



ASCE Texas Section advances our communities through the development of civil engineers as leaders who create a legacy of **Service** through: **Technical proficiency**, **Educational opportunities**, and **Professional advocacy**.

**AGENDA – Revision 1**  
ASCE TEXAS SECTION  
**SUMMER 2020-2021 EXECUTIVE COMMITTEE MEETING**

July 9, 2021 | 2:00 PM – 5:15 PM

Holiday Inn & Suites Westway Park | 4606 Westway Park Blvd., Houston, TX 77041 | Dallas Ballroom

**INVITED ATTENDEES**

2020-2021 [Executive Committee](#)

2018-2019 President (Arthur Clendenin PE)

2020-2021 ASCE President (Jean-Louis Briaud PhD, PE, D.GE, DIST.M.ASCE)

2021-2024 Region 6 Governor (Tim Newton PE)

2020-2021 Houston Branch President (Sarah Alvarez PE)

Communications Specialist (Jennifer Peters CAE)

ACEC Texas, Past Chair (Lee Lennard PE, F.SAME)

**1.0 Convene (2:00 to 2:40 pm)**

- 1.1 Call to Order (Sean P. Merrell PE, F.ASCE President)
- 1.2 Roll Call, Determination of Quorum (Mike Sosa, Secretary)
- 1.3 Welcome Visitors (President Merrell)
- 1.4 Pledge of Allegiance & Invocation (Patrick Beecher PE, President Elect) [Texas Pledge](#)
- 1.5 Remarks from ACEC Texas (Lee Lennard PE, F.SAME) (5 minutes)
- 1.6 Society Comments (Jean-Louis Briaud PhD, PE, ASCE President) (5 minutes)
- 1.7 ~~Society and~~ Region 6 Comments (Tim Newton PE, Region 6 Governor) (5 minutes)
- 1.8 Review COI Policy, Diversity Statement, & Fiduciary Responsibilities (President Merrell) (5 minutes)
- 1.9 Executive Summary (President Merrell) (5 minutes)

**Reports for Action or Discussion**

**2.0 Administrative Items for Board of Direction Action (2:40 to 2:45 pm)**

- [A] 2.1 The Executive Committee is asked for any changes to the agenda.  
[A] 2.2 The Executive Committee is asked to disclose any potential conflicts of interest.

**3.0 Items for Discussion (2 hours 15 minutes)**

- [D] 3.1 Welcome to 2021 Leadership Development Weekend (President Elect Beecher) (2:45 to 2:50 pm)
- Registration Overview & Preliminary Financial Report
  - Saturday Agenda Highlights
  - Sunday: Commencement of Board & Committee Succession Planning
- [D] 3.2 2021-2022 Texas Section Tellers Committee Election Results (Alik McCoy PE, Senior Director at Large) (2:50 to 2:55 pm)
- [D] 3.3 Section Finances (Chris Nance PE, Treasurer) (2:55 to 3:25 pm)
- Follow-up from March 2021 Board Meeting: ASCE Dues Study
  - Overview of Draft FY2021-2022 Operating Budget. [See Attachment 1.](#)
    - Call for Committee Budgets and Officer Comments – Due August 6, 2021.
    - Suggestions for Time/Date in early September for Board Teleconference to review Preliminary Budget prior to Board meetings during CECON?
  - Seeking volunteers to evaluate comprehensive, annual sponsorship plan

**Break (3:25 to 3:35 pm)**

Executive Committee Photo (Jennifer Peters, Communications Specialist)

**([A]-action items, [C]-consent items, [D]-discussion items, [I]-information items)**

\* Reports received and distributed prior to board meeting.

- [D] 3.4 Strategic Planning Update (President Elect Beecher) (3:35 to 3:45 pm)
- [D] 3.5 [CECON 2021](#) (President Elect Beecher) (3:45 to 4:05 pm)
- September 15-17 in San Marcos
  - Status of Registration (Deadline Aug. 7), Sponsor & Exhibitor Solicitation (Deadline Aug. 13)
  - Programs Summary: Keynotes, Panels, Lightning & Poster Presentations
  - Social Events & Relationship Building Activities: Awards Gala, Technical Tour & BBQ
  - Institute Chapter Breakout Sessions & Board Meetings
  - COVID-19 [Event Safety](#)
  - Call to Action: Promote Sponsorship & Exhibitor Opportunities and Attendee Registration
  - *CECON 2022 through 2025: Contracts executed, rotating between Embassy Suites Frisco & Embassy Suites San Marcos*
- [D] 3.6 2021 Younger Member Camping Trip (Natalie Chaney PE, VP Educational) (4:05 to 4:10 pm)
- [D] 3.7 2022 ASCE Region 6 [Student Symposium](#) (Natalie Chaney PE, VP Educational) (4:10 to 4:25 pm)
- Host Student Chapter(s) for 2022 Student Symposium: University of Houston and UT Tyler Houston Engineering Center
  - Dates, Venue Options, & Contracts
  - Coordination with Region 6 Stakeholders
  - Renaming of Student Paper Competition with TCEL Prize Money to honor Rusty Gibson
  - Texas Civil Engineering Foundation (TCEF) Support (President Merrell)
  - *Future Action: Discuss Ideas & Options for Funding Student Travel*
  - *Future Action: Revise ASCE Texas Student Symposium Planning Manual with input from Region 6 Stakeholders after 2022 event.*

**Break (4:25 to 4:35 pm)**

- [D] 3.8 Institute Chapter Activities (Robert Stevens PhD, PE, F.ASCE, VP Technical) (4:35 to 4:45 pm)
- Upcoming Events
  - Section Support
  - Recruiting
- [D] 3.9 John B. Hawley Trust Fund Trustee Appointment (President Merrell) (4:45 to 4:50 pm)
- Seeking nomination for trustee to serve 6-year term (2021-2027)
  - To be appointed during Fall 2021 Board of Direction Meeting
  - Outgoing Trustee: Mark Boyd PhD PE (2015-2021)
  - Other Trustees: Brandon Klenzendorf PhD PE 2019-2025) & Sean Merrell PE (2017-2023)
- [D] 3.10 [Rules of Operations](#) Updates (President Merrell) (4:50 to 5:00 pm)
- Establish Standing Committee for Diversity, Equity, and Inclusion
  - Modify President Elect's responsibilities to include selecting X-number of strategic goals to focus on for the upcoming fiscal year.
  - Add Agency Liaison to Past Presidents Council Responsibilities
  - Sunset Excellence in Journalism Award (EIJA) or modify to recognize members?
  - Update Institute Chapter Responsibilities to include preparing annual budget?
  - Sunset or Add Other Committees?
  - Establish Policy regarding Board Members Holding Multiple Positions and Policy on Committee Term Limits?
  - *Timeline: Redline/Strikethrough provided to Board end of July. Comments due end of August. Approval requested during September 15, 2021 (outgoing) Board of Direction Meeting.*

**4.0 Items for Executive Committee Action (5:00 to 5:05 pm)**

- [A] 4.1 The Executive Committee is asked to Endorse Slate of ASCE Texas Section 2021 Award Recipients as recommended by the Honors Committee
- [C] 4.2 The Executive Committee is asked to adopt the consent agenda. [See Attachment 2.](#)
- 4.1.1 Receive all Reports marked [I] on the Agenda (including the [May 2021 Financial Report](#))
- 4.1.2 Rename "ASCE Texas Student Symposium" to "ASCE Region 6 Student Symposium"
- 4.1.3 Approve proposed Bylaws Amendments of the Rio Grande Valley Branch (June 2021)

**([A]-action items, [C]-consent items, [D]-discussion items, [I]-information items)**

\* Reports received and distributed prior to board meeting.

**Reports for Information** (all reports marked [I] shall be received on consent unless pulled from the Consent Agenda for action or discussion)

### 5.0 Officers Reports

- [I]\* 5.1 President (Sean P. Merrell PE)
  - Branch/Section Relations Committee
  - Office/Personnel Committee
  - Past Presidents Council
- [I] 5.2 Past President (Susan K. Roth PE)
  - History & Heritage Committee
  - Honors Committee
  - Nominating Committee
- [I]\* 5.3 President Elect (Patrick M. Beecher PE)
  - Editorial Committee
  - Membership Committee
  - Strategic Planning Committee
  - CECON Planning Committee
  - CECON Site Selection Task Committee
- [I]\* 5.4 Vice President for Educational Affairs (Natalie M. Chaney PE)
  - STEM Committee
  - Student Activities Committee
  - Younger Members Committee
- [I]\* 5.5 Vice President for Professional Affairs (Griselda Gonzales PE)
  - Government Affairs Committee
  - Texas Infrastructure Report Cards Committee
  - Residential Foundations Task Committees
  - Flood Mitigation Advisory Task Committee
- [I]\* 5.6 Vice President for Technical Affairs (Robert D. Stevens PhD, PE)
  - Webinars
  - Institute Chapters
  - CECON Sessions & Lightning Round and Poster Presentations
- [I]\* 5.7 Treasurer (Chris Nance PE)
  - Budget/Finance Committee
  - Investments
- [I]\* 5.8 Directors at Large (Alik McCoy PE, Senior Director at Large)
  - Excellence in Journalism Award Committee
  - Tellers Committee

### 6.0 Other Reports

- [I]\* 6.1 Executive Director (Lindsay A. O'Leary PE, CAE)
  - Section Office Update
  - Communications Report
  - Non-dues Revenue
- [I]\* 6.2 Section Operations (Mike Sosa)
  - Sales & Franchise Taxes (Texas) and Inventory
  - Subsidiary Bylaws
  - Annual Reports and Tax Returns
- [I]\* 6.3 Trust Funds (O'Leary)
  - TCEF Texas Section Past Presidents Educational Trust Fund, Chaired by Curtis Beitel PE
  - John B. Hawley, Chaired by Mark Boyd PhD PE
  - J. Walter Porter, Chaired by Brett Pope PE

**7.0 Calendar of Events** (President Merrell) (5:05 to 5:10 pm)

**8.0 Closing Remarks and Final Comments** (President Merrell) (5:10 to 5:15 pm)

**9.0 ADJOURN.**

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## 2021 CALENDAR OF EVENTS

July 9-11, 2021 – Houston, Texas

[Leadership Development Weekend](#) & **TexASCE Executive Committee Meeting** (July 9)

August 19-20, 2021 – Virtual

**3<sup>rd</sup> Annual Texas Utilities Engineering & Surveying Conference**

*Presented by the Texas Chapter of UESI*

September 15-17, 2021 – San Marcos, Texas

[CECON 2021](#) & **TexASCE Board of Direction Meetings**

September 29 to October 1, 2021 – Virtual

**ASCE Presidents and Governors Forum**

Fall 2021 – San Antonio, Texas

**ASCE Texas Section 5<sup>th</sup> Annual Younger Member Camping Trip**

October 6-9, 2021 – Virtual

**ASCE [Convention](#)**

December 6-10, 2021 – Virtual

**ASCE International Conference on Sustainable Infrastructure ([ICSI](#))**

*with the support of ASCE Houston Branch & Texas Section*