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| FORM F-2 | OFFICER REPORT | | | |
|  | Agenda Item Number | 5.1 | Item Title | President |
| | Date | 3/31/22 | Reported by | Patrick Beecher PE |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | | |

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| OFFICER ACTIVITIES |
| <p>I attended the ASCE Houston Branch monthly meeting on February 15, 2022, as well as various other ASCE meetings related to the Beyond Storms press conference and Legislative Fly-in.</p> <p>On February 16, 2022, I was part of the team that presented the Beyond Storms report at our press conference. Representatives from various media outlets across the state were in attendance.</p> <p>I attended the ASCE Corpus Christi Branch Symposium for Engineering And Leadership on February 22, 2022. It was held at the FEMA Dome on the Del Mar College campus and was sold out with about 250 professionals and students. Mark Boyd, Geoff Roberts, and Patricia Frayre attended and presented the Texas IRC and Beyond Storms report. I had the opportunity to share some remarks regarding the power of networking which I directed to the students in the audience. Students from Del Mar College, Texas A&M Kingsville, and Texas A&M Corpus Christi were in attendance.</p> <p>I participated in the ASCE Legislative Fly-in in Washington, D.C. on March 2 – 4, 2022. A total of 21 people participated as part of the Texas delegation, of which 5 were virtual and the remaining in-person. I spoke with staff from Rep. Michael McCaul's, Sen. Ted Cruz's, and Sen. John Cornyn's offices about the importance of funding infrastructure and supporting their efforts in communicating the importance of infrastructure to their constituents.</p> <p>Hosted a Branch Presidents and Section Directors call with the President to share information and discuss how each Branch engages its members to provide value and support on March 10, 2022.</p> <p>In response to questions from members on the effectiveness of the Nominations Process, I created the Nominations Process Review Task Committee to review and propose changes to the make-up of the Nominations Committee and the process by which candidates are selected. Patricia Frayre agreed to be the chair with Sean Merrell and Clay Forister as committee members. Additional members are in the process of being identified for the committee.</p> |

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| ITEMS FOR COMMITTEE REPORTS |
| <ol style="list-style-type: none"> 1. Provide the status of ongoing programs and projects. Discuss their alignment with the Strategic Plan. 2. Is any additional funding, beyond current budget, required to complete planned programs and projects? 3. Provide a list of committee members and/or status of recruitment activities. 4. Is there any additional information you would like to share with Section leadership? |

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| COMMITTEE | Branch/Section Relations Committee (Standing) | CHAIR | Craig Thompson PE |
| Goal(s): | Identify a plan of actions for struggling branches. | Deadline(s): | n/a |
| No new business. | | | |
| COMMITTEE | Office and Personnel Committee (Standing) | CHAIR | Patrick Beecher PE |

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| Goal(s): | Identify and hire a new Communications Specialist | Deadline(s): | |
| <p>Convened a meeting of this committee to support the hiring of a new Communications Specialist for the ASCE Texas Section office. With consent from this committee, Jenni made an offer to Stephanie Ludlow to become our new Communications Specialist. Stephanie accepted our offer and will begin her employment on March 14, 2022.</p> | | | |
| COMMITTEE | Past Presidents Council (Standing) | CHAIR | Art Clendenin PE |
| Goal(s): | n/a | Deadline(s): | n/a |
| No new business. | | | |
| COMMITTEE | Diversity Equity & Inclusion (Standing) | CHAIR | Kate Osborn PE Dora Marin-Robles PE |
| Goal(s): | Develop specific goals for committee. And evaluate where we are now. | Deadline(s): | |
| No new business. | | | |
| ITEMS FOR AGENDA | None | | |
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| FORM F-2 | OFFICER REPORT | | | |
|  | Agenda Item Number | 5.2 | Item Title | Past President |
| | Date | 03/26/21 | Reported by | Sean Merrell |
| | Purpose | Spring 2020-2021 Board of Direction Meeting | | |


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| OFFICER ACTIVITIES |
| <ul style="list-style-type: none"> • Planning for the Region 6 Student Symposium is still under way. Sean has been involved as the Region 6 rep on this committee. • Sean attended the legislative fly-in in DC last week - very successful. Sean attended many pre-meetings with the GAC. • Sean gave a phone interview to KRLD for a Texas roads podcast. • Sean attended the virtual MRLC. • All other committees reporting to the Past President are meeting and functioning efficiently. |

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| COMMITTEE | History & Heritage Committee (Standing) | CHAIR | Melinda Luna PE |
| Goal(s): | | Deadline(s): | |
| <p>1. We are hosting meetings every 3 months. The next meeting in April.</p> <p>2. On March 9th, the HHC donated a hard drive to the South Texas archives containing photos taken the past decade by Vernon Wuensche.</p> <p>3. Continue to assist the National Committee as needed, provide History article for TCE and answer questions from branches, public, etc.</p> | | | |

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| COMMITTEE | Honors Committee (Standing) | CHAIR | Chad Ballard PE |
| Goal(s): | Advertising for award nominations | Deadline(s): | May 1st |
| <ul style="list-style-type: none"> • Currently working to solicit nominations for all awards at CECON 2022. Coordinating email campaign with Texas Section office and encouraging section directors to announce at individual branch meetings. • Committee proposes reconition of outgoing Region 6 Governors for CECON 2022. • Held committee kickoff meeting and discussed additional of awards recommendation will follow at future board meeting. Potential additional awards include Teaching/Faculty Excellence Award, Student Honor/Award, Innovative/Outstanding Branch Program and New Profession/Younger Member award. | | | |

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| COMMITTEE | Nominating Committee (Standing) | CHAIR | Craig Thompson, PE |
| Goal(s): | Evaluate our nomination procedures | Deadline(s): | Fall 2022 |
| <p>Based on comments, questions and concerns received from Section Board members as well as other members of the Texas Section on the current nomination process, President Beecher has formalized a task committee entitled: "ASCE Texas Nominations Process Review Task Committee". The committee members are still be vetted and we anticipate having a formal report this summer for the ExCOM.</p> <p>The Nominations Committee looks forward to the approved slate of Texas Section officers for 2022-2023 going before the Texas Section members for a formal vote in the coming months.</p> | | | |

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| ITEMS FOR AGENDA | N/A |
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| FORM F-2 | OFFICER REPORT | | | |
|  | Agenda Item Number | 5.3 | Item Title | President Elect |
| | Date | 03/31/22 | Reported by | Travis Attanasio PE |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | | |

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| OFFICER ACTIVITIES |
| The ASCE Texas Section was well represented in the ASCE Legislative Fly-In with the 3 Ps (President, President Elect, and Past President) in attendance along with several other Texas Section members |

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| ITEMS FOR COMMITTEE REPORTS |
| <ol style="list-style-type: none"> 1. Provide the status of ongoing programs and projects. Discuss their alignment with the Strategic Plan. 2. Is any additional funding, beyond current budget, required to complete planned programs and projects? 3. Provide a list of committee members and/or status of recruitment activities. 4. Is there any additional information you would like to share with Section leadership? |

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| COMMITTEE | Conference Planning Committee (Standing) | CHAIRS | Andrew Domke PE John Mudd PE |
| Goal(s): | | Deadline(s): | |
| <ul style="list-style-type: none"> • Programs subcommittee has started meeting and putting together the program. We have over 40 submittals which is higher than normal and encouraging. • Sponsorship and Exhibitor subcommittees are meeting next Thursday to kick off their efforts. Hoping the call for these opportunities will come out before end of March. • We will be adding Geo Institute to the conference. I am still waiting to hear back from UESI but expect they will join as well. We need to work up the agreements for them. Jenni and I are meeting about that in about ten minutes. • TTI's involvement has been great so far and we are working through the event details with them. | | | |

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| COMMITTEE | Editorial Committee (Standing) | CHAIR | Yan Linwood PE Michael Schneider PE |
| Goal(s): | | Deadline(s): | |

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| <p>To revisit some of the goals that were set in the Fall 2021 Board of Direction Meeting, here's a summary of ongoing goals that the Editorial Committee is still working on:</p> <ul style="list-style-type: none"> • Highlight networking opportunities and events between student members and young professionals to encourage participations • Increase Texas Section social media presence and use to advertise TCE. Recruit a committee member specifically for social media that can create/compile content for the Editorial Committee to post. • Work on creating a monthly event list of all ASCE Texas Branches and follow up with event organizer about summary write-up of the event. This could be included in the google spreadsheet. • Work on communicating with local branches to advertise TCE. Ask to add in rotating slides before meetings, in newsletters, etc. • Update article guideline documents (more guidance on word count, does content have to relate to Texas, etc). • Review data analytics on all articles published to plan for upcoming publications. | | | |
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Completed / goals in progress:

- Keep contacts up to date throughout the year with student organizations and young professionals from other branches.
- Add Regulatory Updates as a recurring topic – important changes in regulations, a way to loop in public agencies.
- Remember to send link to authors once their articles are published (maybe add as a column to check off with DONE in the spreadsheet).
- Update article guideline documents (more guidance on word count, does content have to relate to Texas, etc).
- Continue working on articles backlog for all topics for the upcoming year.
- Recruit additional subcommittees to the Editorial Committee team if there are any interests to achieve goals for next year.

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| COMMITTEE | Membership Committee (Standing) | CHAIR | Patrick Williams PE |
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The Membership Committee:

- Is continuing to look at options to have a role as a sponsor or exhibitor table at a conference; centering on organizations with which ASCE has a relationship.
- Is utilizing the ASCE National Membership Drive and corresponding contest (to win Amazon Gift Cards) to promote members in placing the names and contact information of colleagues to join ASCE. Recommendations or colleagues can be easily input per the link below and the Membership Committee is ensuring this fun contest is to be broadcast at as many Branch Meetings and events as possible:
- <https://info.asce.org/smd?GUID=d9d6ca55-9854-484c-82a6-3ea4e7df79a7>
- Is formulating "Corporate Ambassadors" to allow access to decision makers within Texas Engineering Firms to be able to broadcast membership benefits and sign-up information to their employees; while also educating on the benefits of having the firm's employees be involved in ASCE. A strong focus is on the firms who need more education on the price breaks of paying dues based on the number of employees.


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| COMMITTEE | Strategic Planning Committee (Standing) | CHAIR | Kacey Paul PE |
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| Goal(s): | | Deadline(s): | |
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Nothing to report at this time. Still need to finalize document and publish.

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| ITEMS FOR AGENDA | List items requiring action or discussion here. |
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| FORM F-2 | OFFICER REPORT | | | |
|  | Agenda Item Number | 5.4 | Item Title | VP-Educational |
| | Date | 3/11/22 | Reported by | Clay Forister PE |
| | Purpose | 2021-2022 Executive Committee Meeting | | |

| OFFICER ACTIVITIES |
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| <ol style="list-style-type: none"> 1. STEM Committee Chair still vacant, but Mike Sosa has compiled a list of potential volunteers to fill the position. 2. 2022 Region 6 Student Symposium to be held March 30th through April 2nd. Sponsors are still needed! 3. Younger Member Committee is continuing efforts in engaging members including bringing back the camping trip this spring. 4. Coordinating with ASCE Corpus Christi Branch about starting a new student chapter at Texas A&M University – Corpus Christi. |

| ITEMS FOR COMMITTEE REPORTS |
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| <ol style="list-style-type: none"> 1. Provide the status of ongoing programs and projects. Discuss their alignment with the Strategic Plan. 2. Is any additional funding, beyond current budget, required to complete planned programs and projects? 3. Provide a list of committee members and/or status of recruitment activities. 4. Is there any additional information you would like to share with Section leadership? |

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| COMMITTEE | STEM Committee (Task) | CHAIR | OPEN |
| Goal(s): | 1) Fill Committee Chair 2) Balsa Bridge | Deadline(s): | |
| <p>A. STEM Committee Chair still vacant, but Mike Sosa has compiled a list of potential volunteers to fill the position.</p> <p>B. The Balsa Bridge competition with the TxDOT Beaumont District will not be held until 2023 due to logistical considerations, but champions are emerging from the Southeast Branch potentially in concert with their local TSPE branch to continue moving this effort forward.</p> | | | |

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| COMMITTEE | Student Activities Committee (Standing) | CHAIR Competitions Coordinator | Eva Schexnider EIT Jessica Hilscher PE |
| Goal(s): | 1) Reinstate monthly conference calls 2) Solidify 3- to 5-year symposium schedule 3) Increase sponsorships for the symposium by 20% | Deadline(s): | |
| <p>A. Currently, the Student Activities Committee is actively working with the University of Houston student chapter to plan the first Region 6 student symposium with the Texas, Mexico, Oklahoma, and New Mexico chapters. The venue is the Marriot Hotel in Sugar Land Town Center. The Steel Bridge Competition is returning, in addition to concrete canoe and other popular competitions. Mailer #3 has been sent out and confirms the preliminary schedule of events. We now have ~460 students from 25 universities registered for the event.</p> <p>B. Committee members include practitioner advisors. I plan to reach out to the advisors during the monthly conference calls with student chapter leadership to encourage discussion on the student activities, as well as the symposium, and in ways the section and committee can support chapters.</p> <p>C. Goals Discussion:</p> <ol style="list-style-type: none"> 1. Reinstate monthly conference calls with student chapter leaders, faculty and practitioner advisors, and VP Education leadership. Encourage students and advisors to reach out for support and promote an accessible line of communication for symposium and other events to support the chapters. The first call is expected to take place in mid/late April. 2. Work with Competitions Coordinator to help the students choose standing competitions for the next 3- to 5-years. Next 3/4 years of Symposium Hosts are confirmed. 2023-West Texas A&M, 2024-Angelo State University, 2025-Tarleton(tentative), and 2025/2026-UT Tyler. | | | |


3. Fundraising is in progress and feedback appears good for 2022 sponsorship pricing. 2022 fundraising efforts are at \$68k from 31 sponsors at the time of this report. Goal was \$62k (2020 had 36 sponsors at \$51k).

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| COMMITTEE | Younger Members Committee (Standing) | CHAIR | Joe Alvarez |
| Goal(s): | 1) Successful ASCE Texas Section Spring Camping Trip 2) Continue to develop Younger Member Networking Shuffle | Deadline(s): | |

- A. Younger Members from all of our branches have kicked into gear and are running full throttle. The Networking Shuffle has once again reloaded for a new season of virtual networking and will be part of the statewide committee activities for years to come.
- B. Special thank you to the Region 6 committee for believing in the ASCE Texas Section YM Committee, as they approved a grant to help purchase a 10'x20' pop-up canopy that will be used for events statewide and in collaboration with the Student Activities Committee and Branches alike.
- C. The CECON 2022 Banquet and awards committee has begun operations as there will be a new venue to plan towards in the fall (Frisco, TX).
- D. The Younger Member Committee Members have been active in helping the student activities committee plan the 2022 Region 6 Student Symposium. Members of the statewide committee will also be on hand to help judge and carry out duties for the competition in Houston, TX.
- E. As for branches, there has been a trend to execute in-person events once again. E-week played a big role in everyone's involvement during the winter month.
 - a. Corpus Christi Younger Members collaborated with AWWA/WEAT for a social during E-week.
 - b. Houston Branch YMs joined "Books Between Kids" and distributed books to at-risk kids to help start mini libraries in their homes.
 - c. ASCE Dallas engaged their younger members with a valentine-like social for happy hour.
 - d. El Paso YMs have taken it up a notch and participated in a successful "Women in Engineering" program that featured a panel and networking opportunities. In addition to that event, El Paso YMs also collaborated with TSPE for a younger member happy hour.
 - e. The YM Austin group teamed up and engaged members for a "Shoal Creek Spring Cleanup" as a way to kick off spring break festivities. The Austin YMs also successfully collaborated with "ATX Engineers Joint Networking" to host a large happy hour featuring several area engineering organizations and societies.

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| ITEMS FOR AGENDA | List items requiring action or discussion here. |
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Item 3.4 - Register for the ASCE Texas Section camping trip 4/29-5/1, to be held at McKinney Falls State Park in Austin, TX.


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| FORM F-2 | | OFFICER REPORT | | |
|  | Agenda Item Number | 5.5 | Item Title | VP-Professional |
| | Date | 3/31/22 | Reported by | Patricia Frayre PE |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | | |

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| OFFICER ACTIVITIES |
| <p>Section-related activities since the last meeting (02/04/22) include:</p> <ul style="list-style-type: none"> 02/16/22 – coordinated and participated in virtual press release of the TX Winter Storms Report 02/22/22 – participated in ASCE CC Joint Professionals Meeting, Symposium for Engineering & Leadership by supporting presentation on IRC and TX Winter Storms Report 02/25/22 – participated in the GAC meeting prior to Legislative Fly-In 03/08/22 – participated on a kick-off call for the ASCE TX Section Nominations Process Review Task Committee |

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| ITEMS FOR COMMITTEE REPORTS |
| <ol style="list-style-type: none"> No additional status to report. No additional funding, beyond current budget, is required to complete planned programs and projects. Refer to individual committee reports for committee leadership. Nothing to report regarding status of recruitment activities. Please refer to attached copy of Version 3 of Guidelines for the Evaluation and Repair of Residential Foundations. |

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| COMMITTEE | Governmental Affairs Committee (Standing) | CHAIR | Michael Bloom PE Austin Messerli PE |
| Goal(s): | <ol style="list-style-type: none"> Meet with Texas Senators and Representatives during the Interim. Share results of the 2021 Texas Infrastructure Report Card with elected officials. Share results of the <i>Reliability and Resilience in the Balance</i> report with elected officials and make appropriate “asks” for legislative changes. | Deadline(s): | <ol style="list-style-type: none"> August 31, 2022 August 31, 2022 August 31, 2022 |
| <p>Committee met on January 28, 2022 and February 25, 2022. Next standing meeting scheduled for March 25, 2022. Granted DC Fly-In reimbursement to Augustine Verrengia and Travis Attanasio. Still using ASCE Collaborate for all document management and discussion purposes, see: Texas Section Government Affairs Committee. Bloom met with Roberts on February 3, 2022 to develop “asks” for the Texas Legislature from the <i>Reliability and Resilience in the Balance</i> report. Another meeting will be scheduled with GAC and the Task Committee leadership in early March to further discuss this issue. Hosted special planning meeting for DC Fly-In attendees on February 21, 2022. Twenty—two members of the Texas Section attended the DC Fly-In. Met with both U.S. Senators from Texas and with 12 of the 37 U.S. Representatives from Texas. Advocated for key ASCE issues, as outlined by headquarters staff. No Section ExCom actions requested at this time.</p> | | | |
| COMMITTEE | Texas Infrastructure Report Cards Committee (Standing) | Co-CHAIRS | Griselda Gonzales PE Mark Boyd PhD, PE |
| Goal(s): | | Deadline(s): | |
| <p>Coordination meeting to be scheduled later this Spring to discuss potential term change for the IRC Chair role (2- or 3-year terms with the final year being a transition and advisory role).</p> | | | |
| COMMITTEE | Beyond Storms Infrastructure Network Resilience (Task) | CHAIR | Geoffrey Roberts PE |

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| Goal(s): | The report has been completed and published. The next step is responding to public requests for presentation(s), media inquiries and developing a legislative priority effort consistent with the key priorities identified in the report. | Deadline(s): | Anticipate having initial plan completed before the end of March. |
| <p>1. Primary report and supporting documents is now complete on the anniversary of the Uri and Viola storms</p> <p>2. Positive media response from paper and executive summary roll-out, including the press release, Texas Public Radio, Engineering News Record, Engineer's week presentation in Corpus Christi, UT OLLI , LCRA and Forbes.</p> <p>3. Series of inquires for presentations across the state are being supported on an ad hoc basis as they come and this is complemented by an organized outreach to key groups offering such presentations</p> <p>The team is meeting with the legislative team (GAC) to identify the prioritized items for legislative and regulatory outreach to educate and support the key items.</p> | | | |
| COMMITTEE | Flood Mitigation Advisory (Task) | CHAIR | Andres Salazar PhD, PE Chad Ballard PE |
| Goal(s): | | Deadline(s): | |
| <p>Future work includes activities on supporting TWDB with Resilience and Green Infrastructure, tracking of State Flood Plans development, and future mitigation work to be funded by FEMA through TWDB. Next meeting planned for April 2022.</p> | | | |
| COMMITTEE | Residential Foundations Oversight Committee (Task) Subcomms: Evaluation and Repair of Residential Foundations Foundation Investigation & Design - Manual of Practice | CHAIRS | Robert Pierry Jr. PE Ken Struzyk PE Phillip King PE |
| Goal(s): | Adoption of Version 3 of "Guidelines for the Evaluation and Repair of Residential Foundations" by the Board of Direction | Deadline(s): | March 31, 2022 |
| <p>Update based on meeting scheduled on 03/14/22. Suggested changes to the document that were submitted to the Texas Section have been through the change process. This process included consideration of all submitted proposed changes by the Subcommittee, review and comment of the resulting proposed changes by the Residential Foundations Oversight Committee, review and action on the Oversight Committee comments, and then re-consideration and final approval by the Oversight Committee. The final draft of Version 3 is submitted herewith.</p> | | | |
| ITEMS FOR AGENDA | Consent Agenda 4.1.8 - Adoption of Version 3 as submitted (03/15/22). | | |
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| FORM F-2 | OFFICER REPORT | | | |
|  | Agenda Item Number | 5.6 | Item Title | VP-Technical |
| | Date | 03/31/22 | Reported by | Ron Reichert |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | | |

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| OFFICER ACTIVITIES |
| <p>GI and UESI on Board to host annual conferences in conjunction with CECON. Monthly Institute Chairs meeting Promoting webinars and CECON at monthly Branch meetings.</p> |


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| STATUS OF CECON LIGHTNING ROUND & POSTER PRESENTATIONS |
| <p>Looking for contacts at University Engineering departments to pitch the idea of students or professors giving poster presentations to highlight research or other relevant activities. This would also help students develop presentation and communication skills. Need support from folks who are advisors or active alumni.</p> |

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| SUMMARY OF WEBINAR ACTIVITIES |
| <ul style="list-style-type: none"> - An Intro to the Envision Sustainable Infrastructure Framework - Communication for Engineers Parts 1 and 2. Part 3 in May - Strengthening Water Conservation for a Resilient Houston <p>Coming up – Ethics in April; Communication with Elected Officials; 4 Part Geotechnical Series Beginning in May; 5 part Beyond Storms Series beginning in August</p> <p>We continue to experiment with different attendance fees and sponsorships to try and get it right.</p> |

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| TECHNICAL INSTITUTE CHAPTERS & GROUPS | CHAIRS |
| TxCI Chapter TxEWRI Chapter TxGI Chapter TxSEI Chapter TxT&DI Chapter TXUESI Chapter Forensics Group | Vacant Curtis Beitel PE & Russell Erskine PE Fadi Faraj PE Marcelo Da Silva PE Surya Bhandari PE Chris Ernst PE Jesse Aguilar EIT |

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| Goal(s) | | Deadline(s) | |
| <p>We continue to hold monthly calls to discuss issues the Institutes may have or with which they need support; current activities; upcoming activities.</p> | | | |

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| ITEMS FOR AGENDA | List items requiring action or discussion here. |
| Item TBD - Need a Construction Institute Chapter Chair | |
| Item 3.2 – webinar pricing and sponsorship discussion | |

| FORM F-2 | OFFICER REPORT | | | |
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|  | Agenda Item Number | 5.7 | Item Title | Treasurer |
| | Date | 03/31/22 | Reported by | Christopher Nance PE |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | | |

| OFFICER ACTIVITIES |
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| <ul style="list-style-type: none"> • Reviewed Oct 2021-Jan 2021 Financials • Submitted solicitations for audit • Updated Dues/Membership/Inflation data |

| FINANCIAL REPORTS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|------------------------------|--------------|--|---------------|-----------|-----|----------------|-----------|-----|----------------------------|--|--|---------------|---------|--|----------------|-----------|--|---------|--|--|------------------------------|--|--|--------------------|-----------|-----|------------------------|----------|-----|-----------------------|---------|-----|---------------------------|----------|-----|--------------|---------|-----|---------------------------------|--|--|-------------------------|----------|-----|------------------------|----------|----|-----------------------|---------|-----|------------|----------|-----|--------------|-------|-----|---------|----------|-----|-------|--|--|-----------|---------|--|------------|-----------|--|--------------------------------|--|--|----------------|--|--------------|---------------------|--|--------------|-------|--|--|----------------|--|--------------|---------------------|--|-----|----------|-----------|-----|
| <p>Monthly Financials for January 2022 attached (includes CECON reports from Section's accounts):</p> <p>4.7a Financial Summary</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3">General (pg 5 of Attachment)</td> </tr> <tr> <td style="padding-left: 20px;">• YTD Revenue</td> <td style="text-align: right;">\$257,322</td> <td style="text-align: right;">39%</td> </tr> <tr> <td style="padding-left: 20px;">• YTD Expenses</td> <td style="text-align: right;">\$133,821</td> <td style="text-align: right;">20%</td> </tr> <tr> <td colspan="3">CECON (pg 7 of Attachment)</td> </tr> <tr> <td style="padding-left: 20px;">• YTD Revenue</td> <td style="text-align: right;">\$4,057</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">• YTD Expenses</td> <td style="text-align: right;">\$111,702</td> <td></td> </tr> </table> <p>4.7b Budget v Actual</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3">General</td> </tr> <tr> <td colspan="3">Revenue (pg 5 of Attachment)</td> </tr> <tr> <td style="padding-left: 20px;">• Dues & Allotment</td> <td style="text-align: right;">\$191,253</td> <td style="text-align: right;">49%</td> </tr> <tr> <td style="padding-left: 20px;">• Meetings/Conferences</td> <td style="text-align: right;">\$30,945</td> <td style="text-align: right;">17%</td> </tr> <tr> <td style="padding-left: 20px;">• Publication Revenue</td> <td style="text-align: right;">\$6,021</td> <td style="text-align: right;">30%</td> </tr> <tr> <td style="padding-left: 20px;">• Investment Draw & Other</td> <td style="text-align: right;">\$28,103</td> <td style="text-align: right;">44%</td> </tr> <tr> <td style="padding-left: 20px;">• Designated</td> <td style="text-align: right;">\$1,000</td> <td style="text-align: right;">40%</td> </tr> <tr> <td colspan="3">Expenses (pg 5-6 of Attachment)</td> </tr> <tr> <td style="padding-left: 20px;">• Salaries and Services</td> <td style="text-align: right;">\$71,645</td> <td style="text-align: right;">23%</td> </tr> <tr> <td style="padding-left: 20px;">• Meetings/Conferences</td> <td style="text-align: right;">\$12,958</td> <td style="text-align: right;">8%</td> </tr> <tr> <td style="padding-left: 20px;">• Publication Expense</td> <td style="text-align: right;">\$2,442</td> <td style="text-align: right;">41%</td> </tr> <tr> <td style="padding-left: 20px;">• Services</td> <td style="text-align: right;">\$26,271</td> <td style="text-align: right;">29%</td> </tr> <tr> <td style="padding-left: 20px;">• Designated</td> <td style="text-align: right;">\$925</td> <td style="text-align: right;">19%</td> </tr> <tr> <td style="padding-left: 20px;">• Admin</td> <td style="text-align: right;">\$19,581</td> <td style="text-align: right;">25%</td> </tr> <tr> <td colspan="3">CECON</td> </tr> <tr> <td style="padding-left: 20px;">• Revenue</td> <td style="text-align: right;">\$4,057</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">• Expenses</td> <td style="text-align: right;">\$111,702</td> <td></td> </tr> </table> <p>4.7c Statement of Financial Position</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3">General (pg 2-4 of Attachment)</td> </tr> <tr> <td style="padding-left: 20px;">• Total Assets</td> <td></td> <td style="text-align: right;">\$670,917.97</td> </tr> <tr> <td style="padding-left: 20px;">• Total Liabilities</td> <td></td> <td style="text-align: right;">\$310,290.16</td> </tr> <tr> <td colspan="3">CECON</td> </tr> <tr> <td style="padding-left: 20px;">• Total Assets</td> <td></td> <td style="text-align: right;">\$226,245.99</td> </tr> <tr> <td style="padding-left: 20px;">• Total Liabilities</td> <td></td> <td style="text-align: right;">\$0</td> </tr> </table> <p>4.7d Dues and Voluntary Contributions</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">• Income</td> <td style="text-align: right;">\$191,253</td> <td style="text-align: right;">49%</td> </tr> </table> | General (pg 5 of Attachment) | | | • YTD Revenue | \$257,322 | 39% | • YTD Expenses | \$133,821 | 20% | CECON (pg 7 of Attachment) | | | • YTD Revenue | \$4,057 | | • YTD Expenses | \$111,702 | | General | | | Revenue (pg 5 of Attachment) | | | • Dues & Allotment | \$191,253 | 49% | • Meetings/Conferences | \$30,945 | 17% | • Publication Revenue | \$6,021 | 30% | • Investment Draw & Other | \$28,103 | 44% | • Designated | \$1,000 | 40% | Expenses (pg 5-6 of Attachment) | | | • Salaries and Services | \$71,645 | 23% | • Meetings/Conferences | \$12,958 | 8% | • Publication Expense | \$2,442 | 41% | • Services | \$26,271 | 29% | • Designated | \$925 | 19% | • Admin | \$19,581 | 25% | CECON | | | • Revenue | \$4,057 | | • Expenses | \$111,702 | | General (pg 2-4 of Attachment) | | | • Total Assets | | \$670,917.97 | • Total Liabilities | | \$310,290.16 | CECON | | | • Total Assets | | \$226,245.99 | • Total Liabilities | | \$0 | • Income | \$191,253 | 49% |
| General (pg 5 of Attachment) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • YTD Revenue | \$257,322 | 39% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • YTD Expenses | \$133,821 | 20% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CECON (pg 7 of Attachment) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • YTD Revenue | \$4,057 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • YTD Expenses | \$111,702 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| General | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Revenue (pg 5 of Attachment) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Dues & Allotment | \$191,253 | 49% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Meetings/Conferences | \$30,945 | 17% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Publication Revenue | \$6,021 | 30% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Investment Draw & Other | \$28,103 | 44% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Designated | \$1,000 | 40% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Expenses (pg 5-6 of Attachment) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Salaries and Services | \$71,645 | 23% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Meetings/Conferences | \$12,958 | 8% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Publication Expense | \$2,442 | 41% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Services | \$26,271 | 29% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Designated | \$925 | 19% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Admin | \$19,581 | 25% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CECON | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Revenue | \$4,057 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Expenses | \$111,702 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| General (pg 2-4 of Attachment) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Total Assets | | \$670,917.97 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Total Liabilities | | \$310,290.16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CECON | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Total Assets | | \$226,245.99 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Total Liabilities | | \$0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • Income | \$191,253 | 49% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

4.7e Investments as of **January 31, 2022**

- ASCE Texas Section \$486,354.85 -3.24% YTD

| | | | |
|--|---|---------------------|----------------------|
| COMMITTEE | Budget & Finance Committee | CHAIR | Christopher Nance PE |
| Goal(s): | | Deadline(s): | |
| Enter information by overwriting this text. List items requiring action or discussion in the last block " Items For Agenda ". | | | |
| ITEMS FOR AGENDA | List items requiring action or discussion here. | | |
| Enter detailed description by overwriting this text. | | | |

Ronald W. Meyer, P.L.L.C.
Certified Public Accountant

401 West 15th Street, Suite 850 • Austin, Texas 78701 • Phone: (512) 476-4511 • Fax: (512) 476-4508

ACCOUNTANT'S COMPILATION REPORT

To the Board of Directors
Texas Section - ASCE
Austin, Texas

Management is responsible for the accompanying financial statements of Texas Section – ASCE (a nonprofit organization), which comprise the statement of financial position as of January 31, 2022, and the related statement of activities for the one month and four months then ended, and the accompanying supplementary information for the one month and four months then ended, which is presented only for supplementary analysis purposes, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements or supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements or supplementary information.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Association's financial position, changes in net assets, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Management has not reported expenses by natural and functional classification in either the statement of activities, separate statements, or in notes as required by ASU 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. Management has not determined the effect of this departure from accounting principles generally accepted in the United States of America on these financial statements.

We are not independent with respect to Texas Section – ASCE.

Austin, Texas
February 10, 2022



**Texas Section American Society of Civil Engineers
Statement of Financial Position (General)**

January 31, 2022

| | Jan 31, 22 |
|--|----------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1102 · CHECKING - OPERATING | \$ 150,164.21 |
| 1117 · EDWARD JONES INVESTMENTS | 486,354.85 |
| 1151 · WF GENERAL BRANCH FUND SVGS | 11,840.37 |
| 1153 · INSTITUTE CHAPTER SAVINGS | (29,987.74) |
| 1153-01 · GI - GEOTECHNICAL INSTITUTE | 6,305.81 |
| 1153-02 · EWRI - ENVIRONMENTAL WATER RESOURCES | 3,913.90 |
| 1153-03 · CI - CONSTRUCTION | 500.00 |
| 1153-04 · SEI - STRUCTURAL ENGINEERING | 3,900.00 |
| 1153-05 · T&DI - TRANSPORTATION & DEVELOPMENT | 2,000.00 |
| 1153-06 · UESI - UTILITIES ENGINEERING AND SURVEYING | 18,222.25 |
| Total 1153 · INSTITUTE CHAPTER SAVINGS | 4,854.22 |
| 1154 · STUDENT SYMPOSIUM SVGS | 6,299.54 |
| Total Checking/Savings | 659,513.19 |
| Accounts Receivable | |
| 1190 · ACCOUNTS RECEIVABLE | 9,144.62 |
| Total Accounts Receivable | 9,144.62 |
| Other Current Assets | |
| 1175 · SECURITY DEPOSIT - OFFICE | 1,110.42 |
| 1182 · PREPAID POSTAGE - BUSINESS REPLY | 1.16 |
| 1191 · ACCOUNTS RECEIVABLE - OTHER | 150.45 |
| 1310 · RECEIVABLE FROM PORTER FUND | 504.54 |
| 2215 · FUNDS HELD FOR MEMORIAL GIFTS | 436.59 |
| Total Other Current Assets | 2,203.16 |
| Total Current Assets | 670,860.97 |
| Fixed Assets | |
| 1210 · FURNITURE AND EQUIPMENT | 15,945.13 |
| 1220 · ACCUMULATED DEPRECIATION | (15,888.13) |
| Total Fixed Assets | 57.00 |
| TOTAL ASSETS | \$ 670,917.97 |

See accountant's report.

**Texas Section American Society of Civil Engineers
Statement of Financial Position (General)**

January 31, 2022

| | <u>Jan 31, 22</u> |
|---|-----------------------------|
| LIABILITIES & NET ASSETS | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 2100 · ACCOUNTS PAYABLE | \$ 42,595.36 |
| Total Accounts Payable | <u>42,595.36</u> |
| | |
| Credit Cards | |
| 2144 · Visa | 718.05 |
| Total Credit Cards | <u>718.05</u> |
| | |
| Other Current Liabilities | |
| 2210 · FUNDS HELD FOR GEN BRANCH FUND | 40,162.60 |
| 2213 · FUNDS HELD FOR INSTITUTE CHAPTERS | 41,583.46 |
| 2230 · DUE TO CECON | 185,230.69 |
| Total Other Current Liabilities | <u>266,976.75</u> |
| | |
| Total Current Liabilities | <u>310,290.16</u> |
| | |
| Total Liabilities | 310,290.16 |
| | |
| Net Assets | |
| 3100 · NET ASSETS WITHOUT RESTRICTIONS | 253,446.37 |
| Net Increase/(Decrease) in Net Assets | 107,181.44 |
| Total Net Assets | <u>360,627.81</u> |
| | |
| TOTAL LIABILITIES & NET ASSETS | <u><u>\$ 670,917.97</u></u> |

See accountant's report.

**Texas Section American Society of Civil Engineers
Statement of Financial Position (CECON)**

January 31, 2022

| | <u>Jan 31, 22</u> |
|---|-----------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1107 · WF CECON | \$ 41,015.30 |
| Total Checking/Savings | <u>41,015.30</u> |
| Other Current Assets | |
| 1193 · DUE FROM GENERAL | 185,230.69 |
| Total Other Current Assets | <u>185,230.69</u> |
| Total Current Assets | <u>226,245.99</u> |
| TOTAL ASSETS | <u><u>\$ 226,245.99</u></u> |
| LIABILITIES & NET ASSETS | |
| Liabilities | |
| | \$ - |
| Total Liabilities | <u>-</u> |
| Net Assets | |
| 3100 · NET ASSETS WITHOUT RESTRICTIONS | 333,890.81 |
| Net Increase/(Decrease) in Net Assets | (107,644.82) |
| Total Net Assets | <u>226,245.99</u> |
| TOTAL LIABILITIES & NET ASSETS | <u><u>\$ 226,245.99</u></u> |

See accountant's report.

Texas Section American Society of Civil Engineers
Statement of Activities (General)

For One Month and Four Months Ended January 31, 2022

| | Jan 22 | Oct 21 - Jan 22 |
|--|------------------|-------------------|
| Operating Income/Expense | | |
| Income | | |
| DUES AND ALLOTMENT | | |
| 4120 · BRANCH DUES | \$ 10,116.00 | \$ 25,808.00 |
| 4130 · SECTION DUES | 63,123.23 | 162,000.80 |
| 4140 · SECTION VOLUNTARY CONTRIBUTION | 1,410.00 | 3,444.00 |
| Total DUES AND ALLOTMENT | 74,649.23 | 191,252.80 |
| SECTION MEETINGS/CONFERENCES | | |
| 4211 · STUDENT SYMPOSIUM GENERAL | 0.04 | 0.15 |
| 4211-20 · STUDENT SYMPOSIUM 2020 | - | 60.00 |
| 4211-22 · STUDENT SYMPOSIUM 2022 | 16,100.00 | 25,100.00 |
| 4211-21 · CORPUS CHRISTI BRANCH EVENTS | 1,455.00 | 1,515.00 |
| 4410 · TXSX WEBINARS | 1,160.00 | 4,270.00 |
| Total SECTION MEETINGS/CONFERENCES | 18,715.04 | 30,945.15 |
| PUBLICATION REVENUE | | |
| 4331 · CLASSIFIED ADS TCE/WEB | 421.75 | 2,021.40 |
| 4332 · DIGITAL ADVERTISING | - | 4,000.00 |
| Total PUBLICATION REVENUE | 421.75 | 6,021.40 |
| OTHER REVENUE | | |
| 4510 · INVESTMENT DRAW | - | 28,000.00 |
| 4550 · MISCELLANEOUS | - | 102.82 |
| Total OTHER REVENUE | - | 28,102.82 |
| DESIGNATED REVENUE | | |
| 4620 · TCEL/SAC | - | 1,000.00 |
| Total DESIGNATED REVENUE | - | 1,000.00 |
| Total Income | 93,786.02 | 257,322.17 |
| Expense | | |
| SALARIES AND SERVICES | | |
| 5111 · SALARIES | 10,583.34 | 45,170.07 |
| 5112 · PAYROLL TAXES | 809.63 | 3,455.46 |
| 5113 · BENEFITS | 997.03 | 16,524.17 |
| 5121 · SERVICES - CONSULTING/TEMPS | - | 6,095.30 |
| 5131 · SERVICES - PAYROLL ADMIN | 100.00 | 400.00 |
| Total SALARIES AND SERVICES | 12,490.00 | 71,645.00 |
| SECTION MEETINGS/CONFERENCE EXP | | |
| 5211-21 · SUPPORT STUDENT SYMPOSIUM (AUSTIN) | - | 5,157.79 |
| 5211-22 · SUPPORT STUDENT SYMPOSIUM | - | 6,300.00 |
| 5220 · LEADERSHIP DEVELOPMENT WEEKEND | 1,500.00 | 1,500.00 |
| Total SECTION MEETINGS/CONFERENCE EXP | 1,500.00 | 12,957.79 |
| PUBLICATION EXPENSE | | |
| 5230-05 · HISTORY BOOK | 7.39 | 17.51 |
| 5318 · WEBSITE - MAINTENANCE | 159.00 | 1,407.00 |
| 5321 · COMMUNICATIONS SUPPORT | 149.39 | 1,017.26 |
| Total PUBLICATION EXPENSE | 315.78 | 2,441.77 |

See accountant's report.

Texas Section American Society of Civil Engineers
Statement of Activities (General)
For One Month and Four Months Ended January 31, 2022

| | Jan 22 | Oct 21 - Jan 22 |
|--|---------------------|----------------------|
| SECTION SERVICES | | |
| 5511 · BRANCH DUES PASS-THRU | 10,116.00 | 25,808.00 |
| 5513 · OFFICERS - TRAVEL/EXPENSES | - | 1,428.51 |
| 5523 · MEMBERSHIP COMMITTEE | - | 18.15 |
| 5528 · YOUNGER MEMBERS COMMITTEE | (1,160.00) | (1,160.00) |
| 5529 · OTHER COMMITTEES | 158.25 | 158.25 |
| 5532 · INFRASTRUCTURE REPORT CARD COMMITTEE | - | 18.16 |
| Total SECTION SERVICES | 9,114.25 | 26,271.07 |
| DESIGNATED EXPENSES | | |
| 5660 · GIFTS - MEMORIAL/OFFICER APPREC/OTHER | - | 925.20 |
| Total DESIGNATED EXPENSES | - | 925.20 |
| SECTION ADMINISTRATION | | |
| 5710 · STAFF TRAINING, DUES, SUBSCRIPTIONS | - | 220.00 |
| 5711 · RENT | 2,331.88 | 9,406.48 |
| 5721 · PROPERTY TAX | 135.77 | 149.48 |
| 5722 · EQUIPMENT FUND & EQUIP/FURN R&M | 1,650.53 | 3,799.97 |
| 5729 · BANK FEES | 1.64 | 201.93 |
| 5731 · CREDIT CARD TRANSACTION FEES | 355.80 | 827.28 |
| 5733 · INSURANCE (AUTO & LIABILITY) | 1,267.00 | 1,267.00 |
| 5734 · OFFSITE STORAGE/ARCHIVES | 104.50 | 418.00 |
| 5735 · STAFF - TRAVEL/EXPENSES | - | 1,348.18 |
| 5736 · MISCELLANEOUS | - | 432.67 |
| 5741 · OFFICE SUPPLIES, SHIPPING, PRINTING | 8.95 | 411.23 |
| 5745 · EXECUTIVE DIRECTOR MARKETING BUDGET | 29.45 | 29.45 |
| 5747 · TELECOMM SVCS (PHONE EMAIL INTERNET) | 243.83 | 1,069.04 |
| Total SECTION ADMINISTRATION | 6,129.35 | 19,580.71 |
| Total Expense | 29,549.38 | 133,821.54 |
| Operating Increase/(Decrease) in Net Assets | 64,236.64 | 123,500.63 |
| 9510 · DIVIDEND - INVESTMENTS | 0.18 | 1,376.91 |
| 9520 · GAIN (LOSS) - INVESTMENTS | (27,015.30) | (17,667.62) |
| 5723 · DEPRECIATION EXPENSE | (7.12) | (28.48) |
| Net Increase/(Decrease) in Net Assets | \$ 37,214.40 | \$ 107,181.44 |

See accountant's report.

Texas Section American Society of Civil Engineers

Statement of Activities (CECON)

For One Month and Four Months Ended January 31, 2022

| | <u>Jan 22</u> | <u>Oct 21 - Jan 22</u> |
|--|--------------------|------------------------|
| Ordinary Income/Expense | | |
| Income | | |
| SECTION MEETINGS/CONFERENCES | | |
| 4210 · TX CECON | \$ 1,808.70 | \$ 4,057.05 |
| Total SECTION MEETINGS/CONFERENCES | <u>1,808.70</u> | <u>4,057.05</u> |
| Total Income | 1,808.70 | 4,057.05 |
| Expense | | |
| SECTION MEETINGS/CONFERENCE EXP | | |
| 5210 · TX CECON | 79.00 | 111,701.87 |
| Total SECTION MEETINGS/CONFERENCE EXP | <u>79.00</u> | <u>111,701.87</u> |
| Total Expense | 79.00 | 111,701.87 |
| Net Increase/(Decrease) in Net Assets | <u>\$ 1,729.70</u> | <u>\$ (107,644.82)</u> |

See accountant's report.

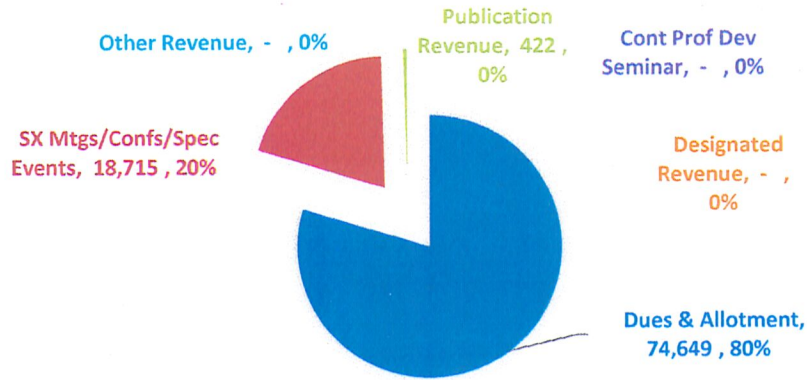
**TEXAS SECTION-ASCE
FINANCIAL SUMMARY (GENERAL)
FOR ONE MONTH AND FOUR MONTHS ENDED JANUARY 31, 2022
WITH COMPARISON TO JANUARY 2021**

| Account | ACTUAL | | | | BUDGET | | | | | |
|--|-------------------|-------------------|------------------|------------------|------------------|------------------|---|---|---------------------|---------------------|
| | 2020-2021 | 2021-2022 | 2020-2021 | 2021-2022 | 2020-2021 | 2021-2022 | 2020-2021 | 2021-2022 | 2020-2021 | 2021-2022 |
| | Current Period | Current Period | Year-To- Date | Year-To- Date | Annual Budget | Annual Budget | Percent Realized (Ideal - 33.33% | Percent Realized (Ideal - 33.33% | Budget Remaining | Budget Remaining |
| OPERATING REVENUE | | | | | | | | | | |
| Dues & Allotment | 75,878 | 74,649 | 195,902 | 191,253 | 352,000 | 363,075 | 55.65% | 52.68% | 156,098 | 171,822 |
| SX Mtgs/Confs/Spec Events | 5,855 | 18,715 | 6,925 | 30,945 | 149,375 | 150,200 | 4.64% | 20.60% | 142,450 | 119,255 |
| Publication Revenue | 345 | 422 | 2,214 | 6,021 | 20,000 | 20,000 | 11.07% | 30.11% | 17,786 | 13,979 |
| Cont Prof Dev Seminar | - | - | - | - | - | - | 0.00% | 0.00% | - | - |
| Other Revenue | (21) | - | 79 | 28,103 | 63,350 | 63,300 | 0.12% | 44.40% | 63,271 | 35,197 |
| Designated Revenue | - | - | 1,000 | 1,000 | 2,500 | 2,500 | 40.00% | 40.00% | 1,500 | 1,500 |
| TOTAL REVENUE | 82,057 | 93,786 | 206,120 | 257,322 | 587,225 | 599,075 | 35.10% | 42.95% | 381,105 | 341,753 |
| OPERATING EXPENSE | | | | | | | | | | |
| Salaries & Support | 29,645 | 12,490 | 107,215 | 71,645 | 297,910 | 309,700 | 35.99% | 23.13% | 190,695 | 238,055 |
| SX Mtgs/Confs/Spec Events | 9,592 | 1,500 | 9,700 | 12,958 | 157,250 | 164,500 | 6.17% | 7.88% | 147,550 | 151,542 |
| Publication Expense | 567 | 316 | 2,723 | 2,442 | 9,564 | 6,000 | 28.47% | 40.70% | 6,841 | 3,558 |
| Prof Dev Seminar | - | - | - | - | - | - | 0.00% | 0.00% | - | - |
| Section Services | 10,433 | 9,114 | 27,414 | 26,271 | 75,050 | 65,750 | 36.53% | 39.96% | 47,636 | 39,479 |
| Designated Expenses | - | - | 200 | 925 | 3,925 | 4,925 | 5.10% | 18.78% | 3,725 | 4,000 |
| Section Administration | 5,934 | 6,129 | 19,988 | 19,581 | 73,310 | 77,710 | 27.27% | 25.20% | 53,322 | 58,129 |
| TOTAL EXPENSE | 56,171 | 29,549 | 167,240 | 133,822 | 617,009 | 628,585 | 27.10% | 21.29% | 449,769 | 494,763 |
| OPERATIONAL EXCESS REVENUE/ (EXPENSE) | 25,886 | 64,237 | 38,880 | 123,500 | (29,784) | (29,510) | | | | |
| BUDGET OVEREXPENDED/ (UNDEREXPENDED) | | | | | | | | | (68,664) | (153,010) |

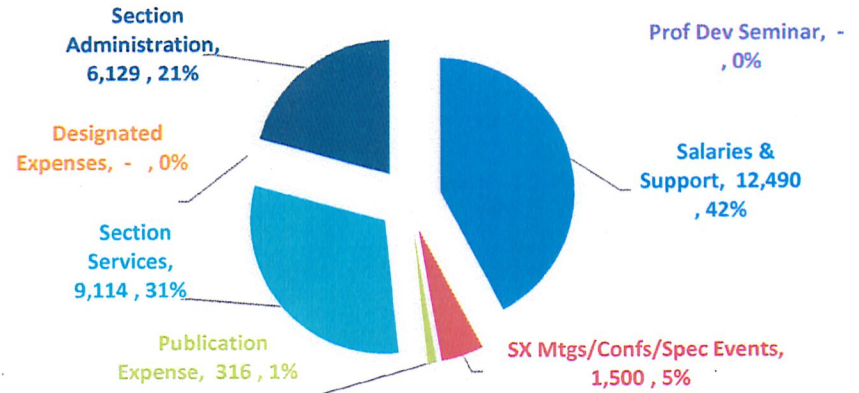
See accountant's report.

TEXAS SECTION-ASCE
 FINANCIAL SUMMARY (GENERAL)
 FOR ONE MONTH AND FOUR MONTHS ENDED JANUARY 31, 2022

REVENUE FOR MONTH ENDED JANUARY 31, 2022



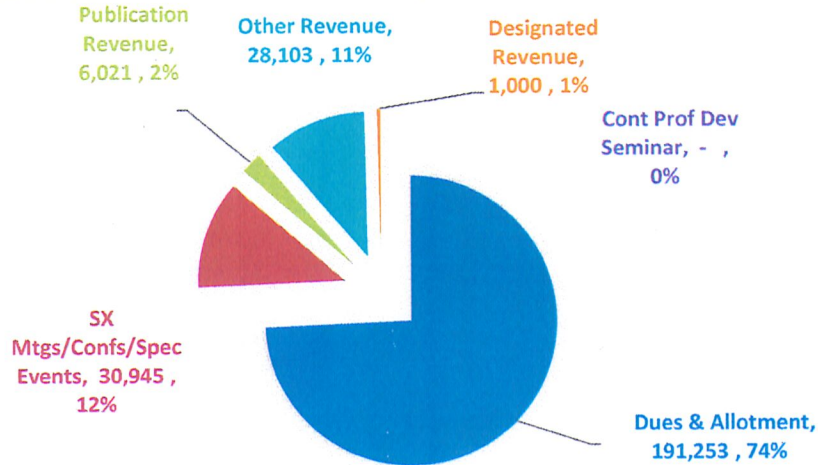
EXPENSES FOR MONTH ENDED JANUARY 31, 2022



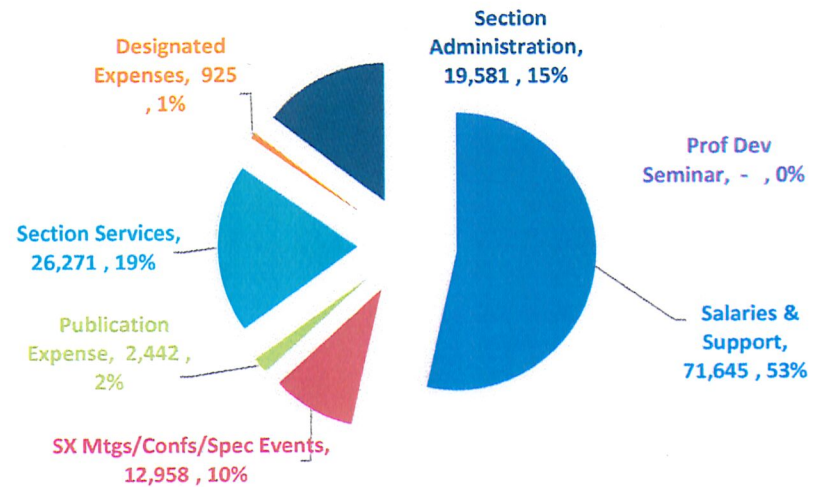
TOTAL REVENUE FOR MONTH \$ 93,786

TOTAL EXPENSES FOR MONTH \$ 29,549

REVENUE FOR YTD ENDED JANUARY 31, 2022



EXPENSES FOR YTD ENDED JANUARY 31, 2022



TOTAL REVENUE YEAR-TO-DATE \$ 257,322

TOTAL EXPENSES YEAR-TO-DATE \$ 133,822

**TEXAS SECTION-ASCE
FINANCIAL SUMMARY (CECON)
FOR ONE MONTH AND FOUR MONTHS ENDED JANUARY 31, 2022
WITH COMPARISON TO JANUARY 2021**

| Account | ACTUAL | | | | BUDGET | | | | | |
|--|----------------|----------------|-----------------|------------------|---------------|---------------|-----------------------------------|-----------------------------------|------------------|------------------|
| | 2020-2021 | 2021-2022 | 2020-2021 | 2021-2022 | 2020-2021 | 2021-2022 | 2020-2021 | 2021-2022 | 2020-2021 | 2021-2022 |
| | Current Period | Current Period | Year-To-Date | Year-To-Date | Annual Budget | Annual Budget | Percent Realized (Ideal - 33.33%) | Percent Realized (Ideal - 33.33%) | Budget Remaining | Budget Remaining |
| OPERATING REVENUE | | | | | | | | | | |
| SX Mtgs/Confs/Spec Events | 744 | 1,809 | 77,168 | 4,057 | 33,000 | - | 233.84% | 0.00% | (44,168) | (4,057) |
| TOTAL REVENUE | 744 | 1,809 | 77,168 | 4,057 | 33,000 | - | 233.84% | 0.00% | (44,168) | (4,057) |
| OPERATING EXPENSE | | | | | | | | | | |
| SX Mtgs/Confs/Spec Events | 9,982 | 79 | 88,609 | 111,702 | 2,750 | - | 0.00% | 0.00% | (85,859) | (111,702) |
| TOTAL EXPENSE | 9,982 | 79 | 88,609 | 111,702 | 2,750 | - | 0.00% | 0.00% | (85,859) | (111,702) |
| OPERATIONAL EXCESS REVENUE/ (EXPENSE) | (9,238) | 1,730 | (11,441) | (107,645) | 30,250 | - | | | | |
| BUDGET OVEREXPENDED/ (UNDEREXPENDED) | | | | | | | | | 41,691 | 107,645 |

See accountant's report.

Texas Section American Society of Civil Engineers
Statement of Activities - Budget vs. Actual (General)
For One Month and Four Months Ended January 31, 2022

| | Jan 22 | Oct 21 - Jan 22 | Budget | Remainder | % Act - Bud |
|--|------------------|-------------------|-------------------|-------------------|---------------|
| Income | | | | | |
| DUES AND ALLOTMENT | | | | | |
| 4110 · NATIONAL ALLOTMENT | 0.00 | 0.00 | 41,000.00 | 41,000.00 | 0.00% |
| 4120 · BRANCH DUES | 10,116.00 | 25,808.00 | 47,250.00 | 21,442.00 | 54.62% |
| 4130 · SECTION DUES | 63,123.23 | 162,000.80 | 269,325.00 | 107,324.20 | 60.15% |
| 4140 · SECTION VOLUNTARY CONTRIBUTION | 1,410.00 | 3,444.00 | 5,500.00 | 2,056.00 | 62.62% |
| Total DUES AND ALLOTMENT | 74,649.23 | 191,252.80 | 363,075.00 | 171,822.20 | 52.68% |
| SECTION MEETINGS/CONFERENCES | 18,715.04 | 30,945.15 | 150,200.00 | 119,254.85 | 20.60% |
| PUBLICATION REVENUE | | | | | |
| 4331 · CLASSIFIED ADS TCE/WEB | 421.75 | 2,021.40 | 10,000.00 | 7,978.60 | 20.21% |
| 4332 · DIGITAL ADVERTISING | 0.00 | 4,000.00 | 10,000.00 | 6,000.00 | 40.00% |
| Total PUBLICATION REVENUE | 421.75 | 6,021.40 | 20,000.00 | 13,978.60 | 30.11% |
| OTHER REVENUE | | | | | |
| 4231 · HISTORY BOOK | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 4510 · INVESTMENT DRAW | 0.00 | 28,000.00 | 54,000.00 | 26,000.00 | 51.85% |
| 4530 · INTEREST INCOME | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 4540 · GENERAL BRANCH FUND DRAW | 0.00 | 0.00 | 3,500.00 | 3,500.00 | 0.00% |
| 4545 · STUDENT SYMPOSIUM SAVINGS DRAW | 0.00 | 0.00 | 3,500.00 | 3,500.00 | 0.00% |
| 4550 · MISCELLANEOUS | 0.00 | 102.82 | 1,300.00 | 1,197.18 | 7.91% |
| Total OTHER REVENUE | 0.00 | 28,102.82 | 63,300.00 | 35,197.18 | 44.40% |
| DESIGNATED REVENUE | | | | | |
| 4620 · TCEL/SAC | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 100.00% |
| 4630 · GRANTS | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 0.00% |
| Total DESIGNATED REVENUE | 0.00 | 1,000.00 | 2,500.00 | 1,500.00 | 40.00% |
| Total Income | 93,786.02 | 257,322.17 | 599,075.00 | 341,752.83 | 42.95% |
| Expense | | | | | |
| SALARIES AND SERVICES | | | | | |
| 5111 · SALARIES | 10,583.34 | 45,170.07 | 200,000.00 | 154,829.93 | 22.59% |
| 5112 · PAYROLL TAXES | 809.63 | 3,455.46 | 14,000.00 | 10,544.54 | 24.68% |
| 5113 · BENEFITS | 997.03 | 16,524.17 | 75,000.00 | 58,475.83 | 22.03% |
| 5121 · SERVICES - CONSULTING/TEMPS | 0.00 | 6,095.30 | 19,500.00 | 13,404.70 | 31.26% |
| 5131 · SERVICES - PAYROLL ADMIN | 100.00 | 400.00 | 1,200.00 | 800.00 | 33.33% |
| Total SALARIES AND SERVICES | 12,490.00 | 71,645.00 | 309,700.00 | 238,055.00 | 23.13% |
| SECTION MEETINGS/CONFERENCE EXP | | | | | |
| 5211-21 · SUPPORT STUDENT SYMPOSIUM (AUSTIN) | 0.00 | 5,157.79 | 0.00 | -5,157.79 | 0.00% |
| 5211-22 · SUPPORT-STUDENT SYMPOSIUM 2022 | 0.00 | 6,300.00 | 135,000.00 | 128,700.00 | 4.67% |
| 5211-23 · SUPPORT-STUDENT SYMPOSIUM 2023 | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00% |
| 5220 · LDW-LEADERSHIP DEVELOPMENT WEEKEND | 1,500.00 | 1,500.00 | 15,000.00 | 13,500.00 | 10.00% |
| 5222 · EXCOMM MEETING | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 5223 · BOD MEETING EXPENSES | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00% |
| 5224 · PRESIDENT'S RECEPTION | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00% |
| Total SECTION MEETINGS/CONFERENCE EXP | 1,500.00 | 12,957.79 | 164,500.00 | 151,542.21 | 7.88% |

See accountant's report.

Texas Section American Society of Civil Engineers
Statement of Activities - Budget vs. Actual (General)
For One Month and Four Months Ended January 31, 2022

| | <u>Jan 22</u> | <u>Oct 21 - Jan 22</u> | <u>Budget</u> | <u>Remainder</u> | <u>% Act - Bud</u> |
|--|----------------------------|-----------------------------|---------------------------|------------------------------|--------------------------|
| PUBLICATION EXPENSE | | | | | |
| 5230-05 · HISTORY BOOK | 7.39 | 17.51 | 0.00 | -17.51 | 0.00% |
| 5318 · WEBSITE - MAINTENANCE | 159.00 | 1,407.00 | 3,500.00 | 2,093.00 | 40.20% |
| 5321 · COMMUNICATIONS SUPPORT | 149.39 | 1,017.26 | 2,500.00 | 1,482.74 | 40.69% |
| Total PUBLICATION EXPENSE | <u>315.78</u> | <u>2,441.77</u> | <u>6,000.00</u> | <u>3,558.23</u> | <u>40.70%</u> |
| SECTION SERVICES | | | | | |
| 5511 · BR DUES - PASS THROUGH | 10,116.00 | 25,808.00 | 47,250.00 | 21,442.00 | 54.62% |
| 5513 · OFFICERS - TRAVEL/EXPENSES | 0.00 | 1,428.51 | 4,500.00 | 3,071.49 | 31.74% |
| 5514 · MULTI REGION LEADERSHIP CONFERENCE | 0.00 | 0.00 | 3,150.00 | 3,150.00 | 0.00% |
| 5521 · HISTORY COMMITTEE | 0.00 | 0.00 | 200.00 | 200.00 | 0.00% |
| 5522 · HONORS COMMITTEE | 0.00 | 0.00 | 1,300.00 | 1,300.00 | 0.00% |
| 5523 · MEMBERSHIP COMMITTEE | 0.00 | 18.15 | 1,500.00 | 1,481.85 | 1.21% |
| 5524 · PAST PRESIDENTS' COUNCIL/OCEA | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 0.00% |
| 5525 · GOVERNMENT AFFAIRS | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00% |
| 5526 · STUDENT ACTIVITIES COMMITTEE | 0.00 | 0.00 | 600.00 | 600.00 | 0.00% |
| 5527-10 · STEM COMMITTEE | 0.00 | 0.00 | 500.00 | 500.00 | 0.00% |
| 5528 · YOUNGER MEMBERS COMMITTEE | -1,160.00 | -1,160.00 | 1,250.00 | 2,410.00 | -92.80% |
| 5529 · OTHER COMMITTEES | 158.25 | 158.25 | 0.00 | -158.25 | 0.00% |
| 5532 · INFRASTRUCTURE REPORT CARD CMTE | 0.00 | 18.16 | 1,000.00 | 981.84 | 1.82% |
| 5533 · STRATEGIC PLANNING COMMITTEE | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| Total SECTION SERVICES | <u>9,114.25</u> | <u>26,271.07</u> | <u>65,750.00</u> | <u>39,478.93</u> | <u>39.96%</u> |
| DESIGNATED EXPENSE | 0.00 | 925.20 | 4,925.00 | 3,999.80 | 18.79% |
| SECTION ADMINISTRATION | | | | | |
| 5710 · STAFF TRAINING, DUES, SUSCRIPTIONS | 0.00 | 220.00 | 3,300.00 | 3,080.00 | 6.67% |
| 5711 · RENT | 2,331.88 | 9,406.48 | 29,400.00 | 19,993.52 | 31.99% |
| 5720 · SECTION OFFICE RELOCATION | 0.00 | 0.00 | 5,000.00 | 5,000.00 | 0.00% |
| 5721 · PROPERTY TAX | 135.77 | 149.48 | 600.00 | 450.52 | 24.91% |
| 5722 · EQUIPMENT FUND & EQUIP/FURN R & M | 1,650.53 | 3,799.97 | 9,000.00 | 5,200.03 | 42.22% |
| 5729 · BANK FEES | 1.64 | 201.93 | 400.00 | 198.07 | 50.48% |
| 5731 · CREDIT CARD TRANSACTION FEES | 355.80 | 827.28 | 4,000.00 | 3,172.72 | 20.68% |
| 5732 · AUDIT | 0.00 | 0.00 | 8,000.00 | 8,000.00 | 0.00% |
| 5733 · INSURANCE | 1,267.00 | 1,267.00 | 1,300.00 | 33.00 | 97.46% |
| 5734 · OFFSITE STORAGE/ARCHIVES | 104.50 | 418.00 | 1,260.00 | 842.00 | 33.17% |
| 5743 · STAFF - TRAVEL/EXPENSES | 0.00 | 1,348.18 | 8,800.00 | 7,451.82 | 15.32% |
| 5736 · MISCELLANEOUS | 0.00 | 432.67 | 750.00 | 317.33 | 57.69% |
| 5741 · OFFICE SUPPLIES, SHIPPING, PRINTING | 8.95 | 411.23 | 2,100.00 | 1,688.77 | 19.58% |
| 5745 · EX DIR MARKETING BUDGET | 29.45 | 29.45 | 500.00 | 470.55 | 5.89% |
| 5747 · TELECOMM SVCS (PHN EMAIL INTERNET) | 243.83 | 1,069.04 | 3,300.00 | 2,230.96 | 32.40% |
| Total SECTION ADMINISTRATION | <u>6,129.35</u> | <u>19,580.71</u> | <u>77,710.00</u> | <u>58,129.29</u> | <u>25.20%</u> |
| Total Expense | <u>29,549.38</u> | <u>133,821.54</u> | <u>628,585.00</u> | <u>494,763.46</u> | <u>136.86%</u> |
| Operating Increase/(Decrease) in Net Assets | 64,236.64 | 123,500.63 | -29,510.00 | -153,010.63 | -418.50% |
| 9510 · DIVIDEND - INVESTMENTS | 0.18 | 1,376.91 | 3,400.00 | 2,023.09 | 40.50% |
| 9520 · GAIN (LOSS) - INVESTMENTS | (27,015.30) | (17,667.62) | 27,000.00 | 44,667.62 | -65.44% |
| 5723 · DEPRECIATION EXPENSE | (7.12) | (28.48) | -1,000.00 | -971.52 | 2.85% |
| Net Increase/(Decrease) in Net Assets | <u>\$ 37,214.40</u> | <u>\$ 107,181.44</u> | <u>\$ (110.00)</u> | <u>\$(107,291.44)</u> | <u>-97437.67%</u> |

See accountant's report.

Texas Section American Society of Civil Engineers
Statement of Activities - Budget vs. Actual (CECON)

For One Month and Four Months Ended January 31, 2022

| | <u>Jan 22</u> | <u>Oct 21 - Jan 22</u> | <u>Budget</u> | <u>Remainder</u> | <u>% Act - Bud</u> |
|--|-----------------|------------------------|------------------|-------------------|--------------------|
| Income | | | | | |
| SECTION MEETINGS/CONFERENCES | 1,808.70 | 4,057.05 | 33,000.00 | 28,942.95 | 12.29% |
| Total Income | 1,808.70 | 4,057.05 | 33,000.00 | 28,942.95 | 12.29% |
| Expense | | | | | |
| SECTION MEETINGS/CONFERENCE EXP | | | | | |
| 5210 - TX CECON | 79.00 | 111,701.87 | 2,750.00 | -108,951.87 | 0.00% |
| Total SECTION MEETINGS/CONFERENCE EXP | 79.00 | 111,701.87 | 2,750.00 | -108,951.87 | 0.00% |
| Total Expense | 79.00 | 111,701.87 | 2,750.00 | -108,951.87 | 0.00% |
| Net Increase/(Decrease) in Net Assets | <u>1,729.70</u> | <u>-107,644.82</u> | <u>30,250.00</u> | <u>137,894.82</u> | <u>-355.85%</u> |


See accountant's report.

Texas Section American Society of Civil Engineers
Selected Footnotes to the Financial Statements
January 31, 2022

Due from Operating Fund

The Operating Fund owes the following amounts to designated accounts as described below:

- Student Symposium savings is owed \$8,000 based on a temporary loan transferred to the Operating account on October 19, 2020.
- Institute Chapter savings is owed \$30,000 total:
 - \$25,000 based on a temporary loan transferred to the Operating account on June 18, 2020.
 - \$5,000 based on a temporary loan transferred to the Operating account on November 2, 2020.
- General Branch Fund savings is owed \$2,595.63 based on a \$10,000.00 temporary loan transferred to the Operating account on June 18, 2020, less approved draws \$6,750.00 and \$654.37 from the account to cover Leadership Development Weekend (LDW) 2021 expenses and support West Texas Branch delegate travel for LDW 2021, respectively.

| | | | | |
|---|--------------------|---|-------------|--------------------|
| FORM F-2 | OFFICER REPORT | | | |
|  | Agenda Item Number | 5.8 | Item Title | Directors at Large |
| | Date | 03/31/22 | Reported by | Yan Linwood PE |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | | |

| |
|---|
| OFFICER ACTIVITIES |
| <ul style="list-style-type: none"> Continued coordination between FY Directors at Large and Senior Directors at Large for TCE contents Engaged volunteers who were interested in helping the Editorial Committee team Planning contents for April and June 2022 TCE releases |

| | | | |
|------------------|---------------------|--------------------|--|
| COMMITTEE | Editorial Committee | CHAIR | Yan Linwood PE Michael Schneider PE |
| Goal(s) | | Deadline(s) | |


To revisit some of the goals that were set in the Fall 2021 Board of Direction Meeting, here's a summary of ongoing goals that the Editorial Committee is still working on:

- Highlight networking opportunities and events between student members and young professionals to encourage participations
- Increase Texas Section social media presence and use to advertise TCE. Recruit a committee member specifically for social media that can create/compile content for the Editorial Committee to post.
- Work on creating a monthly event list of all ASCE Texas Branches and follow up with event organizer about summary write-up of the event. This could be included in the google spreadsheet.
- Work on communicating with local branches to advertise TCE. Ask to add in rotating slides before meetings, in newsletters, etc.
- Update article guideline documents (more guidance on word count, does content have to relate to Texas, etc).
- Review data analytics on all articles published to plan for upcoming publications.

Completed / goals in progress:

- Keep contacts up to date throughout the year with student organizations and young professionals from other branches.
- Add Regulatory Updates as a recurring topic – important changes in regulations, a way to loop in public agencies.
- Remember to send link to authors once their articles are published (maybe add as a column to check off with DONE in the spreadsheet).
- Update article guideline documents (more guidance on word count, does content have to relate to Texas, etc).

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| <ul style="list-style-type: none"> • Continue working on articles backlog for all topics for the upcoming year. • Recruit additional subcommittees to the Editorial Committee team if there are any interests to achieve goals for next year. | | | |
| COMMITTEE | Tellers Committee | CHAIR | Michael Schneider PE |
| Goal(s) | | Deadline(s) | |
| N/A | | | |
| ASSIGNMENT | TBD | PRESIDENT'S ASSISTANT | Michael Gurka PE |
| <ul style="list-style-type: none"> • Goal to engage with ASCE members throughout the state to broadcast events, publicize meetings, and recognize accomplishments. • This will be fulfilled through email/phone call communication on a weekly – monthly basis with the targeted contacts. • Upon receipt of written content, perform initial review in timely manner and provide any comments and recommendations to Jenni Petters for final review. Contingent upon Jenni's final review the material will be finalized and presented in the Texas Section ASCE Magazine. • Improve communications with the content writer of any proposed changes and advance notice of the article prior to the magazine publishing. • Find a variety of topics that interest all disciplines of Civil Engineers. • Promote and broadcast events from all major markets throughout the State. • Engage the college branches, local branches, and state level members for articles. • Recruit additional subcommittees to the Editorial Committee team for next year. | | | |
| ASSIGNMENT | TBD | PRESIDENT ELECT'S ASSISTANT | Marita Moya |
| N/A | | | |
| ITEMS FOR AGENDA | (for office use) | | |
| Enter information by overwriting this text. List items requiring action or discussion here. | | | |


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| FORM F-2 | SECTION DIRECTOR REPORT | | |
|  | Agenda Item Number | 6.1 | Branch Austin |
| | Date | 03/31/22 | Reported by Kat Lauer, P.E. |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | |

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| BRANCH GOALS |
| <p>The Austin Branch supports the transition of student members at the University of Texas into young professionals by connecting students with local professionals and mentors. The Branch has also provided support and mentorship to Texas State students interested in creating an ASCE student chapter.</p> <p>We strive to provide our members with access to technical speakers that present a broad range of civil engineering topics, whether it be through monthly luncheons, workshops, continuing education conferences, or seminars.</p> <p>The Branch volunteers with and donates to charitable organizations that support the community and encourage interest in science, technology, engineering, and math. The Branch holds and supports social and K-12 outreach events to encourage member participation. The Austin Branch has gradually shifted from virtual to in-person and hybrid events in 2021 and 2022.</p> |

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| QUESTIONS FOR BRANCH REPORT |
| <ol style="list-style-type: none"> 1. Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) 2. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? |

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| BRANCH REPORT | 2021-2022 | DIRECTOR'S TERM | 2020-2022 |
| <p>The Austin Branch continues to support the transition of student members at the University of Texas into young professionals by connecting students with local professionals that will mentor the students in their senior design class. This Spring semester, we have a record number of mentors. We continue to pursue our objectives of student outreach, mentorship, and engagement with the University of Texas (UT) at Austin's civil engineering program. The branch has supported Texas State students' filing of documents with the intent to establish an ASCE student chapter. The branch has also established a Committee of mentors for Texas State students.</p> <p>We have continued to hold virtual monthly meetings with technical speakers that present a broad range of civil engineering topics. The Austin Branch will begin hybrid virtual and in-person monthly luncheons starting March 2022 and continues to post past luncheons on YouTube. Austin EWRI is holding a Continuing Education Conference in April of 2022. The event will be a day of technical presentations with the intent to attract attendance from engineering professionals and students. Austin SEI is bringing back its Structural Engineering Talks, structured like TED talks, in April 2022.</p> <p>The Branch continues to support charitable organizations that support the community and encourage interest in science, technology, engineering, and math. A portion of all meeting registration fees has gone to either Central Texas Discover Engineering or Girl Start of Austin. The branch has volunteered with organizations such as Community First Village and the Capital Area Food Bank. The Austin Branch, its Younger Members Forum, and its Institutes have continued to hold social and K-12 outreach events to encourage member participation including happy hours, creek cleanups, volunteer events, and an E-Week event at the Science Mill children's museum. The Austin Branch Board has gradually shifted from virtual to in-person and hybrid events in 2021 and 2022.</p> | | | |
| ITEMS FOR AGENDA | (for office use) | | |


None.

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| FORM F-2 | SECTION DIRECTOR REPORT | | |
|  | Agenda Item Number | 6.2 | Branch Brazos |
| | Date | 03/31/22 | Reported by Robert (Bobby) Lys, Jr. P.E. |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | |

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| BRANCH GOALS |
| Re establish in person meetings with attendance to pre Covid levels |

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| QUESTIONS FOR BRANCH REPORT |
| <ol style="list-style-type: none"> 1. Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) 2. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? |


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| BRANCH REPORT | 2021-2022 | DIRECTOR'S TERM | Odd Years (2021-2023) |
| <p>We have resumed in person meetings with a fair attendance. Attendance is below pre-Covid levels.</p> <p>Our annual E-Week banquet was a success. I want to honor our Engineer of the Year Emily Fisher, City of College Station and our Young Engineer of the Year, Oke Orieka, Dudley Engineering. Congratulations to both Emily and Oke.</p> <p>We will continue in person meetings until May. We will go on our annual sabbatical from June thru August.</p> | | | |
| ITEMS FOR AGENDA | (for office use) | | |
| Enter information by overwriting this text. List items requiring action or discussion here. | | | |

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| 3FORM F-2 | SECTION DIRECTOR REPORT | | |
|  | Agenda Item Number | 6.3 | Branch Caprock |
| | Date | 03/31/22 | Reported by Travis Barnett PE |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | |

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| BRANCH GOALS |
| <ul style="list-style-type: none"> • Establish an officer's corps • Consider a transition into a 'small branch' and what that might entail for local operational expectations |

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| QUESTIONS FOR BRANCH REPORT |
| <ol style="list-style-type: none"> 1. Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) 2. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? |


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| BRANCH REPORT | 2021-2022 | DIRECTOR'S TERM | 2021-2023 |
| <p>Texas Tech Student Chapter is active, while our local professional Branch is not.</p> <p>JH Murdough Student Chapter hosted</p> <ul style="list-style-type: none"> • 6 professional meetings • 2 election meetings • 1 social event hosted by an outside company | | | |
| ITEMS FOR AGENDA | (for office use) | | |

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| FORM F-2 | SECTION DIRECTOR REPORT | | |
|  | Agenda Item Number | 6.4 | Branch Central Texas |
| | Date | 03/11/22 | Reported by Trey Simpson PE |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | |

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| BRANCH GOALS |
| <p>The Central Texas Branch has resumed meeting in person with more attendance than pre-covid. The broad goals of the branch are to maintain and increase our membership as our area grows. We are also planning to create more committees such as a Young Member committee to encourage activity within the branch.</p> |

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| QUESTIONS FOR BRANCH REPORT |
| <ol style="list-style-type: none"> 1. Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) 2. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? |


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| BRANCH REPORT | 2021-2022 | DIRECTOR'S TERM | 2020-2022 |
| <p>The Central Texas branch will continue to resume operations to pre-covid era activity. The branch is exploring new options for our branch in ways to increase young member activity.</p> | | | |
| ITEMS FOR AGENDA | (for office use) | | |
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| FORM F-2 | SECTION DIRECTOR REPORT | | |
|  | Agenda Item Number | 6.5 | Branch Corpus Christi Branch |
| | Date | 03/31/22 | Reported by Joe W. Alvarez |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | |
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| BRANCH GOALS |
| <p>The Corpus Christi Branch has done an outstanding job achieving goals that were planned early on at the beginning the year. The Branch recently started hosting in-person events again, while conitnuing to add a hybrid/virtual option. The CC Branch hosted a Symposium on Engineering and Leadership which featured members of the ASCE Texas Section Report Card Committee and spoke on the recently released “Beyond Storms” report published by ASCE Texas Section. The CC Branch also successfully collaborated with the Texas A&M University-Kingsville Student Branch for the annual joint meeting. The Late Vernon Wuenshce, P.E. was recognized a distinguished alumni of Texas A&I University (now Texas A&M-Kingsville) and his collection of photographs from ASCE events spanning over 3 decades, was presented to the South Texas Archives, housed on campus at Teas A&M Univesity-Kingsville. The Corpus Christi Branch also held a virtual meeting that featured Anthony Fasano.</p> |

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| QUESTIONS FOR BRANCH REPORT |
| <ol style="list-style-type: none"> 1. Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) 2. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? |


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| BRANCH REPORT | 2021-2022 | DIRECTOR'S TERM | |
| <p>The Corpus Christi Branch will continue in-person programming for the remainder of the year. The Corpus Christi Younger Members also successfully collaborated with AWWA / WEAT for a happy hour social. More events are planned for the spring meeting months.</p> | | | |
| ITEMS FOR AGENDA | (for office use) | | |
| <p>Enter information by overwriting this text. List items requiring action or discussion here.</p> | | | |

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| FORM F-2 | SECTION DIRECTOR REPORT | | |
|  | Agenda Item Number | 6.6 | Branch Dallas |
| | Date | 03/31/22 | Reported by Surya Bhandari |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | |

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| BRANCH GOALS |
| <p>Provide an update on Branch goals for 2021-22. Same as last time, Goals has not been changed.</p> |

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| QUESTIONS FOR BRANCH REPORT |
| <ol style="list-style-type: none"> 1. Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) 2. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? |


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| BRANCH REPORT | 2021-2022 | DIRECTOR'S TERM | 2021-2023 |
| <p>Provide an update on Branch activities and programs.</p> <ul style="list-style-type: none"> - Bridge Program for new graduate - Mosaic (Diversity Committee) - More Younger member activities - Update on Bylaws/Guidelines of operation Discussion - Hybrid tech sessions and main meetings - Discussion on Communication director and Membership chair to include in Board position - Focus on membership | | | |
| ITEMS FOR AGENDA | (for office use) | | |
| <p>Enter information by overwriting this text. List items requiring action or discussion here.</p> | | | |

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| FORM F-2 | SECTION DIRECTOR REPORT | | |
|  | Agenda Item Number | 6.7 | Branch El Paso Branch |
| | Date | 03/31/22 | Reported by Sergio R. Mendez, PE |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | |

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| BRANCH GOALS |
| <p>Provide an update on Branch goals for 2021-22. Our branch would like to increase our membership. There are plans for a new membership drive. In person events would be critical as things begin to open up. Our branch would like to continue working on expanding our successful newly created younger member group. The team has been able to host several events during the last month and has increased their membership. We plan to use these platforms to increase membership. We are currently investigating ideas on STEAM opportunities to use money donated by El Paso Electric to support young students.</p> |

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| QUESTIONS FOR BRANCH REPORT |
| <ol style="list-style-type: none"> 1. Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) 2. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? |

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| BRANCH REPORT | 2021-2022 | DIRECTOR'S TERM | 2021-2023 |
| <p>Our Branch has held virtual general meetings since the pandemic began. We have not transitioned to in-person meetings yet, but with the restrictions continuing to being lifted we are anticipating to return to in person meetings by the summer. We have had presentations from El Paso Electric and the Environmental Services of the City of El Paso, and of various topics such as humanitarian crisis engineering.</p> <p>We are planning to have presentations from ASCE Texas Section, TXDOT, and El Paso Water this Spring and Summer.</p> <p>Our Younger Member Group has hosted mixers, and social events at local restaurants, bars and has seen incredible turnout. They have also hosted FE seminars and workshops to prepare students and young engineers for the test.</p> | | | |
| ITEMS FOR AGENDA | (for office use) | | |
| <p>Enter information by overwriting this text. List items requiring action or discussion here.</p> | | | |


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| FORM F-2 | SECTION DIRECTOR REPORT | | |
|  | Agenda Item Number | 6.8 | Branch Fort Worth |
| | Date | 03/31/22 | Reported by Kameron Boggan |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | |

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| BRANCH GOALS |
| <p>Provide an update on Branch goals for 2021-22.</p> <ul style="list-style-type: none"> The Fort Worth Branch is holding in-person meetings monthly, while streaming live on YouTube. The Fort Worth Branch was unable to host the Joint meeting with the Student Chapter at the University of Texas at Arlington this year but hope to have regular joint meetings in the future. The Fort Worth Branch was able to host an in-person Joint Meeting with SAME Fort Worth Chapter in March 2022. The Fort Worth Branch awarded student scholarships at the University of Texas at Arlington. Unfortunately, the Fort Worth Branch was not able to award scholarships at Tarleton State University or Abilene Christian University as the Fort Worth Branch did not receive any applications from students. The Fort Worth Branch is continuing to actively work with Abilene Christian University to start a Student Chapter. |

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| QUESTIONS FOR BRANCH REPORT |
| <ol style="list-style-type: none"> Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) <ol style="list-style-type: none"> The Fort Worth Branch will be hosting a YM Spring Charity Golf Tournament on April 11. The Fort Worth Branch awarded scholarships to students at the University of Texas at Arlington as a part of the Sponsorship Program. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) <ol style="list-style-type: none"> The Fort Worth Branch would like to grow their social media presence that includes a monthly social media calendar. The Fort Worth Branch hopes to use their social media platforms to interact with members, improve membership, and improve their presence within the Fort Worth Community. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? <ol style="list-style-type: none"> The Fort Worth Branch would ask for support from the Section in helping promote the upcoming YM Fort Worth Branch Charity Golf Tournament being held Spring 2022. |

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| BRANCH REPORT | 2021-2022 | DIRECTOR'S TERM | 2021-2023 |
| <p>Provide an update on Branch activities and programs.</p> <ul style="list-style-type: none"> The Fort Worth Branch will be hosting a YM Spring Charity Golf Tournament on April 11. A successful tournament allows the Fort Worth Branch to continue funding the Scholarship Program that awards two scholarships at UTA and TSU, and hopefully soon ACU. The Fort Worth Branch awarded scholarships to students at the University of Texas at Arlington. The Fort Worth Branch is holding in-person meetings monthly, while streaming live on YouTube. The Fort Worth Branch held a Joint Meeting with SAME in March 2022. | | | |
| ITEMS FOR AGENDA | (for office use) | | |

Enter information by overwriting this text. List items requiring action or discussion here.


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| FORM F-2 | SECTION DIRECTOR REPORT | | |
|  | Agenda Item Number | 6.10 | Branch Houston |
| | Date | 03/31/22 | Reported by Luis A. Gonzalez, PE |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | |

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| BRANCH GOALS |
| <p>Provide an update on Branch goals for 2021-22.</p> <ul style="list-style-type: none"> - Goal 1: Provide more benefits to our members: - Goal 2: Promote membership engagement and retention of students from the local ASCE student chapters. - Goal 3: Improve communication with local elected officials to engage in a meaningful dialogue concerning civil engineering projects. - Goal 4: Expand our community service involvement throughout the Greater Houston Area. |

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| QUESTIONS FOR BRANCH REPORT |
| <ol style="list-style-type: none"> 1. Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) 2. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? |

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| BRANCH REPORT | 2021-2022 | DIRECTOR'S TERM | 2020-2022 |
| <p>Goal 1 Update:</p> <ul style="list-style-type: none"> o We have successfully hosted hybrid branch meetings since January 2022 and created a Virtual Hospitality Chair position to assist with virtual program planning too. o We host one virtual technical session monthly with no cost to members and one in-person technical session before the branch meeting. o Members attend branch meeting with reduced member pricing. <p>Goal 2 Update:</p> <ul style="list-style-type: none"> o We have 35-40 students attend branch meetings each month with reduced student pricing and have companies sponsor them too. o Houston branch is now one of the Region 6 student symposium sponsors and put a lot of effort in planning a social event during the Symposium in Houston. We have secured over 37 speakers and panelists for this event. o We participated in Resume fair to help students. <p>Goal 3 Update:</p> <ul style="list-style-type: none"> o We have invited elected officials to be a keynote speaker in the previous meetings o We continue to encourage members to enroll as Key Contacts and support them to attend legislative drive-in & fly-in. <p>Goal 4 Update:</p> <ul style="list-style-type: none"> o Due to Covid, the community service events are still very limited. | | | |


| ITEMS FOR AGENDA | (for office use) |
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| FORM F-2 | SECTION DIRECTOR REPORT | | |
|  | Agenda Item Number | 6.11 | Branch Northeast Texas |
| | Date | 03/31/22 | Reported by David Stanley, PE |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | |

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| BRANCH GOALS |
| <p>Our NET Branch goal for 20-21 was to utilize the current status of virtual meetings to consistently reach our Branch Members across our large area.</p> <p>Our Branch goal for this ASCE year has been adjusted to consistently reach our Branch Members across our large area by implementing a hybrid model of Branch meetings that rotate between in person at two different locations and virtual.</p> |

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| QUESTIONS FOR BRANCH REPORT |
| <ol style="list-style-type: none"> 1. Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) 2. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? |


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| BRANCH REPORT | 2021-2022 | DIRECTOR'S TERM | |
| <p>We have completed our first rotation of monthly Branch meetings by holding an in person meeting in Tyler in November, again in person in Longview in January, and a virtual meeting in February. The Tyler meeting was our first Branch meeting held in person since the pandemic. Membership turnout to meetings has been on par or better than pre-pandemic, and our Officers are excited about the rest of this ASCE year. We are also planning on returning our Clay Shoot fundraising event in May.</p> | | | |
| ITEMS FOR AGENDA | (for office use) | | |
| <p>Enter information by overwriting this text. List items requiring action or discussion here.</p> | | | |

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| FORM F-2 | SECTION DIRECTOR REPORT | | |
|  | Agenda Item Number | 6.12 | Branch Rio Grande Valley |
| | Date | 03/31/22 | Reported by Humberto Lopez, P.E. |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | |

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| BRANCH GOALS |
| <p>The RGV branch is looking forward to another successful year as we continue to perform our duties to the best of our abilities while maintaining the well-being of our members. Our transition to inperson lunch and learns have been successful. We have maintained pre-Covid attendance during our lunch and learns. Our board meetings have mostly been virtual which really helps with our busy work schedules. Ours goals include:</p> <ul style="list-style-type: none"> • Continue to provide informative lunch and learns both virtually and in person. • Continue to promote the branch, Texas Section, and National and encourage membership renewal. • Continue to support our student chapter at UTRGV. • Continue to promote RGV branch activities through social media including facebook, twitter, and linkin. Share Texas section activities with our members. • Seek volunteer opportunities for our board and our members. • Collaborate with local chapters such as TSPE, AIA LRGV, and AGC RGV for possible joint meetings and social gatherings. • Continue to distribute monthly newsletters with upcoming branch events. |

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| QUESTIONS FOR BRANCH REPORT |
| <ol style="list-style-type: none"> 1. The RGV branch website committee continues to promote branch activities, membership renewals, and events throughout the RGV and State. 2. Our member engagement/outreach committee is tasked on reaching out to new members with welcome emails. They also encourage membership renewals and promote member benefits. 3. Our scholarship and awards committee is in charge of finding qualified applicants and selecting two scholarship winners. The committee also solicits for engineer of the year award and project of the year award to be presented at our annual Christmas party. |

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| BRANCH REPORT | 2021-2022 | DIRECTOR'S TERM | 2021-2023 |
| <ul style="list-style-type: none"> • The branch hosted a successful movie drive-in event showing Dream Big and F9 to our members. • Our January lunch and learn included a live demonstration of a wastewater pump with non-clogging features for easy maintenance. • Our February lunch and learn also included a live demonstration of a in-line pump system to replace classic wetwells. Both presentations had a great turnout. • We are excited for our March lunch and learn which will take place at UTRGV and will be co-hosted with TSPE RGV. The meeting will also provide an update of the civil engineering program and the opportunity for members to provide feedback to the university. | | | |
| ITEMS FOR AGENDA | (for office use) | | |
| None at this time. | | | |


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| FORM F-2 | SECTION DIRECTOR REPORT | | | |
|  | Agenda Item Number | 6.13 | Branch | San Antonio |
| | Date | 09/15/21 | Reported by | Amy Stone |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | | |

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| BRANCH 2021-2022 ACHIEVEMENTS |
| <p>Provide an update on Branch activities and programs . We held several online only sessions. We held several in person sessions. The attendance at both events has fallen to between 20 and 45 attendees.</p> |

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| QUESTIONS FOR BRANCH REPORT |
| <ol style="list-style-type: none"> 1. Has the Branch begun planning for 2021-2022? If so, are any new programs/projects underway? 2. Does the Branch have any lessons learned to share with other Texas Branches? |

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| BRANCH REPORT | 2020-2021 | DIRECTOR'S TERM | 2020-2022 |
| <p>Please address the above questions.</p> <p>The branch have continued to address website programs. We have tried to get it professionally hosted and are having trouble getting consensus within our board on the best way to achieve a stable website. We plan on having in person meetings with some online options. We are trying to get our Outreach program restarted, with a new way to sign up for the email list.</p> | | | |


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| ITEMS FOR AGENDA | (for office use) |
| <p>Please list items requiring Section action or discussion here. none</p> | |

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| FORM F-2 | SECTION DIRECTOR REPORT | | |
|  | Agenda Item Number | 6.14 | Branch SETX |
| | Date | 03/31/22 | Reported by Liv Haselbach |
| | Purpose | Spring 2022 Board of Direction Meeting | |

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| BRANCH 2021-22 ACHIEVEMENTS |
| <p>Installation of officers was virtual Welcome back picnic for the students at Lamar University. Canceled due to COVID. Lamar et al. hosted the USACE SWG Coastal Science and Engineering Collaborative workshop at Lamar University on Dec 10, 2021 We had our Holiday Meal and Bowling event in December 2021</p> |

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| QUESTIONS FOR BRANCH REPORT |
| <ol style="list-style-type: none"> Has the Branch begun planning for 2022-2023? If so, are any new programs/projects underway? Does the Branch have any lessons learned to share with other Texas Branches? |

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| BRANCH REPORT | DIRECTOR'S TERM | 2021-2023 |
| <p>Things have mainly been on hold as we get through COVID, but Yes we have started planning.</p> <p>One of our main focal areas is student chapter engagement. We plan:</p> <ol style="list-style-type: none"> 1: March 20th Lamar Baseball game tailgate. 2: March 26th College of Engineering Softball tournament, alumni invited 3: Inviting for continuing education the Lamar Resilience and Recovery Summit April 4-5 (virtual & inperson) 4: Our popular Meet and Greet with professionals and the students and pizza at Lamar for April 8th, 5: a May crawfish boil 6: We usually also work with TSPE on the Engineers' Banquet, postponed from February to later spring. 7: and possibly the summer picnic. <p>We also have a subcommittee working with the Section on the 2023 Balsa Wood Bridge competition for high schoolers. Lamar College of Engineering would be happy to host.</p> | | |
| ITEMS FOR AGENDA | (for office use) | |
| Please list items requiring Section action or discussion here. | | |

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| FORM F-2 | OFFICER REPORT | | | |
|  | Agenda Item Number | 7.1 | Item Title | Executive Director |
| | Date | 03/31/22 | Reported by | Jenni Peters, CAE |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | | |

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| REPORT | Staffing and Office Space | | |
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Reported to the Executive Committee in February 2022:

Even down a team member for 5 months (Oct 15 – Mar 14), the staff team’s new year is off to a great start as we are successfully juggling several key programs that happen to fall at the same time– the Beyond Storms report, Student Symposium planning, CECON early marketing, and Strategic Plan release. Our montra has been “team work-team work-team work!”

Since we last met, the staff team prepared and tested giving Board and Committee members access to a subsection of the Section’s files via Microsoft SharePoint. The goal being to allow volunteers easy access to working and historic files, while providing a shareable repository for committee working files. We “soft-launched” it to a few active committees in October 2021. The test went well and we are beginning to open it up to all committees and Board members as meetings progress. This is done in conjunction with upcoming committees meetings and notices going out to members as access is granted.

Having executed a 2-year lease renewal in September 2020, the Section’s office situation will soon need attention. I have begun initial option exploration in evaluating options for the future, as the working environment changes, so must we. A commerical real estate agent has been selected and the options we are considering include (1) renewing the current lease, (2) downsizing office space and executing a new lease, (3) subleasing from or co-locating with a local engineering firm, and (4) transitioning to a 100% remote workforce with additional off-site storage. I continue to work with the Office & Personnel Committee in finding our best option for the Section’s next home.

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| REPORT | Communications and Marketing | | |
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The Staff Team’s newest member, Communications Specialist Stephanie Ludlow, joined the team on March 14. She kicked off her role by preparing a detailed communications report (attached), including analytics for the TexASCE.org website, *Texas Civil Engineer* (TCE) news site, and email communications to membership. The report also notes media coverage of the recently released Winter Storms report, *Reliability and Resilience In The Balance* and continued coverage of the *2021 Texas Infrastructure Report Card*.

One especially noteworthy highlight from her report is the reach of TCE Technical feature: *Lightweight Cellular Concrete for Geotechnical Applications*. This article was published in January 2020 and continues to top the list of most-viewed articles. See Stephanie’s report for insights into this trend.

Stephanie serves as the staff point of contact for the Editorial Committee and is supporting their efforts to leverage readership statistics to continue growing the TCE and the newly developing Social and Communications Council, that falls under the Editorial Committee umbrella.

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| REPORT | Budget and Non Dues Revenue Streams | | |
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Reported to the Executive Committee in February 2022:

The Section’s primary sources of non-dues revenue continue to include 1) technical webinars, 2) Career Center postings, 3) online advertising sales, and 4) events like Student Symposium and CECON. Please help the Section to promote all these programs and services throughout 2022.

To better fulfil the advertising budgeted revenue, Section staff is working with the Editorial Committee and a new Sponsorship Task Committee to explore additional opportunities to grow our offerings.

| REPORT | Other activities | | |
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| <p>CECON Support: To continue maintaining and establishing strong relationships with other professional societies and agencies, I will be reaching out this spring to secure CECON 2022 Collaborators. Targets include: American Public Works Association – Texas (TPWA), Texas Council of Engineering Laboratories (TCEL), Austin Contractors & Engineers Association, Bureau of Economic Geology (BEG) at UT Austin, Texas Contractor, Geoprofessional Business Association (GBA), Texas Hurricane Center, TCEQ, TWDB, TxDOT, and SEAoT. Please let me (jpeters@texasce.org) know if you have any additional suggestions for potential collaborators who may be willing to provide in-kind marketing for our flagship annual conference.</p> <p>I am serving as a member of the Texas Society of Association Executives (TSAE) Membership Committee, making connections, gathering best practices, and gaining continuing professional development to help grow and advance our TexASCE community.</p> <p>I also attended the 2022 ASCE Legislative Fly-In earlier this month in Washington DC. I observed, noted successes, and made new contacts to guide and implement here in Texas.</p> <p><i>Reported to the Executive Committee in January 2021:</i></p> <p>Financial Audit: The Section typically undergoes a financial audit every five (5) years as a best practice. With the last audit performed for FY2015-2016, Budget & Finance Committee has begun soliciting proposals for an auditor to review FY2020-2021 records (Oct. 1, 2020 - Sept. 30, 2021).</p> | | | |
| ITEMS FOR AGENDA | | | |
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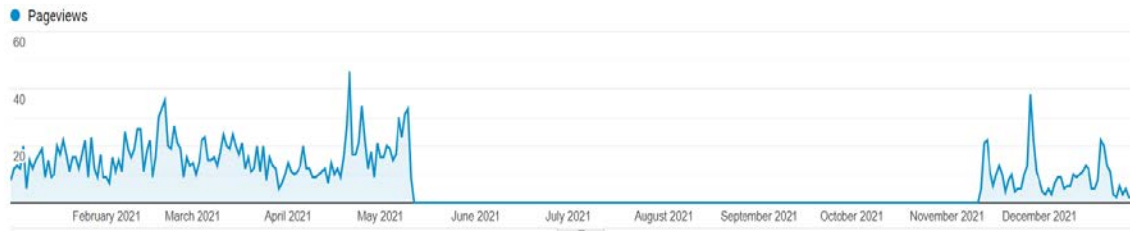
Communications Report for March 2022 Board Meeting

Stephanie Ludlow, Communications Specialist

Website (2021) The website received 84,227 visitors for the year, a 30% increase from 2020. The site was utilized by 8.1% of returning users and 91.2% by new users.

- **Top 5 TexASCE.org viewed pages:**
 1. Student Symposium page (3697 pageviews) 260% increase YOY
 2. 'Lightweight Cellular Concrete' TCE article (2597 pageviews) 170% increase YOY
 3. Infrastructure Report Card page (1758 pageviews) 95% increase YOY
 4. Webinar's page (1740 pageviews)
 5. Legislative Drive-In (854 pageviews) 10% increase YOY

Most promoted events/programs received the most hits as expected. *Lightweight Cellular Concrete* article remains a top visited page and most popular TCE article YOY. While reviewing data, a trend shows a possible correlation to viewership from collegiate professors using the article in teaching.



TCE Digital (2021) The publication had a record number of 11,380 page views and made up 13.51% of the traffic on our website. Using what we learned in 2020, content and topics are being driven to expand our flagship publication's draw, making it a more versatile benefit and outreach tool. Our audience enjoys learning about unique projects and new & emerging practices and using the platform as a tool to promote local & state initiatives. At the same time, featuring members will remain a priority.

Email Blasts: Overall, our open rate stays strong at 27%.

To help members keep track of all the important upcoming dates and deadlines, the monthly *TexASCE Advisor* newsletter was refreshed and brought back in January 2021. TCE newsletters continued monthly as well to both members and subscribers. Interestingly, 73% were opened on a desktop, while the number increased to 27% on mobile devices.

Best Performing Email for 2021 with an impressive open rate of 37%

- New ED Announcement-Dec 2021


Communications Report for March 2022 Board Meeting

Media Relations

The Section continues its feature page in the statewide publication “Texas Contractor Magazine,” as well as participating in the monthly association online events calendar of the Austin issue of “Construction News.”

On the 2021 Winter Storms anniversary, a news release on the report *Reliability and Resilience in the Balance* was distributed to news outlets across the State. They were invited to a virtual media conference announcing the release on February 16, 2022. Since the release, many news outlets have requested interviews and published segments and articles, including local newspapers, local TV stations, radio interviews, agency and group presentations, and even an article in [Forbes](#).

Related to the recent IJA legislation and the 2021 *Texas Infrastructure Report Card* continues to receive media attention, and requests for member interviews continue to be obtained periodically. Most recently, in 2021, President Sean Merrell was interviewed for a News Radio 1080 KRLD in Dallas-Fort Worth podcast regarding the state of roads in North Texas.

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| FORM F-2 | SECTION OFFICE REPORT | | | |
|  | Agenda Item Number | 7.2 | Item Title | Operations |
| | Date | 03/31/22 | Reported by | Mike Sosa |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | | |

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| REPORT | Annual Reports and Tax Returns | | |
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Annual reports were collected by ASCE through an online form again in 2021. The 2022 allotment of \$40,257.70 was received from ASCE on February 11, 2022.

Tax returns for FY 2020-2021 were due February 15, 2022 unless an extension request was filed prior to that date. Mike is coordinating with each Branch to complete their respective Form 990's (large branches) and financial reports (small branches).

1. Austin – Form 990 was submitted to the IRS on 2-15-22.
2. Brazos – Financial report form submitted to ASCE Finance Department.
3. Caprock – Financial report form submitted to ASCE Finance Department.
4. Central Texas – Financial report form submitted to ASCE Finance Department.
5. Corpus Christi – Financial report form submitted to ASCE Finance Department.
6. Dallas – CPA submitted an extension request to the IRS on 1-14-22.
7. El Paso – Financial report form submitted to ASCE Finance Department.
8. Fort Worth – CPA submitted an extension request to the IRS in early February 2022.
9. High Plains – Financial report form submitted to ASCE Finance Department.
10. Houston – Form 990 was submitted to the IRS on 1-24-22.
11. Northeast – Financial report form submitted to ASCE Finance Department.
12. Rio Grande Valley – Financial report form submitted to ASCE Finance Department.
13. San Antonio – Form 990 was submitted to the IRS on 1-7-22.
14. Southeast Texas – Financial report form submitted to ASCE Finance Department.
15. West Texas – Financial report form submitted to ASCE Finance Department.

The Texas Section's CPA, Ron Meyer, filed an extension request with IRS due to the Texas Section undergoing an audit. The draft form will be updated and provided to Jenni and the Board for review. It will also be provided to ASCE's Finance Department for their review and comment prior to submittal to the IRS on August 10, 2021.

For Reference, tax returns are reported on the year that begins the fiscal year (Oct. 2018) and ends (Sept. 2019). Returns are due 4 ½ months after the close of each fiscal year (February 15th).

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| REPORT | Sales/Franchise Taxes & Inventory | | |
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The Section reports sales tax to the State of Texas and files an annual return for any merchandise sold. 2021 sales taxes = \$7.39 and was paid on January 7, 2022.

Orders for the "Engineering a Better Texas" centennial history book continue to be stagnant. The Section is not currently selling any other merchandise on our website.

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| REPORT | Subsidiary Bylaws | | |
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Recommended for approval: NONE

The following bylaws may need to be updated after coordinating with the appropriate leaders:


- Caprock, Central Texas, High Plains
- Houston is working on a few updates as of March 2022

Current Status (branch name – date of last bylaws approval – branch dues rate)

- Austin – 04/12/2018 - \$10
- Brazos – 03/05/2020 - \$10
- Caprock – 05/14/2011 - \$6
- Central Texas – 06/02/2001 - \$6
- Corpus Christi – 09/25/2020 - \$10
- Dallas – 11/07/2012 - \$10
- El Paso – 04/12/2018 - \$10
- Fort Worth – 04/20/2006 - \$10
- High Plains – 11/24/2003 - \$6
- Houston – 05/06/2019 - \$10
- Northeast Texas – 03/05/2020 - \$10
- Rio Grande Valley – 07/09/2021 - \$10
- San Antonio – 10/07/2010 - \$10
- Southeast Texas – 03/05/2020 - \$10
- West Texas – 04/12/2018 - \$10

Note: sample Texas Section subsidiary bylaws are available for both Branches and Institute Chapters upon request.

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| REPORT | Section Meetings Schedule | | |
| https://www.texasce.org/events/ | | | |
| ITEMS FOR AGENDA | TBD | | |
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| FORM F-2 | OFFICER REPORT | | | |
|  | Agenda Item Number | 7.3 | Item Title | Trust Funds |
| | Date | 03/31/22 | Reported by | Jenni Peters, CAE |
| | Purpose | Spring 2021-2022 Board of Direction Meeting | | |

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| REPORT | Texas Civil Engineering Foundation (TCEF) | Joseph Minor PE Curtis Beitel PE |
| <ul style="list-style-type: none"> • TCEF Trustees: Joe Minor PE, Curtis Beitel PE, Dick Furlong PE, Tim Newton PE, Jack Furlong PE, Dan Hartman PE, Larry Goldberg PE, Ricky Bourque PE, Audra Morse PhD PE, Brian Manning PE, and Patrick Beecher PE (Ex-Officio) • Administration Check & Savings balance as of December 31, 2021 = \$7,823.98 • TCEF Trustees met September 16, 2021 with support from the Texas Section office. • TCEF's <i>Texas Section Past Presidents Educational Trust Fund</i>: Current trustees Jack Furlong PE and Curtis Beitel PE are finalizing the addition of trustees to replace term limited members. They are also working with our Edward Jones Financial Consultant to review the fund, ensuring optimal return and use. • TCEF updated an agreement with the ASCE Texas Section to manage an online donation form. Currently working with Section Staff on logistics and launch. • Fund balance as of December 31, 2021 = \$214,772.88 (July 30, 2021 = \$110,238) • Tax Status: As reported at the Winter Executive Committee meeting (February 4, 2022), 2021 Form 990-N was submitted in IRS by CPA Ron Meyer on January 17, 2022. As advised by the Foundation's CPA, future filings will occur every three years. • Annual Report: The 2021 report was presented at the Winter 2022 Executive Committee meeting. | | |
| REPORT | John B. Hawley Memorial Trust Fund | Sean Merrell PE |
| <ul style="list-style-type: none"> • Trustees: Sean Merrell PE; Brandon Klenzendorf PhD, PE; Rohit R. Goswami PhD, PE • Fund balance as of July 30, 2021 = \$387,900 • Fellowships: The 2021 Fellowships status was reported at the Winter 2022 Executive Committee meeting. • Tax Status: Trustees are working with the Fund's CPA, Ron Meyer PLLC on FY2019-20 & FY2020-21 returns, including a 2020 overpayment. FY2018-19 return was filed December 15, 2021. • Annual Report: The 2021 report was presented at the Winter 2022 Executive Committee meeting. | | |
| REPORT | J. Walter Porter Memorial Trust Fund | Brett Pope PE |
| <ul style="list-style-type: none"> • Trustees: Brett Pope PE, Ottis Foster PE, Natalie Guzman PE • Fund balance as of as of December 31, 2021 = \$87,556 (July 2, 2021 = \$84,325). • Fellowship: Trustees collected applications with deadline of February 18, 2022. Trustees are reviewing the submissions and plan to award a \$5,000 fellowship every other year, beginning in 2022. Last \$5,000 fellowship was awarded in 2019. • Tax Status: Trustees are working with CPA Ron Meyer to submit a 2021 Form 1041 to IRS in April 2022. • Annual Report: The 2021 report was presented at the Winter 2022 Executive Committee meeting. | | |
| ITEMS FOR AGENDA | | |