


FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.1	Item Title	President
	Date	03/26/21	Reported by	Sean P. Merrell PE, F.ASCE
	Purpose	Spring 2020-2021 Board of Direction Meeting		


<b>OFFICER ACTIVITIES</b>
<p>It has been a very busy few months with a lot of focus on the Student Symposium, Legislative Drive-in and Fly-in, and the release of the <i>2021 Texas Infrastructure Report Card (IRC)</i>.</p> <p>A membership wide email was distributed after the <b>winter storms</b> that hit Texas to provide comfort and support to our members as well as to briefly discuss the letter grade given to the Energy section of the IRC. A new task committee to examine the effects of the winter storm on Texas infrastructure and develop recommendations was born during this time.</p> <p>Other Committee Activities:</p> <ul style="list-style-type: none"> <li>• The Strategic Planning Committee held its initial meeting and more meetings are planned for this.</li> <li>• The Diversity, Equity and Inclusion Task Committee was formed in January 2021 and will soon have their first kickoff meeting.</li> <li>• The two task committees analyzing the CECON committee and the CECON conference are soon to be kicked off and recommendations from both committees are expected by this fall's Board meeting.</li> </ul> <p>Many praises go out our volunteers (especially the 55-member IRC committee), officers and staff for their hard work and efforts to make ASCE Texas the best section in all of ASCE.</p>

<b>ITEMS FOR COMMITTEE REPORTS</b>
<ol style="list-style-type: none"> <li>1. Provide the status of ongoing programs and projects. Discuss their alignment with the <a href="#">Strategic Plan</a>.</li> <li>2. Is any additional funding, beyond current budget, required to complete planned programs/projects?</li> <li>3. Provide a list of committee members and/or status of recruitment activities.</li> <li>4. Is there any additional information you would like to share with Section leadership?</li> </ol>

COMMITTEE	Branch/Section Relations Committee (Standing)	CHAIR	VACANT
We are working with the Past Presidents Council to fill the chair position of this important committee. See PPC report on Page 2 for more details.			
COMMITTEE	Office and Personnel Committee (Standing)	CHAIR	Sean Merrell PE
<ul style="list-style-type: none"> <li>• In addition to operational duties, such as leadership database upkeep, maintenance of TexASCE.org and TexasCECON.org, and coordinating Branch tax returns and dues pass throughs, the staff team had a busy winter. The staff team supported the Government Affairs Committee for the Legislative Dial-In, Texas Infrastructure Report Card production and release, and Student Symposium logistics. Each committee has an assigned staff point of contact to help level the workload at the Section office.</li> <li>• Lindsay met with Jenni Peters (Communications Specialist) on 1/15/21 to conduct a quarterly check-in and discuss her annual goals. <b>Jenni recently passed the Certified Association Executive (CAE) exam</b>, the highest professional credential in the association industry. Please join us in congratulating her.</li> <li>• Lindsay met with Mike Sosa (Operations Specialist/Board Secretary) on 2/11/21 to conduct a quarterly check-in and discuss his annual goals. <b>Mike will celebrate his 4-year anniversary with the Texas Section staff team in June 2021</b>. He is excited to serve as the staff point of contact for the new Diversity, Equity, &amp; Inclusion Task Committee.</li> <li>• <i>As Reported to the Executive Committee in January 2021:</i> Lindsay met with the Committee (President, President-Elect &amp; Past-President) on 10/16/20 to conduct her annual performance evaluation,</li> </ul>			

including the review of upcoming goals. Lindsay is in the process of developing a master schedule for the Section office to use in balancing workload and identifying times to execute special projects, such as website re-design and developing a means to effectively share working files with volunteers.


COMMITTEE	Past Presidents Council (PPC) (Standing)	CHAIR	Lawrence Goldberg PE
<p>There were four (4) projects submitted for the Texas OCEA award. The voting results were extremely close between the top two (2) projects. The PPC voted to recommend the 2021 Texas OCEA Award to the <b>Able Pump Station Project – Submitted by HDR</b> and the 2021 ASCE Texas Merit Award to <b>Mansfield Road Improvements Project – Submitted by Jacobs</b>. The two nominations were accepted by the Executive Committee during the January meeting. The PPC is requesting that the two nominations be approved by the Board during the March meeting.</p> <p>The PPC will work on a replacement for the chair of the BRANCH/SECTION RELATIONS COMMITTEE. The current chair of the committee has requested to step down from the position. Bobby Lys has been a part of this committee for a number of years and will be missed in this role.</p> <p><i>The role for the committee is defined as follows:</i></p> <ol style="list-style-type: none"> <li>1. <i>The Branch/Section Relations Committee will explore ways to best use the funds received through the Meeting Revenue Sharing Program and held in the General Branch Fund, to assist the Branches in accomplishing the goals of the Section and Society.</i></li> <li>2. <i>Participate in regular Branch Presidents’ and Section Directors’ teleconferences hosted by the President.</i></li> <li>3. <i>Identify at-risk Branches and assist in coordinating activities to engage leaders, identify potential incoming leaders, and update governing documents as needed.</i></li> <li>4. <i>The committee will present a quarterly report of committee activities to the President which in turn will be submitted to the Executive Committee or Board.</i></li> </ol> <p><i>Membership: The Committee shall consist of a Chair appointed by the President and one Contact Member from each Branch to be approved by the Branch President, the Section Director serving until a member is appointed.</i></p>			
ITEMS FOR AGENDA	<p>Agenda Item 4.1.7 – Establish Beyond Storms: Infrastructure Resilience Task Committee and Appoint Geoff Roberts as Chair</p> <p>Agenda Item 4.2 – Approve Executive Committee’s Endorsement of 2021 Texas OCEA Award &amp; Award of Merit Receipts.</p>		
<p>The PPC request approval of the 2021 Texas OCEA Award to the <b>Able Pump Station Project – Submitted by HDR</b> and the 2021 ASCE Texas Merit Award to <b>Mansfield Road Improvements Project – Submitted by Jacobs</b>.</p>			

<b>FORM F-2</b>	<b>OFFICER REPORT</b>			
	<b>Agenda Item Number</b>	5.2	<b>Item Title</b>	Past President
	<b>Date</b>	3/26/21	<b>Reported by</b>	Susan Roth PE
	<b>Purpose</b>	Spring 2020-2021 Board of Direction Meeting		

<b>OFFICER ACTIVITIES</b>
<ol style="list-style-type: none"> <li>1. Continuing to serve and maintain our relationships/outreach with government agencies: TxDOT (Marc Williams – Deputy Executive Director) and TWDB (Kathleen Jackson – Board Member; Jeff Walker – Executive Administrator)</li> <li>2. Participating on Flood Mitigation Task Committee and Strategic Planning Committee (3/12)</li> <li>3. Completed participation on 2021 Infrastructure Report Card Committee – coordinated TWDB &amp; TxDOT agency review of relevant chapters prior to finalizing and attended the IRC Press Conference (2/10)</li> <li>4. Participated in Legislative ‘Dial-In’ and also virtually met with State Rep Donna Howard (2/22)</li> </ol>

<b>COMMITTEE</b>	History & Heritage Committee (Standing)	<b>CHAIR</b>	Melinda Luna PE
<b>Goal(s):</b>	<b>Obtaining Texas Section and National Landmark – JFK Causeway Bridge</b>	<b>Deadline(s):</b>	
<ol style="list-style-type: none"> <li>1. Presentations for Texas State University CE professors and students (November 2020) – Melinda’s presentation was on Engineering and Licensure in the U.S., including the history of licensure, what events lead to the engineering acts in some states, and steps to receive/keep your PE. Future talks will include the Father of Texas Civil Engineering, the history of the first PEs in the US (both men and women). UT Austin Women Engineering Program (WEP) has also invited Melinda to present the history of first women PEs with a UT Austin connection.</li> <li>2. Answering questions/postings on social media – Melinda has addressed questions on the history of civil engineering projects, including those received from small cities and people who have purchased a bridge (i.e. Limestone County). Melinda continues to post civil engineering related articles on social media.</li> <li>3. Providing a backlog of articles for the Texas Civil Engineering Magazine on a monthly basis.</li> <li>4. Primary goal this year is to complete the application process to establish the JFK Causeway Bridge as both a Texas Section Landmark and National Landmark on its 50<sup>th</sup> anniversary in 2023. This bridge represents the first segmental bridge in the U.S. and serves as a model for the design/construction of hundreds of bridges. Melinda, Allan Hayes and I are currently working on this item.</li> </ol>			
<b>COMMITTEE</b>	Honors Committee (Standing)	<b>CHAIR</b>	Chad Ballard PE
<b>Goal(s):</b>	<b>Honoring the Section’s outstanding members</b>	<b>Deadline(s):</b>	<b>May 15, 2021</b>
<p>Chad did an excellent job providing the CECON Planning Committee with information/biographies for each of the award recipients for the Honors/Award Gala at CECON 2020. The call for award nominations for Texas Section are typically solicited during early April. Last year, we extended the deadline for nominations to May 15th. I recommend that we have this same deadline again to allow additional time for the Branches to publicize the different awards during their monthly meetings along with email reminders from Texas Section to the membership.</p> <p><u>On a side note:</u> Kevin Ward (General Manager of the Trinity River Authority) is now a member of ASCE’s Industry Leaders Council (ILC). The ILC expanded its membership to recognize the importance of the academic and government sector voices in strategic discussion. Additional new ILC members include Lucio Soibelman (CE department chair at the University of Southern California), David Dzombak (CE department head at Carnegie Mellon University) and Roger Millar (Secretary of the Washington State DOT). The ILC continues to participate and advise on the Future World Vision initiative.</p>			

<b>COMMITTEE</b>	Nominating Committee (Standing)	<b>CHAIR</b>	Audra Morse PhD, PE
<b>Goal(s):</b>	<b>Identifying future leadership for Section</b>	<b>Deadline(s):</b>	
<p>The deadline for 2021-2022 Section Officer nominations was extended by two weeks from October 31 to November 16. The Nomination Committee met virtually on December 2 to discuss the nominees. A summary of the proposed slate of officers endorsed at the January 2021 ExCom:</p> <ul style="list-style-type: none"> <li>• <b>President Elect: Travis Attanasio PE – Fort Worth Branch</b></li> <li>• <b>Vice President for Educational Affairs Elect: Heather Guillen PE – Houston Branch</b></li> <li>• <b>Vice President for Technical Affairs Elect: Mark Boyd PhD, PE – Dallas Branch</b></li> <li>• <b>Vice President for Professional Affairs Elect: Augustine Verrengia PE – Austin Branch</b></li> <li>• <b>1<sup>st</sup> Year Directors at Large: Marita Moya PE – Austin Branch &amp; Michael Gurka PE – Houston Branch</b></li> </ul> <p>FYI--Treasurer position is a 2-year term; the next election will be held in Spring 2022:</p> <ul style="list-style-type: none"> <li>• Treasurer 2020-2022: Chris Nance PE – El Paso Branch</li> <li>• Assistant Treasurer 2020-2022: Glenn Goldstein PE – Austin Branch</li> </ul> <p>*Nominating Committee Members: Audra Morse PhD, PE (Chair); Craig Thompson PE; Larry Goldberg PE; Art Clendenin PE; Susan Roth PE  *Ex Officio Members: Lindsay O’Leary PE; Sean Merrell PE; Patrick Beecher PE</p>			
<b>ITEMS FOR AGENDA</b>	Approve proposed slate of officers for 2021-2022		
Item 4.1.7 Approve Executive Committee’s Endorsement of Officer Nominees for 2021-2022			

FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.3	Item Title	President Elect
	Date	03/26/21	Reported by	Patrick Beecher PE
	Purpose	Spring 2020-2021 Board of Direction Meeting		

<b>OFFICER ACTIVITIES</b>
<p>Planning for <b>2021 Leadership Development Weekend (LDW)</b>          Dates: July 9 – 11          Location: Houston  <i>Tentative Schedule:</i>          Friday, July 9 (afternoon &amp; evening)</p> <ul style="list-style-type: none"> <li>- Executive Committee (ExCom) Meeting</li> <li>- President's Welcome Reception</li> </ul> <p>Saturday, July 10 (all day)</p> <ul style="list-style-type: none"> <li>- Discussions &amp; Presentations regarding ASCE Overview, Purpose, Membership, next Strategic Plan, Communication, Engagement, etc.</li> <li>- Evening Social: likely either TopGolf or No-Label Brewery (Katy, Texas)</li> </ul> <p>Sunday, July 11 (morning)</p> <ul style="list-style-type: none"> <li>- Discussion of Goals for 2021-2022</li> <li>- Board Member &amp; Committee Chair Breakout Session</li> <li>- Wrap Up &amp; Review</li> </ul>

<b>ITEMS FOR COMMITTEE REPORTS</b>
<ol style="list-style-type: none"> <li>1. Provide the status of ongoing programs and projects. Discuss their alignment with the <a href="#">Strategic Plan</a>.</li> <li>2. Is any additional funding, beyond current budget, required to complete planned programs and projects?</li> <li>3. Provide a list of committee members and/or status of recruitment activities.</li> <li>4. Is there any additional information you would like to share with Section leadership?</li> </ol>

COMMITTEE	Conference Planning Committee (Standing)	CHAIRS	Jennifer Bohlander PE / Andrew Domke PE / Tiffany Villarreal PE
Goal(s):	<p><b>Advertise Conference Schedule – General Outline of Opening Ceremony, Breakouts</b></p> <p><b>Focus on confirming keynote speakers, Send out call for Lightning Rounds &amp; Poster Presentations, Begin planning of social events</b></p> <p><b>Announce the Technical Speaker and any confirmed keynotes, outreach for exhibitors and sponsorships</b></p> <p><b>Advertise Program Highlights and Institute Sessions</b></p> <p><b>Announce Lightning Round Presenters</b></p> <p><b>Early bird registration deadline</b></p> <p><b>Advertise Social Events including the Opening Ceremony, TCPA BBQ, Awards Banquet and Technical Tour, Finalize programs</b></p>	Deadline(s):	<p><b>March 9, 2021</b></p> <p><b>March 31, 2021</b></p> <p><b>April 21, 2021</b></p> <p><b>May 11, 2021</b></p> <p><b>June 23, 2021</b></p> <p><b>June 30, 2021</b></p> <p><b>July 12, 2021</b></p>

	<b>Registration Deadline</b>  <b>Attendee preparation via newsletters and CECON app</b>		<b>August 24, 2021</b>  <b>September 14, 2021</b>
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2020 has been wrapped up and 2021 has officially been kicked off with a 2021 CECON Planning Committee Kickoff Meeting hosted on January 21<sup>st</sup>. This meeting introduced committee members, reviewed the roles of the committee members, looked at lessons learned from 2020 and laid out the planning schedule for the year, aligning with the marketing schedule.

Committee Members include:

- Jennifer Bohlander PE – Co-Chair (2<sup>nd</sup> Year)
- Tiffany Reed-Villarreal PE – Co-Chair (2<sup>nd</sup> Year) & Sponsorships
- Andrew Domke – Co-Chair (1<sup>st</sup> Year)
- Bill Wygle PE – Marketing
- John Nett PE – Programs
- Ayo Egbetola PE – Programs
- David Matocha – Exhibitors
- Ron Reichert – Exhibitors & Advisor
- John Mudd PE – Sponsorships
- Cindy Dong EIT – Finance
- Andres Salazar PhD, PE – Institutes, Lightning Rounds, Posters
- Rich Patrick PE – Institutes, Lightning Rounds, Posters
- Bob Stevens PhD, PE – Institutes, Lightning Rounds, Posters
- Bob Demyan PE – Young Members
- Erika Resendez – Young Members
- LeAnne Napolillo PE – Advisor

COMMITTEE	Editorial Committee (Standing)	CHAIR	Alik McCoy PE / Larijai Francis PE
Goal(s):		Deadline(s):	

- Continue to work on building the backlog of content for the TCE.
- Recruit student(s) to help reach out for content, rebuild google document, and update contacts.
- More actively seek nominations for EIJA. Reach out to independent news sources.

COMMITTEE	Membership Committee (Standing)	CHAIR	Patrick Williams PE
Goal(s):	Ongoing Virtual Membership Chair Meeting (digital meeting of all Texas Branch leaders tasked specifically to membership to share ideas and discuss ways to attract and retain).	Deadline(s):	Ongoing, Next Tentatively Scheduled for April 2021
Goal(s):	Pre-Recorded Membership Video (a few versions have been prepared, but this will be the organization and refining of an approx. 2 minute video which shows the benefits of ASCE Membership)	Deadline(s):	April 2021
Goal(s):	Virtual ASCE Champions Meeting (digital meeting to bridge the communication between identified leaders in various engineering firms throughout the state to connect ASCE to the firm's staff on the benefits of membership)	Deadline(s):	April 2021

Note that the Ongoing Virtual Membership Chair in March 2021 successfully engaged representatives from the Dallas, El Paso, Austin, Fort Worth, Corpus Christi, and Southeast Texas. The subsequent goals above were discussed and will be further refined for implementation; where volunteers have shown interest in reaching out to their respective employers to help initiate the ASCE Champions goal (i.e.virtual and in-person “Lunch and Learn” presentations to inspire membership retainment and attraction).

COMMITTEE	Strategic Planning Committee (Standing)	CHAIR	Kacey Paul PE
Goal(s):		Deadline(s):	
<p>Strategic Planning Committee to hold regularly scheduled monthly meetings with the first of these meetings to be held on Friday, March 12, 2021. The goals of this next meeting are to:</p> <ul style="list-style-type: none"> <li>• Determine how we want to structure our plan for the next 5 years</li> <li>• Discuss primary goals <ul style="list-style-type: none"> <li>○ Assign sub-groups to explore specific goals within the primary goals</li> </ul> </li> </ul>			
ITEMS FOR AGENDA	See below.		
<p>Item 4.1.5 – Receipt of CECON 2020 Final Report by the Board (separate attachment)</p> <p>Item 4.1.6 – Approval of CECON 2021 Preliminary Budget (separate attachment)</p> <p>Item 4.3 – Endorse CECON Site Selection Committee Recommendations for CECON 2022 to 2025.  In consultation with the CECON Site Selection Committee, Executive Director Lindsay O’Leary, P.E., and 2021 Texas Section President Sean Merrell, P.E., I recommend the Board endorse the following schedule for CECON locations to be held at Embassy Suites Hotels:</p> <ul style="list-style-type: none"> <li>- CECON 2022 – Frisco or Denton</li> <li>- CECON 2023 – San Marcos</li> <li>- CECON 2024 – Frisco or Denton</li> <li>- CECON 2025 – San Marcos</li> <li>- CECON 2026 – Site Selection Committee to provide recommendation in 2023</li> </ul>			

## CECON 2020 SUMMARY OVERVIEW / HIGHLIGHTS

November 4-6, 2020 Virtual via L!ve

2020 CECON TOTALS	
Income	\$ 67,185.00
Expense	\$ (102,469.30)
2019 Left Over	\$ 2,449.36
<b>NET BALANCE</b>	<b>\$ (32,834.94)</b>

Virtual Event due to COVID-19

Registration Type	No.	% of Total	Income
Full registration (3 Days) Delegate @ \$175	133	47.8%	\$23,275
Full registration (3 Days) Government @ \$135	38	13.7%	\$5,170
Full Speaker Registration (3 Days) (No Charge)	30	10.8%	-
Full Registration (3 Days) Student @ \$30	13	4.7%	\$390
Full Registration/Part of Exhibit (No Charge)	13	4.7%	-
Full Extra Sponsor Registrations @ \$150	7	2.5%	\$1,050
Full Registration/Part of Sponsorship (No Charge)	33	11.8%	-
On-Demand Professional Full Registrations @ \$125	8	2.9%	\$1,000
Texas Section Staff	3	1.1%	\$525
<b>Registration Total</b>	<b>278</b>	<b>100%</b>	<b>\$31,410</b>

### CECON Program Highlights

Total 39 Sessions including:

- 3 Lightning Round topics, coordinated by Section VP-Tech (Poster Presentations were not held)
- 48 total speakers, including 15 speakers representing public agencies/elected officials (+5 from 2019)
- 6 Sessions coordinated by ASCE Texas Institutes: (EWRI = 2; SEI = 2; GEO=2)
- On Demand Presentations available for attendees (free) and other for purchase
- Virtual Gala, Award Ceremony, Bingo Social, Keynote Speakers, Tech Tour all through Virtual Platform

### Comparison to previous CECON 2015, 2016, 2017, 2018, and 2019:

	2015	2016	2017	2018	2019	2020	% Change 2019 - 2020
Base (Regular) 3-Day Registration Rate	\$395	\$395	\$450	\$475	\$425	\$175	(%58.8)
Total Paid Registrations (# attendees, reg income)	302 \$85,835	248 \$62,340	218 \$76,895	236 \$75,245	213 \$69,330	278 \$31,410	30.5% (54.7%)
Sponsorships	\$47,500.00 30 sponsors	\$55,500 35 sponsors	\$37,400 29 sponsors	\$28,000 17 sponsors	\$40,500 25 sponsors	\$31,775 33 sponsors	(21.5%) (32.0%)
Exhibitors (Paid)	\$35,360.00 38 exhibitors	\$28,350 38 exhibitors	\$41,700 51 exhibitors	\$31,150 30 exhibitors	\$34,700 34 exhibitors	\$4,000 13 exhibitors	(88.5%) (61.8%)
Hotel Room- Nights	315	331	316	328	349	(Virtual)	N/A
Profit (Texas Section / CECON)	\$45,827.18 (split 50% / 50%)	\$14,857.28 (split 40% / 60%)	\$40,061.33 (split 40% / 60%)	\$9,951.58 (split 40% / 60%)	\$18,925.28 (split 40% / 60%)	\$(32,834.94)	(273%)



## CECON 2020 SUMMARY OVERVIEW / HIGHLIGHTS

November 4-6, 2020 Virtual via L!ve

### CECON Survey Highlights

#### *General Comments*

- Another fantastic program, definitely the strongest amongst any other offerings out there! Keep up the good work and I hope to see you all again next year!
- CECON 2020 was amazing. Content was well balanced and addressed many relevant topics facing Texas civil engineers today. I am very grateful to the hard work behind the scenes to pivot from in-person to a virtual conference. I enjoyed the conference immensely. Let's do it again!
- CECON was excellent. The topics were timely for current issues and the presenters were excellent.
- Regarding the Gala, just wondering if there was a way for audience to be more interactive when awards were given or being accepted.
- The breaks had creative and fun names and I actually thought they were interactive events (i.e. coffee chats, yoga instruction, stretching). If virtual again, that could be a fun way to keep attendees engaged during the breaks.
- Would like to know how to access to missed presentation/break-out sessions.

#### *Additional Content Suggestions*

- *Bridge and Transportation topics*
- *Case and forensic studies*
- *Construction claims and dispute resolution*
- *Project delivery systems*
- *Leadership, EQ, communication, etc.*
- *Continued networking and social events are always appreciated*
- *Environmental*
- *First day seemed TxDOT heavy. Better balance on Thursday and Friday*
- *Geotechnical engineering presentations*
- *High speed railway and flood protection wall plan*
- *I particularly enjoyed the "soft skills" presentations...as engineers we don't emphasize these subjects enough*
- *I would love to see some Texas airport projects, large or small. Texas Water Development Board in Statewide flood mapping and mitigation, I hope you will have them back again for an update*
- *Information on Certifications for young engineers who recently graduated*
- *Policy related to sustainable and resilient infrastructure of the future*
- *Update on Civil Engineering Education*
- *Update on TxDOT research project (list and detail)*
- *Update from PEPS*
- *We would like to provide a talk on how geophysics supports Water Resources or Transportation*

**CECON 2021  
San Marcos Embassy Suites  
Budget**

Updated: March 4, 2021

PROJECTED CONFERENCE TOTALS	
Income =	\$ 174,675.00
Cost =	\$ (174,675.00)
<b>NET BALANCE</b>	<b>\$ -</b>


LEGEND:	
input	
calculation	

**PRELIM BUDGET 2021**

ITEM	PROJECTED PARTICIPATION	PROJECTED INCOME		PROJECTED COST		PROJECTED NET BALANCE	
		UNIT	SUB-TOTAL	UNIT	SUB-TOTAL		
<b>Income - Registration, Exhibitors, Sponsorship</b>							
<b>3-Day</b>							
Government Registration	32	\$ 370.00	\$ 11,840.00	\$ -	\$ 11,840.00		
Early Discount Registration	40	\$ 375.00	\$ 15,000.00	\$ -	\$ 15,000.00		
Standard Registration	60	\$ 425.00	\$ 25,500.00	\$ -	\$ 25,500.00		
Late Registration	5	\$ 475.00	\$ 2,375.00	\$ -	\$ 2,375.00		
<b>1-Day</b>							
Government Registration	14	\$ 200.00	\$ 2,800.00	\$ -	\$ 2,800.00		
Early Discount Registration	23	\$ 200.00	\$ 4,600.00	\$ -	\$ 4,600.00		
Standard Registration	30	\$ 250.00	\$ 7,500.00	\$ -	\$ 7,500.00		
Late Registration	5	\$ 300.00	\$ 1,500.00	\$ -	\$ 1,500.00		
<b>Student</b>							
3-Day Student	30	\$ 100.00	\$ 3,000.00	\$ -	\$ 3,000.00		
1-Day Student	6	\$ 60.00	\$ 360.00	\$ -	\$ 360.00		
<b>Other</b>							
Guests (3-Day or 1-Day Registration)	8	\$ 100.00	\$ 800.00	\$ -	\$ 800.00		
Texas Section Staff Registration	3	\$ 300.00	\$ 900.00	\$ -	\$ 900.00		
Awards Dinner (Single Ticket)	10	\$ 75.00	\$ 750.00	\$ -	\$ 750.00		
Registration Income			\$ 76,925.00		\$ 76,925.00		
<b>Other Income</b>							
Exhibitors (TableTop) (paid)	25	\$ 900.00	\$ 22,500.00	\$ -	\$ 22,500.00		
Exhibitors (Large booth) (paid)	15	\$ 1,100.00	\$ 16,500.00	\$ -	\$ 16,500.00		
Exhibits Only Passes	25	\$ 50.00	\$ 1,250.00	\$ -	\$ 1,250.00		
Sponsors			\$ 42,000.00	\$ -	\$ 42,000.00		
<b>Income Total</b>	<b>331</b>		<b>\$ 159,175.00</b>	<b>\$ -</b>	<b>\$ 159,175.00</b>		
<b>General Conference Items</b>							
<b>Event Administrator</b>							
Event Administrator				\$ (16,375.00)	\$ (16,375.00)	per contract	
Commissionable Room Rates (10%)			\$ 2,500.00	\$ -	\$ 2,500.00	Assume 200 actual rooms @ \$125 @ 10%	
<b>Marketing</b>							
Printing				\$ 3,500.00	\$ (3,500.00)	\$ (3,500.00)	Incl mailouts, promo at other confs, etc. Assumes zero cost TCE articles/no TCE ads
Promotional Items				\$ 1,000.00	\$ (1,000.00)	\$ (1,000.00)	
Mugs	200			\$ 8.00	\$ (1,600.00)	\$ (1,600.00)	
Exhibit Hall Games/Door Prizes				\$ 1,000.00	\$ (1,000.00)	\$ (1,000.00)	
<b>Meals/Beverage/Facility Costs</b>							
Hotel Food/Beverage Costs (1)				\$ (56,000.00)	\$ (56,000.00)		
Wednesday Dinner (sponsored by Concrete Pipe Association)			\$ 13,000.00	\$ (13,000.00)	\$ -	CECON Budget assumption = break-even event	
Awards Ceremony (Entertainment/Decorations/Programs)				\$ (6,080.00)	\$ (6,080.00)		
Audio/Visual(1)				\$ (14,000.00)	\$ (14,000.00)		
WiFi - in Meeting Rooms (3 days)	3			\$ 200.00	\$ (600.00)	\$ (600.00)	
President's Suite (3 nights)				\$ -	\$ -	\$ -	Comp per contract (3 nites)
Exhibitor Tabletop Setup	50			\$ 100.00	\$ (5,000.00)	\$ (5,000.00)	table and pipe and drape
<b>Program Costs</b>							
Printing				\$ 2,500.00	\$ (2,500.00)	\$ (2,500.00)	
Conference App				\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	
Registration Nametag/Lanyard	500			\$ 2.00	\$ 750.00	\$ 750.00	
Signage				\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	E-signage at Embassy Suites
GoBo				\$ 1,500.00	\$ (1,500.00)	\$ (1,500.00)	
Speaker Gifts	75			\$ 10.00	\$ (750.00)	\$ (750.00)	
Lightning Round Prizes				\$ (400.00)	\$ (400.00)	\$ (400.00)	
Select Invited Speaker Travel/Lodging				\$ (2,500.00)	\$ (2,500.00)	\$ (2,500.00)	
Technical Tour	50			\$ 35.00	\$ (1,750.00)	\$ (1,750.00)	
Transportation (Charter bus at 4 hours/day)				\$ 600.00	\$ (600.00)	\$ (600.00)	
<b>Misc</b>							
Event Shirts/other for Cmte/Volunteers	35			\$ 22.00	\$ (770.00)	\$ (770.00)	*option to purchase on registration
Misc/Contingency				\$ (7,500.00)	\$ (7,500.00)	\$ (7,500.00)	*accounts for Braintree transactions
TX Section costs				\$ (3,500.00)	\$ (3,500.00)	\$ (3,500.00)	Incl 1 pre-conf site trip, other misc costs
<b>Break-even Section/Institute Support Items</b>							
Texas Section Support				\$ (30,000.00)	\$ (30,000.00)	\$ (30,000.00)	
Institute Incentive	7			\$ 500.00	\$ (3,500.00)	\$ (3,500.00)	
<b>General Conference Subtotal</b>			<b>\$ 15,500.00</b>	<b>\$ (174,675.00)</b>	<b>\$ (159,175.00)</b>		
<b>PROJECTED CONFERENCE TOTALS</b>			<b>\$ 174,675.00</b>	<b>\$ (174,675.00)</b>	<b>\$ -</b>		

**Notes:**

(1) Does not include costs associated with Texas Section Board or Institute Board meetings (meal/breakfast and A/V)

FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.4	Item Title	VP-Educational
	Date	03/26/21	Reported by	Natalie Chaney PE
	Purpose	Spring 2020-2021 Board of Direction Meeting		

**OFFICER ACTIVITIES**

2021 Student Symposium is April 15<sup>th</sup> through 17<sup>th</sup>, a fully virtual format. The planning team is hard at work. Markay Brown has stepped up to take on the STEM Committee Chair, and multiple volunteers have offered to help with the committee. Younger Member Committee is continuing to make great strides in engaging membership especially given the challenging COVID environment. \$6,000 deposit being returned for the 2021 venue.

- ITEMS FOR COMMITTEE REPORTS**
1. Provide the status of ongoing programs and projects. Discuss their alignment with the [Strategic Plan](#).
  2. Is any additional funding, beyond current budget, required to complete planned programs and projects?
  3. Provide a list of committee members and/or status of recruitment activities.
  4. Is there any additional information you would like to share with Section leadership?

COMMITTEE	STEM Committee (Task)	CHAIR	Markay Brown
Goal(s):	<b>Find meaningful events or forms of participation where students can be engaged in STEM.</b>	Deadline(s):	

Currently planning for Balsa Bridge competition with the TxDOT Beaumont District. This will not happen until at least February 2022. Jennifer Hallier with RPS is aiding in this specific effort.

COMMITTEE	Student Activities Committee (Standing)	CHAIR Competitions Coordinator	Heather Guillen PE Jessica Hilscher PE
Goal(s):	<b>To work with students on continuing to enhance the Student Symposium.</b>	Deadline(s):	

Weekly planning calls are being held for the 2021 Student Symposium. \$6,000+ deposit being returned for the 2021 venue cancellation (due to COVID).

The 2021 Student Symposium will be a virtual event held on April 15-17, 2021 and hosted by UT Austin ASCE Student Chapter. The symposium will include an online career fair.

The Symposium Sponsorship flyer is online with details on the sponsorship opportunities available.

<https://www.texasce.org/wp-content/uploads/2021/01/2021-student-symposium-sponsorship-onesheet.pdf>


The online sponsor registration form is here: <https://www.texasce.org/our-programs/student-symposium/sponsorship/> All board members are encouraged to have their firm consider becoming a sponsor.

Planning team continues to work on confirming speakers and finalizing program details.

Jessica's tenure as head judge will be up at the end of the 2022 Symposium and she has recommended Shannon Jungman.

Ongoing talks are taking place about a Region 6 Symposium. A letter with TxASCE support of this (versus splitting up Texas) was sent to Region 6 governors. It also outlined some of the critical discussion items that need to be had in order to ensure that event can be successful.

COMMITTEE	Younger Members Committee (Standing)	CHAIR	Joe Alvarez
Goal(s):	<b>Increase virtual engagement</b>	Deadline(s):	
<p>As we entered 2021, the Younger Member Committee has remained committed to engaging the younger audience of the civil engineering community with virtual sessions with quality content and with increased appeal. The Dallas Branch YM's have done outstanding with their "Bridge Program" which highlights with topics geared towards development. The Dallas Branch YM also has a great vitural social scene with "Rhyme Night" and other themed sessions. Houston Branch YM's have done an outstanding job with their "Trivia Night", which was held during E-week 2021.</p> <p>The Texas Section YM Committee is underway with "Networking Shuffle" which pairs YM's from across the state to engage with one another virtually. This shuffle has brought YM's together representing the branches from Dallas, Houston, Austin, San Antonio, Corpus Christi, Rio Grande Valley, El Paso and Southeast Texas.</p> <p>YM's also participated in the Legislative "Dial-In" for 2021. An expanded social media presence is now visial with a Younger Member page on LinkedIn and an instagram. In addition, a banner has been proposed and will be presented and fall within the budget for 2020-2021. A 10 ft. by 20 ft. tent with logo is currently in the preliminary phase and will be proposed.</p> <p>The Texas Section YM Committee also has begun efforts to participate and judge for the 2021 Texas-Mexico Student Symposium. This year's event will be virtual, but our YM's continue to make themselves available to contribute to the development of tomorrow's civil engineers and future YM's.</p>			
ITEMS FOR AGENDA	None.		

FORM F-2		OFFICER REPORT		
	Agenda Item Number	5.5	Item Title	VP-Professional
	Date	03/26/21	Reported by	Griselda Gonzales PE
	Purpose	Spring 2020-2021 Board of Direction Meeting		

OFFICER ACTIVITIES
<p>VP Professional Affairs participated and engaged in the following activities:</p> <ul style="list-style-type: none"> <li>• Final IRC meetings for release and moderated event release.</li> <li>• Submitted an ethics article for TCE</li> <li>• Participated in Legislative Drive-In and Fly-In meetings with Representative Dennis Paul PE and Chief of Staff (Greg Bentch); Senator Cornyn staffer with the Texas delegation</li> </ul> <p>Some things we would like to develop is better ways to track meetings and past conversations with State and Congressional Representatives. This may be a spreadsheet or some type of database.</p>

ITEMS FOR COMMITTEE REPORTS
<ol style="list-style-type: none"> <li>1. Provide the status of ongoing programs and projects. Discuss their alignment with the <a href="#">Strategic Plan</a>.</li> <li>2. Is any additional funding, beyond current budget, required to complete planned programs and projects?</li> <li>3. Provide a list of committee members and/or status of recruitment activities.</li> <li>4. Is there any additional information you would like to share with Section leadership?</li> </ol>

COMMITTEE	Governmental Affairs Committee (Standing)	CHAIR	Augustine Verrengia PE / Austin Messerli PE
Goal(s):	Continue to engage and encourage members to reach out to their local, state and congressional representatives.	Deadline(s):	On-going

The GAC successfully completed the 2021 Legislative Drive-In virtually. The team prepared four Issue Briefs for the Drive-In which included, Transportation Funding, Resilient Infrastructure, Dams and Levees Safety Programs, and Wastewater. Our records indicate 45 registered attendees; 21 confirmed meetings (9 Senate meetings; 12 House Committee meetings) and; 9 ASCE Branches attended the event (Austin, San Antonio, Fort Worth, Dallas, Houston, Central Texas, Corpus Christi, Rio Grande Valley, High Plains).

The GAC activities this past quarter included:

- Successfully provided members training on how to prep for Legislative meetings (2/4 & 2/19)
- Continued GAC coordination meetings in preparation of Drive-In (2/19/21)
- Held a Legislative Drive-In Kick-Off event on 2/22/21 and Wrap-Up 2/26/21 to engage members
- The GAC team met with Representative Dennis Paul and discussed the Priority Issues
- GAC chair Augustine was interviewed by NPR's Texas Standard

Upcoming events and items

- Meetings with Speaker Phelan's Office scheduled Wed. 3/10 at 9 am.
- TCE article summarizing events of legislative events


COMMITTEE	Texas Infrastructure Report Cards Committee (Standing)	Co-CHAIRS	Mark Boyd PE
Goal(s):	Identify Committee Members for Special Task Committee	Deadline(s):	3/26/21 (committee zoom call 3/17/2021, 4PM)

The IRC Committee had a successful release 3/10/21. News media outlets participated in the event and Committee Chair Mark Boyd has participated in interviews with Hispanic media (Univision and Rita Sibaja, independent journalist) and was quoted in a few articles. Max Wallack (Co-Chair of Water/wastewater Chapter) was interviewed by NPR Austin. Augustine Verrengia, Chair of the Legislative Phone in, while not

on the report card committee, did a spectacular job on an interview about the state of Texas infrastructure with local Austin Radio host Michael Marks (KUT 90.5).

The IRC B+ Energy grade caused lots of discussion and questions among fellow ASCE members due to the winter storm infrastructure failures caused the week following the IRC release. The infrastructure failures have led to the development of a Special Task Committee (STC) to develop a fact-based report of the state's critical infrastructure with a focus on resiliency to identify areas that lack resiliency or can be improved by including resiliency. For the energy sector, there will be an in-depth review of the Winter Storms Uri and Viola to identify the root causes of the resultant failures to energy, water, wastewater and any other infrastructure component that may have been affected. The STC will consist of 12-15 members with Geoff Roberts acting as Committee Chair. The goal is for the report to be developed within a year.

COMMITTEE	Flood Mitigation Advisory (Task)	CHAIR	Andres Salazar, PE
Goal(s):	Continue to engage with TWDB as technical resource	Deadline(s):	On-going
Committee meetings are on-going to seek engagement with the TWDB.			
COMMITTEE	Residential Foundations Oversight Committee (Task) <b>Subcomms:</b> Evaluation and Repair of Residential Foundations Foundation Investigation & Design - Manual of Practice	CHAIRS	Robert Pierry Jr. PE Ken Struzyk PE Phillip King PE
Goal(s):	Complete draft of Version 3	Deadline(s):	May 1, 2021
The committee had a meeting 3/6/2021 and completed the draft of Version 3 of "Guidelines for the Evaluation and Repair of Residential Foundations." The draft will be submitted to Oversight Committee for review and comment.			
ITEMS FOR AGENDA	None.		

HFORM F-2		OFFICER REPORT		
	Agenda Item Number	5.6	Item Title	VP-Technical
	Date	03/26/21	Reported by	Robert Stevens PhD PE
	Purpose	Spring 2020-2021 Board of Direction Meeting		

**OFFICER ACTIVITIES**

Held monthly Texas Section Institute Video calls with Section Chapter and Branch Institute officers and others on Jan. 26 with 15 participating and Feb. 23 with 5 participating. Hosted 3 Section technical webinars and have 6 more scheduled. SEI Texas Section members voting concluded for the 4 officer positions.

**STATUS OF CECON LIGHTNING ROUND & POSTER PRESENTATIONS**

Will request the institute leaders to work on getting sessions for CECON on Institute Leaders' call on Mar. 23.


**SUMMARY OF WEBINAR ACTIVITIES**

Webinars were presented on Feb. 9 by Sean Merrell on "Innovative Solutions to Dallas Area Traffic Signals" with 30 registrants, Feb. 23 by David Curtis and Andy Yung on "Flood Warning Systems and Reducing Flood Risk" with 63 registrants, and Mar. 9 by John Nielson Gammon on "Drought Challenges for Texas: What Do We Really Know?" with 43 registrants. The next scheduled webinar is on Mar. 23 by Shawn Strange and Tyler Payne on "Texas' Disaster Recover, Mitigation and Planning Programs". After that, webinars are scheduled for Apr. 1, 13, 27, and 29, and May 11. The Apr. 1 and 29 are special, 2-part, 3-hour presentations each. With these webinars scheduled, we have had 2 webinars in Jan. Feb., and Mar. and will have 4 webinars in Apr. A webinar is tentatively arranged for May 25. Webinars are needed starting in June and beyond.

TECHNICAL INSTITUTE CHAPTERS & GROUPS	CHAIRS
TxCI Chapter	John Obr PE
TxEWRI Chapter	Curtis Beitel PE & Russell Erskine PE
TxGI Chapter	Fadi Faraj PE
TxSEI Chapter	Ardalan Mosavi PE
TxT&DI Chapter	Surya Bhandari PE
TXUESI Chapter	Sandee Khoury PE
Forensics Group	Jesse Aguilar EIT

Goal(s)	Deadline(s)
Goals for FY2020-21 include: <ol style="list-style-type: none"> <li>1. Get TxSEI Chapter officers in place. Voting concluded and 4 new officers were elected. New officers elected go to Board for approval at Mar. 26 meeting. Officers include: Chair, Ardalan Mosavi, Vice Chair, Marcelo DaSilva, Secretary, Huajie "Leo" Liu, and Treasurer, Sumanth Cherko.</li> <li>2. Get COPRI Houston branch to create a TxSection Chapter. Richard Ruchhoeft indicated they're considering doing this as there are 102 COPRI members in Texas with about 85 in Houston, 10 in Corpus Christi, and some in Austin, Beaumont and other branches.</li> <li>3. Get AEI and EMI chapters started. Dallas Branch is going to establish an Dallas AEI Chapter. Trying to find an interested person to start an EMI TxSection chapter.</li> <li>4. Schedule 2 webinars per month. Have done this for Jan. through May with an extra 2, 3-hour webinars in April.</li> <li>5. Hold monthly TxSection Insitute leaders call. Have held in Jan. and Feb. Next one scheduled for Mar. 25. Calls held on 4<sup>th</sup> Tuesday of each month.</li> </ol>	

<b>ITEMS FOR AGENDA</b>	None.
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FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.7	Item Title	Treasurer
	Date	03/26/21	Reported by	Chris Nance PE
	Purpose	Spring 2020-2021 Board of Direction Meeting		

OFFICER ACTIVITIES
<ul style="list-style-type: none"> <li>Reviewed Oct 2020-Feb 2021 Financials</li> <li>Reviewed dues history</li> </ul>

FINANCIAL REPORTS																																																																																																			
<p>Monthly Financials for <b>February 2021</b> attached (includes CECON reports from Section's accounts):</p> <p><b><u>NOTE: These numbers are pending review by our CPA.</u></b></p>																																																																																																			
<table> <thead> <tr> <th>5.7a Financial Summary</th> <th>Amount</th> <th>% of Budget</th> </tr> </thead> <tbody> <tr> <td colspan="3">General</td> </tr> <tr> <td>• YTD Revenue</td> <td>\$294,371</td> <td>47%</td> </tr> <tr> <td>• YTD Expenses</td> <td>\$203,081</td> <td>33%</td> </tr> <tr> <td colspan="3">CECON</td> </tr> <tr> <td>• YTD Revenue</td> <td>\$77,168</td> <td></td> </tr> <tr> <td>• YTD Expenses</td> <td>\$88,451</td> <td></td> </tr> <tr> <td colspan="3">5.7b Budget v Actual</td> </tr> <tr> <td colspan="3">General</td> </tr> <tr> <td colspan="3">Revenue</td> </tr> <tr> <td>• Dues &amp; Allotment</td> <td>\$273,218</td> <td>78%</td> </tr> <tr> <td>• Meetings/Conferences</td> <td>\$16,360</td> <td>11%</td> </tr> <tr> <td>• Publication Revenue</td> <td>\$2,214</td> <td>11%</td> </tr> <tr> <td>• Investment Draw &amp; Other</td> <td>\$2,579</td> <td>4%</td> </tr> <tr> <td colspan="3">Expenses</td> </tr> <tr> <td>• Salaries and Services</td> <td>\$132,568</td> <td>44%</td> </tr> <tr> <td>• Meetings/Conferences</td> <td>\$98,150</td> <td>61%</td> </tr> <tr> <td>• Publication Expense</td> <td>\$3,350</td> <td>35%</td> </tr> <tr> <td>• Services</td> <td>\$32,888</td> <td>44%</td> </tr> <tr> <td>• Admin</td> <td>\$23,981</td> <td>33%</td> </tr> <tr> <td>• Other</td> <td>\$594</td> <td>15%</td> </tr> <tr> <td colspan="3">CECON</td> </tr> <tr> <td>• Revenue</td> <td>\$77,168</td> <td>X%</td> </tr> <tr> <td>• Expenses</td> <td>\$88,451</td> <td>X%</td> </tr> <tr> <td colspan="3">5.7c Statement of Financial Position</td> </tr> <tr> <td colspan="3">General</td> </tr> <tr> <td>• Total Assets</td> <td></td> <td>\$690,075.17</td> </tr> <tr> <td>• Total Liabilities</td> <td></td> <td>\$125,515.76</td> </tr> <tr> <td colspan="3">CECON</td> </tr> <tr> <td>• Total Assets</td> <td></td> <td>\$51,208.11</td> </tr> <tr> <td>• Total Liabilities</td> <td></td> <td>\$0</td> </tr> <tr> <td colspan="3">5.7d Dues and Voluntary Contributions</td> </tr> <tr> <td>• Income</td> <td>\$273,218</td> <td>78%</td> </tr> </tbody> </table>	5.7a Financial Summary	Amount	% of Budget	General			• YTD Revenue	\$294,371	47%	• YTD Expenses	\$203,081	33%	CECON			• YTD Revenue	\$77,168		• YTD Expenses	\$88,451		5.7b Budget v Actual			General			Revenue			• Dues & Allotment	\$273,218	78%	• Meetings/Conferences	\$16,360	11%	• Publication Revenue	\$2,214	11%	• Investment Draw & Other	\$2,579	4%	Expenses			• Salaries and Services	\$132,568	44%	• Meetings/Conferences	\$98,150	61%	• Publication Expense	\$3,350	35%	• Services	\$32,888	44%	• Admin	\$23,981	33%	• Other	\$594	15%	CECON			• Revenue	\$77,168	X%	• Expenses	\$88,451	X%	5.7c Statement of Financial Position			General			• Total Assets		\$690,075.17	• Total Liabilities		\$125,515.76	CECON			• Total Assets		\$51,208.11	• Total Liabilities		\$0	5.7d Dues and Voluntary Contributions			• Income	\$273,218	78%
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5.7e Investments as of February 2021


- ASCE Texas Section \$507,647.09 +9.8%

COMMITTEE	Budget & Finance Committee	CHAIR	Chris Nance PE
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Goal(s):		Deadline(s):	
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Will meet this spring to begin drafting the FY2021-2022 Operating Budget.

ITEMS FOR AGENDA	None.
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FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.8	Item Title	Directors at Large
	Date	03/26/21	Reported by	Alik McCoy PE
	Purpose	Spring 2020-2021 Board of Direction Meeting		

<b>OFFICER ACTIVITIES</b>
<ul style="list-style-type: none"> <li>• Searching for articles to nominate for the Excellence in Journalism award.</li> <li>• Following up on multiple leads for technical articles.</li> <li>• Coordinating with the GAC on an Infrastructure Report Card series.</li> <li>• Continuing to rebuild shared google document of TCE content records and ideas after file was deleted – looking for student volunteers to help</li> </ul>

<b>TASK</b>	Excellence in Journalism Award		
<b>Goal(s)</b>		<b>Deadline(s)</b>	
We updated the EIJA nomination form and the text in the Rules of Operation to include a requirement that the person nominated must be able to accept the award. Redline text in Rules of Operation need to be approved.			

<b>COMMITTEE</b>	Tellers Committee	<b>CHAIR</b>	Larijai Francis PE
<b>Goal(s)</b>		<b>Deadline(s)</b>	
Will be activated this summer to review Texas Section Officer election results.			

<b>ITEMS FOR AGENDA</b>	Agenda Item 3.7 – Texas Section Award Nominations Agenda Item 3.9 – Texas Civil Engineer		
<ul style="list-style-type: none"> <li>• Reminder to look for articles to nominate for EIJA.</li> <li>• Reminder to send any technical article ideas to <a href="mailto:share@texasce.org">share@texasce.org</a>. Ask local branch institute leaders.</li> </ul>			

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.1	Branch <b>Austin Branch</b>
	Date	03/26/21	Reported by Katherine Lauer EIT
	Purpose	Spring 2020-2021 Board of Direction Meeting	

**BRANCH GOALS FOR 2020-21**

The Austin Branch intends to continue to support charitable organizations that support the community and encourage interest in science, technology, engineering, and math. A portion of all meeting registration fees will go to Central Texas Discover Engineering and Girl Start of Austin. We also aim to continue our student outreach, mentorship, and engagement with the University of Texas (UT) at Austin's civil engineering program.

We plan to hold a Continuing Education Conference in 2021 and to assist UT Austin ASCE in holding the 2021 Student Symposium. Both events will be a day of technical presentations with the intent to attract attendance from engineering professionals and students.

We will continue to hold virtual monthly meetings with technical speakers that present a broad range of civil engineering topics until the Austin Branch Board determines it is time to shift back to in-person monthly luncheons. The Branch will explore streaming options for future in-person luncheons, so members will continue to have the option to join remotely.

The Austin Branch plans to continue to hold virtual social and K-12 outreach events to encourage member participation. The Austin Branch Board may gradually shift from virtual to in-person events in the summer or fall of 2021.


**QUESTIONS FOR BRANCH REPORT**

1. Status of ongoing programs and projects. (Do they align with Branch goals and [Strategic Plan](#), if applicable? Should they be sunset?)
2. Are any new programs/projects desired? (They should align with the Branch Goals/[Strategic Plan](#))
3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?

BRANCH REPORT	2020-2021	DIRECTOR'S TERM	2020-2022
<p><u>Education Outreach</u></p> <p>The Austin Branch has provided mentors for students in UT Austin's civil engineering senior design course for many years. We will continue to cultivate relationships with students and professors through both the mentorship program and involvement with UT ASCE. This includes coordination with UT ASCE in preparation for the 2021 Student Symposium. The branch encourages UT students to apply for branch scholarships and is looking for ways to reach out to students virtually.</p> <p>In past years, K-12 outreach has included multiple STEM events at the Blanton Museum, Johnson City Science Mill, and local elementary schools. Over the past year, we provided K-12 outreach virtually to Girl Scouts and local elementary school students.</p> <p><u>Younger Member Forum</u></p> <p>The Younger Members Forum (YMF) of the Austin Branch is composed of our younger engineering professionals and those that are young at heart. YMF has involved many of our engineers in events and socials to promote the growth and engagement of younger members. This typically includes hosting events such as happy hours with other organizations, camping trips, homebuying courses, PE review courses, and creek cleanups. Over the past year, YMF transitioned its events to a virtual platform. This included virtual game night and trivia happy hours, PE Exam Review Courses, group fitness challenges, wildflower seed bomb craft nights, scavenger hunts, and an Emotional and Mental Wellness Seminar.</p>			

YMF's annual golf tournament was canceled for 2020, however, YMF is exploring ways to safely hold a golf tournament in 2021. Proceeds from the event typically go towards funding various ASCE programs, including scholarships to high school seniors and a donation to Sammy's House. YMF is also making plans for the 2022 MRLC conference to be held in Austin.

ITEMS FOR AGENDA	None.
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FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.2	Branch <b>Brazos</b>
	Date	03/26/21	Reported by Robert (Bobby) Lys Jr
	Purpose	Spring 2020-2021 Board of Direction Meeting	


**BRANCH GOALS FOR 2020-21**

Provide programs virtually until safe to have inperson meetings.

**QUESTIONS FOR BRANCH REPORT**

1. Status of ongoing programs and projects. (Do they align with Branch goals and [Strategic Plan](#), if applicable? Should they be sunset?)
2. Are any new programs/projects desired? (They should align with the Branch Goals/[Strategic Plan](#))
3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?

<b>BRANCH REPORT</b>	2020-2021	<b>DIRECTOR'S TERM</b>	2019-2021
<p>Officers have continued to meet virtually on a monthly basis. We are attempting to work with local TSPE to provide a program virtually. We are adhering to ASCE Global position on not having any in-person meetings at this time.</p> <p>We look forward to having the announcement of our Engineer of the Year and Young Engineer of the Year. These would be recognized at our E Week banquet which has been cancelled.</p> <p>We are looking forward to in-person meetings as soon as it is deemed safe to have them.</p>			
<b>ITEMS FOR AGENDA</b>	None.		

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.3	Branch <b>Caprock Branch</b>
	Date	03/26/21	Reported by Russell R. Carter
	Purpose	Spring 2020-2021 Board of Direction Meeting	

**BRANCH GOALS FOR 2020-21**

Elect officers.  
 Meet either Virtually or in Person based on COVID Limitations.  
 Joint Meeting and Fundraising with Texas Tech University Student Chapter


**QUESTIONS FOR BRANCH REPORT**

1. Status of ongoing programs and projects. (Do they align with Branch goals and [Strategic Plan](#), if applicable? Should they be sunset?)
2. Are any new programs/projects desired? (They should align with the Branch Goals/[Strategic Plan](#))
3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?

<b>BRANCH REPORT</b>	2020-2021	<b>DIRECTOR'S TERM</b>	2019-2021
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Working to maintain a branch by getting a full slate of officers.  
 Meetings by zoom or in person as COVID allows.  
 Schedule Joint Meeting with Texas Tech University Student Chapter.

<b>ITEMS FOR AGENDA</b>	None.
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FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.4	Branch <b>Central Texas</b>
	Date	03/26/21	Reported by Trey Simpson EIT
	Purpose	Spring 2020-2021 Board of Direction Meeting	

**BRANCH GOALS FOR 2020-21**

Our Branch is hoping to continue hosting virtual meeting and garner more attendance. We are also planning to bring our local scholarship online this year. It was supposed to begin last year but was delayed due to schools closing due to COVID. With Texas opening, we may explore in-person meetings as an option toward the summer.


**QUESTIONS FOR BRANCH REPORT**

1. Status of ongoing programs and projects. (Do they align with Branch goals and [Strategic Plan](#), if applicable? Should they be sunset?)
2. Are any new programs/projects desired? (They should align with the Branch Goals/[Strategic Plan](#))
3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?

BRANCH REPORT	2020-2021	DIRECTOR'S TERM	2020-2022
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The branch will continue hosting virtual meets and siminars. The branch is pushing forward with it's scholarship plans.

ITEMS FOR AGENDA	None.
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FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.5	Branch <b>Corpus Christi</b>
	Date	03/26/21	Reported by Joe W. Alvarez
	Purpose	Spring 2020-2021 Board of Direction Meeting	

<b>BRANCH GOALS FOR 2020-21</b>
<p>The Corpus Christi Branch plans to continue virtual meetings and has enhanced communication abilities to provide the same platform to other committees of the branch. The CC Branch has moved forward with offering a wide variety of speakers at virtual meetings, which may not necessarily have been made possible if not for being placed in the current situation with the pandemic. Two dynamic speakers lined up will give a special presentation regarding the Winter Weather Power Outages and Rolling Blackouts of 2021. We were fortunate to land Lori Lopez, P.E. of CPS Energy and David Ford, P.E., to deliver a message on what happened and what we can do to provide a better, proactive solution in the future to prevent reoccurrence. This comes on the heels of the release of the 2021 Texas Infrastructure Report Card, and Energy being a category that is graded.</p>

<b>QUESTIONS FOR BRANCH REPORT</b>
<ol style="list-style-type: none"> <li>1. Status of ongoing programs and projects. (Do they align with Branch goals and <a href="#">Strategic Plan</a>, if applicable? Should they be sunset?)</li> <li>2. Are any new programs/projects desired? (They should align with the Branch Goals/<a href="#">Strategic Plan</a>)</li> <li>3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</li> </ol>

<b>BRANCH REPORT</b>	2020-2021	<b>DIRECTOR'S TERM</b>	2020-2022
<p>The Corpus Christi Branch hosted their November meeting which featured special guest Anthony Fasano, P.E. of the Engineering Management Institute. The presentation was geared towards up and coming professionals titled "Engineer Your Own Success". The Corpus Christi Branch's December meeting featured Christine Justice, P.E. of EarthCon. The presentation covered the "Closed Landfill Redevelopment" Project. The January meeting featured Allan Hayes, P.E. and gave a historical presentation on the "1947 Texas City Industrial Explosion" in which the energy equaled that of a nuclear bomb. The February meeting featured the Annual Joing Meeting with the Corpus Christi Branch and the Texas A&amp;M University-Kingsville Student Branch. The City of Corpus Chisti highlighted the program with a presentation on the proposed "Seawater Desalination Plant" that could provide a welcomed source of water for future use.</p> <p>Craig Thompson, P.E. and Joe W. Alvarez participated in the 2021 Legislative "Dial-In". Joe W. Alvarez participated in ASCE Global's Inaugural Younger Member Week.</p>			
<b>ITEMS FOR AGENDA</b>	None.		



FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.6	Branch <b>Dallas Branch</b>
	Date	03/26/21	Reported by Phillip Alcorn PE
	Purpose	Spring 2020-2021 Board of Direction Meeting	

<b>BRANCH GOALS FOR 2020-21</b>
<p>Since March 2020, we've held monthly virtual meetings. We will continue to meet online and engage our membership virtually until it is safer to meet in person. Our Branch goals include continuing to capture record attendance by presenting an assortment of engaging topics; retaining more corporate sponsorships; and strengthening our membership numbers by engaging and retaining younger members. We've also been collecting a \$10 donation for PDH certificates in lieu of plated lunches. We will continue to collect these donations and equally split donations between the Branch scholarship fund and a local charity.</p>

<b>QUESTIONS FOR BRANCH REPORT</b>
<ol style="list-style-type: none"> <li>1. Status of ongoing programs and projects. (Do they align with Branch goals and <a href="#">Strategic Plan</a>, if applicable? Should they be sunset?)</li> <li>2. Are any new programs/projects desired? (They should align with the Branch Goals/<a href="#">Strategic Plan</a>)</li> <li>3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</li> </ol>

<b>BRANCH REPORT</b>	2020-2021	<b>DIRECTOR'S TERM</b>	2019-2021
<p><b>Previous Meeting Summary:</b>  March 8, 2021  Main Session: Norma Jean Mattei, PhD, PE – Hark Rock Hotel Collapse  There were 198 PDH certificates sent out; \$2,075 collected for charity/scholarship; 218 views at the premier; and 421 total views</p> <p><b>Upcoming Meeting:</b>  April 12, 2021  Main Session: Dr Potter – Texas Demographic Center</p> <p><b>Education Outreach:</b>  <u>E-Week</u>  In celebration of Engineers Week 2021, ASCE Dallas hosted a series of lunch hour speakers for high school civil engineering students at Woodrow Wilson and Hillcrest High Schools. A few Dallas Branch members shared their careers in the civil engineering industry with the high school students. ASCE Dallas has had a longstanding relationship with both high schools dating back to 2013 at Woodrow Wilson HS and 2018 at Hillcrest HS with CE Clubs organized as part of the “Civil Engineering and Architecture Design” class curriculum.</p> <p><u>Future Cities</u>  In January, the ASCE Dallas Branch virtually judged the Future Cities 2021 Competition giving a very special award – Infrastructure Resiliency. The key criteria of the competition was to build a city on the moon! Students had to utilize two of the moon’s resources and think of creative ways to help integrate human life on a social, economic, and environmental standpoints. Questions were asked about how well the city’s infrastructure could handle natural disasters, gravity difference, temperature regulation, food resources, economic activity, and many more.</p> <p><u>DISD STEM Expo</u>  On Saturday, January 23rd, ASCE members joined and volunteered for the DISD STEM Expo - Bridge Building Competition. Several 3<sup>rd</sup> - 5<sup>th</sup> graders, and 6<sup>th</sup> graders - high school students worked together in teams to design and build unique bridges for the competition. ASCE members assisted in an initial briefing, making sure</p>			

bridges met requirements, testing the strength of the bridges, and in an exit interview. Volunteers enjoyed speaking with students and seeing them engage with engineering!

InterCEA Mentoring Program

The Civil Engineering and Architecture Design (CEA) programs at Woodrow Wilson High School (DISD), Hillcrest High School (DISD), and McKinney High School teamed together virtually for the 2020-2021 school year to challenge their students with a group design project called "InterCEA" based on a real-world development in McKinney. All three schools utilize the Project Lead the Way curriculum and had 7 cross-campus/cross-district student project teams.

Each project team had to design a portion of a mixed-use development that featured commercial storefront on the first level and either two or three stories of multi-family apartments above. The students had to produce a site plan, floor plans of each level, construction cost estimates, basic MEP plan layouts, and a rough timeline of construction.

This project is a direct result of the ASCE Dallas Branch's relationship with Woodrow Wilson High School and Hillcrest High School through the Civil Engineering Club program.

**Scholarships:**

The Branch continues to sponsor the GB Mann Scholarship. The scholarship is awarded to qualified high school seniors intending to major in civil engineering in college. We are currently accepting applicants for 2021 and will announce winners soon after our March 26 deadline for submissions.


**Younger Members:**

In January, we debuted a new program targeted at younger members called, The Bridge. Each of these monthly events will be specifically geared towards the needs and wants of Student Members and Young Members alike. Previous sessions included a panel discussion on various strategies related to the PE exam, salary negotiation basics and tactics, and tips/tricks for hosting virtual meetings. The Bridge program will continue monthly and is held after our main presentation.

**Planned/Ongoing Activities:**

- Virtual project mentorship with Wilson HS and Hillcrest HS
- Virtual Younger Member Social Hours
- Tour of the new Texas Rangers stadium in Arlington (once in-person gatherings resume)
- ASCE Dallas Golf Tournament – October 4, 2021

ITEMS FOR AGENDA	None.
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FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.8	Branch <b>Fort Worth</b>
	Date	03/26/21	Reported by Kimberly Cornett PE, F. ASCE
	Purpose	Spring 2020-2021 Board of Direction Meeting	

**BRANCH GOALS FOR 2020-21**

- Provide Education content to the Fort Worth Civil engineers
- Expand our reach into the Universities to connect with the students
- Currently looking for practitioner advisor for Abilene Christian University
- Looking to reach out to Abilene/Wichita Falls area – virtual

**QUESTIONS FOR BRANCH REPORT**


1. Status of ongoing programs and projects. (Do they align with Branch goals and [Strategic Plan](#), if applicable? Should they be sunset?)
2. Are any new programs/projects desired? (They should align with the Branch Goals/[Strategic Plan](#))
3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?

BRANCH REPORT	2020-2021	DIRECTOR'S TERM	2019-2021
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- Meeting hosted virtually this year via Zoom and attendance is about 35 participates since the fall.
- Fort Worth is hosting the Joint Meeting with Dallas this year. It will be July 16, 2021 virtually
- YM were looking to do a movie night but it was best to stay virtual. The virtual interest of the group has not been great, and they have struggle to get events organized. The YM chairs are reaching out to other branches for ideas.

ITEMS FOR AGENDA	None.
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FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.10	Branch <b>Houston</b>
	Date	03/26/21	Reported by Luis A. Gonzalez PE
	Purpose	Spring 2020-2021 Board of Direction Meeting	

<b>BRANCH GOALS FOR 2020-21</b>
<p>Goals Set:          Adopt and Adapt Goals set for 2019-2020 (adapt for virtual platform)  <b>Goal 1:</b> Increase interaction among members and guests at Branch events.  <b>Goal 2:</b> Promote membership engagement and retention of students from the local ASCE student chapters.  <b>Goal 3:</b> Improve communication with local elected officials to engage in a meaningful dialogue concerning civil engineering projects.  <b>Goal 4:</b> Expand our community service involvement throughout the Greater Houston Area.</p> <p><b>2020 – 2021</b> Modified goals: Survive COVID while continuing to provide benefit to our members. 😊</p>

<b>QUESTIONS FOR BRANCH REPORT</b>
<ol style="list-style-type: none"> <li>Status of ongoing programs and projects. (Do they align with Branch goals and <a href="#">Strategic Plan</a>, if applicable? Should they be sunset?)</li> <li>Are any new programs/projects desired? (They should align with the Branch Goals/<a href="#">Strategic Plan</a>)</li> <li>Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</li> </ol>


<b>BRANCH REPORT</b>	2020-2021	<b>DIRECTOR'S TERM</b>	2020 - 2022
<p>Goal 1:</p> <ul style="list-style-type: none"> <li>Resumed technical sessions on a virtual platform, offered for free the second and fourth Wednesday each month.</li> <li>Offering optional short social after Monthly Branch Meeting to allow participants to virtually socialize.</li> <li>Allow Life Members and Government Employees to attend virtual meetings for free.</li> </ul> <p>Goal 2:</p> <ul style="list-style-type: none"> <li>Promoted student participation by allowing to attend virtual meetings for free.</li> <li>Highlighted students who virtually attended branch meetings to attendees. Provided a list of student attendees with follow-up email and encourage members to connect with students.</li> <li>Developing a 2-hour virtual program targeted for college students.</li> <li>Rebranded June Meeting as YMF Takeover/Intern Meeting.</li> </ul> <p>Goal 3:</p> <ul style="list-style-type: none"> <li>Assist with review of guidance manuals and meet with local Commissioners.</li> </ul> <p>Goal 4:</p> <ul style="list-style-type: none"> <li>Developing virtual program to target K-12 outreach and introduce civil engineering.</li> </ul>			
<b>ITEMS FOR AGENDA</b>	None.		

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.11	Branch <b>Northeast Texas Branch</b>
	Date	03/26/21	Reported by David Stanley PE
	Purpose	Spring 2020-2021 Board of Direction Meeting	

<b>BRANCH GOALS FOR 2020-21</b>
<p>Our NET Branch goal for 20-21 is to utilize the current status of virtual meetings to consistently reach our Branch Members across our large area. We plan to continue to utilize a hybrid virtual/in-person meeting approach moving forward to increase engagement.</p> <p>Update - Virtual meetings have been successful and attendance has grown. We have partnered with ASCE Student Chapters as well for joint virtual meetings.</p>

<b>QUESTIONS FOR BRANCH REPORT</b>
<ol style="list-style-type: none"> <li>1. Status of ongoing programs and projects. (Do they align with Branch goals and <a href="#">Strategic Plan</a>, if applicable? Should they be sunset?)</li> <li>2. Are any new programs/projects desired? (They should align with the Branch Goals/<a href="#">Strategic Plan</a>)</li> <li>3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</li> </ol>

<b>BRANCH REPORT</b>	2020-2021	<b>DIRECTOR'S TERM</b>	2020-2022
<p>We have continued to host virtual meetings utilizing platforms available to our Branch Officers. We have discussed using a Region 6 Grant to purchase AV equipment to facilitate hybrid in-person/virtual meetings once COVID restrictions loosen. Our hope is that hybrid meetings will allow distant members to increase their involvement.</p> <p>Our Younger Member group is still blossoming with a new YMG Director who is passionate about increasing our Branch's Younger Member Group and getting more involved with our Texas Section YMGs. One social event has been held, which was well attended.</p> <p>The Branch still plans to award two \$500 scholarships to a UT-Tyler and LeTourneau University student, even though the Annual Clay Shoot fundraiser will not occur this year due to COVID. Applications are currently being received.</p>			
<b>ITEMS FOR AGENDA</b>	None.		

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.12	Branch <b>Rio Grande Valley</b>
	Date	03/26/21	Reported by Aldo Garcia, EIT
	Purpose	Spring 2020-2021 Board of Direction Meeting	


**BRANCH GOALS FOR 2020-21**

1. Prepare and approve a working budget for 2021-2022
2. Recreate and launch Branch website
3. Finalize revised Branch By-Laws
4. Create Branch-specific Linked In page
5. Update list of existing branch members

**QUESTIONS FOR BRANCH REPORT**

1. Status of ongoing programs and projects. (Do they align with Branch goals and [Strategic Plan](#), if applicable? Should they be sunset?)
2. Are any new programs/projects desired? (They should align with the Branch Goals/[Strategic Plan](#))
3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?


<b>BRANCH REPORT</b>	2020-2021	<b>DIRECTOR'S TERM</b>	2020-2022
<ol style="list-style-type: none"> <li>1. Monthly Branch Board of Directors Meetings</li> <li>2. Monthly newsletters distributed to branch members</li> <li>3. Month virtual lunch and learn (awards 1 PDH)</li> <li>4. Awarded scholarship to local student.</li> <li>5. Revised Branch By-Laws pending review from Texas Section</li> </ol>			
<b>ITEMS FOR AGENDA</b>	None.		

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.13	Branch <b>San Antonio</b>
	Date	03/26/21	Reported by Amy Stone PE
	Purpose	Spring 2020-2021 Board of Direction Meeting	

<b>BRANCH GOALS FOR 2020-21</b>
<p>Update on Branch goals for 2020-21:</p> <ul style="list-style-type: none"> <li>• Minor progress on the scholarship. We have found a foundation that will hold the money, and will run most of the program, and will allow us to set our own criteria and selection committee</li> <li>• We want to hold an E-week</li> <li>• We want to have in person meetings resume</li> </ul>

<b>QUESTIONS FOR BRANCH REPORT</b>
<ol style="list-style-type: none"> <li>1. Status of ongoing programs and projects. (Do they align with Branch goals and <a href="#">Strategic Plan</a>, if applicable? Should they be sunset?)</li> <li>2. Are any new programs/projects desired? (They should align with the Branch Goals/<a href="#">Strategic Plan</a>)</li> <li>3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?</li> </ol>

<b>BRANCH REPORT</b>	2020-2021	<b>DIRECTOR'S TERM</b>	2019-2021
<p>Update on Branch activities and programs:</p> <ul style="list-style-type: none"> <li>• We have completely re-done our <a href="#">website</a> after a catastrophic death from technical old age.</li> <li>• We have attempted to incorporate some new to us technology, including having the website be more integrated with our reservation system and our email notifications.</li> <li>• We have had a successful election and officer changeover.</li> <li>• We are struggling through our taxes, as we do almost every year.</li> <li>• Activities are almost at a standstill, except for zoom meetings.</li> </ul>			
<b>ITEMS FOR AGENDA</b>	None.		

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.14	Branch <b>Southeast Texas</b>
	Date	03/26/21	Reported by Liv Haselbach
	Purpose	Spring 2020-2021 Board of Direction Meeting	

**BRANCH GOALS FOR 2020-21**

Reactivate regular Lunch and Learns and technical tours when we can meet in groups again.  
 Reactivate the Meet and Greets and welcome BBQs for Lamar students  
 Reactivate the football tailgate and other social events such as the picnic and crawfish boil when it is allowed  
 ASCE Texas Webinars  
 SETx Webinars: Tentative attend Resiliency and Recovery Summit Virtually at Lamar.  
 Support the Lamar student chapter for the concrete canoe, fundraisers, and student symposium.

**QUESTIONS FOR BRANCH REPORT**

1. Status of ongoing programs and projects. (Do they align with Branch goals and [Strategic Plan](#), if applicable? Should they be sunset?)
2. Are any new programs/projects desired? (They should align with the Branch Goals/[Strategic Plan](#))
3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?


BRANCH REPORT	2020-2021	DIRECTOR'S TERM	2020-2022
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We helped with the Student Chapter with their golf tournament fundraiser in the fall and it was well attended. We were able to have a virtual officer installation in the fall. Several members also participated in the Lamar University senior conceptual design review in December 2020. We were able to have a small Christmas party at the Wheelhouse for the branch. We kept up on advertising the ASCE Texas Webinars even though we were not able to have our lunch & learns due to the pandemic, many storms, etc. We have continued to help with the student chapter on the concrete canoe and other items for the symposium. Many members have also participated in several other student chapter fundraisers such as pulled-pork sandwich events, etc. On February 11<sup>th</sup> we were part of a virtual webinar hosted by Lamar with our members invited entitled: **SETx Flood Coordination Study (SETx FCS) Activities: 2020-2021** We did the best we could under the circumstances. The many storms like Laura, Delta, etc. the pandemic and now the deep freeze have kept us limited. Even a board member caught COVID19. Soon we will be back!!!!

ITEMS FOR AGENDA	(for office use)
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Enter information by overwriting this text. List items requiring action or discussion here.



FORM F-2	OFFICER REPORT			
	Agenda Item Number	7.1	Item Title	Executive Director
	Date	03/26/21	Reported by	Lindsay A. O'Leary PE, CAE
	Purpose	Spring 2020-2021 Board of Direction Meeting		

REPORT	<b>Staffing and Office Space</b>		
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*Reported to the Executive Committee in January 2021:*  
The staff team's new year is off to a great start as we successfully juggle several key programs that don't typically happen *all* at the same time – Infrastructure Report Card, Legislative Drive-In, Student Symposium, and Strategic Planning. Our theme for the winter is “divide and conquer.” Please see the Office & Personnel Committee update within the President's Merrell's report regarding Section staff reviews and additional activities.

The **Section office** remains closed due to the pandemic. Staff team members are working remotely from their respective homes and continue to be available by phone and email. Staff visit the office occasionally to check mail, pay bills, and ensure the space is in working order. I will re-evaluate a partial re-opening this spring, in accordance with Austin and Travis County orders, and any new government mandates.

The staff team's plan to reorganize **server files** is still on hold and may resume following the *Virtual 2021 Student Symposium*. The goal of our server file re-organization is to streamline files and provide access to various Section leaders and committees via Microsoft SharePoint or similar. Our IT contractor, *The IT Guys*, will continue helping us with this project.

The Section executed a 2-year lease renewal for the **office space** at 1524 S. IH-35, Suite #180, Austin, TX 78704 in September 2020.

REPORT	<b>Communications and Marketing</b>		
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*Communications Specialist* Jenni Peters prepared a detailed communications report (attached), including analytics for the TexASCE.org website, *Texas Civil Engineer* (TCE) news site, and email communications to membership. The report also notes media coverage of the recently released *2021 Texas Infrastructure Report Card*.

One especially noteworthy highlight from her report is the reach of TCE Technical feature: [Lightweight Cellular Concrete for Geotechnical Applications](#). This article was published in January 2020 and continues to top the list of most-viewed articles. Jenni serves as the staff point of contact for the Editorial Committee and is supporting their efforts to leverage readership statistics to continue growing the TCE.

REPORT	<b>Budget and Non Dues Revenue Streams</b>		
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*Reported to the Executive Committee in January 2021:*  
The Section's primary sources of non-dues revenue continue to include (1) technical webinars, (2) career center postings, (3) advertising sales, and (4) events.

- The Section's technical **webinars** exceeded their FY19-20 financial goals. The total webinar revenue was \$12,750 (\$10,000 budgeted). The FY20-21 webinar revenue through January 14, 2021 is \$905 (\$12,500 budgeted for the FY). Note, the Section did not host a December 2020 webinar.
- Non-dues revenue generated through our online [Career Center](#) was lower than anticipated in FY19-20 (\$8,550 earned vs. \$15,000 budgeted). The online job board tends to do well when the Texas construction and engineering market is up. This revenue stream may have drop due to the COVID19 Pandemic. The Career Center generated \$1,270 between October 2020 and January 14, 2021 (\$10,000 budgeted for the FY).

3. The [Texas Civil Engineer \(TCE\)](#) online magazine site provides opportunities for digital advertising. The FY19-20 advertising revenue was \$5,800 (\$5,000 budgeted). Advertisement sales generated \$600 in revenue between October 2020 and January 14, 2021 (\$10,000 budgeted for the FY).  
To view all digital advertising options available including the online Business Directory, view our Media Kit at [www.texasce.org/mediakit/](http://www.texasce.org/mediakit/).
4. Both the **Student Symposium** and **CECON** are potential sources of non-dues revenue.
  - The *virtual* 2021 ASCE Texas Student Symposium aims to generate a small profit, which will be shared amongst the host school and the Texas Section's Student Symposium Savings and Operations accounts in accordance with the event's Board-approved profit-sharing agreement. ~~Note, the Section paid a \$6,300 deposit for the Palmer Events Center in Austin and has since requested a refund due to the cancelation of the in-person event. Further negotiation is needed to obtain a refund.~~ (March 2, 2021 update: \$6,300 venue deposit to be refunded by Palmer Event Center.)
  - As of January 20, 2021, the CECON 2020 accounting report is in progress, along with the CECON 2021 preliminary budget.

REPORT	Other activities		
<p><b>Governing Documents.</b> A full report will be provided for the July 9, 2021 Executive Committee meeting. My initial goal was to provide this report for the March 2021 Board meeting, however the creation of a Task Committee to evaluate Infrastructure Resilience post-Winter Storms 2021 has taken priority. I will serve as the staff point of contact for this new task Committee. My July report will include the status of the draft Bylaws.</p> <p><i>Reported to the Executive Committee in January 2021:</i></p> <p><b>Financial Audit.</b> The Section typically undergoes a financial audit every five (5) years as a best practice. The last audit was performed for FY2015-2016. I will coordinate with the Budget &amp; Finance Committee this summer to solicit proposals for an auditor.</p> <p><b>CECON Support.</b> As part of my work to help maintain and establish relationships with other professional societies, I will be reaching out this spring to secure <b>CECON 2021 Collaborators</b>. Targets include: American Public Works Association – Texas (TPWA), Texas Council of Engineering Laboratories (TCEL), Austin Contractors &amp; Engineers Association, Bureau of Economic Geology (BEG) at UT Austin, Texas Contractor, Geoprofessional Business Association (GBA), Texas Hurricane Center, TCEQ, TWDB, TxDOT, and SEAoT. Please let me (<a href="mailto:loleary@texasce.org">loleary@texasce.org</a>) or CECON Planning Committee <i>Senior Co-Chair</i> Jennifer Bohlander (<a href="mailto:jbohlander@hntb.com">jbohlander@hntb.com</a>) know if you have any additional suggestions for potential collaborators who may be willing to provide in-kind marketing for our flagship annual conference.</p> <p>I'm representing the Texas Section on the <b>ASCE International Conference on Sustainable Infrastructure 2021</b> planning committee, along with Carol Haddock (Chair), Larry Goldberg (Co-Chair), Liv Haselbach, Bob Stevens, Tiffany Reed-Villarreal, Yan Linwood, Ashely Judith, Harini Arjun, Griselda Gonzales, Rich Patrick, and several other ASCE Houston Branch members. The conference was originally scheduled to be held in Houston but is now planned as a virtual event, to better align with the conference's mission to increase sustainability.</p> <p>I'm serving as Chair of UT Austin's Civil, Architectural, and Environmental Engineering (CAEE) External Advisory Committee for the 2020-2021 school year. I also continue to serve on the Texas Contractor's Advisory Board.</p>			
ITEMS FOR AGENDA	None		

## ASCE Texas Section

### Communications Report for March 2021 Board Meeting

Jenni Peters CAE, Communications Specialist

#### 1. **Website** (Jan 2021 – Feb 2021) **More visitors YOY but not browsing as much.**

The website received 16,000 visitors in the first 2 months of the year, up from about 7,000 in 2020. While the visitors are up, those visitors spend on average just under 1 minutes per page (down 1 min YOY), with the majority of visitors being new to the site (up slightly YOY) but visiting only 1.5 pages per session (down 0.5 pages YOY).

- **Top 5 TexASCE.org viewed pages:**

1. Homepage (2,685 pageviews)
2. Student Symposium page (1,026 pageviews)
3. 'Lightweight Cellular Concrete' TCE article (959 pageviews)
4. Infrastructure Report Card page (900 pageviews)
5. Legislative Drive-In (773 pageviews)

Most promoted events/programs received most hits as expected. *Lightweight Cellular Concrete* article remains a top visited page and most popular TCE article YOY.

#### 2. **TCE Digital** (Jan 2021 – Feb 2021)

Using what we learned in 2020, content and topics are being driven to expand our flagship publication's draw, making it a more versatile benefit and outreach tool. Our audience enjoys learning about unique projects and new & emerging practices. Using the platform as a tool to promote local & state initiatives, while featuring members will remain a priority. It is also important to note, that our articles have sticking power as illustrated in the most recent top viewed articles.

- **Top 5 viewed articles:**

1. [Lightweight Cellular Concrete](#) – Jan 2020 (1,077 pageviews)\*
2. [Solving Repetitive Flooding](#) –December 2020 (113 pageviews)\*
3. [Archives](#) (82 pageviews)
4. [Texas Civil Engineers Grade the State Infrastructure](#) – February 2021 (80 pageviews)
5. [The Waco Traffic Circle](#) – December 2019 (76 pageviews)

\* *Technical Feature*

#### 3. **Email Blasts:** To help members keep track of all the important upcoming dates and deadlines, the monthly *TexASCE Advisor* newsletter was refreshed and brought back in January 2021. TCE newsletters continued monthly as well to both members and subscribers. Overall, January & February saw 29,989 opens (26%) with 2,630 clicks (9%). Food for thoughts, while 30% of opens occur on a mobile device, only 8% of the clicks are mobile.

- **Best Performing Emails for Jan – Feb 2021** (2020 avg 29% open rate w/ 10% click rate)


- Top Opens & Clicks: Webinars update "Flood Warning & Reducing Flood Risk" (Feb 20) – 30% open rate, 9% click rate

#### 4. **Media Relations**

The Section continues its feature page in the statewide publication "Texas Contractor Magazine," as well as participating in the monthly association online events calendar of the Austin issue of "Construction News".

A news release on the *2021 Texas Infrastructure Report Card* was distributed to news outlets across the State. They were invited to a virtual media conference announcing the release on February 11, 2021. Since the release, many news outlets have requested interviews and published segments and articles, including radio and live social media broadcast.

See [ExCom Jan 2021 report](#) for the latest social media stats.

FORM F-2	SECTION OFFICE REPORT			
	Agenda Item Number	7.2	Item Title	Operations
	Date	03/26/21	Reported by	Mike Sosa
	Purpose	Spring 2020-2021 Board of Direction Meeting		

REPORT	Annual Reports and Tax Returns		
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**Annual reports** were collected by ASCE through an online form again in 2020. The Texas Section's 2020 Annual Report was submitted to ASCE on November 24. We have received confirmation from all 15 Branches that they submitted their respective reports for 2020. Thank you!

The 2021 allotment of \$40,738.41 was received on February 19, 2021 from ASCE due to outstanding Branch annual reports. The allotment is slightly less than the anticipated amount of \$45,000 for 2021 due to a reduction in ASCE's FY2020-2021 allotment budget for all sections.

**Tax returns** for 2019 were due February 15, 2021. Executive Director Lindsay O'Leary is coordinating with each Branch to complete their respective 2019 Form 990's (large branches) and accounting reports (small branches).

1. Austin – Form 990 was filed with the IRS on 2/12/21.
2. Brazos – Financial report form submitted to ASCE Finance Department.
3. Caprock – Financial report form submitted to ASCE Finance Department.
4. Central Texas – Financial report form submitted to ASCE Finance Department.
5. Corpus Christi – Financial report form submitted to ASCE Finance Department.
6. Dallas – Form 990 was filed with the IRS on 1/27/21.
7. El Paso – Financial report form submitted to ASCE Finance Department.
8. **Fort Worth – the Branch filed for an extension request in early February and is currently in the process of submitting their Form 990 to the IRS.**
9. High Plains – Financial report form submitted to ASCE Finance Department.
10. Houston – Form 990 was filed with the IRS on 2/1/21.
11. Northeast – Financial report form submitted to ASCE Finance Department.
12. Rio Grande Valley – Financial report form submitted to ASCE Finance Department.
13. San Antonio – Recently installed a new Treasurer, who has coordinated with a CPA to request for an extension. **The Branch return will be due to the IRS by 8/15/21.**
14. Southeast Texas – Financial report form submitted to ASCE Finance Department.
15. West Texas – Financial report form submitted to ASCE Finance Department.

The Texas Section's CPA, Ron Meyer requested an extension on 2/7/21 to submit Form 990 to the IRS. The new return deadline is 8/15/21. Lindsay O'Leary reviewed the draft return in February and is coordinating with Mr. Meyer to make minor adjustments. The revised draft will provide it the Board for review this spring. It will also be provided to ASCE's Finance Department for their review and comment prior to submittal to the IRS.

For Reference, tax returns are reported on the year that begins the fiscal year (Oct. 2018) and ends (Sept. 2019). Returns are due 4 ½ months after the close of each fiscal year (February 15<sup>th</sup>).

REPORT	Sales/Franchise Taxes / Inventory / PCI Compliance		
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The Section reports sales tax to the State of Texas and files an annual return for any merchandise sold. 2020 sales taxes = \$21.09 and was paid on January 20, 2021.

Orders for the "Engineering a Better Texas" centennial history book continue to be stagnant. The Section is not currently selling any other merchandise on our website.

The PCI requires the completion of an annual Self-Assessment Questionnaire and subsequent certification for any entity accepting credit cards for payment. The Section is working with our website host and maintenance

provider to complete an annual Self-Assessment Questionnaire and receive a certificate of compliance good for one year.

REPORT

Subsidiary Bylaws

Recommended for approval: NONE

The following bylaws may need to be updated after coordinating with the appropriate leaders:

- Caprock, Central Texas, High Plains
- Rio Grande Valley (*Branch is currently revising bylaws*)

Current Status (branch name – date of last bylaws approval – branch dues rate)

- Austin – 04/12/2018 - \$10
- Brazos – 03/05/2020 - \$10
- Caprock – 05/14/2011 - \$6
- Central Texas – 06/02/2001 - \$6
- Corpus Christi – 09/25/2020 - \$10
- Dallas – 11/07/2012 - \$10
- El Paso – 04/12/2018 - \$10
- Fort Worth – 04/20/2006 - \$10
- High Plains – 11/24/2003 - \$6
- Houston – 05/06/2019 - \$10
- Northeast Texas – 03/05/2020 - \$10
- Rio Grande Valley – 10/10/2000 - \$6
- San Antonio – 10/07/2010 - \$10
- Southeast Texas – 03/05/2020 - \$10
- West Texas – 04/12/2018 - \$10

Note: sample Texas Section subsidiary bylaws are available for both Branches and Institute Chapters upon request.


REPORT

Section Meetings Schedule

<https://www.texasce.org/events/>

ITEMS FOR AGENDA

None.

FORM F-2	OFFICER REPORT			
	Agenda Item Number	7.3	Item Title	Trust Funds
	Date	03/26/21	Reported by	Lindsay A. O'Leary PE, CAE Executive Director
	Purpose	Spring 2020-2021 Board of Direction Meeting		

REPORT	<b>Texas Civil Engineering Foundation (TCEF)</b>		Joseph Minor PE Curtis Beitel PE
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- **TCEF Trustees:** Joe Minor PE, Curtis Beitel PE, Dick Furlong PE, Tim Newton PE, Jack Furlong PE, Dan Hartman PE, Larry Goldberg PE, Ricky Bourque PE, and Sean Merrell (Ex-Officio)
- Administration Check & Savings balance as of December 31, 2020 = \$7,798
- TCEF's *Texas Section Past Presidents Educational Trust Fund Trustees:* Jack Furlong PE, Crespín Guzman PE, and Curtis Beitel
- **Fund balance** as of February 26, 2021 = \$95,640 (December 31, 2020 = \$96,260)
- **Tax Status:** 2020 Form 990-N was submitted to IRS by CPA Ron Meyer in February 2021.
- **Annual Report:** The FY2019-2020 Report was shared with the ASCE Texas Section Executive Committee on January 30, 2021. Trustees plan to begin supporting Texas Section activities once their investment account reaches \$100,000.

REPORT	<b>John B. Hawley Memorial Trust Fund</b>		Mark Boyd PhD PE
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- **Trustees:** Mark Boyd PhD, PE; Sean Merrell PE; and Brandon Klenzendorf PhD, PE
- **Fund balance** as of January 29, 2021 = \$355,335 (November 27, 2020 = \$348,660)
- **Fellowships:** Trustees plan to solicit applications for three (3) to four (4) \$5,000 fellowships in 2021.
- **Tax Status:** Trustees are working with CPA Ron Meyer PLLC to confirm tax obligations, if any, have been satisfied with prior 2019 payments, and that a tax refund may be due to the trust fund.
- **Annual Report:** The FY2019-2020 Report was shared with the ASCE Texas Section Executive Committee on January 30, 2021. Texas Section Executive Committee was charged in January 2021 with identifying candidates to serve as a Trustee. The Board is slated to appoint a trustee to replace Mark Boyd in September 2021.

REPORT	<b>J. Walter Porter Memorial Trust Fund</b>		Brett Pope PE
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- **Trustees:** Brett Pope PE, Ottis Foster PE, Natalie Guzman PE
- **Fund balance** as of as of January 27, 2021 = \$78,710 (December 31, 2020 = \$78,696).
- **Fellowship Status:** Trustees plan to award a \$5,000 fellowship in 2022.
- **Tax Status:** 2020 Form 1041 was submitted to IRS by CPA Ron Meyer in February 2021.
- **Annual Report:** The FY2019-2020 Report, including an Operations Procedures document was presented to ASCE Texas Section Board of Direction during the October 2, 2020 meeting.

ITEMS FOR AGENDA	None.
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