


FORM F-2	OFFICER REPORT			
	Agenda Item Number	10.1	Item Title	President
	Date	09/16/22	Reported by	Patrick Beecher PE & Travis Attanasio PE
	Purpose	Fall 2021-2022 & 2022-23 Combined Board of Direction Meeting		

OFFICER ACTIVITIES (PATRICK)
<p>Participated in Travis' Leadership Development Weekend in Fort Worth with other ASCE Texas Section leaders.</p> <p>Made a visit to our Section office to check-in with Jenni and Mike. Stephanie was out of town at the time.</p> <p>Called and conducted a meeting with available officers to discuss committee chair positions that are still open.</p>


2022-23 GOALS (TRAVIS)
<p>2023 Legislative Drive-In (Strategic Plan 5.2.3)</p> <ul style="list-style-type: none"> • Convey to Senators/Representatives the importance of getting the IIJA money into Texas. The Federal Government has written a check, lets cash it here. • Soft goal is GAC should meet with the State Comptroller to know how funding is distributed. <p>2025 Infrastructure Report Card (Strategic Plan 5.3.1)</p> <ul style="list-style-type: none"> • Kickoff IRC Committee to start gathering data. Leverage members knowledge and connections to get data that can be easily updated in 2025. • Soft goal is to review all 16 categories <p>Focus on Section/Branch relations (Strategic Plan 5.3.2)</p> <ul style="list-style-type: none"> • As a Section we are always asking the Branches to reach out to us if they need assistance, but are we reaching out to them? There is a disconnect between the Section and Branch level • Soft goal is Large Branch-Small Branch events (not just a meeting, but an event, clay shoot, fishing tournament, camping, picnic, ballgames, tailgate) <ol style="list-style-type: none"> 1) Dallas/Ft Worth 2) Ft Worth/Wichita Falls 3) Ft Worth/Abilene 4) Houston/Beaumont 5) Austin/San Antonio 6) Austin/Waco 7) Lubbock/Amarillo 8) Lubbock/Midland-Odessa 9) Dallas/Tyler 10) San Antonio/Corpus Christi 11) Corpus Christi/McAllen <p>Create a bond elections task force/committee (Strategic Plan 5.3.1)</p> <ul style="list-style-type: none"> • A large amount of infrastructure funding happens at the Local level. Unfortunately, there is a lot of misinformation given to Council Members and the general public when considering a bond election. • Stress that large bonds are generally paid for by increased development and tax revenue in the area and is not a hidden tax on citizens

ITEMS FOR COMMITTEE REPORTS

1. Provide the status of ongoing programs and projects. Discuss their alignment with the [Strategic Plan](#).
2. Is any additional funding, beyond current budget, required to complete planned programs/projects?
3. Provide a list of committee members and/or status of recruitment activities.
4. Is there any additional information you would like to share with Section leadership?

COMMITTEE	Branch/Section Relations Committee (Standing)	CHAIR	Craig Thompson PE OPEN FOR 22-23
2021-22 Activities			
Current Branches to target support from this committee are: West Texas, Caprock, and High Plains.			
Looking for a suitable candidate to replace Craig Thompson. The volunteer(s) would be energetic and either already have established a network of relationships across the state or be willing to reach out to other ASCE members to develop a relationship in order to help struggling branches within the Texas Section. This is an opportunity to provide meaningful support to the Texas Section and build a volunteer's ASCE network.			
2022-23 Goals (please include deadlines when applicable)			
COMMITTEE	Office and Personnel Committee (Standing)	CHAIR	Patrick Beecher PE
Signed the lease for our new office space which will reduce the cost of our rent and provide us with a better space for the next 5 years.			
2022-23 Goals (please include deadlines when applicable)			
COMMITTEE	Diversity Equity & Inclusion (Standing)	CHAIR	Kate Osborn PE Dora Robles PE
2021-22 Activities			
No new items to report at this time. Currently looking to identify new committee chairs to lead this committee.			
2022-23 Goals (please include deadlines when applicable)			
COMMITTEE	Past Presidents Council (Standing)	CHAIR	Art Clendenin PE
2021-22 Activities			
Scheduled a meeting of the Past President's Council for CECON to be held at BGE's Frisco office from 2:30 – 3:30p on Thursday, September 15. Items for discussion include:			
<ul style="list-style-type: none"> - Potential OCEA nominations - Brainstorming kickoff for the Nominations Committee as they start to develop the next slate of officers 			
2022-23 Goals (please include deadlines when applicable)			
ITEMS FOR AGENDA	List items requiring action or discussion here.		

Update to the Rules of Operation, Section 3.D Diversity, Equity, and Inclusion Council – Strike the third paragraph under **Responsibilities** thus removing this committee's role as a Board of Review.

FORM F-2	OFFICER REPORT			
	Agenda Item Number	10.2	Item Title	Past President
	Date	09/16/22	Reported by	Sean Merrell PE & Patrick Beecher PE
	Purpose	Fall 2021-2022 & 2022-23 Combined Board of Direction Meeting		


OFFICER ACTIVITIES (SEAN)
<ul style="list-style-type: none"> • Attended the Texas Section Leadership Development Meeting in Fort Worth • Participating in the Region 6 Student Symposium meetings as the Region 6 rep on this committee. • Sean has attended many meetings with the GAC. • Sean has participated in the Nominations Process Task Committee meetings • All other committees reporting to the Past President are meeting and functioning efficiently.

2022-23 GOALS (PATRICK)
<p>Gather information from recent past ASCE Texas Section officers and submit our Nomination for a 2022 Outstanding Section and Branch Award.</p> <p>Support our new Honors Committee Chair, Stephen Crawford, in obtaining nominees for all available awards.</p> <p>Conduct the installation of new officers for Branches as needed.</p> <p>Continue to seek out and identify new committee chairs for Branch/Section Relations Committee and DEI Council, as well as act as a resource to other officers in their efforts to identify and recruit volunteers for their committees.</p>

ITEMS FOR COMMITTEE REPORTS
<ol style="list-style-type: none"> 1. Provide the status of ongoing programs and projects. Discuss their alignment with the Strategic Plan. 2. Is any additional funding, beyond current budget, required to complete planned programs and projects? 3. Provide a list of committee members and/or status of recruitment activities. 4. Is there any additional information you would like to share with Section leadership?

COMMITTEE	History & Heritage Committee (Standing)	CHAIR	Melinda Luna PE
2021-22 Activities Agenda item Route 66 resolution <ol style="list-style-type: none"> 1. Continued work with Texas Civil Engineering Magazine for articles 2. Continued meeting bimonthly with committee and coordinating with National. Working on Route 66 Landmark, provided content for Website - see agenda item for resolution 3. Working with new members to get them started on volunteering 4. Donated Vernon Wuenschel photos to South Texas Archives 			
2022-23 Goals (please include deadlines when applicable)			
COMMITTEE	Honors Committee (Standing)	CHAIR	Chad Ballard PE/ Stephen Crawford, PE
2021-22 Activities <ul style="list-style-type: none"> • CECOM nominations have been approved by the executive committee and invites have been sent out and responses from everyone has been received, all are planning on attending the Gala • Met with Patrick Beecher and Stephen Crawford to handoff Honor's Committee chairman role for 2023. 			
2022-23 Goals (please include deadlines when applicable)			

<ul style="list-style-type: none"> • Future agenda item for the committee is discussion on adding a Student Award • Meet with new section directors early 2023 			
COMMITTEE	Nominating Committee (Standing)	CHAIR	Craig Thompson PE Larry Goldberg PE
<ul style="list-style-type: none"> • There is an issue with one of the candidates for VP Professional that is unable to fill her upcoming term. The nominations committee has an alternate candidate that was present to the board. It is anticipated this candidate will have to go through the voting process from all section members like the approved slate of candidates. • The nominations for 2022-2023 officers will go out soon. Craig will work with the next chair Larry Goldberg to get this process started. 			
2022-23 Goals (please include deadlines when applicable)			
<ul style="list-style-type: none"> • Present Nominations review committee suggestions to the board for their review, approval and implementation 			
ITEMS FOR AGENDA	List items requiring action or discussion here.		
Enter detailed description by overwriting this text.			

FORM F-2	OFFICER REPORT			
	Agenda Item Number	10.3	Item Title	President Elect
	Date	09/16/22	Reported by	Travis Attanasio PE & Kimberly Cornett PE
	Purpose	Fall 2021-2022 & 2022-23 Combined Board of Direction Meeting		

OFFICER ACTIVITIES (TRAVIS)
<p>The Leadership Development Weekend occurred in Fort Worth on July 23-24. Friday started with an EXCOM Board meeting followed by a lovely evening at the Shannon Brewery in Keller. Following the brewery, President-Elect-Elect Kimberly Cornett politely opened up her back patio and home for an after party. Thank you Kimberly. Saturday featured interactive sessions, teambuilding activities, and two guest speakers. Sunday morning the leadership fun continued with more activities and interactive sessions. I never would have guessed that Engineers were so into stickers! Thank you to the Staff for planning and executing this event.</p> <ul style="list-style-type: none"> Expenses Budgeted = \$17,000 (originally \$15,000 and amended by Budget & Finance Committee) Actual = \$13,281 Not included: \$1609.86 charged to President's Reception Attendance Invited Attendees = 86 Total Attendance = 40 Saturday Attendance = 39 Sunday Attendance = 31 8 of 15 Branches were represented Hotel Room Nights Booked = 44 Room Night Stipends Provided = 13 @ 117/each Expected Stipends = 30 (\$1,989 not spent) <p>I look forward to my year as President and want to say a thank you to all who supported me in my President-Elect position. Onward to 2023!</p>

2022-23 GOALS (KIMBERLY)
<ul style="list-style-type: none"> Continue to build the CECON relationships, as it was done with year, with the institutes and develop relationships with other organizations to grow the event and have continued support Continue current and develop new communication lines with the branches to keep them connected or get them connected to build membership Develop a statewide connection with a plan/presentation for K-12 STEM outreach opportunities to get small to large branches into the classrooms. Use articles to share information Confirm the strategic plan is being used as a guide by the Board and available for members.

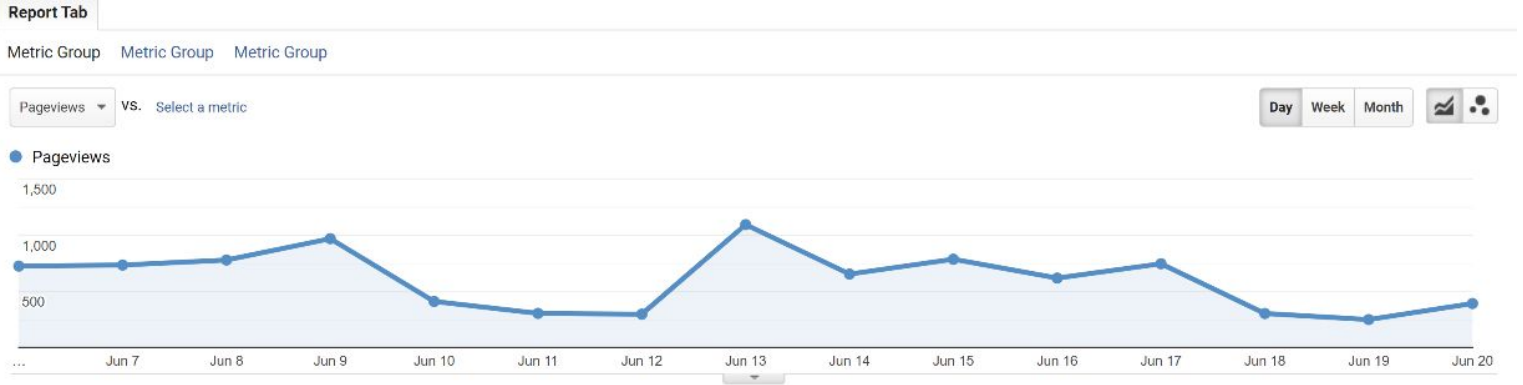
ITEMS FOR COMMITTEE REPORTS
<ol style="list-style-type: none"> Provide the status of ongoing programs and projects. Discuss their alignment with the Strategic Plan. Is any additional funding, beyond current budget, required to complete planned programs and projects? Provide a list of committee members and/or status of recruitment activities. Is there any additional information you would like to share with Section leadership?

COMMITTEE	CECON Planning Committee (Standing)	CHAIRS	Andrew Domke PE John Mudd PE
2021-22 Activities			
<ul style="list-style-type: none"> Budgetary revenue goals for sponsorship/exhibitors and registration have been achieved Program track has been 100% filled and scheduled 			

<ul style="list-style-type: none"> • Menu items have been selected and provided to hotel • Coordination of event has started • Remaining committee items are to drive up registration before online close (09/02/2022) and collect presentations from speakers. 			
2022-23 Goals (please include deadlines when applicable) <ul style="list-style-type: none"> • CECON 2023 – The Future is Now....This will be the theme moving into CECON 2023. The conference will be back in San Marcos again. • I am going to nominate Stephen Archer for next years Co-Chair position. He has done a fantastic job this past year as the CECON Sponsorship Committee Chair. Most of the team really appreciated the work he has done and he is looking forward to helping out. 			
COMMITTEE	Editorial Committee (Standing)	CHAIR	Yan Linwood PE Michael Schneider PE Michael Gurka PE Marita Moya PE
2021-22 Activities(Scripted by Travis Attanasio, President-Elect) <ul style="list-style-type: none"> • Analytics from the June TCE release has been attached to this report. • Additionally, as a suggestion from Yan, Michael and Marita we added Social Sharing Links to all of the TCE articles. You can help increase the readership of the TCE by going and finding your favorite article this month and sharing it through your social media. Make sure to add the tag #TexASCE. https://www.texasce.org/news/ 			
2022-23 Goals (please include deadlines when applicable) (Scripted by Travis Attanasio, President) <ul style="list-style-type: none"> • Continue analytics reports to gauge member interest in what articles are drawing the most reads • Promote TCE to drive up click rate and read rates 			
COMMITTEE	Membership Committee (Standing)	CHAIR	Patrick Williams PE
2021-22 Activities (Scripted by Travis Attanasio, President-Elect) <ul style="list-style-type: none"> • The membership sweepstakes has been extended through the end of 2022. As a reminder New Members could win up to \$500 All you have to do is join ASCE and add on Texas Section & your local Branch dues between July 8 and September 30 December 31 to be automatically entered for a chance to win. 			
2022-23 Goals (please include deadlines when applicable) (Scripted by Travis Attanasio, President) <ul style="list-style-type: none"> • The membership committee chair will remain unchanged as Patrick has done a fantastic job at coming up with new initiatives. One of the new initiatives will be reaching deep within TxDOT and Municipalities to determine if there is an underlying reason that membership from these two entities is lower than private companies. 			
COMMITTEE	Strategic Planning Committee (Standing)	CHAIR	OPEN
2021-22 Activities(Scripted by Travis Attanasio, President-Elect) <ul style="list-style-type: none"> • The strategic planning chair has moved and left the position open however a big thanks goes to Kacey Paul, PE, for finishing up the Strategic Plan. There are plans for launching an interactive webpage to showcase the plan and budget requested to have paper copies available. 			
2022-23 Goals (please include deadlines when applicable) (Scripted by Travis Attanasio, President) <ul style="list-style-type: none"> • Welcome to Angie Fealy, PE (Fort Worth Branch) as the new Strategic Planning Committee Chair. Angie has graciously taken the role to help guide the section on their strategic planning initiatives through 2026. 			
ITEMS FOR AGENDA	List items requiring action or discussion here.		
Enter detailed description by overwriting this text.			

TEXAS CIVIL ENGINEER

Analytics June 6-20 Release date June 13, 2022



Landing Page	Pageviews
	9,045 % of Total: 100.00% (9,045)
1. /	997 (11.02%)
2. /news/?id=8383	827 (9.14%)
3. /news/?id=8384	827 (9.14%)
4. /news/?id=8385	825 (9.12%)
5. /event/webinar-june9/	742 (8.20%)
6. /event/webinar-july14/	559 (6.18%)
7. /our-programs/webinars/	296 (3.27%)
8. /news/	206 (2.28%)
9. /about/leadership/election/	182 (2.01%)
10. /tce-news/lightweight-cellular-concrete-2/	152 (1.68%)


Details Reporting Heat Map

Email Performance

See how your emails are doing with your audience. Compare your results to the industry average.

Sent 7480	Open Rate 38.5%	Click Rate 2.8%
---------------------	---------------------------	---------------------------

Opens	2723	Clicks	197
Sent	7480	Did Not Open	4346
Bounces	411	Unsubscribed	1
Successful Deliveries	7069	Spam Reports	0
Desktop Open Percentage	92.9%	Mobile Open Percentage	7.1%

FORM F-2		OFFICER REPORT		
	Agenda Item Number	10.5	Item Title	VP-Professional
	Date	09/16/22	Reported by	Patricia Frayre PE (2022) & Augustine Verrengia PE (2023)
	Purpose	Fall 2021-2022 & 2022-2023 Combined Board of Direction Meeting		

OFFICER ACTIVITIES (BOTH)
<p>Provide a brief description here of your Section-related activities since the last meeting.</p> <ul style="list-style-type: none"> • Participated in ExCom and Board meetings • Participated in local Branch meetings • Participated in Leadership Development Weekend activities

2022-23 GOALS (AUGUSTINE)
<p>Provide a summary of your Goals for the year and briefly discuss their relation to the Strategic Plan.</p> <ul style="list-style-type: none"> • GENERAL <ul style="list-style-type: none"> ○ Establish new term limits for GAC, including Chair / Vice Chair positions ○ Establish new term limits for the IRC positions, including formalizing the associated positions • GOVERNMENT AFFAIRS COMMITTEE <ul style="list-style-type: none"> ○ Plan and execute a successful Legislative Drive-In ○ Branch level GAC creation • INFRASTRUCTURE REPORT CARD COMMITTEE <ul style="list-style-type: none"> ○ Finalize Co-Chair and terms changes for TexASCE Rules of Operation ○ Initiate planning for the IRC ○ Establish Category Leads ○ Develop a schedule for the report creation • BEYOND STORMS COMMITTEE <ul style="list-style-type: none"> ○ Continue to promote the findings of the report to the Texas Legislature • RESIDENTIAL FOUNDATIONS <ul style="list-style-type: none"> ○ Formalize the Residential Foundations Committee into a standing committee. • FLOOD MITIGATION TASK COMMITTEE <ul style="list-style-type: none"> ○ Determine the future role of the committee after the findings of the TWDB State Flood Plan.


ITEMS FOR COMMITTEE REPORTS
<ol style="list-style-type: none"> 1. Provide the status of ongoing programs and projects. Discuss their alignment with the Strategic Plan. 2. Is any additional funding, beyond current budget, required to complete planned programs and projects? 3. Provide a list of committee members and/or status of recruitment activities. 4. Is there any additional information you would like to share with Section leadership? Yes. Updates on the Nominating Committee Process as well as terms for IRC committee chair/co-chair positions are warranted.

COMMITTEE	Government Affairs Committee (Standing)	CO-CHAIRS	2021-22 Michael Bloom PE Austin Messerli PE 2022-23 Michael Bloom PE Sofia Carillo
-----------	---	-----------	---

<p>2021-22 Activities</p> <ul style="list-style-type: none"> • GAC outreach to members of the legislature <p>Met monthly through the Section year. Created and used ASCE Collaborate group for all document management and discussion purposes, see: Texas Section Government Affairs Committee. Developed briefing papers on to address Interim Charges given to standing Texas Senate and House Committees pertaining to IJA funding, flood mitigation, energy system reliability and resilience, storm surge protection, water infrastructure, transportation infrastructure, and water reuse. Met with 10 members, including: Goldman (House Energy Resources), King (House Natural Resources), Metcalf (House State Affairs), Canales (House Transportation), Schwertner (Senate Business & Comm.), Huffman (Senate Finance), Nichols (Senate Transportation), Hinojosa (Senate Finance), Cortez (House Urban Affairs), and Perry (Senate Water, Ag, and Rural Affairs). Drafted and sent letter of support for post-PE structural engineering licensing. Invited 32 members of the State Legislature to participate in the CECON legislative panel discussion. Secured Texas Rep. Dennis Paul and Texas Senator Royce West to participate. Prepared articles on GAC activities for Section newsletter.</p>

2022-23 Goals (please include deadlines when applicable)			
<ol style="list-style-type: none"> 1. Plan and execute Texas Legislative Drive-In event. Due March 31, 2023. 2. Share results of the 2021 Texas Infrastructure Report Card with elected officials. Due September 2023. 3. Share results of the <i>Reliability and Resilience in the Balance</i> report with elected officials and make appropriate “asks” for legislative changes. Due Summer 2023. 4. Track bills, testify on bills, and meet with elected officials during 88th Legislative Session. Due Summer 2023. 5. Prepare articles on GAC activities for Section newsletter. 6. Identify Branches without Government Affairs Committees. Due March 2023. 7. Work to assist at least one branch to create a GAC. September 2023. 			
COMMITTEE	Texas Infrastructure Report Cards Committee (Standing)	CO-CHAIRS	Mark Boyd PhD PE Griselda Gonzales PE
2021-22 Activities			
<ul style="list-style-type: none"> • Coordinated and discussed expanding term limits for chair and co-chair positions. 			
2022-23 Goals (please include deadlines when applicable)			
<ul style="list-style-type: none"> • Establish term limits for chair and co-chair positions for future administration years • Establish categories that will be included in the next IRC deliverable • Establish a timeline that will serve a guide to the IRC development effort 			
COMMITTEE	Flood Mitigation Advisory (Task)	CHAIR	Andres Salazar PhD PE Chad Ballard PE
2021-22 Activities			
<ul style="list-style-type: none"> • Nothing to report 			
2022-23 Goals (please include deadlines when applicable)			
<ul style="list-style-type: none"> • Determine the date the findings of the TWDP State Flood Plan will be available • Determine the future role of the committee after the findings of the TWDB State Flood Plan 			
COMMITTEE	Beyond Storms Infrastructure Network Resilience (Task)	CHAIR	Geoffrey Roberts
2021-22 Activities			
<p>The report was completed and published. The team, with support from GAC and ASCE Texas is responding to public requests for presentation(s), media inquiries, and industry meetings. We have met with ERCOT (at board and executive level), industry (representing cross section of energy market participants) and Texas legislative members to convey highlights and key priorities and recommendations from the report.</p> <ol style="list-style-type: none"> 1. In the meetings to date with industry participants, there has been very limited pushback on our analysis and conclusions on the Winter Storm Uri and Viola event and there has been support for our recommendations. Ongoing articles and industry and public concerns about infrastructure reliability and resilience, especially electricity supply have raised similar issues to the ones that the team identified. We have made efforts to consistently raise the issue of the problem of revenue insufficiency that negatively impacts the reliability and resilience of almost all infrastructure. 2. We have continued to develop and provide a series of articles for ASCE Texas Section digital publication, <i>TCE</i>, covering specific aspects of the report converging selected infrastructure. Two articles have been provided and printed and 4 more are planned. 3. There are a series of 5 webinars scheduled to review aspects of the report for ASCE Texas and available as a resource to other interested parties. Currently there have been 3 webinars completed with 2 more remaining August through the end of 2022. 4. In addition, the overview presentation has been mad eand provided to podcast platform. The team will also be presenting to UT OLLI in a fall series. <p>We continue to have good support in taking our message to the legislators from the members of the ASCE Texas GAC. More importantly, it appears that a majority of thre recommendations are being adopted in one form or another.</p>			
2022-23 Goals (please include deadlines when applicable)			
<ul style="list-style-type: none"> • Continue to promote the findings of the Beyond Storms INR report to the Texas Legislature 			
COMMITTEE	Residential Foundations Oversight Committee (Task) Subcomms: Evaluation and Repair of Residential Foundations	CHAIRS	Robert Pierry Jr. PE Ken Struzyk PE Phillip King PE

	Foundation Investigation & Design - Manual of Practice		
<p>2021-22 Activities: The Subcommittee finished the consideration of comments to “Guidelines for the Evaluation and Repair of Residential Foundations”, which resulted in a draft Version 3 of the document. The Foundation Oversight Committee reviewed the draft, and then sent comments back to the subcommittee. The subcommittee addressed some of these comments, and voted not to address others. Consideration of the revised draft by the Foundation Oversight Committee resulted in a vote to send it to the Board of Direction, recommending adoption. The Board adopted Version 3, with an effective date of April 1, 2022. After Version 3 was posted on the Section website, some discrepancies between the listed changes and the actual text were noticed and corrected. The TCE online magazine recently published Part 1 of an article written by Oversight Committee Chair, Bob Pierry, describing the process of adopting Version 3.</p>			
<p>2022-23 Goals (please include deadlines when applicable): Further publicize Version 3 through the online publication of Part 2 of the TCE article, hopefully by the end of 2022. Ongoing: address any new comments on either document that are submitted.</p>			
ITEMS FOR AGENDA	List items requiring action or discussion here.		
None.			

FORM F-2	OFFICER REPORT			
	Agenda Item Number	10.6	Item Title	VP-Technical
	Date	09/16/22	Reported by	Ron Reichert & Mark Boyd PhD, PE
	Purpose	Fall 2021-2022 & 2022-2023 Combined Board of Direction Meeting		


OFFICER ACTIVITIES (BOTH)
<p>Hosted Institute meetings via Zoom in July and September. Working through multiple options for fees and sponsorships of webinars.</p> <p>Continuing to promote Institute joint conferences with CECON.</p>

2022-23 GOALS (MARK BOYD)																												
<p>VP Tech will continue to produce webinars for member and non-member continuing education. The revenue budget for '22-'23 is maintained at the '21-'22 level of \$15,000. A restructured fee format will follow the proforma below which supports the same number (it actually overtops it, but I'd like to be conservative). The biggest uncertainties are non-member paid attendees and selling all sponsorship slots out. I'll do my best, but the budget request accounts for some deviation from what is projected below. There is also some uncertainty for identifying speakers and filling all 2 per month slots throughout the year.</p> <p>Texas ASCE Webinar Revenue Budget Proforma Fiscal Year October 1, 2022 - September 30, 2023 Mark Boyd VP Tech Elect ('21-'22)</p> <table border="1"> <tr> <td>INPUT number of webinars (2 per month)</td> <td>24</td> </tr> <tr> <td>INPUT estimated average attendance</td> <td>40</td> </tr> <tr> <td>INPUT % member attendance</td> <td>75%</td> </tr> <tr> <td>INPUT % non-member attendance</td> <td>25%</td> </tr> <tr> <td>AVG member webinar attendance</td> <td>30</td> </tr> <tr> <td>AVG non-member webinar attendance</td> <td>10</td> </tr> <tr> <td>INPUT Member Registration Fee</td> <td>\$ 5.00</td> </tr> <tr> <td>INPUT Non-member Registration Fee</td> <td>\$ 25.00</td> </tr> <tr> <td>INPUT Sponsorship per webinar</td> <td>\$ 500.00</td> </tr> <tr> <td>Member revenue</td> <td>\$ 3,600.00</td> </tr> <tr> <td>Non-member revenue</td> <td>\$ 6,250.00</td> </tr> <tr> <td>Sponsorship Revenue</td> <td>\$ 12,000.00</td> </tr> <tr> <td>TOTAL revenue</td> <td>\$ 21,850.00</td> </tr> <tr> <td>REQUESTED '22-23 REVENUE BUDGET</td> <td>\$ 15,000.00</td> </tr> </table> <p>On another matter, institute representatives have said they'd like a more consistent meeting schedule with VP Tech. I will poll the chapter leaders to get a regular meeting scheduled starting in October '22.</p>	INPUT number of webinars (2 per month)	24	INPUT estimated average attendance	40	INPUT % member attendance	75%	INPUT % non-member attendance	25%	AVG member webinar attendance	30	AVG non-member webinar attendance	10	INPUT Member Registration Fee	\$ 5.00	INPUT Non-member Registration Fee	\$ 25.00	INPUT Sponsorship per webinar	\$ 500.00	Member revenue	\$ 3,600.00	Non-member revenue	\$ 6,250.00	Sponsorship Revenue	\$ 12,000.00	TOTAL revenue	\$ 21,850.00	REQUESTED '22-23 REVENUE BUDGET	\$ 15,000.00
INPUT number of webinars (2 per month)	24																											
INPUT estimated average attendance	40																											
INPUT % member attendance	75%																											
INPUT % non-member attendance	25%																											
AVG member webinar attendance	30																											
AVG non-member webinar attendance	10																											
INPUT Member Registration Fee	\$ 5.00																											
INPUT Non-member Registration Fee	\$ 25.00																											
INPUT Sponsorship per webinar	\$ 500.00																											
Member revenue	\$ 3,600.00																											
Non-member revenue	\$ 6,250.00																											
Sponsorship Revenue	\$ 12,000.00																											
TOTAL revenue	\$ 21,850.00																											
REQUESTED '22-23 REVENUE BUDGET	\$ 15,000.00																											

SUMMARY OF WEBINAR ACTIVITIES (RON)
<p>Webinars since last meeting (22July): Geotech Part IV – Design & Construction of Water and Wastewater Facilities – 232 attendees; Beyond Storms Part 1: Summary and Recommendations – 90 attendees; Beyond Storms Part 2: Energy & Electricity – 84 attendees; Beyond Storms Part 3: Water Resources – 60+ attendees.</p> <p>1,639+ attendees for 2022 webinars.</p>

TECHNICAL INSTITUTE CHAPTERS & GROUPS UPDATE (RON)	CHAIRS
TxCI Chapter TxEWRI Chapter TxGI Chapter TxSEI Chapter TxT&DI Chapter TXUESI Chapter Forensics Group	John Mudd Curtis Beitel PE & Russell Erskine PE Fadi Faraj PE Marcelo Dasilva PE Surya Bhandari PE Chris Ernst PE OPEN
<p>GI and UESI mainly focused on CECON planning. GI has committed for GECON 2023. EWRI Houston very active with Technical lunches in July and August 30+ attendees at each. Karbach Brewing Company event in October. ½ Day conference 10 November in Houston. EWRI Dallas attempting to revise chapter and hoping to work with Houston Chapter. SEI has expressed interest in partnering with CECON for 2023.</p>	
ITEMS FOR AGENDA	None

Commented [JP1]: @Patrick, this would make him the Chair of 2 groups at the same time.


FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.1	Branch Austin
	Date	09/16/22	Reported by Austin Messerli PE
	Purpose	Spring 2022-2023 Board of Direction Meeting	

BRANCH GOALS
<p>The Austin Branch supports the transition of student members at the University of Texas into young professionals by connecting students with local professionals and mentors. In addition, the Branch aims to support and mentor Texas State students who recently formed a new Student Chapter.</p> <p>As a branch or one of the institutes, we strive to provide our members with access to technical speakers that present a broad range of civil engineering topics through monthly luncheons, workshops, continuing education conferences, or seminars.</p> <p>The Branch volunteers with and donates to charitable organizations in Central Texas that support the community and encourage interest in science, technology, engineering, and math. In addition, the Branch holds and supports social and K-12 outreach events to promote member participation.</p> <p>Increase the participation and opportunity for Austin Branch members to attend the monthly meeting as the Branch moves back to in person meetings.</p> <p>Continue the support of the Younger Member Forum to continue the transition and development of the young professionals our the community.</p>

QUESTIONS FOR BRANCH REPORT
<ol style="list-style-type: none"> 1. Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) 2. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?

BRANCH REPORT	2022-2023	DIRECTOR'S TERM	2022-2024
<p>The Austin Branch continues to support the transition of student members at the University of Texas into young professionals by connecting students with local professionals who will mentor them in their senior design class. This Spring semester, we have a record number of mentors. We continue to pursue our objectives of student outreach, mentorship, and engagement with the University of Texas (UT) at Austin's civil engineering program. With the newly formed Texas State University Student Chapter by dedicating a position with Austin Branch to assist and help grow the chapter.</p> <p>We have continued to hold virtual monthly meetings, through February 2022, with technical speakers that present a broad range of civil engineering topics. The Austin Branch will begin hybrid virtual and in-person monthly luncheons starting March 2022 and continues to post past luncheons on YouTube to reach our branch members that reside outside the Austin metro area. Austin EWRI and the Branch is holding a Continuing Education Conference in April 2022. The event will be a day of technical presentations with the intent to attract attendance from engineering professionals and students.</p> <p>The Branch continues to support charitable organizations that support the community and encourage interest in science, technology, engineering, and math. A portion of all meeting registration fees has gone to either Central Texas Discover Engineering or Girl Start of Austin. The Branch has volunteered with organizations such as Community First Village and the Capital Area Food Bank. The Austin Branch, its Younger Members Forum, and its Institutes have continued to hold social and K-12 outreach events to encourage member participation, including happy hours, creek cleanups, volunteer events, and an E-Week event at the Science Mill children's museum.</p>			

ITEMS FOR AGENDA	(for office use)
None.	

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.2	Branch Brazos Branch
	Date	09/16/22	Reported by Robert Lys Jr. P.E.
	Purpose	Fall 2021-2022 & 2022-23 Combined Board of Direction Meeting	

2021-22 ACHIEVEMENTS

We were able to have in person meetings this past year. Our numbers were down but getting stronger

2022-23 GOALS


We will be providing PDH opportunities at our monthly meeting. Our goal is to return our attendance to the pre-pandemic numbers.

BRANCH REPORT	2022-2023	DIRECTOR'S TERM	2021-2023
----------------------	-----------	------------------------	-----------

We are coming off our annual summer break. Our first meeting is in September. We will be providing an ethics course at one of our upcoming meetings. We are working on having topics that will generate interest to have our attendance at the pre-pandemic levels.

ITEMS FOR AGENDA	(for office use)
-------------------------	------------------


Please list items requiring Section action or discussion here.

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.6	Branch Dallas
	Date	09/16/22	Reported by Surya Bhandari
	Purpose	Fall 2021-2022 & 2022-2023 Combined Board of Direction Meeting	

2021-22 ACHIEVEMENTS
<p>Provide an update on Branch activities and programs conducted during 2021-2022. Please highlight achievements.</p> <ul style="list-style-type: none"> -Attended leadership development weekend -Bridge program for new graduate transition to profession -High school Civil engineering clubs -Advising/Assisting ASCE chapters in Sam Houston and UTA -Scholarship program for high school students perusing civil engineering -Hybrid monthly lunch meeting and technical sessions <p>Does the Branch have any lessons learned to share with other Texas Branches?</p>

2022-23 GOALS
<p>Provide a summary of Branch Goals for the year and briefly discuss their relation to the Section's Strategic Plan.</p> <ul style="list-style-type: none"> -Bridge program for new graduate transition to profession -High school Civil engineering clubs -Advising/Assisting ASCE chapters in Sam Houston and UTA -Scholarship program for high school students perusing civil engineering -Hybrid monthly lunch meeting/Technical sessions -Two new institute establishment (UESI and AEI)


BRANCH REPORT	2022-2023	DIRECTOR'S TERM	2021 – 2023
<p>Please answer the following questions.</p> <ol style="list-style-type: none"> 1. If not already described above, is the Branch planning any new programs or projects for 2022-2023? 2. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? Yes <p>Please include any additional information you'd like the Board of Direction to be aware of.</p>			
ITEMS FOR AGENDA	(for office use)		
<p>Please list items requiring Section action or discussion here.</p>			

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.7	Branch El Paso
	Date	09/16/22	Reported by Sergio Mendez
	Purpose	Fall 2021-2022 & 2022-2023 Combined Board of Direction Meeting	

2021-22 ACHIEVEMENTS
<p>Provide an update on Branch activities and programs conducted during 2021-2022. Please highlight achievements.</p> <p>Does the Branch have any lessons learned to share with other Texas Branches?</p>

2022-23 GOALS
<p>The Branch intends to increase our membership and begin to have more attendance and participation in person. The COVID pandemic placed a halt on several activities that the branch was performing. Now with the return of in person meetings and interactions, our goal is to maintain momentum with the in person meetings and additional activities.</p> <p>As before, another goal continues to be supporting the Younger Member Group.</p>


BRANCH REPORT	2022-2023	DIRECTOR'S TERM	2021 – 2023
<p>Please answer the following questions.</p> <p>1. If not already described above, is the Branch planning any new programs or projects for 2022-2023? To Continue developing the Young Member Group.</p> <p>2. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? We anticipate that we will need support from Section in the form of having officers from the section interact more with the branch. It's been a while since we've had the executive director, or the president visit with the Branch. Our branch also needs more support to have member attend CECON and the other events which take place during the year and are harder to attend to due to the long distances from El Paso.</p> <p>Please include any additional information you'd like the Board of Direction to be aware of.</p>			
ITEMS FOR AGENDA	(for office use)		
<p>Please list items requiring Section action or discussion here.</p>			

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.8	Branch Fort Worth
	Date	09/16/22	Reported by Kameron Boggan
	Purpose	Fall 2021-2022 & 2022-2023 Combined Board of Direction Meeting	

2021-22 ACHIEVEMENTS
<p>Provide an update on Branch activities and programs conducted during 2021-2022. Please highlight achievements.</p> <ul style="list-style-type: none"> The Fort Branch was able to consistently have in-person monthly meeting again and allow the Fort Branch members the opportunity to network and personally connect in a safe space. The Fort Worth and Dallas was also able to hold their annual Joint meeting in person for the first time since 2019. The Fort Worth Branch was able to hold a successful Charity Golf Tournament that raised money that helps fund the Fort Worth Branch Scholarship Program.

2022-23 GOALS
<p>Provide a summary of Branch Goals for the year and briefly discuss their relation to the Section's Strategic Plan.</p> <ul style="list-style-type: none"> The Fort Worth Branch is working with Abilene Christian University to start a Student Chapter, as well as plan to have them participate in the Fort Worth Branch Student Scholarship Program. The Fort Worth Branch would like to see an increase in applications submitted from the Student Chapters at the University of Texas at Arlington (UTA) and Tarleton State University (TSU) to the Fort Worth Branch Scholarship Program. The Scholarship Programs awards two scholarships at UTA and TSU, and hopefully soon ACU The Fort Worth Branch would like to grow their social media presence that includes a monthly social media calendar. The Fort Worth Branch hopes to use their social media platforms to interact with members to improve their presence within the Fort Worth Community, as well as grow membership.

BRANCH REPORT	2022-2023	DIRECTOR'S TERM	2021 – 2023
<p>Please answer the following questions.</p> <ol style="list-style-type: none"> If not already described above, is the Branch planning any new programs or projects for 2022-2023? <ol style="list-style-type: none"> The Fort Worth Branch is working with Abilene Christian University to start a Student Chapter, as well as plan to have them participate in the Fort Worth Branch Student Scholarship Program. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? <ol style="list-style-type: none"> The Fort Worth Branch would ask for support from the Section in helping promote the upcoming Fort Worth/Dallas Branch Joint Meeting being held Summer 2023. <p>Please include any additional information you'd like the Board of Direction to be aware of.</p>			
ITEMS FOR AGENDA	(for office use)		
<p>Please list items requiring Section action or discussion here.</p>			

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.10	Branch Houston
	Date	09/16/22	Reported by Luis Gonzalez (outgoing) & Sarah Alvarez (incoming)
	Purpose	Fall 2021-2022 & 2022-2023 Combined Board of Direction Meeting	

2021-22 ACHIEVEMENTS

Provide an update on Branch activities and programs conducted during 2021-2022. Please highlight achievements.

Awarded Alexa Nichols, PE as ASCE Houston Young Engineer of the Year:
 Awarded Patrick Beecher, PE with the ASCE Houston Branch Award of Honor:

Educational Activities:

- Awarded 16 university students with a branch scholarship. A total of \$10k given in branch scholarships. SEI Awarded one student with a scholarship. EWRI awarded two students with a scholarship. All recipients (Branch and Institute) recognized during the June Branch Meeting.
- We had the most number of students attending our branch meetings. We offer discounted tickets to students but thanks to Ameritex & Raba Kistner, they were able to attend most of Branch meetings as complementary.
- ASCE Houston Branch provided 25 technical and power skills session during ASCE Region 6 student symposium

Technical Activities:

- We have successfully hosted hybrid branch meeting since January 2022. Branch hosted 11 branch meetings in total. A few of the featured keynote speakers included, Congressman Brady, HC PC 3 Commissioner Ramsey, HC PC 4 Commissioner Cagle, Mayor Zimmerman with City of Sugar Land
- Branch participated in one joint event with CMAA for International Women's Day
- Branch hosted one virtual technical session monthly with no cost to members and one in-person technical session before the branch meeting with the total of 14 technical sessions including one session on "Equity by Design in the Freedmen's Tower Heritage District".
- COPRI hosted 5 technical & 1 social events.
- EWRI hosted 7 technical & 3 social events.
- G-I hosted 1 technical event.
- SEI hosted 11 technical webinars.
- T&DI hosted 1 technical & 1 social events.
- UESI hosted 2 technical events.

Communication Activities:

- Distributed 11 monthly electronic newsletters to over 7,000 subscribers.
- Used Live story updates on Facebook and Instagram to remind members of upcoming events, and to highlight members at activities (volunteering events, socials, etc.)
- Uploaded photos monthly of each Branch meeting
- Encouraged members to enroll as Key Contacts.

Public Affair Activities:

- Invited elected officials to be a keynote speaker
- Continued support local agencies by reviewing their manual updates.
- Supported one member to attend legislative fly-in.

Younger Member (YM) Activities:

- 2 technical webinars hosted by YM.
- 5 social events hosted by YM, including Region 6 Student Symposium Happy Hour.
- 5 community activities organized by YM including YM Food Bank.
- YM organized an ASCE Houston Branch team for AIA Sandcastle Competition. Attendees received a custom ASCE Houston Branch baseball cap sponsored by AmeriTex.

Does the Branch have any lessons learned to share with other Texas Branches?


- We encouraged students to reach out to companies for sponsorship. Luckily, Ameritex & Raba Kistner provided complimentary tickets to students for most of our branch meetings and we had 35-40 students joining us.
-

2022-23 GOALS

Provide a summary of Branch Goals for the year and briefly discuss their relation to the Section’s Strategic Plan.

1. Continue with the Branch activities and programs conducted for 2021-2022 year.
2. Explore and provide more benefits to branch members at minimum or no cost.
3. Promote engagement with members for their increased participation in branch activities.
4. Host Hybrid branch meetings, in-person and virtual technical sessions.
5. Support YM to start all their activities in in-person format.
6. Continue to hold volunteer activities such as buffalo bayou clean up, food bank etc.
7. Encourage students to reach out more companies for sponsorships for their participation in branch meeting.
8. Promote more engagement with student chapters and support their activities.
9. Most in-person activities were on hold or conducted virtually due covid-19 restrictions and some of those have not started yet. Branch’s goal is to start those in-person activities again. Some of those activities are shadow an engineer, in-person K-12 outreach, speaking events in local schools, in-person resume fair, spring picnic, participation in children festival, hobby fest, science fair, museum events etc.
10. Continue to invite more elected officials to be keynote speaker.
11. Continue to support local agencies for their technical needs such as reviewing manual updates.
12. Support more members to attend legislative drive-in & fly-in and encourage them to engage with more elected officials.


BRANCH REPORT	2022-2023	DIRECTOR'S TERM	2022 – 2024
<p>Please answer the following questions.</p> <ol style="list-style-type: none"> 1. If not already described above, is the Branch planning any new programs or projects for 2022-2023? <ol style="list-style-type: none"> i) Partnership with local ISD in promoting STEM activities. ii) Engagement with more community services 2. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? <ol style="list-style-type: none"> i) No <p>Please include any additional information you'd like the Board of Direction to be aware of.</p>			
ITEMS FOR AGENDA		(for office use)	
<p>Please list items requiring Section action or discussion here.</p>			

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.12	Branch Rio Grande Valley
	Date	09/16/22	Reported by Humberto Lopez, P.E.
	Purpose	Fall 2021-2022 & 2022-23 Combined Board of Direction Meeting	

2021-22 ACHIEVEMENTS
<ul style="list-style-type: none"> • Our March lunch and learn took place at UTRGV and was co-hosted with TSPE RGV. The meeting also provided an update of the civil engineering program and the opportunity for members to provide feedback to the university. • ASCE RGV along with TSPE hosted a very successful Professional Engineers Day at Space X. Members also had a great time in our social event after the Space X tour. • The RGV Branch received multiple scholarship applications and will award two \$500 scholarships along with two \$100 scholarships for applicants.

2022-23 GOALS
<p>The RGV branch is looking forward to another successful year as we continue to perform our duties to the best of our abilities while maintaining the well-being of our members. Our transition to inperson lunch and learns have been successful. Our board meetings have mostly been virtual which really helps with our busy work schedules. Ours goals include:</p> <ul style="list-style-type: none"> • Continue to provide informative lunch and learns both virtually and in person. • Continue to promote the branch, Texas Section, and National and encourage membership renewal. • Continue to support our student chapter at UTRGV. • Continue to promote RGV branch activities through social media including facebook, twitter, and linkin. Share Texas section activities with our members. • Seek volunteer opportunities for our board and our members. • Collaborate with local chapters such as TSPE, AIA LRGV, and AGC RGV for possible joint meetings and social gatherings. • Continue to distribute monthly newsletters with upcoming branch events.


BRANCH REPORT	2022-2023	DIRECTOR'S TERM	2021 – 2023
<p>Please answer the following questions.</p> <p>1. If not already described above, is the Branch planning any new programs or projects for 2022-2023?</p> <p>The RGV branch will work on soliciting for engineer of the year award and project of the year award for this year's Christmas party.</p> <p>2. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</p> <p>Not at this time.</p>			
ITEMS FOR AGENDA	(for office use)		
None at this time.			

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	11.14	Branch Southeast Texas
	Date	09/16/22	Reported by Liv Haselbach
	Purpose	Fall 2021-2022 & 2022-2023 Combined Board of Direction Meeting	

2021-22 ACHIEVEMENTS
<p>Installation of officers was virtual in the fall of 2021</p> <p>Welcome back picnic for the students at Lamar University (LU). Canceled due to COVID in fall of 2021</p> <p>Lamar et al. hosted the USACE SWG Coastal Science and Engineering Collaborative workshop at Lamar University on Dec 10, 2021</p> <p>We had our Holiday Meal and Bowling event in December 2021</p> <p>March 20th 2022 had a Lamar Baseball game tailgate.</p> <p>March 26th 2022 attended College of Engineering Softball tournament, alumni invited</p> <p>We invited ASCE for continuing education at the Lamar Resilience and Recovery Summit April 4-5, 2022 (virtual & inperson)</p> <p>Our popular Meet and Greet with professionals and the students and pizza was held at Lamar Univ. April 8th, 2022 with approximately 2 dozen professionals attending.</p> <p>Members aided with Student Chapter as professional advisors.</p> <p>April 23 2022 we had the annual family crawfish boil</p> <p>August 20th we had the annual family picnic and welcomed the new Chair of Civil and Environmental Engineering at Lamar University to SETx.</p> <p>Sept 1, 2022 we are hosting the Welcome back picnic for the students at Lamar University.</p> <p>Still need to have new officers voted on and installed.</p>

2022-23 GOALS
<p>Provide a summary of Branch Goals for the year and briefly discuss their relation to the Section's Strategic Plan. We are planning our annual events as listed and hopefully several more activities.</p> <ol style="list-style-type: none"> 1. Fall football tailgate 2. Possible COPRI event cohosting. 3. Holiday meal and bowling 4. Members will continue to support Student Chapter as advisors. 5. January annual meet and greet for LU students and professionals. 6. Joint banquet with TSPE Sabine Chapter. 7. Softball tournament? With other LU departments and alumni. 8. Spring baseball game tailgate. 9. May Crawfish boil 10. Summer picnic 11. LU student welcome back picnic.


BRANCH REPORT	2022-2023	DIRECTOR'S TERM	20XX – 20XX
<p>Please answer the following questions.</p> <ol style="list-style-type: none"> 1. If not already described above, is the Branch planning any new programs or projects for 2022-2023? 2. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? 			
ITEMS FOR AGENDA			

FORM F-2	OFFICER REPORT			
	Agenda Item Number	12.1	Item Title	Executive Director
	Date	9/16/2022	Reported by	Jenni Peters CAE
	Purpose	2021-2022 Board of Direction Meeting		

REPORT	Staffing and Office Space		
<p>As a fully staff team, we are finding our groove. Stephanie is going on 7 months with us and I just hit 9 months as Director. Mike remains as our senior team member, celebrating his 5 year anniversary with us this year.</p> <p>The staff team continues our teamwork model, staying positive and productive while guiding and supporting our volunteers through new, tested, and regularly scheduled initiatives. We look forward to supporting the 2022-2023 leaders under the guidance and goals of President Attanasio.</p> <p>Having experienced only a couple of minor hiccups with the SharePoint folders as a file resource, we consider it a success. Both instances were resolved and the staff team is working with IT support to implement guidelines for SharePoint use best practices. Link reminders will continue to be included with monthly meeting reminders and agendas, as well as continually provided during meetings in the chat and on-demand as requested.</p> <p>The current Section office space lease will expire at the end of this month. We have secured a new office and plans for the move are already in the works. By downsizing the office footprint and therefore the monthly rent, we can reduce that Budget line item and redirect those funds to other initiatives. Streamlining the office space will coincide with the staff team's hybrid work environment and schedule (2 days per week in-person and 3 days virtual). We are excited to move into our new home next month and invite everyone to stop by to say hi and for a tour: 5511 Parkcrest Dr, Ste 207, Austin, Texas 78731. Fun fact: our new landlords are civil engineering firm MillerGray. A big Thank You to member Sam Shorter for connecting us with his employer!</p>			

REPORT	Communications and Marketing		
<p>Due to CECON workload, Communications Specialist Stephanie Ludlow a communications report update is not available.</p> <p>The Editorial Committee continues to leverage readership statistics to continue growing the TCE.</p> <p>Social Media efforts have increased, not only in support of CECON, but across all Section initiatives to reach new audiences and ultimately grow new and renewal membership through increased touch points. The fledgling Social Media Council, under the umbrella of the Editorial Committee, is charged with reviewing and curating social media content, as well as member surveying oversight. As this team develops, I will report back on progress and insights.</p> <p>Committee leaders from the Beyond Storms Committee and the Government Affairs Committee continue to meet with State Legislative leaders, agency leaders, and the public, educating them on findings from the 2021 Texas IRC and the Reliability & Resilience Winter Storms report. Through these efforts, we have seen an uptick in media exposure and mentions, locally, nationally, and internationally!</p> <p>A Membership Recruitment Campaign was launched mid-year in the form of a sweepstakes. All new Texas Section/Branch members are entered to win a \$500 gift card. Promotion of the campaign is through social media and local Branches. The sweepstakes window has extended through December 2022.</p>			

REPORT	Budget and Non Dues Revenue Streams		
<p>The Section's primary sources of non-dues revenue continue to include 1) Career Center postings, 2) online advertising sales, 3) webinars, and 4) administrative support of events like Student Symposium and CECON. Post-pandemic, we have seen a decline in job posting and digital advertising revenue, but predict an improvement as job openings grow, compete, and industry partners prosper. While participation in Section webinars has increased, non-dues revenue has seen a decrease during the pricing and sponsorship webinar testing. Please help the Section to promote all these programs and services throughout 2022.</p> <p>To better fulfil the advertising budgeted revenue, Section staff is working with the Editorial Committee to explore additional opportunities to grow our offerings and exploring the opportunity to take on a third-party ad sales marketer.</p>			
REPORT	Other activities		
<p>Branch & Community Outreach: With fuel prices declining and installations ramping up, I have begun adding Branch visit opportunities to my calendar. I have also reached out to friend of the ASCE Texas Section, Kathleen Jackson PE, PUCT Commissioner (formerly TWDB Board Member) to continue cultivating that relationship. While Ms Jackson was not able to make CECON, I aim to connect with her on other Section initiative opportunities like webinars and <i>TCE</i> article authorship.</p> <p>Financial Audit: The Section is working with Allman & Associates to conduct a 5-year financial audit. The last audit was performed for FY2015-2016. The staff team and Budget & Finance Committee will continue to work with the auditor to review FY2020-2021 records (Oct. 1, 2020 - Sept. 30, 2021). The audit report will be shared with the Board once finalized.</p> <p>Governing Documents: Several policies have proposed Rules of Operation changes. See Agenda item 3.4 and corresponding reports for details.</p> <p>CECON Support: As part of my work to help maintain and establish relationships with other professional societies, I have secured the following CECON 2022 Collaborators: American Public Works Association – Texas (TPWA), Texas Council of Engineering Laboratories (TCEL), Texas Contractor, Texas Hurricane Center for Innovative Technology (THC-IT), American Society of Highway Engineers (ASHE - DFW), and Austin Contractors & Engineers Association (Greater ACEA). Please join me in thanking them at CECON and let me (jpeters@texasce.org) know if you have any additional suggestions for potential Collaborators who may be willing to provide in-kind marketing for our 2023 flagship annual conference.</p>			
ITEMS FOR AGENDA	None.		

FORM F-2	SECTION OFFICE REPORT			
	Agenda Item Number	12.2	Item Title	Operations
	Date	9/16/22	Reported by	Mike Sosa
	Purpose	2021-22 & 2022-23 Combined Board of Direction Meeting		

REPORT	Annual Reports and Tax Returns		
--------	--------------------------------	--	--

Annual reports were collected by ASCE through an online form again in 2021. The 2022 allotment was received from ASCE on 2/11/22. The allotment totaled \$40,257.70; which was just under budgeted amount of \$41,000 for FY2022.

Tax returns for FY 2020-2021 were due February 15, 2022. Mike coordinated with each Branch to complete their respective Form 990's (large branches) and financial reports (small branches).

1. Austin – Form 990 was submitted to the IRS on 2-15-22.
2. Brazos – Financial report form submitted to ASCE Finance Department.
3. Caprock – Financial report form submitted to ASCE Finance Department.
4. Central Texas – Financial report form submitted to ASCE Finance Department.
5. Corpus Christi – Financial report form submitted to ASCE Finance Department.
6. Dallas – Form 990 was submitted to the IRS. Waiting for confirmation from their CPA on the exact date of submittal.
7. El Paso – Financial report form submitted to ASCE Finance Department.
8. Fort Worth – Form 990 N was submitted to the IRS on 6-29-22.
9. High Plains – Financial report form submitted to ASCE Finance Department.
10. Houston – Form 990 was submitted to the IRS on 1-24-22.
11. Northeast – Financial report form submitted to ASCE Finance Department.
12. Rio Grande Valley – Financial report form submitted to ASCE Finance Department.
13. San Antonio – Form 990 was submitted to the IRS on 1-7-22.
14. Southeast Texas – Financial report form submitted to ASCE Finance Department.
15. West Texas – Financial report form submitted to ASCE Finance Department.

The Texas Section's CPA, Ron Meyer, filed an extension request with IRS. The draft form was reviewed by Jenni and Mike and provided to ASCE's Finance Department for their review and comment prior to submittal to the IRS. The Section is also waiting to finalize a voluntary audit prior to making final updates to the return and providing it to the Board for review.

For Reference, tax returns are reported on the year that begins the fiscal year (Oct. 2018) and ends (Sept. 2019). Returns are due 4 ½ months after the close of each fiscal year (February 15th).

REPORT	Sales/Franchise Taxes & Inventory		
--------	-----------------------------------	--	--

The Section reports sales tax to the State of Texas and files an annual return for any merchandise sold. 2021 sales taxes = \$7.39 and was paid on January 7, 2022.

Orders for the "Engineering a Better Texas" centennial history book continue to be stagnant. The Section is not currently selling any other merchandise on our website.

REPORT	Subsidiary Bylaws		
--------	-------------------	--	--

Recommended for approval: NONE

The following bylaws may need to be updated after coordinating with the appropriate leaders:


- Caprock, Central Texas, High Plains

Current Status (branch name – date of last bylaws approval – branch dues rate)

- Austin – 04/12/2018 - \$10
- Brazos – 03/05/2020 - \$10
- Caprock – 05/14/2011 - \$6
- Central Texas – 06/02/2001 - \$6
- Corpus Christi – 09/25/2020 - \$10
- Dallas – 11/07/2012 - \$10
- El Paso – 04/12/2018 - \$10
- Fort Worth – 04/20/2006 - \$10
- High Plains – 11/24/2003 - \$6
- Houston – 05/06/2019 - \$10
- Northeast Texas – 03/05/2020 - \$10
- Rio Grande Valley – 07/09/2021 - \$10
- San Antonio – 10/07/2010 - \$10
- Southeast Texas – 03/05/2020 - \$10
- West Texas – 04/12/2018 - \$10

Note: sample Texas Section subsidiary bylaws are available for both Branches and Institute Chapters upon request.

REPORT	Section Meetings Schedule		
https://www.texasce.org/events/			
ITEMS FOR AGENDA	None		

FORM F-2	OFFICER REPORT			
	Agenda Item Number	12.3	Item Title	Trust Funds
	Date	9/16/2022	Reported by	Jenni Peters CAE
	Purpose	2021-2022 Board of Direction Meeting		

REPORT	Texas Civil Engineering Foundation (TCEF)		Joseph Minor PE, Chair Curtis Beitel PE, President
---------------	--	--	---

- **TCEF Trustees:** Joe Minor PE, Curtis Beitel PE, Dick Furlong PE, Tim Newton PE, Jack Furlong PE, Dan Hartman PE, Larry Goldberg PE, Ricky Bourque PE, Audra Morse PhD PE, Brian Manning PE, and Patrick Beecher PE (Ex-Officio)
- TCEF Trustees will meet September 15, 2022.
- TCEF's *Texas Section Past Presidents Educational Trust Fund Trustees:* Jack Furlong PE and Curtis Beitel PE.
- TCEF is implementing an updated agreement with the ASCE Texas Section to manage an online donation form. Currently working with Section Staff on logistics and launch.
- **Fund balance** as of August 26, 2022 = \$185,528.66 (December 31, 2021 = \$214,772.88)
- **Tax Status:** 2021 Form 990-N submitted January 2022. Future filings will occur every three years.
- **Annual Report:** The 2021 report is attached. The 2022 report is in progress.

REPORT	John B. Hawley Memorial Trust Fund		Sean Merrell PE
---------------	---	--	-----------------

- **Trustees:** Sean Merrell PE; Brandon Klenzendorf PhD, PE; Rohit R. Goswami PhD, PE
- **Fund balance** as of July 30, 2021 = \$387,900 (see report in attachments for current balance details)
- **Fellowships:** (see report in attachments for current balance details)
- **Tax Status:** Trustees working with the Texas Section's CPA, Ron Meyer PLLC on FY2019-20 & FY2020-21 returns with a 2020 overpayment. FY2018-19 return was filed December 15, 2021.
- **Annual Report:** The 2021 report is attached. The 2022 report is in progress.

REPORT	J. Walter Porter Memorial Trust Fund		Brett Pope PE
---------------	---	--	---------------

- **Trustees:** Brett Pope PE, Ottis Foster PE, Natalie Guzman PE
Trustees request the approval of appointing Anna (Leija) Olveda to replace Trustee Pope in September 2022. Ms. Olveda will serve a 6-year term, through 2028.
- **Fund balance** as of as of July 29, 2021 = \$74,164 (December 31, 2021 = \$87,556).
- **Fellowship:** 2022 Scholarship (\$5,000) and a travel stipend to attend CECOM (up to \$600) was awarded to Luis Carlos Soares da Silva Jr of Texas Tech University. Trustees plan to award a \$5,000 fellowship every other year, beginning in 2022. Last \$5,000 fellowship was awarded in 2019.
- **Tax Status:** 2021 Form 1041 was submitted to the IRS by CPA Ron Meyer in June 2022
- **Annual Report:** The 2022 report is attached.

ITEMS FOR AGENDA	None.
-------------------------	-------



American Society of Civil Engineers | Texas Section

2021 Annual Report | Texas Civil Engineering Fund

Trustees

Curtis Beitel, PE, M. ASCE, President, curtis.beitel@hdrinc.com, 817.521.5761 (2022)

John N. Furlong, PE, D.WRE, M.ASCE, Vice President of Finance, jack.furlong@verion.net, 214-724-6401

Background

The Texas Civil Engineering Foundation was created to support the Texas Section of the American Society of Civil Engineers in its activities to enhance the profession of civil engineering and civil engineering education.

Texas Civil Engineering Foundation			
Financial Report Ending 12-31-2021			
Total Funds carried forward from September 7, 2021 report:			\$119,985.37
Balance carried forward in Presidents Fund:		as of Dec. 31, 2021	\$214,772.88
SUMMARY: (as of 12-31-2021)			
1. Checking Account:	\$1,672.04		
2. Savings Account w/o PF:	\$6,151.94		
3. Presidents Fund (Edward Jones):	\$214,772.88		
Total Funds:	\$222,596.86		

Non-operational funds are with Edward Jones in growth & income mutual funds



Trustee Actions during Fiscal Year

Continued developing options for collecting additional funds for the Endowment to meet the minimum investment and to begin distributing a portion of the earnings in support of the Texas Section.

Some major contributions were made during the 2021 fiscal year.

The Section office is helping to construct and publish a donation page for TCEF.

Planned Future Actions

Finalize adding additional trustees to replace term limited members.

Requests for ASCE Texas Section Board of Direction

Act on the attached resolution appointing Trustees and respective terms.

Supplemental Information

Wells Fargo Bank statements on file at Texas Section offices

Edward Jones statements on file at Texas Section offices



American Society of Civil Engineers | Texas Section 2022 Annual Report | Texas Civil Engineering Fund

Trustees

Curtis Beitel, PE. M. ASCE, President TCEF, cbeitel@walkerpartners.com, 817.733.2554 (2022)

John N. Furlong, PE. D.WRE, M.ASCE, Treasurer TCEF, jfurlong1952@gmail.com, 214.724.6401 (2022)

Background

The Texas Civil Engineering Foundation was created to support the Texas Section of the American Society of Civil Engineers in its activities to enhance the profession of civil engineering and civil engineering education.

Total Funds carried forward from September 2021 report:		\$119,985.37	
Business Checking Account:			
Balance as of September 2022 report:		\$4,123.50	
Major Expenses (Assistance to Student Spring 2022 conv.)		-\$3,873.54	
Business Savings Account:			
Balance as of September 2022 report:		\$7,052.38	
Presidents Fund (Edward Jones):			
Balance as of September 2022 report:		\$185,643.03	
Additional Deposits		\$100,000.00	
Transfer from President's Fund to Bank Account		-\$7,500.00	
SUMMARY: (as of Sept. 11, 2022)			
1. Checking Account:	\$4,123.50		
2. Savings Account w/o PF:	\$7,052.38		
3. Presidents Fund (Edward Jones):	\$185,643.03		
Total Funds:	\$196,818.91		

Non-operational funds are with Edward Jones in growth & income mutual funds

Trustee Actions during Fiscal Year

Continued developing options for collecting additional funds for the Endowment to meet the minimum investment and begin distributing a portion of the earnings in support of the Texas Section.

Planned Future Actions

Finalize adding additional trustees to replace term limited members.

Requests for ASCE Texas Section Board of Direction

Act on the attached resolution appointing Trustees and respective terms.

Creation of Donation Page on Texas Section website

Determine how the TCEF can best serve student needs

Supplemental Information

Wells Fargo Bank Statements on file at Texas Section offices

Edward Jones Statements on file at Texas Section offices



August 14, 2022

Trustees

Brett Pope, brett.pope@terracon.com, 512.368.0455, (Term expires in 2022)

Ottis Foster, ofosterpe@gmail.com, 254.733.6954, (Term expires in 2024)

Natalie Guzman, Natalie.guzman@kimley-horn.com, 281.849.6383 (Term expires in 2026)

Background

The J. Walter Porter Fund was established in December 1978 to fund a fellowship for graduate study in the field of Water Resources Development and Conservation. To qualify for the award, a candidate must be a student in a recognized school of engineering in the State of Texas and a member of ASCE. The recipient is obligated to present a technical paper on his/her graduate work to a regular meeting of the Texas Section ASCE.

Financial Summary

Financials shown throughout this report are rounded to the nearest dollar.

Financial Institution:	Edward Jones
Current Balance:	\$74,164 (balance on 7/29/22)
Balance 1 Year Ago:	\$84,699
Balance 3 Years Ago:	\$70,411
Rate of Return for 2022 YTD	-9.6% for 2022 YTD 4.9% - This Quarter

See attached Financial Statement from Edward Jones

Fellowship Award 2022 Scholarship (\$5,000) and a travel stipend to attend CECON (up to \$600) awarded to Luis Carlos Soares da Silva Jr of Texas Tech.

Summary of Investments

Investments were maintained at 70% stocks and 30% bonds in three five-star funds to continue to grow the fund.

Trustee Actions during Fiscal Year

The Trustees awarded a \$5,000 scholarship and a travel stipend to attend and present at CECON (up to \$600) to Luis Carlos Soares da Silva Jr. of Texas Tech. Mr. Soares da Silva Jr.'s thesis focused on the interaction between sanitation, and lack of this service, with water resources management. He simulated scenarios of improvement on sanitation services and reuse, which proved that reuse is a key part when it comes to improving water quality.



Other expenditures this fiscal year were related to paying an IRS bill of \$59, and being paid is a \$247 invoice from accountant Ronald W. Meyer for assistance with filing our taxes.

Planned Future Actions

The current plan is to continue to monitor the funds over the next year and develop plans to award another \$5,000 scholarship in 2024, and every other year thereafter. We may need to revisit the thought of awarding a fellowship every other year depending upon the growth of the fund.

Requests for ASCE Texas Section Board of Direction

We request the approval of appointing Anna (Leija) Olveda, MSCE to replace Trustee Pope in September 2022. Ms. Olveda will serve a 6 year term, through 2028.

Supplemental Information

Porter Fund Statement thru July 29, 2022 is attached.

NATALIE GUZMAN &
BRETT POPE ET AL TTEES
U/A DTD 12/01/1978
J WALTER PORTER MEMORIAL FUND
1839 OLD CAUFIELD RANCH RD
MCGREGOR TX 76657-3899

Long-term investing: 4 tips for staying on course

It can be difficult to stay the course during periods of market volatility. Follow these four tips to help stay on course: Review your portfolio regularly. Diversify your portfolio.* Avoid owning too much of a single investment. And finally, stay invested. Schedule time today with your financial advisor to discuss your long-term financial strategy.

*Diversification does not guarantee a profit or protect against loss in declining markets.

Living Trust - Select

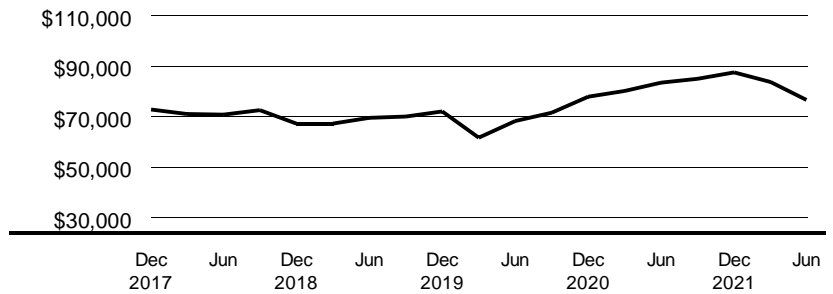
Portfolio Objective - Account: Balanced Toward Growth

Account Value

\$74,164.16

1 Month Ago	\$76,752.97
1 Year Ago	\$84,699.47
3 Years Ago	\$70,411.00
5 Years Ago	\$0.00

Value of Your Account



Value Summary

	This Period	This Year
Beginning Value	\$76,752.97	\$87,556.35
Assets Added to Account	0.00	0.00
Assets Withdrawn from Account	-5,059.00	-5,059.00
Fees and Charges	0.00	0.00
Change In Value	2,470.19	-8,333.19

Ending Value **\$74,164.16**

For more information regarding the Value Summary section, please visit www.edwardjones.com/mystatementguide.

Rate of Return

Your Personal Rate of Return for Assets Held at Edward Jones	This Quarter	Year to Date	Last 12 Months	3 Years Annualized	5 Years Annualized
	4.87%	-9.60%	-6.69%	5.45%	—

Rate of Return (continued)

Your Personal Rate of Return: Your Personal Rate of Return measures the investment performance of your account. It incorporates the timing of your additions and withdrawals and reflects commissions and fees paid. Reviewing Your Personal Rate of Return is important to help ensure you're on track to achieving your financial goals.

The performance of your investments is tracked since they have been held in the current account, but no earlier than Jan.1, 2009. This also includes investments you owned during this time period but have since sold. Certain events, including a transfer of an investment between accounts, share class conversion, or change in an investment's identification code (CUSIP) caused by a corporate action, will impact the time frame over which the investment's rate of return is calculated.

Rate of Return information on account statements uses the dollar-weighted calculation. Time-weighted Rate of Return numbers for Advisory Solutions Fund and UMA accounts can be found on your Quarterly Performance Report through Online Account Access. If you are not an Online Access user, visit edwardjones.com/access to sign up.

Information used to calculate performance may have been obtained from third parties and Edward Jones cannot guarantee the accuracy of such information.

For the most current information, contact your financial advisor or visit edwardjones.com/performance.

Asset Details (as of Jul 29, 2022)

additional details at www.edwardjones.com/access

Assets Held At Edward Jones

				Balance
Cash				\$3,442.72
Mutual Funds	Price	Quantity	Value	Rate of Return*
American Balanced C	29.62	953.471	28,241.81	7.01%
Hartford Balanced Income C	14.41	1,814.224	26,142.97	5.28%
Hartford Core Equity C	38.25	307.192	11,750.09	11.92%
MFS INTL Diversification C	20.09	228.301	4,586.57	0.73%
Total Account Value			\$74,164.16	

Asset Details (continued)

*Your Rate of Return for each individual asset above is as of July 29, 2022. Returns greater than 12 months are annualized.

Your Rate of Return in the Asset Details section above measures the investment performance of each of your individual assets. It incorporates the timing of your additions and withdrawals and reflects commissions and fees paid. Reviewing your Rate of Return is important to help ensure you're on track to achieving your financial goals.

The performance of your investments is tracked since they have been held in the current account, but no earlier than Jan. 1, 2009. Certain events, including a transfer of an investment between accounts, share class conversion, or change in an investment's identification code (CUSIP) caused by a corporate action, will impact the time frame over which the investment's rate of return is calculated.

Information used to calculate performance may have been obtained from third parties and Edward Jones cannot guarantee the accuracy of such information.

For the most current information, contact your financial advisor or visit www.edwardjones.com/performance.

Summary of Other Products and Services

Loans and Credit	Account Number	Balance	Approved Credit	Available Credit	Interest Rate
Amount of money you can borrow for U/A Dtd 12/01/1978	613-25016-1-7	\$0.00	\$35,112*	\$35,112	7.50%

* Your approved credit is not a commitment to loan funds. It is based on the value of your investment account which could change daily. The amount you may be eligible to borrow may differ from your approved credit. Borrowing against securities has its risks and is not appropriate for everyone. If the value of your collateral declines, you may be required to deposit cash or additional securities, or the securities in your account may be sold to meet the margin call. A minimum account value is required if you have loan features on your account. Your interest will begin to accrue from the date of the loan and be charged to the account. Your interest rate will vary depending on the assets under care of your Edward Jones Pricing Group. For more information on how your interest rate is calculated, contact your financial advisor or please visit: www.edwardjones.com/disclosures/marginloans

Investment and Other Activity by Date

Date	Description	Quantity	Amount
6/29	Dividend on Hartford Balanced Income C on 1,814.224 Shares @ 0.063		\$115.61
6/30	Check Issued Check Number 149812421 Payable to United States Treasury		-59.00
6/30	Check Issued Check Number 149812419 Payable to Luis Carlos Soares Da Silva Jr		-5,000.00
7/21	Interest at the Rate of 0.150% from 06-21-22 to 07-20-22		0.48

About Edward Jones

Edward D. Jones & Co., L.P., is dually registered with the Securities and Exchange Commission (SEC) as a broker-dealer and an investment adviser. Edward Jones is also a member of Financial Industry Regulatory Authority (FINRA).

Statement of Financial Condition — Edward Jones' Statement of Financial Condition is available at edwardjones.com/about/financial-reports.html, your local office or by mail upon written request.

About Your Account

Account Information — Your account agreement(s) contain the conditions that govern your account. Contact your financial advisor if you have any changes to your financial situation, contact information or investment objectives.

Account Accuracy — If you believe there are errors on your account, promptly notify your financial advisor or Client Relations. To further protect your rights, including rights under the Securities Investor Protection Act (SIPA), re-confirm any oral communication by sending us a letter within 30 days. If you think there is an error with, or you have a question about, your electronic transfers, contact Client Relations.

Complaints about Your Account — If you have a complaint, call Client Relations or send a letter to Edward Jones, Attn: Complaints Investigations, 12555 Manchester Rd., St. Louis, MO 63131 or send an email to complaints@edwardjones.com

Pricing — For the most current prices of your investments, contact your financial advisor or visit Online Access. While we believe our pricing information is reliable, some information is provided by third parties and we cannot guarantee its accuracy.

Systematic and Money Market Transactions — Additional transaction details may be available upon written request to Edward Jones, Attn: Trade Operations Dept.

Fair Market Value for Individual Retirement Accounts — Your account's fair market value as of Dec. 31 will be reported to the Internal Revenue Service (IRS) as required by law.

Withholding on Distributions or Withdrawals — Federal law requires Edward Jones to withhold income tax on distribution(s) from your retirement accounts and other plans, unless you elect not to have withholding apply by completing the appropriate form and returning it to the address specified on the form. Your election will remain in effect until you change or revoke it by completing and returning a new form. If you elect not to have withholding or do not have enough income tax withheld from your distributions, or if payments of estimated taxes are not sufficient, you may be responsible for payments of estimated taxes and/or incur penalties as a result. State withholding, if applicable, is subject to the state's withholding requirements.

Fees and Charges — The "Fees and Charges" amount shown in your Value Summary includes the following:








- Account fees (e.g., advisory program asset-based fees and retirement account fees);
- Fees and charges for services (e.g., check reorders and wire transfers); and
- Margin loan interest

This amount does not include transaction-based fees and charges on the purchase or sale of a security or other product (e.g., systematic investing fees, commissions, sales charges, and markups/ markdowns). These fees and charges are shown in the activity section(s) of your statement or on your trade confirmations. For more information, contact your financial advisor.

Rights to Your Money Market Fund, Bank Deposit and Free Credit Balances — The uninvested cash in your account ("Free Credit Balance") is payable on demand. You may instruct us to liquidate your Insured Bank Deposit or Money Market fund balance(s). We will disburse the proceeds to you or place them in your accounts. Your instructions must be made during normal business hours and are subject to the terms and conditions of the account agreement(s).

To learn more about fees and costs, revenue sharing, and the compensation received by Edward Jones and your financial advisor, please talk with your financial advisor or visit edwardjones.com/disclosures.

CONTACT INFORMATION

Client Relations		Online Access	Other Contacts
 Toll Free Phone 800-441-2357	Monday – Friday 7 a.m. – 7 p.m. CT	 edwardjones.com/access	 Edward Jones Personal MasterCard® 866-874-6711
 201 Progress Parkway Maryland Heights, MO 63043		 Edward Jones Online Support 800-441-5203	 Edward Jones Business MasterCard® 866-874-6712
			 Edward Jones VISA® Debit Card 888-289-6635

S1EDJ001 Rev 11/21

Trustees

Sean P. Merrell, SMerrell@bgeinc.com, (972) 464-4834 (Term to expire 2023)
J. Brandon Klenzendorf, BKlenzendorf@Geosyntec.com, (512) 354-3281 (Term to expire 2025)
Rohit Goswami, rohitrg@gmail.com, (561) 613-3627 (Term to expire 2027)

Background

The John B. Hawley Memorial Trust was established in 1961 by S.W. Freese and M.C. Nichols to honor a leading engineer in the early days of Texas. The Trust sponsors a Fellowship to promote graduate study and research in hydraulic, water resources, hydrologic, and environmental engineering.

The recipient must have an affiliation with the **Texas Section-ASCE and with a Texas school at the time of application**. The study should preferably be done in Texas. The fellowship is a gift to the recipient, whose obligations are to make the most of the opportunity and to file brief reports with the trustees

Financial Summary for 1 Oct 2020 – 30 Sep 2021

Financial Institution	Edward Jones
Current Balance	\$392,293 (as of 29 Oct 2021)
Annual Rate of Return	21.54% (Last 12 months)

Expenses Summary for 1 Oct 2020 – 30 Sep 2021

Accounting Fee(s)	None
Taxes Paid	None
Scholarship Award	No award given out.
Total Expenses	None

Summary of Investments

Investments are distributed in managed mutual funds following the guidance of the Texas Section ASCE Investment Policy. The approximate market breakdown is 10% growth, 45% growth and income, 42% income, 3% cash.

The combined return from all categories (except cash) was 21.54% during the reporting period.

Fiduciary Notes, Tax Filing Status, and Projected Tax Liabilities

The annual fiduciary documentation and tax filings are based on the fiscal year (FY) from 1 October through 30 September. For example, the present report is for 1 October 2020 – 30 September 2021, referred to below as FY 2020-2021.

Tax filings are generally due early January of the calendar year following the FY. Currently, one tax filing is overdue (see Planned Future Actions section). Tax and penalties are not expected associated with upcoming late filings. Tax liabilities for FY 2017-2018 were unexpectedly high because of the gains realized when investments were cashed out and transferred from JP Morgan to Edward Jones, and then reinvested. The FY 2017-2018 tax liability of \$11,842 was paid on 18 January 2019 with the 1041 filing. As a result of the large amount due and associated penalty paid, it was necessary to make estimated quarterly tax payments totaling \$12,304 during calendar year 2019 credited to FY 2018-2019 future tax liabilities. Trustees have consulted with Ron Meyer CPA. Mr. Meyer advises that since investment gains in the Edward Jones accounts were not realized in FY 2018-2019 and FY 2019-2020, it is likely that all future tax obligations have been satisfied with prior 2019 payments, and that a tax refund may be due to the trust fund once tax filings are caught up. It is possible that certain transactional realizations, such as dividend distributions, may result in minor tax liabilities for the upcoming tax filings. It is possible no penalties will be associated with late filings, subject to confirmation.

Trustee Actions during Reporting Year

Two fellowship awards were originally planned for 2021. Due to the COVID19 pandemic and other pressing volunteer tasks of the trustees, no fellowship funds were awarded in 2021. However, the trustees did update the account checking information with new signature authorizations and updated trustee information for the fund with IRS filing. Trustees will need to reconvene and plan more consistent activities moving forward.

Planned Future Actions

- 1) Coordinate with Ron Meyer CPA to complete required tax filing for FY 2019-2020 filings as well as to submit associated payments (if any), or more likely requests for tax refund (should that be advisable). Note: tax filings for FY 2019-2020 were completed in December 2021 and associated payments were paid in January 2022.
- 2) Speak with financial advisor Kelly Mahmoud (Edward Jones) in the Spring 2022 regarding current economic conditions and consider revising the investment strategy for this account.
- 3) Announce request for applications to be able to award a fellowship for upcoming Fall 2022 Semester.
- 4) Award three to four \$5,000 fellowships in 2022 and subsequently return the foundation to an annual award schedule. At the current rate of return (and assuming lower future tax burden) the fund should be able to make an annual award indefinitely.
- 5) Evaluate the prototype web portal built by Former Trustee Ted Cleveland to facilitate announcement of the annual Hawley Award (<http://www.rtfmps.com/HawleySwitchBoard/>). This form may be moved to the Texas Section Website (www.texasce.org) to receive the applications (if we choose to continue this approach).
- 6) Draft Operating Procedures for the management of the fund. May include a requirement for fellowship recipients to participate in the ASCE Texas Civil Engineering Conference (CECON).

Requests for Texas Section-ASCE Board of Direction

- 1) Name a trustee to replace Sean Merrell in 2023 (Note, FY2022-2023 begins October 1, 2022).