE 30, 2023



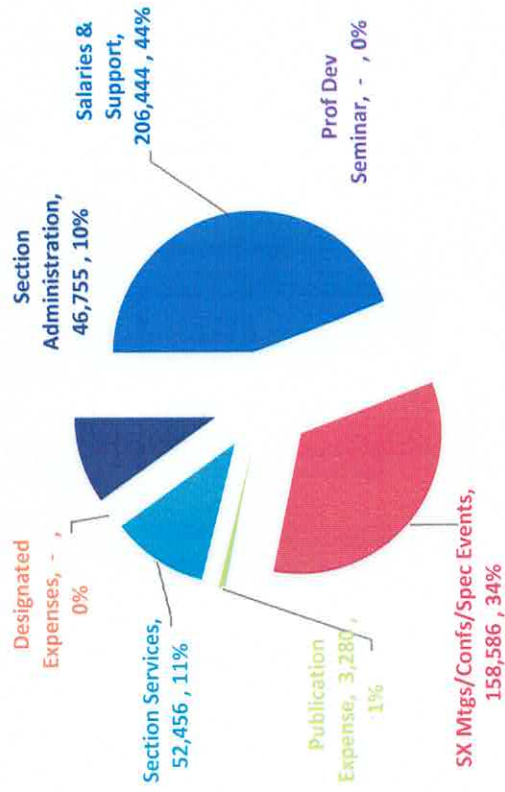
TOTAL EXPENSES FOR MONTH \$ 29,637

REVENUE FOR YTD ENDED JUNE 30, 2023



TOTAL REVENUE YEAR-TO-DATE \$ 504,887

EXPENSES FOR YTD ENDED JUNE 30, 2023



TOTAL EXPENSES YEAR-TO-DATE \$ 467,521

See accountant's report.

**TEXAS SECTION-ASCE  
FINANCIAL SUMMARY (CECON)  
FOR ONE MONTH AND NINE MONTHS ENDED JUNE 30, 2023  
WITH COMPARISON TO JUNE 2022**

Account	ACTUAL				BUDGET					
	2021-2022 Current Period	2022-2023 Current Period	2021-2022 Year-To- Date	2022-2023 Year-To- Date	2021-2022 Annual Budget	2022-2023 Annual Budget	2021-2022 Percent Realized (Ideal - 75.00%)	2022-2023 Percent Realized (Ideal - 75.00%)	2021-2022 Budget Remaining	2022-2023 Budget Remaining
<b>OPERATING REVENUE</b>										
SX Migs/Confs/Spec Events	-	16,986	7,669	233,510	33,000	45,000	23.24%	518.91%	25,331	(188,510)
<b>TOTAL REVENUE</b>	-	16,986	7,669	233,510	33,000	45,000	23.24%	518.91%	25,331	(188,510)
<b>OPERATING EXPENSE</b>										
SX Migs/Confs/Spec Events	1,872	3,572	116,157	137,906	2,750	-	0.00%	0.00%	(113,407)	(137,906)
<b>TOTAL EXPENSE</b>	1,872	3,572	116,157	137,906	2,750	-	0.00%	0.00%	(113,407)	(137,906)
<b>OPERATIONAL EXCESS REVENUE/ (EXPENSE)</b>	(1,872)	13,414	(108,488)	95,604	30,250	45,000				
<b>BUDGET OVEREXPENDED/ (UNDEREXPENDED)</b>									138,738	(50,604)

See accountant's report.

**Texas Section American Society of Civil Engineers**  
**Statement of Activities - Budget vs. Actual (General)**  
For One Month and Nine Months Ended June 30, 2023

	Jun 23	Oct 22 - Jun 23	Budget	Remainder	% Act - Bud
<b>Income</b>					
<b>DUES AND ALLOTMENT</b>					
4110 · NATIONAL ALLOTMENT	0.00	38,967.59	40,000.00	1,032.41	97.42%
4120 · BRANCH DUES	1,380.00	39,744.00	40,400.00	656.00	98.38%
4130 · SECTION DUES	7,646.86	247,874.46	250,000.00	2,125.54	99.15%
4140 · SECTION VOLUNTARY CONTRIBUTION	20.00	3,216.00	4,500.00	1,284.00	71.47%
<b>Total DUES AND ALLOTMENT</b>	<b>9,046.86</b>	<b>329,802.05</b>	<b>334,900.00</b>	<b>5,097.95</b>	<b>98.48%</b>
<b>SECTION MEETINGS/CONFERENCES</b>	<b>544.14</b>	<b>149,072.73</b>	<b>173,950.00</b>	<b>24,877.27</b>	<b>85.70%</b>
<b>PUBLICATION REVENUE</b>					
4331 · CLASSIFIED ADS TCE/WEB	0.00	4,839.15	8,000.00	3,160.85	60.49%
4332 · DIGITAL ADVERTISING	941.00	3,057.32	9,000.00	5,942.68	33.97%
<b>Total PUBLICATION REVENUE</b>	<b>941.00</b>	<b>7,896.47</b>	<b>17,000.00</b>	<b>9,103.53</b>	<b>46.45%</b>
<b>SEMINAR REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>OTHER REVENUE</b>					
4428 · YOUNGER MEMBER REVENUE	0.00	320.00	800.00	480.00	40.00%
4510 · INVESTMENT DRAW	0.00	0.00	22,000.00	22,000.00	0.00%
4550 · MISCELLANEOUS	0.00	3,296.09	800.00	-2,496.09	412.01%
<b>Total OTHER REVENUE</b>	<b>0.00</b>	<b>3,616.09</b>	<b>23,600.00</b>	<b>19,983.91</b>	<b>15.32%</b>
<b>DESIGNATED REVENUE</b>					
4620 · TCEL/SAC	0.00	0.00	1,000.00	1,000.00	0.00%
4640 · REGION 6 CONTRIBUTIONS	0.00	14,500.00	0.00	-14,500.00	0.00%
<b>Total DESIGNATED REVENUE</b>	<b>0.00</b>	<b>14,500.00</b>	<b>1,000.00</b>	<b>-14,500.00</b>	<b>1450.00%</b>
<b>Total Income</b>	<b>10,532.00</b>	<b>504,887.34</b>	<b>550,450.00</b>	<b>44,562.66</b>	<b>91.72%</b>
<b>Expense</b>					
<b>SALARIES AND SERVICES</b>					
5111 · SALARIES	15,541.66	142,863.28	200,000.00	57,136.72	71.43%
5112 · PAYROLL TAXES	1,176.18	10,811.16	15,250.00	4,438.84	70.89%
5113 · BENEFITS	3,932.22	35,869.05	52,650.00	16,780.95	68.13%
5121 · SERVICES - CONSULTING/TEMPS	2,207.00	16,000.40	19,500.00	3,499.60	82.05%
5122 · SERVICES - ARCHIVING	0.00	0.00	3,000.00	3,000.00	0.00%
5131 · SERVICES - PAYROLL ADMIN	100.00	900.00	1,200.00	300.00	75.00%
<b>Total SALARIES AND SERVICES</b>	<b>22,957.06</b>	<b>206,443.89</b>	<b>291,600.00</b>	<b>85,156.11</b>	<b>70.80%</b>
<b>SECTION MEETINGS/CONFERENCE EXP</b>					
5211-22 · SUPPORT-STUDENT SYMPOSIUM 2022	0.00	15,773.91	0.00	-15,773.91	0.00%
5211-23 · SUPPORT-STUDENT SYMPOSIUM 2023	0.00	118,826.25	139,000.00	20,173.75	85.49%
5211-24 · SUPPORT-STUDENT SYMPOSIUM 2024	0.00	3,317.05	6,000.00	2,682.95	55.28%
5215 · LEGISLATE DRIVE-IN	553.42	11,655.17	5,000.00	-6,655.17	233.10%
5220 · LDW-LEADERSHIP DEVELOPMENT WEEKEND	0.00	5,604.66	20,000.00	14,395.34	28.02%
5222 · EXCOMM MEETING	0.00	360.82	1,000.00	639.18	36.08%
5223 · BOD MEETING EXPENSES	0.00	1,332.50	1,500.00	167.50	88.83%
5224 · PRESIDENT'S RECEPTION	0.00	1,715.16	2,000.00	284.84	85.76%
<b>Total SECTION MEETINGS/CONFERENCE EXP</b>	<b>553.42</b>	<b>158,585.52</b>	<b>174,500.00</b>	<b>15,914.48</b>	<b>90.88%</b>

See accountant's report.

**Texas Section American Society of Civil Engineers**  
**Statement of Activities - Budget vs. Actual (General)**  
For One Month and Nine Months Ended June 30, 2023

	Jun 23	Oct 22 - Jun 23	Budget	Remainder	% Act - Bud
<b>PUBLICATION EXPENSE</b>					
5318 · WEBSITE - MAINTENANCE	159.00	2,272.00	3,800.00	1,528.00	59.79%
5321 · COMMUNICATIONS SUPPORT	-32.32	1,008.37	2,000.00	991.63	50.42%
<b>Total PUBLICATION EXPENSE</b>	<b>126.68</b>	<b>3,280.37</b>	<b>5,800.00</b>	<b>2,519.63</b>	<b>56.56%</b>
<b>SECTION SERVICES</b>					
5511 · BR DUES - PASS THROUGH	1,380.00	39,788.00	40,400.00	612.00	98.49%
5513 · OFFICERS - TRAVEL/EXPENSES	0.00	6,290.70	5,900.00	-390.70	106.62%
5514 · MULTI REGION LEADERSHIP CONFERENCE	0.00	1,155.98	2,500.00	1,344.02	46.24%
5522 · HONORS COMMITTEE	0.00	0.00	1,300.00	1,300.00	0.00%
5523 · MEMBERSHIP COMMITTEE	463.99	1,632.96	2,000.00	367.04	81.65%
5524 · PAST PRESIDENTS' COUNCIL/OCEA	0.00	0.00	1,500.00	1,500.00	0.00%
5525 · GOVERNMENT AFFAIRS	0.00	848.39	500.00	-348.39	169.68%
5527-10 · STEM COMMITTEE	0.00	425.10	2,500.00	2,074.90	17.00%
5528 · YOUNGER MEMBERS COMMITTEE	0.00	2,315.38	2,200.00	-115.38	105.24%
5532 · INFRASTRUCTURE REPORT CARD CMTE	0.00	0.00	1,000.00	1,000.00	0.00%
5533 · STRATEGIC PLANNING COMMITTEE	0.00	0.00	1,000.00	1,000.00	0.00%
<b>Total SECTION SERVICES</b>	<b>1,843.99</b>	<b>52,456.51</b>	<b>60,800.00</b>	<b>8,343.49</b>	<b>86.28%</b>
<b>DESIGNATED EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>4,700.00</b>	<b>4,700.00</b>	<b>0.00%</b>
<b>SECTION ADMINISTRATION</b>					
5710 · STAFF TRAINING, DUES, SUSCRPTIONS	0.00	2,612.27	2,000.00	-612.27	130.61%
5711 · RENT	1,800.00	14,400.00	21,600.00	7,200.00	66.67%
5720 · SECTION OFFICE RELOCATION	1,515.49	1,721.21	5,000.00	3,278.79	34.42%
5721 · PROPERTY TAX	9.14	144.64	300.00	155.36	48.21%
5722 · EQUIPMENT FUND & EQUIP/FURN R & M	535.03	7,724.55	9,000.00	1,275.45	85.83%
5729 · BANK FEES	-101.36	279.48	600.00	320.52	46.58%
5731 · CREDIT CARD TRANSACTION FEES	55.60	3,654.31	4,600.00	945.69	79.44%
5732 · AUDIT	0.00	8,000.00	0.00	-8,000.00	0.00%
5733 · INSURANCE	0.00	1,294.00	1,400.00	106.00	92.43%
5734 · OFFSITE STORAGE/ARCHIVES	209.00	940.50	1,300.00	359.50	72.35%
5743 · STAFF - TRAVEL/EXPENSES	51.96	1,971.19	9,600.00	7,628.81	20.53%
5736 · MISCELLANEOUS	0.00	888.26	750.00	-138.26	118.43%
5741 · OFFICE SUPPLIES, SHIPPING, PRINTING	56.93	1,559.66	2,500.00	940.34	62.39%
5745 · EX DIR MARKETING BUDGET	0.00	51.71	350.00	298.29	14.77%
5747 · TELECOMM SVCS (PHN EMAIL INTERNET)	23.88	1,512.90	3,000.00	1,487.10	50.43%
<b>Total SECTION ADMINISTRATION</b>	<b>4,155.67</b>	<b>46,754.68</b>	<b>62,000.00</b>	<b>15,245.32</b>	<b>75.41%</b>
<b>Total Expense</b>	<b>29,636.82</b>	<b>467,520.97</b>	<b>599,400.00</b>	<b>131,879.03</b>	<b>379.92%</b>
<b>Operating Increase/(Decrease) in Net Assets</b>	<b>-19,104.82</b>	<b>37,366.37</b>	<b>-48,950.00</b>	<b>-86,316.37</b>	<b>-76.34%</b>
9510 · DIVIDEND - INVESTMENTS	502.62	14,105.62	3,500.00	-10,605.62	403.02%
9520 · GAIN (LOSS) - INVESTMENTS	13,060.22	46,610.62	32,900.00	-13,710.62	141.67%
5723 · DEPRECIATION EXPENSE	-	-	-100.00	-100.00	0.00%
<b>Net Increase/(Decrease) in Net Assets</b>	<b>\$ (5,541.98)</b>	<b>\$ 98,082.61</b>	<b>\$(12,650.00)</b>	<b>\$(110,732.61)</b>	<b>-775.36%</b>

See accountant's report.

**Texas Section American Society of Civil Engineers**  
**Statement of Activities - Budget vs. Actual (CECON)**  
For One Month and Nine Months Ended June 30, 2023

	<u>Jun 23</u>	<u>Oct 22 - Jun 23</u>	<u>Budget</u>	<u>Remainder</u>	<u>% Act - Bud</u>
<b>Income</b>					
<b>SECTION MEETINGS/CONFERENCES</b>	17,486.35	233,509.59	45,000.00	-188,509.59	518.91%
<b>Total Income</b>	17,486.35	233,509.59	45,000.00	-188,509.59	518.91%
<b>Expense</b>					
<b>SECTION MEETINGS/CONFERENCE EXP</b>					
5210 · TX CECON	3,572.29	137,906.17	0.00	-137,906.17	0.00%
<b>Total SECTION MEETINGS/CONFERENCE EXP</b>	3,572.29	137,906.17	0.00	-137,906.17	0.00%
<b>Total Expense</b>	3,572.29	137,906.17	0.00	-137,906.17	0.00%
<b>Net Increase/(Decrease) in Net Assets</b>	<u>13,914.06</u>	<u>95,603.42</u>	<u>45,000.00</u>	<u>-50,603.42</u>	<b>212.45%</b>

See accountant's report.

**ASCE TEXAS SECTION  
2022 - 2023 OPERATING BUDGET**

		<b>FY23</b>		<b>% of Budget</b>		<b>NOTES</b>
<b>AMENDED BUDGET</b>	<b>ADOPTED BUDGET</b>	<b>ACTUAL as of</b>	<b>REALIZED as of</b>			
<b>2022-2023</b>	<b>2022-2023</b>	<b>6/30/2023</b>	<b>6/30/2023</b>			
<b>Reconciliation Status:</b>						
<b>***REVENUES***</b>						
<b>ALLOTMENT DUES VOL DONATION</b>						
4110	NATIONAL ALLOTMENT	40,000	40,000	38,968	97%	Typically received in December/January
4120	BRANCH DUES	40,400	40,400	39,744	98%	pass-through
4130	SECTION DUES	250,000	250,000	247,874	99%	# of Subscribing Members x Sec Dues; Section dues increase 2024+
4140	SECTION VOLUNTARY CONT	4,500	4,500	3,216	71%	
<b>TOTAL, ALLOTMENT DUES VOL DONATION</b>		<b>334,900</b>	<b>334,900</b>	<b>329,802</b>	<b>98%</b>	Fall 2022 membership sweepstakes; add'l drive ideas, including email/letter to new PE (get TBPE List); <b>FY23-24 S/B dues increase</b>
<b>SX MTS/CONFS/SPEC EVENTS</b>						
4210	TX CECON (SUPPORT & PROFIT SHARING)	36,000	36,000		0%	annual commitment for staff time used (stair step up \$6k in 2023, then \$9k to \$45k in 2024); \$2,750/yr for Staff Travel; \$0k 2020-22 profit share
4211	STUDENT SYMPOSIUMS (GENERAL)	10,000	10,000	6.13	0%	Revenue covers expenses at 5211 less support
4211-21	STUDENT SYMPOSIUM 2021 (UT Austin)					
4211-22	STUDENT SYMPOSIUM 2022 (U of Houston)					
4211-23	STUDENT SYMPOSIUM 2023 (WT & TTU)	145,000	145,000	132,637	91%	
4212-21	CORPUS CHRISTI BRANCH MEETINGS					
4215	LEGISLATIVE DRIVE-IN	1,750	1,750	13,635	779%	FY18-19 assume 50 attendees @ \$20/ea; FY19-20 no event planned; FY20-21 assume 75 attendees @ \$25/ea; 2023 tiered reg
4221	OTHER CONFERENCES	1,200	1,200		0%	FY17-18 1 Week - Harvey Panel & Rpt Release; FY18-19 & FY19-20 1 Week Event; FY20-21 1 Week and/or IRC Release
4428	YOUNGER MEMBER COMMITTEE	500	500	320	64%	camping trip
4410	TX SX WEBINARS	16,000	16,000	2,795	17%	FY21-22 sponsorship test; FY22-23 tiered pricing + sponsorships; Reminder: Increase Webinar Marketing, Leverage Institute Chapter Webinar MOU
<b>TOTAL, SX MTS/CONFS/SPEC EVENTS (w/o 4210)</b>		<b>174,450</b>	<b>174,450</b>	<b>149,393</b>	<b>86%</b>	
<b>PUBLICATIONS/COMMUNICATIONS REVENUE</b>						
4331	CAREER CENTER	8,000	8,000	4,839	60%	Career Center sales
4332	DIGITAL ADVERTISING (NEWSLETTER & WEB)	9,000	9,000	3,057	34%	FY22-23 began 3rd party sales in Feb; FY18-19/FY19-20 TCE print to 100% online; FY20-21/21-22 staff driven
<b>TOTAL, PUBLICATIONS/COMMUNICATIONS REVENUE</b>		<b>17,000</b>	<b>17,000</b>	<b>7,896</b>	<b>46%</b>	(Note FY18-19 revenue drops as well as expenses for TCE print production)
<b>OTHER REVENUE</b>						
4510	INVESTMENT DRAW	22,000	22,000		0%	FY22-23 reduce to recom 5% only; FY17-18 Website (\$10k) IRC Support (\$5k); FY18-19 TCE Digital (\$5k) Balance Budget (\$31.5k); FY19-20 (\$35K) Balance Budget
4540	GENERAL BRANCH FUND DRAW					FY22-23 work to repay "loans"; FY18-19 1/2 LDW (\$6,750) & 2 MRLC reg (\$300/ea); FY20-21 1/2 LDW (\$6,750) & 2 MRLC reg (\$300)
45XX	STUDENT SYMPOSIUM SAVINGS DRAW					FY21-22 repaid "loans"; Funds for atypical expenses like lake venue rental, not be covered by sponsorships; FY21-22 20' steel storage container
4530	INTEREST INCOME					
4550	MISCELLANEOUS	800	800	3,296	412%	Includes credit card "cash back" rewards (note: card requires \$75 annual fee)
4231	MERCHANDISE SALES					net sales (less tax); FYs17-19 books sales; FYs19-23 merch sales not anticipated
<b>TOTAL, OTHER REVENUE</b>		<b>22,800</b>	<b>22,800</b>	<b>3,296</b>	<b>14%</b>	
<b>DESIGNATED REVENUE</b>						
4620	TCEL GIFT FOR STUDENT COMP. AWARD	1,000	1,000		0%	Student Tech Paper Prize Funds; FY18-19 TCEL will increase their support from \$700 to \$1K
4630	GRANTS			14,500	NB	Committee Grants (GAC, STEM, YM); FY20-21 combine 4630, 4635, 4640, & 4650
<b>TOTAL, DESIGNATED REVENUE</b>		<b>1,000</b>	<b>1,000</b>	<b>14,500</b>	<b>1450%</b>	
<b>TOTAL REVENUES</b>		<b>550,150</b>	<b>550,150</b>	<b>504,887</b>	<b>92%</b>	

**ASCE TEXAS SECTION  
2022 - 2023 OPERATING BUDGET**

		FY23		FY23		NOTES
		AMENDED BUDGET	ADOPTED BUDGET	ACTUAL as of	% of Budget REALIZED as of	
		2022-2023	2022-2023	6/30/2023	6/30/2023	
Reconciliation Status: CPA						
<b>***EXPENSES***</b>						
<b>SALARIES &amp; SUPPORT</b>						
5111	SALARIES-GROSS	200,000	200,000	142,863	71%	3 FTEs (ED, Communications Specialist, Operations Specialist) 1 PTE (summer intern 15 hrs/wk, 12 wks)
5112	SALARIES-SOC SEC	15,250	15,250	10,811	71%	Note: FY19-20 avg. 12% of Gross Salary; FY20-21 avg. 8% of Gross Salary
5113	SALARIES-INSURANCE	52,650	52,650	35,869	68%	FY19-20 avg. 27.5% of Gross Salary; FY20-21 avg. 38% of Gross Salary
5121	SERVICES-CONSULTING/TEMPS	19,500	19,500	16,000	82%	FY20-21 CPA (\$1,100/mo) plus \$1,500 for audit support, IT (\$500/mo); FY21-22 CPA (\$1,100/mo), IT (\$525/mo)
5122	SERVICES-ARCHIVING	3,000	3,000		0%	FY22-23 grant(s) to resume digitizing remaining records
5131	SERVICES-PYR ADM	1,200	1,200	900	75%	\$100/mo for TSPE payroll processing; FY21-22 mgmt company switch admin fees
<b>TOTAL, SALARIES &amp; SUPPORT</b>		<b>291,600</b>	<b>291,600</b>	<b>206,444</b>	<b>71%</b>	
<b>SX MTGS/CONFS/SPEC EVENTS</b>						
5210	TX CECON					CECON Account (7248) = \$98,840 as of 6/22/18. \$87,889.90 as of 04/30/2019; FY19-20 \$2750 for Staff Travel & Registration
5211	SUPPORT-STUDENT SYMPOSIUM					FY19-20 \$5k TS financial support, \$75k covered by revenue (4211);
5211-21	STUDENT SYMPOSIUM 2021 (UT Austin)					
5211-22	STUDENT SYMPOSIUM 2022 (U of HOUSTON)			15,774	NB	
5211-23	STUDENT SYMPOSIUM 2023 (WEST TX A&M)	139,000	139,000	118,826	85%	2022+ move to larger Regional conference; post-pandemic overall costs increase
5211-24	STUDENT SYMPOSIUM 2024 (ANGELO STATE)	6,000	6,000	3,317	55%	FY22-23 Assume deposit will be required for venue(s) + any applicable Steel Container annual expenses
5215	LEGISLATIVE DRIVE-IN	16,000	5,000	11,655	73%	FY18-19 estimate ↑ expenses due to ↑ attendance; FY20-21 estimate ↑ expenses due to ↑ attendance
5220	LEADERSHIP DEVELOPMENT WEEKEND (LDW)	20,000	20,000	5,605	28%	Annual LDW Event (25-50% funding provided by General Branch Fund); FY20-21 budget increase post-pandemic; FY22+ approved to \$18k
5221	OTHER CONFERENCES					misc unplanned activities; FY17-18 I Week & Harvey Report Release; FY19-20 I Week; FY20-21 IRC Release; FY21-22 Beyond Storms report release; GL TBD: TripBuilder Media Multi Event
5221-03	CORPUS CHRISTI BRANCH MEETINGS					
5222	EXCOMM MEETING (INCLUDES AV)	1,000	1,000	361	36%	January and Summer - \$500/ea; Includes: room rental, food, AV; FY22-23 <b>post-pandemic f&amp;b costs increase</b>
5223	BOARD MEETING (INCLUDES AV)	1,500	1,500	1,333	89%	Symposium and CECON - est \$1,250/ea; Includes: room rental, food, & limited AV; FY22-23 <b>post-pandemic f&amp;b costs increase</b>
5224	PRESIDENTS RECEPTION (@ MTGS)	2,000	2,000	1,715	86%	Symposium, Leadership Dev. Wknd, & CECON - est \$1,250/ea; includes: room rental & food; FY22-23 <b>post-pandemic f&amp;b costs increase</b>
5240	ASCE CONFERENCE CONTRIBUTION					2023 TDI in Aus, annual OTC in Hou; FY18-19 \$1K MRLC Dallas, \$1k National Student Steel Bridge Comp (UTEF); FY19-20 In-kind w/ ASCE Pipelines 2020
<b>TOTAL, SX MTGS/CONFS/SPEC EVENTS (w/o 5210)</b>		<b>185,500</b>	<b>174,500</b>	<b>158,586</b>	<b>85%</b>	
<b>PUBLICATIONS/COMMUNICATIONS EXPENSE</b>						
5230-05	HISTORY BOOK					
5318	WEB SITE-MAINTENANCE	3,800	3,800	2,272	60%	Hosting \$500/yr & Support \$175/mo, plus \$2-4k misc support tasks for website & TCE subsite
5319	WEB SITE-UPGRADES					Website Redesign
5321	COMM SUPPORT	2,000	2,000	1,008	50%	Buffer (\$144/yr), Adobe Creative Cloud (\$82/mo), Zoom meeting (\$550/year), Dropbox (\$130/yr), Canva (\$15/mo), Issuu (\$54/mo) + Any creative asset licensing (iStock, Shutterstock, Adobe,
<b>TOTAL, PUBLICATIONS/COMMUNICATIONS EXPENSE</b>		<b>5,800</b>	<b>5,800</b>	<b>3,280</b>	<b>57%</b>	
<b>SECTION SERVICES</b>						
5511	BR DUES-PASS THRU	40,400	40,400	39,788	98%	cancel out 4120
5513	OFFICERS-TRAVEL/EXPENSES	5,900	5,900	6,291	107%	est 50% of Pres, Pres-E, Past P, and VP Pro travel; see corresponding tab
5514	MULTI REGION LEADERSHIP CONFERENCE	2,500	2,500	1,156	46%	\$300/person reg fee. Send 4 annually (ED, Pres Elect, Pres, YM Chair), send more and all staff in held in Texas; FY21-22 virtual; FY22-23 Denver
5521	HISTORY COMMITTEE					Coming soon: Rt 66 marker; FY15-16 \$300 EP bound. marker; FY17-18 Dallas Old Red Courthouse Centennial Plaque \$1.5k; FY18-19 \$500 TSHA Annual Mtg Sponsor
5522	HONORS COMMITTEE	1,300	1,300		0%	Increase budget by \$1,600 if/when Lifetime Service Awards will be presented (every 5 years, next = 2023 but presented in 2020 instead)
5523	MEMBERSHIP COMMITTEE	2,500	2,000	1,633	65%	FY16-17 STAY Grant; FY18-19 Social Media Mktg, CECON Registration giveaways, etc.; FY19-20 used for CECON Raffle Prizes & Printed Materials
5524	PAST PRES. COUNCIL/OCEA	1,500	1,500		0%	FY17-18 Cast Bronze Plaque ~\$1,250 + \$150 for wood plaque
5525	GOVERNMENT AFFAIRS	500	500	848	170%	\$125/yr online TX Leg db subscription; FY17-18 \$500 GA Business Cards; FY18-19 \$500 biz cards & \$500 Travel/Training/Recruiting; FY21-22 increased rep mtgs = travel & handouts
5526	STUDENT ACTIVITIES CMTE					student activity chair or head judge new comp needs, etc, adjustment from prior year lessons learned; Prior new buoys, equipment, shirts or other needs
5527-10	STEM CMTE	2,500	2,500	425	17%	FY16-17 UEF grant denied; FY17-18, FY18-19 & FY19-20 \$1K for TAME STEM Comp Support & \$1.6K for State STEM Conference; FY22-23 restore to previous activity with new active Chair
5528	YOUNGER MEMBERS CMTE	2,200	2,200	2,315	105%	For MRLC registration (\$300) & Camping Trip; FY22-23+ increased travel w/ new branded tent + promo activities at Section & Regional events
5529	OTHER COMMITTEES					FY18-19 \$2,000 for Institute Chapter Mtgs & Travel; FY19-20 \$200 for Misc Travel or Recruitment Activities
5532	INFRASTRUCTURE REPORT CARD CMTE	1,000	1,000		0%	FY19-20 Materials & 2021 IRC Prep (Consultant ~\$10k; mailing survey to local government ~\$1.5k); FY20-21 Materials (\$2.5k), Consultant (\$1k), PR Firm (\$3k); next FY2023-25
5533	STRATEGIC PLANNING CMTE	1,000	1,000		0%	market/socialize current plan; FY20-21 funding for meetings (2 in-person \$2,500/ea), \$500 printing/production, \$2k facilitator
<b>TOTAL, SECTION SERVICES</b>		<b>61,300</b>	<b>60,800</b>	<b>52,457</b>	<b>86%</b>	
<b>DESIGNATED EXPENSE</b>						
5620	TCEL GIFT FOR STUDENT COMP. AWARD	1,200	1,200		0%	Tech. Paper Prize awards equal TCEL donation at 4260: \$600 - 1st, \$300 - 2nd, \$100 - 3rd
5622	KEITH McBRIDE SPIRIT of COMP. AWARD	500	500		0%	\$125 plaque + \$300 prize money; FY18-19 Canoe & ???; FY19-20 Canoe Only; discontinued 2022+ when went Regional, can be used toward other Spirit related award
5625	SAC CHR & COMP COORD TRAVEL ALLOT	2,000	2,000		0%	Suggest Stipend for Student Activities Cmte Chair & Comp Coord. to attend Student Symposium [\$1k Travel (x2)] be built into Symposium Budget
5635	GRANTS (OTHER ASCE)					Record expense at committee level
5650	GRANTS (NON-ASCE)					Record expense at committee level
5660	GIFTS - MEMORIAL/OFFICER APPREC/OTHER	1,000	1,000		0%	Gifts/Donations honoring leaders who have passed; FY19-20 Combine w/ 5560; Gift for Immediate Past Pres. (TCE?); FY21-22 ordered more Past Pres pins
<b>TOTAL, DESIGNATED EXPENSE</b>		<b>4,700</b>	<b>4,700</b>	<b>0</b>	<b>0%</b>	


**ASCE TEXAS SECTION  
2022 - 2023 OPERATING BUDGET**

		<b>FY23</b>				
		<b>AMENDED BUDGET</b>	<b>ADOPTED BUDGET</b>	<b>ACTUAL as of</b>	<b>% of Budget REALIZED as of</b>	<b>NOTES</b>
		<b>2022-2023</b>	<b>2022-2023</b>	<b>6/30/2023</b>	<b>6/30/2023</b>	
<b>Reconciliation Status:</b>						
<i>CPA</i>						
<b>SECTION ADMIN</b>						
5710	STAFF TRAINING, DUES, SUBSCRIPTIONS	2,000	2,000	2,612	131%	FY21-22: TSAE (\$395 (1st) + \$275 (2nd)), ASCE (\$325 ED)
5711	RENT	21,600	21,600	14,400	67%	\$650/FTE: Cont. Ed. (\$40-\$75 per webinar) & Conference (\$400 + travel); FY22-23: 3 FTEs; prior to 2023 \$1k/FTE
5720	SECTION OFFICE RELOCATION	5,000	5,000	1,721	34%	FY22-23 new office \$1800 all in --> see new office lease for annual increases; Prior monthly base rent = \$2,332+OpEx(\$110/mo)
5721	PROPERTY TAX	300	300	145	48%	Lease ends 9/30/22; Office move sept/oct 2022
5722	EQUIPMENT FUND & EQUIP/FURN R & M	9,000	9,000	7,725	86%	FY19-20 est \$325 TCAD + \$150 for copier; FY20-21 & FY21-22 est \$450 TCAD + \$150 for copier
5729	BANK FEES	600	600	279	47%	Copy Machine (\$150/mo), Computer lease (\$400/mo), Office 365, etc (\$85/mo), QuickBooks (\$915/yr), Misc./unplanned equip. (\$500)
5731	CREDIT CARD TRANS FEES	4,600	4,600	3,654	79%	Electronic Transfer for Branch Dues Pass Through and other EFT enabled payments @ \$3/Transaction + \$10/mo fee to use EFT services
5732	AUDIT			8,000	NB	Credit Card Processing Fees
5733	INSURANCE (B & L)	1,400	1,400	1,294	92%	Section Office is audited every 5th year by contracted 3rd Party; FY 20-21 (total TBD); FY15-16 audit was \$7,500
5734	OFFSITE STORAGE/ARCHIVES	1,300	1,300	941	72%	Hartford Policy Annual Premium, Includes Biz Personal Prop. & Liability, & Personal Injury; increases ~\$50/yr
5735	STAFF-TRAVEL/EXPENSES	9,600	9,600	1,971	21%	archive secure storage \$105/mo
5736	MISCELLANEOUS	750	750	888	118%	ED: 8 Branches, Fly-In & regional mtgs; All Staff: Leadership Wknd, Site Visits - Doesn't include CECON (See 5210) or Symposium Registration (See Symposium Budget)
5741	OFFICE SUPPLIES, SHIPPING, PRINTING	2,500	2,500	1,560	62%	Food/Coffee for Staff meetings & Holiday Dinner
5745	EX DIR MARKETING BUDGET	350	350	52	15%	Toner, Paper, bottle water srcv, supplies, Stamps, shipping, copy machine overages, biz cards, etc.; FY19-20 Combined w/ 5742 & 5743
5747	TELECOMM SVCS (PHN EMAIL INTERNET)	3,000	3,000	1,513	50%	Cover costs of meeting with potential partners/collaborators, and potential members/volunteers
	<b>TOTAL, SECTION ADMIN</b>	<b>62,000</b>	<b>62,000</b>	<b>46,755</b>	<b>75%</b>	Spectrum Internet (\$130/mo), LinkedPhone (\$17/mo for ED Cell Phn), Teams phone (\$??/mo for 3 lines), ED cellphone allowance (\$50/mo); FY19-20 Combined w/ 5744
	<b>TOTAL EXPENSES</b>	<b>610,900</b>	<b>599,400</b>	<b>467,521</b>	<b>77%</b>	
	<b>OPERATIONAL EXCESS REV (OR EXP)</b>	<b>(60,750)</b>	<b>(49,250)</b>	<b>37,366</b>		

		<b>FY23</b>				
		<b>AMENDED BUDGET</b>	<b>ADOPTED BUDGET</b>	<b>ACTUAL as of</b>	<b>% of Budget REALIZED as of</b>	<b>NOTES</b>
		<b>2022-2023</b>	<b>2022-2023</b>	<b>6/30/2023</b>	<b>6/30/2023</b>	
<b>**INVESTMENTS**</b>						
9510	DIVIDEND - INVESTMENTS	3,500	3,500	14,106	403%	
9520	GAIN (LOSS) - INVESTMENTS	32,900	32,900	46,611	142%	
5723	DEPRECIATION EXPENSE	(100)	(100)		0%	
	<b>NET INCREASE (DECREASE) IN NET ASSETS</b>	<b>(24,450)</b>	<b>(12,950)</b>	<b>98,083</b>	<b>-401%</b>	

Legend  
NB Not budgeted



FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.1	Branch <b>Austin Branch</b>
	Date	09/22/23	Reported by Austin Messerli PE
	Purpose	Fall 2023-23 & 2023-24 Combined Board of Direction Meeting	

<b>2022-23 ACHIEVEMENTS</b>
<p>Provide an update on Branch activities and programs. Please highlight achievements.</p> <p><i>The Austin Branch continues to support the transition of student members at the University of Texas into young professionals by connecting students with local professionals who will mentor them in their senior design class. This Spring semester, we have a record number of mentors at 80+ total mentors. We continue to pursue our objectives of student outreach, mentorship, and engagement with the University of Texas (UT) at Austin's civil engineering program.</i></p> <p><i>The Austin Branch held hybrid virtual and in-person monthly luncheons throughout the year and continues to post past luncheons on YouTube to reach our branch members that reside outside the Austin metro area. Austin EWRI and the Branch held Continuing Education Conference in June and April, respectively. The event will be a day of technical presentations with the intent to attract attendance from engineering professionals and students.</i></p> <p><i>The Branch continues to support charitable organizations that support the community and encourage interest in science, technology, engineering, and math. A portion of all meeting registration fees has gone to either Central Texas Discover Engineering or Girl Start of Austin. The Branch has volunteered with organizations such as Austin ISD Engineering Blitz, Community First Village, E-Week event at the Science Mill children's museum, and the Capital Area Food Bank. The Austin Branch, its Younger Members Forum, and its Institutes have continued to hold social and K-12 outreach events to encourage member participation, including happy hours, creek cleanups, and volunteer events.</i></p> <p>Does the Branch have any lessons learned to share with other Texas Branches?  <i>(Work in progress) A branch member brought up the need for additional and more inclusive services at branch meetings. i.e. closed captioning and/or ASL interpreter</i></p>

<b>2023-24 GOALS</b>
<p><i>The Austin Branch supports the transition of student members at the University of Texas into young professionals by connecting students with local professionals and mentors. In addition, the Branch aims to support, mentor, and help Texas State students who recently formed a new Student Chapter become organized and recognized as an official Chapter.</i></p> <p><i>As a branch or one of the institutes, we strive to provide our members with access to technical speakers that present a broad range of civil engineering topics through monthly luncheons, workshops, continuing education conferences, or seminars.</i></p> <p><i>The Branch volunteers with and donates to charitable organizations in Central Texas that support the community and encourage interest in science, technology, engineering, and math. In addition, the Branch holds and supports social and K-12 outreach events to promote member participation.</i></p> <p><i>Increase the participation and opportunity for students in the Austin Branch for scholarships to help with education expenses and create a reoccurring yearly event that's dedicated to increase scholarship amounts.</i></p> <p><i>Continue the support of the Younger Member Forum to continue the transition and development of the young professionals our the community.</i></p>

<b>BRANCH REPORT</b>	2023-2024	<b>DIRECTOR'S TERM</b>	2022 – 2024
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Please answer the following questions.

1. If not already described above, is the Branch planning any new programs or projects for 2023-24?  
*N/A - See above*
2. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?  
*Membership information and contract information. Guides, walkthroughs, and best practices of new membership and billing platform*

Please include any additional information you'd like the Board of Direction to be aware of.

ITEMS FOR AGENDA	(for office use)
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Please list items requiring Section action or discussion here.

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.2	Branch <b>Brazos</b>
	Date	09/22/23	Reported by Robert Lys Jr. P.E.
	Purpose	Fall 2023-2023 & 2023-24 Combined Board of Direction Meeting	

**2022-23 ACHIEVEMENTS**

Since returning to in person meetings last year, our numbers were down but getting stronger.

**2023-24 GOALS**


We will be providing PDH opportunities at our monthly meeting. Our goal is to return our attendance to the pre-pandemic numbers.

<b>BRANCH REPORT</b>	2023-2024	<b>DIRECTOR'S TERM</b>	2022-2024
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We are coming off our annual summer break. Our first meeting is this month. We will be providing an ethics course at one of our upcoming meetings. We are working on having topics that will generate interest to have our attendance at the pre-pandemic levels.

<b>ITEMS FOR AGENDA</b>	(for office use)
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Please list items requiring Section action or discussion here.

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.4	Branch <b>Central Texas</b>
	Date	09/22/23	Reported by Jacob R. Hinson, P.E.
	Purpose	Fall 2023-23 & 2023-24 Combined Board of Direction Meeting	

<b>2022-23 ACHIEVEMENTS</b>
<p>Provide an update on Branch activities and programs. Please highlight achievements.</p> <p><b>Branch has continued to meet on a regular basis including special events including the annual Christmas Party and E-Week Banquet.</b></p> <p>Does the Branch have any lessons learned to share with other Texas Branches?</p> <p><b>Throughout the last year, we have worked closely with the local TSPE branch to help make sure our meeting presentations are thoughtful for our audience and not overlapping; this has helped increase attendance for both organizations.</b></p>

<b>2023-24 GOALS</b>
<p>Provide a summary of Branch Goals for the year and briefly discuss their relation to the Section's Strategic Plan.</p> <p><b>We continue to make efforts to create more outreach opportunities for our members; we have looked into getting involved with the local Habitat for Humanity and TxDOT's Adopt-a-Highway program. We believe this relates to both the Stewardship &amp; Service and Prof. Dev. &amp; Leadership themes of the strategic plan as it gets us involved in the community and provides leadership, mentoring, and social opportunities amongst members.</b></p>

<b>BRANCH REPORT</b>	2023-2024	<b>DIRECTOR'S TERM</b>	2022 – 2024
<p>Please answer the following questions.</p> <ol style="list-style-type: none"> <li>If not already described above, is the Branch planning any new programs or projects for 2023-24?</li> <li>Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? <b>Not currently</b></li> </ol> <p>Please include any additional information you'd like the Board of Direction to be aware of.</p>			
<b>ITEMS FOR AGENDA</b>	(for office use)		
<p>Please list items requiring Section action or discussion here.</p>			

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.6	Branch <b>Dallas</b>
	Date	09/22/23	Reported by Surya Bhandari PE
	Purpose	Fall 2022-2023/2023-2024 Combined Board of Direction Meeting	


<b>QUESTIONS FOR BRANCH REPORT</b>
<ol style="list-style-type: none"> <li>1. Status of ongoing programs and projects. (Do they align with Branch goals and <a href="#">Strategic Plan</a>, if applicable? Should they be sunset?)</li> <li>2. Are any new programs/projects desired? (They should align with the Branch Goals/<a href="#">Strategic Plan</a>)</li> <li>3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</li> </ol>

BRANCH REPORT	2022-2023	DIRECTOR'S TERM	2022-2024
<p>Provide an update on Branch activities and programs. Provide an update on progress toward your Branch Goals for 2022-23.</p> <ul style="list-style-type: none"> <li>• Attended Meeting with president for ASCE Texas Section, Institute monthly calls, honors committee call, CECON planning committee calls and coordinating with branch membership, institutes monthly calls, branch/section relation, Government affairs, Stem, and others.</li> <li>• Robust involvement in all social media platform to promote ASCE Texas and branch activities and events.</li> <li>• Continue to host valuable monthly meeting topics with institutes highlighted before and after</li> <li>• Continue to reinvigorate outreach for Dallas branch at high schools, future cities, DISD Stem fair, Civil engineering clubs.</li> <li>• Support younger member activities, both social and technical opportunities</li> <li>• Continue hosting Bridge program for students and new graduate after monthly lunch meeting.</li> <li>• Successfully executed as co-partner TSPE annual Award banquet and showcase ASCE Dallas booth in front of more than 300 participants.</li> <li>• Continue announcing all ASCE Texas section events and activities in our monthly lunch meeting and all social media.</li> <li>• Robust coordination with different branches, Texas section board, executive team, institute teams and staffs to keep up with and make progress towards branch goals and ASCE Texas section strategic goals.</li> <li>• Promoting membership campaign coordinating with Section Membership team at all levels</li> <li>• Updated website for new look and contents, getting more attraction in our social media more than ever before – More likes, more followers, getting more calls, and emails.</li> <li>• Section director and President robustly working with new social media and website chair to promote our events – just had record monthly meeting attendance - this will keep continue.</li> <li>• Our institutes are doing excellent job by providing our members outstanding speakers each month.</li> <li>• Some of our institutes will be doing technical sessions, and kind of mini-institutes conference, all day events before and after our monthly lunch meeting.</li> <li>• Our program chair continues providing great keynote speaker for our monthly lunch meeting.</li> <li>• Our younger member groups are doing activities, social hours to engage younger engineers.</li> <li>• Our past presidents continue supporting us and providing feedback as we align with our goals and section strategic goals.</li> <li>• Our two universities (SMU and UTA) ASCE chapter advisors continue providing support and advisor role to flourish student engagements and activities- we provided financial support (\$1000.00 each) to support their events each year.</li> <li>• ASCE Dallas website is being updated with new look and feature, contents are being updated as well.</li> <li>• Attending CECON planning meeting as committee member to promote CECON attendance, assisting to find sponsors, and marketing to encourage general members to register for events.</li> <li>• 2023 ASCE Dallas Golf Tournament benefiting the G.B. Mann Scholarship Fund is scheduled on September 08, 2023</li> <li>• Bridge program is also scheduled on September 27, 2023, at AECOM Headquarters in Dallas, Texas.</li> </ul>			

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ITEMS FOR AGENDA	(for office use)
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FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.8	Branch <b>Fort Worth</b>
	Date	09/22/23	Reported by Kameron Boggan PE & Andrea Taylor PE
	Purpose	Fall 2023-23 & 2023-24 Combined Board of Direction Meeting	

**2022-23 ACHIEVEMENTS**

Provide an update on Branch activities and programs. Please highlight achievements.

- The Fort Worth Branch hosted a joint meeting with the Dallas Branch in July 2023 where 200+ members were able to attend Technical sessions, a luncheon, and an ethics course.
- The Fort Worth Branch was able to award scholarships to students from the University of Texas at Arlington, Tarleton State University, and Abilene Christian University.
- The Fort Worth Branch was able to support the Student Chapters of the University of Texas at Arlington and Tarleton State University attend the ASCE Region 6 Student Symposium.

**2023-24 GOALS**

- The Fort Worth Branch would like to grow their social media presence that includes a monthly social media calendar. The Fort Worth Branch hopes to use their social media platforms to interact with members and improve their presence within the Fort Worth Community.
- The Fort Worth Branch is planning their Spring Charity Golf Tournament. A successful tournament allows the Fort Worth Branch to continue funding the Scholarship Program that awards two scholarships at UTA and TSU, and ACU.
- The Fort Branch is currently working with the Texas Section to finalize revised Fort Worth Branch By-Laws.

BRANCH REPORT	2023-2024	DIRECTOR'S TERM	2023 – 2025
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Please answer the following questions.

1. If not already described above, is the Branch planning any new programs or projects for 2023-24?
  - a. **The Fort Worth Branch is working with the Student Chapters from the University of Texas at Arlington, Tarleton State University, and Abilene Christian University to host a joint student chapter meeting, that will include a site visit and happy hour.**
2. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?
  - a. **The Fort Worth Branch would ask for support from the Section in helping promote the upcoming Fort Worth Branch Charity Golf Tournament being held Spring 2024.**

Please include any additional information you'd like the Board of Direction to be aware of.

ITEMS FOR AGENDA	(for office use)
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Please list items requiring Section action or discussion here.

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.10	Branch <b>Houston</b>
	Date	09/22/23	Reported by Sarah N. Alvarez PE
	Purpose	Fall 2023-23 & 2023-24 Combined Board of Direction Meeting	

#### 2022-23 ACHIEVEMENTS

Provide an update on Branch activities and programs. Please highlight achievements.

Awarded Tim Smelcer, PE as ASCE Houston Young Engineer of the Year.

Awarded Paul Voiles, P.E. ASCE Houston Award of Honor.

A member will be awarded the ASCE Houston Presidential Medal of Merit during September Branch Meeting.

#### Educational Activities:

- Awarded 11 university students with a branch scholarship. A total of \$14.4k given in branch scholarships. SEI Awarded one student with a scholarship. EWRI awarded two students with a scholarship. All recipients (Branch and Institute) recognized during the June Branch Meeting.
- We offer discounted tickets to students. Thanks to Raba Kistner (who sponsored students at the October Branch Meeting) and AmeriTex (who sponsored students throughout the year), students were able to attend most of Branch meetings as complementary.
- Organized career prep workshop.
- Volunteered in local schools on National STEM Day.
- Organized STEM event in Houston Museum of Natural Science.

#### Technical Activities:

- We have successfully hosted hybrid branch meeting in 2023. Branch hosted 11 branch meetings in total. A few of the featured keynote speakers included, Houston Metro Chair, City of Houston City Engineer, Harris County Engineer, Fort Bend County Engineer, Brazoria County Engineer, HCFCD Executive Director, TxDOT Houston District Engineer, HC PC 1 Commissioner, HC PC 4 Commissioner.
- Branch hosted one virtual technical session monthly with no cost to members and one in-person technical session before the branch meeting with the total of 14 technical sessions.
- COPRI hosted 6 technical & social events.
- EWRI hosted 15 technical & social events.
- G-I hosted 3 technical events.
- SEI hosted 6 technical events.

#### Communication Activities:

- Distributed 11 monthly electronic newsletters to over 7,000 subscribers.
- Used Live story updates on Facebook and Instagram to remind members of upcoming events, and to highlight members at activities (volunteering events, socials, etc.).
- Uploaded photos of each Branch meeting monthly.
- Encouraged members to enroll as Key Contacts.

#### Public Affair Activities:

- Invited elected officials to be a keynote speaker.
- Supported City of Houston in construction code modernization project.
- Supported one member to attend legislative fly-in.

#### Younger Member (YM) Activities:

- 2 technical webinars hosted by YM.
- 5 social events hosted by YM.
- 4 community activities organized by YM including YM Food Bank.
- YM organized an ASCE Houston Branch team for AIA Sandcastle Competition.



Does the Branch have any lessons learned to share with other Texas Branches?

- None

**2023-24 GOALS**

Provide a summary of Branch Goals for the year and briefly discuss their relation to the Section’s Strategic Plan.


**Goal 1:** Increase support for members and leaders to develop professional and leadership skills – Supports Section goals to: 1. Make available leadership opportunities and resources for members to develop and strengthen their professional skills and marketability and 2. Facilitate advancement campaigns for student & younger members

**Goal 2:** Promote engagement between all levels of membership - Supports Section goals to: 1. Create opportunities for member to collaborate, share, & provide mentorship and 2. Grow the Section while ensuring members engage in their community

**Goal 3:** Improve communication within the Branch and between the Branch and the community (including elected officials) – Supports Section goals to: 1. Create opportunities for member to collaborate, share, & provide mentorship, 2. Champion Texas Section membership among state & local level officials as the leading authority and technical resource for CE topics, and 3. Promote the work of ASCE to increase public awareness of initiatives.

**Goal 4:** Expand our community involvement throughout the Greater Houston Area – Supports Section goal to: Cultivate community and public outreach partnerships, fostering member engagement in their community and local organizations


<b>BRANCH REPORT</b>	2023-2024	<b>DIRECTOR'S TERM</b>	2022 – 2024
<p>Please answer the following questions.</p> <ol style="list-style-type: none"> <li>1. If not already described above, is the Branch planning any new programs or projects for 2023-24?</li>   <li>2. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? No.</li> </ol> <p>Please include any additional information you’d like the Board of Direction to be aware of.</p>			
<b>ITEMS FOR AGENDA</b>	8.7 – Section Officer Nominations		
Request Texas Section to review and revise TX Section officer nomination process and election guidelines.			

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.11	Branch <b>Northeast Texas</b>
	Date	09/22/23	Reported by David Stanley PE
	Purpose	Fall 2023-23 & 2023-24 Combined Board of Direction Meeting	

<b>2022-23 ACHIEVEMENTS</b>
<p>Provide an update on Branch activities and programs. Please highlight achievements.</p> <p>The Northeast Texas Branch has really seemed to do well with engagement and meeting participation since going on our rotational meeting locations in the last 2 years. We currently rotate monthly between Tyler, Longview, and Virtual (MS Teams) throughout the year. This has also allowed us to continue meetings throughout the summer (where we were once taking a few months break) and hold consistent meetings every month.</p> <p>Does the Branch have any lessons learned to share with other Texas Branches?</p>

<b>2023-24 GOALS</b>
<p>Provide a summary of Branch Goals for the year and briefly discuss their relation to the Section's Strategic Plan.</p> <ul style="list-style-type: none"> <li>-Strengthen outreach and relationships with local Student Chapters.</li> <li>-Continue to build participation locally with meetings and at the Section level with committee, etc. participation.</li> </ul>


<b>BRANCH REPORT</b>	2023-2024	<b>DIRECTOR'S TERM</b>	2022 – 2024
<p>Please answer the following questions.</p> <p>1. If not already described above, is the Branch planning any new programs or projects for 2023-24?  The Branch has discussed holding a few social events in the afternoons this year. The business that hosted our annual fundraising event, a Clay Shoot Fundraiser Tournament, has closed and the Branch Officers have been contacting other local sporting clay business in hopes to continue the event as is.</p> <p>2. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</p> <p>Please include any additional information you'd like the Board of Direction to be aware of.</p>			
<b>ITEMS FOR AGENDA</b>	(for office use)		
<p>Please list items requiring Section action or discussion here.</p>			

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.14	Branch <b>Southeast TX</b>
	Date	09/22/23	Reported by Liv Haselbach Phd, PE
	Purpose	Fall 2023-23 & 2023-24 Combined Board of Direction Meeting	

<b>2022-23 ACHIEVEMENTS</b>
<p>Provide an update on Branch activities and programs. Please highlight achievements.  March 25<sup>th</sup> was a Lamar COE softball tournament that I and others attended  April 20<sup>th</sup> we hosted a Lunch and Learn at Lamar Univ and invited students too.  April 30<sup>th</sup> was our annual crawfish boil.  On August 10<sup>th</sup> we hosted our annual picnic at The Cotton Creek Winery.  Three of our members continue to advise the student chapter at Lamar (Mann, Thompson, Galindo).  On September 12<sup>th</sup> the National Weather Service is holding a workshop on Flood Inundation Mapping at Lamar U and ASCE members will be invited.</p> <p>Does the Branch have any lessons learned to share with other Texas Branches?</p>

<b>2023-24 GOALS</b>
<p>Provide a summary of Branch Goals for the year and briefly discuss their relation to the Section's Strategic Plan.</p> <p>Still working on these, but we usually have a student BBQ (tentative Sept 12, 2023), a tailgate at Lamar University, additional lunch and learns and of course the Christmas Party. In the new year we try to have a meet and greet with practitioners and students. Hoping to be invited to another softball tournament.</p>


<b>BRANCH REPORT</b>	2023-2024	<b>DIRECTOR'S TERM</b>	2023 – 2025
<p>Please answer the following questions.</p> <ol style="list-style-type: none"> <li>1. If not already described above, is the Branch planning any new programs or projects for 2023-24?</li> <li>2. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</li> </ol> <p>Please include any additional information you'd like the Board of Direction to be aware of.</p>			
<b>ITEMS FOR AGENDA</b>	(for office use)		
<p>Please list items requiring Section action or discussion here.</p>			

FORM F-2	OFFICER REPORT			
	Agenda Item Number	12.1	Item Title	Executive Director
	Date	9/22/2023	Reported by	Jenni Peters, CAE
	Purpose	FY2023 to FY2024 Fall Boards of Direction Meeting		

REPORT	<b>Staffing and Office Space</b>		
<p><b>Staff:</b> The staff team had a transition in one of its three full-time roles over the Summer. Communications Specialist Stephanie Ludlow is no longer part of the staff team as of July 6. We took this opportunity to re-evaluate this position, revising it to a Marketing Communications Specialist. Kim Garcia was hired in this role as of September 5. Mike and I are excited for Kim to join our team and are already seeing great things from her in the short time she has been with us. Mike remains as our senior team member, celebrating his 5 year anniversary with us this year. Jenni celebrated her 3-year anniversary with TexASCE in July. Please us me in welcoming, Kim to the TexASCE family!</p> <p><b>Office:</b> The Section office will also celebrate their first anniversary in our new home next month and invite everyone to stop by to say hi: 5511 Parkcrest Dr, Ste 207, Austin, Texas 78731. Fun fact: our new landlords are civil engineering firm MillerGray. NOTE: Per the office lease, Section rent will increase \$75/month beginning Oct 1.</p> <p><b>Volunteer Support:</b> The staff team has and will continue to support our volunteers and Section programs, with a continued focus on streamlining Section records to improve workflow while reducing our digital footprint across our platforms. I am guiding the team in volunteer and project best practices, evaluating new projects and ideas in relation to workload. Continuing to evaluate program ROI (return on investment) then consulting with volunteers to begin refresh or sunset discussions.</p> <p><b>Technology:</b> The Section is in need of archiving services for all types of historical documents and media. To this point, all RFQ have either been declined due to small size of the job or way over our budget (likely also due to the volume &amp; manual nature of our project). If any Board members have a lead on a potential service provider for this project, please send it to <a href="mailto:jpeters@texasce.org">jpeters@texasce.org</a>.</p> <p>Happy to report again that our active volunteer committees have increased usage of the Section Volunteer SharePoint folders as a file and archive resource and the number of "access hurdle" reports has continued to decline. Links will continue to be shared during meetings.</p>			

REPORT	<b>Communications and Marketing</b>		
<p>Due to CECOM workload and transition of the staff Communications position, the Communications Report will be foregone this quarter. Here are a few highlights of activities in its place.</p> <ul style="list-style-type: none"> <li>• With the 2024 Section dues increase in affect (renewals began August 2023), communications will continue to current members, reminding them how these additional dues make the advancement of all the Section and Branch programs, benefits, and resources they enjoy and engage in possible.</li> <li>• The refreshed member email newsletter, <i>Texas Civil Engineering NEWS</i>, which launched in February 2023, has found a groove with its content with viewership finding a groove and increased member recognition as a valuable news resource.</li> <li>• Operations Specialist Mike Sosa continues new member campaign efforts, including a series of New Member emails, tied to getting new subscribing Section members engaged sooner in their membership cycle. Campaign and engagement results within these campaigns will be shared at the Spring Board Meeting once we get a year of the campaign under our belt.</li> <li>• A Membership Recruitment Campaign was launched again this year in the form of a sweepstakes. New Texas Section/Branch members who attend events and conferences within the Membership Campaign tabletop display schedule, are entered to win either a personal 3D printer or drone. The sweepstakes window has extended through September 2023.</li> </ul>			

REPORT	<b>Budget and Non Dues Revenue Streams</b>		
<p>The Section's primary sources of non-dues revenue continue to include 1) Career Center postings, 2) online advertising sales, and 3) administrative support of events like Student Symposium and CECON. Following this meeting and the end of FY23, the Section's Webinar Series may need to be looked at to bring it back as a primary non-dues revenue source.</p> <p>Earlier this year, a third-party service began selling website and newsletter ads on our behalf, dipping into their larger pool of potential supporters and dedicated sales staff to grow our "media kit" offerings. This partnership has begun to bear fruit, tipping the digital advertising budgeted revenue closer to fulfillment. View this new offering <a href="#">here</a>.</p>			
REPORT	<b>Other activities</b>		
<p><b>Branch &amp; Community Outreach:</b> As Executive Director, I periodically represent the Section at industry, Society, Regional, Branch, &amp; Section activities to promote membership and Section activities, while meeting and developing relationships with members and industry partners. Most recently, I attended OTC and Houston Branch's related dinner reception, Region 6 Symposium, Austin Branch annual Conference, CEO/Volunteer Leader Workshop, ASCE ICTD &amp; Pavements Conference, and TxAPWA's annual conference. Jenni's goal for FY24 is to seek out more and new opportunities, including increased variety in Branch meeting visits.</p> <p><b>Texas Alliance for Minorities in Engineering (TAME):</b> The Texas Section STEM Committee typically supports the annual TAME State STEM Competition via a small sponsorship. I introduced the STEM Committee Chair to this partnership to evaluate the sponsorship and he agreed to continue the Section's support with a \$1000 program sponsorship for their 2023 event. See STEM Committee report in the VP Educational report for more details.</p> <p>I will continue collaboration with TAME's Executive Director to discuss new volunteer opportunities for future collaborations between our organizations.</p> <p><b>CECON Support:</b> As part of my work to help maintain and establish relationships with other professional societies and industry partners, I am working to secure CECON 2023 Collaborators. To date, the 2023 Collaborators include TCEL, Texas Contractor, TxAPWA, TWDB, Infraday Texas 2024 (New), and PUCT. Please let me (<a href="mailto:jpeters@texasce.org">jpeters@texasce.org</a>) know if you have any additional suggestions for potential Collaborators who may be willing to provide in-kind marketing for our flagship annual conference.</p>			
ITEMS FOR AGENDA	None.		

FORM F-2	SECTION OFFICE REPORT			
	Agenda Item Number	12.2	Item Title	Operations
	Date	9/22/23	Reported by	Mike Sosa
	Purpose	2022-23 & 2023-24 Combined Board of Direction Meeting		

REPORT	Annual Reports		
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**Annual reports** will be collected by ASCE through the usual online form. Look out for a notice via email from Nancy Berson at ASCE in late September. The Texas Section will also send reminders throughout October.

REPORT	Tax Returns		
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**Tax returns** for FY 2020-2021 were due February 15, 2022, barring an extension request submitted to the IRS. As of this report, all 15 Branches have submitted their financial form to ASCE (small branches) or Form 990 to the IRS (large branches).

The Texas Section's CPA, Ron Meyer, filed an extension request with IRS due to the Texas Section needing to wrap up the current audit process. Since then, the audit has finished, and the draft Form 990 has been updated accordingly. The form was provided to the Executive Director, Board of Direction, and ASCE Finance Dept for review and comment on May 19, 2023. The form was submitted to the IRS on May 24, 2023.

For Reference, tax returns are reported on the year that begins the fiscal year (Oct. 2018) and ends (Sept. 2019). Returns are due 4 ½ months after the close of each fiscal year (February 15<sup>th</sup>).

REPORT	Subsidiary Bylaws		
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Recommended for approval: Fort Worth Branch revised 9-6-23

Current Status (branch name – date of last bylaws approval – branch dues rate)


- Austin – 04/12/2018 - \$10
- Brazos – 03/05/2020 - \$10
- Caprock – 05/14/2011 - \$6
- Central Texas – 06/02/2001 - \$6
- Corpus Christi – 09/25/2020 - \$10
- Dallas – 11/07/2012 - \$10
- El Paso – 04/12/2018 - \$10
- Fort Worth – 04/20/2006 - \$10
- High Plains – 11/24/2003 - \$6
- Houston – 05/06/2019 - \$10
- Northeast Texas – 03/05/2020 - \$10
- Rio Grande Valley – 07/09/2021 - \$10
- San Antonio – 10/07/2010 - \$10
- Southeast Texas – 03/05/2020 - \$10
- West Texas – 04/12/2018 - \$10

Note: sample Texas Section subsidiary bylaws are available for Branches/Institute Chapters upon request.

REPORT	Section Meetings Schedule		
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<https://www.texasce.org/events/>

ITEMS FOR AGENDA	Consent Agenda - Fort Worth Branch Bylaws revised 9-6-23		
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FORM F-2		OFFICER REPORT		
	Agenda Item Number	12.3	Item Title	Trust Funds
	Date	9/22/2023	Reported by	Jenni Peters, CAE
	Purpose	FY2023 to FY2024 Fall Boards of Direction Meeting		
REPORT	<b>Texas Civil Engineering Foundation (TCEF)</b>		Joseph Minor PE Curtis Beitel PE	
<p><b>TCEF (Foundation) Trustees:</b> Joe Minor PE, Curtis Beitel PE, Dick Furlong PE, Tim Newton PE, Jack Furlong PE, Dan Hartman PE, Larry Goldberg PE, Ricky Bourque PE, Audra Morse PhD PE, Brian Manning PE, and Travis Attanasio PE (Ex-Officio). <b>Replacements for Trustees rolling off next term are being solicited.</b></p> <p>TCEF Trustees last met virtually March 16, 2023. Email communications have occurred in the interim. An in-person meeting is planned for late-September during CECON.</p> <p><b>TCEF has launched a new Foundation landing page and online donation form at <a href="http://www.TexASCE.org/tcef">www.TexASCE.org/tcef</a> to collect public donations from members and non-members!</b></p> <p><b>Check &amp; Savings</b> balance as of June 20, 2023 = \$5,800.69</p> <p><b>Tax Status:</b> No updates. 2021 Form 990-N was submitted in IRS by CPA Ron Meyer on January 17, 2022. Future filings will occur every three years.</p> <p><b>Annual Report:</b> No updates. The 2023 report will be completed in August prior to the Fall Board of Direction meeting during CECON.</p> <p><b>Texas Section Past Presidents Educational Trust Fund</b></p> <ul style="list-style-type: none"> <li>TCEF's Texas Section Past Presidents Educational Trust Fund Trustees: Jack Furlong PE and Curtis Beitel PE. Current trustees' terms were extended to through 2022 and continuing to identify potential additional trustees to replace term limited members in 2024.</li> <li>Fund balance as of June 20, 2023 = \$198,436.12 (November 2022 = \$185,695)</li> </ul>				
REPORT	<b>John B. Hawley Memorial Trust Fund</b>		Brandon Klenzendorf PE	
<p><i>The Hawley Fellowship was established in 1961 to promote graduate study and research in hydraulic and environmental engineering.</i></p> <p><b>Trustees:</b> Brandon Klenzendorf PhD, PE; Rohit R. Goswami PhD, PE; and Travis Attanasio PE was added for a 2023-2029 term</p> <p><b>Fund balance</b> as of May 26, 2023 = \$347,544 (was \$312,890 as of September 2022)</p> <p><b>Fellowships:</b> No update. While three to four \$5,000 fellowships were planned to be awarded in 2022, no call for applications was opened and no awards distributed.</p> <p><b>Tax Status:</b> No update. The Fund is working with CPA Ron Meyer on annual reporting, tracking a 2020 overpayment, now at \$5,324.</p> <p><b>Annual Report:</b> 2022 report is in progress.</p>				

REPORT	<b>J. Walter Porter Memorial Trust Fund</b>	Ottis Foster PE
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*The Porter Memorial Fund was established in 1978 to finance periodic fellowships for graduate study and/or research in Water Resources Engineering to individuals who demonstrate outstanding ability and promise of excellence in engineering.*

**Trustees:** Ottis Foster PE, Natalie Guzman PE, Anna Olveda.  
**Mr. Foster rolling off soon, see agenda item below.**

**Fund balance** as of as of June 27, 2023 = \$74,114 (March 2023 = \$71,376).  
 The Trustees are working with Edwards Jones investment advisor Kelly Mahmoud to evaluate their fund's investment selections to better accommodate the fund's goal of generating about \$6000 every 2 years.

**Fellowship:** No update.  
 A \$5,000 fellowship was awarded in 2022. The trustees plan to award \$5,000 every other year going forward. Trustees will continue to monitor the fund through 2023 to decide if they will proceed with awarding the next \$5,000 scholarship in 2024.

**Tax Status:** No Update.  
 Electronically submit a 2022 Form 1041 in April.

**Annual Report:** No update.

ITEMS FOR AGENDA	
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Porter Fund requests the Board begin thinking of a Trustee to replace Ottis Foster, who rolls off in September 2024. The new Trustee should be in or from a career in water resources The new trustee with serve a 6-year term, Oct 2024 through Sept 2030.