



FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.1	Item Title	President
	Date	9/25/20	Reported by	Susan Roth PE
	Purpose	Fall 2019-2020 Board of Direction Meeting		

OFFICER ACTIVITIES
<ul style="list-style-type: none"> <p>Branch activities: New toolkit for the Branches was unveiled at Leadership Development Weekend 2020 and included with training handbook; toolkit includes information summaries about Hosting Remote Meetings, Mobile Payments, Social Media, CE Clubs and Younger Member Recruitment. Lindsay and I co-presented new Branch Toolkit for an ASCE society-wide webinar (9/17/20); ASCE will also be promoting this new toolkit to the other Sections.</p> <p>Conducted virtual Branch officer installations for Austin (9/15), Houston (9/14), Brazos (9/17), Ft. Worth (9/21), Corpus Christi (9/22) and Central Texas (9/24).</p> <p>Outreach to Government Agencies: Continuing to visit with TxDOT (Marc Williams – Deputy Executive Director) and TWDB (Kathleen Jackson – Board Member; Jeff Walker – Executive Administrator; Jessica Zuba – Deputy Exec. Admin. of Water Supply & Infrastructure) about ways the Section can provide value to their organizations; having initial discussions with TCEQ (Toby Baker – Executive Director).</p> <p>Holding monthly Zoom meetings with Executive Team (new process to better coordinate efforts; includes President-Elect, VPs, Treasurer and Executive Director)</p> <p>ASCE 2020 Outstanding Section Award – Executive Team and myself will be working on submittal to ASCE (due 10/31/20)</p> <p>Communications with Branches and Directors – now holding monthly Zoom meetings since our March Board meeting to discuss questions, issues and challenges of Branches</p> <p>Provided President’s Message to the membership about COVID-19 (April), Racial Injustice events (June) and CECON 2020 (July & August); sent President’s letter about CEs being essential business to Governor Abbott and Lt. Governor Patrick (March); final President’s Message (September)</p> <p>CECON: participating in monthly CECON leadership calls and planning committee Zoom meetings; invited/coordinating presentations from TxDOT and TWDB to CECON—Marc Williams, Kathleen Jackson and Jeff Walker will all three be keynote speakers; currently reaching out to State Rep Celia Israel to participate in legislative panel; also participated in contract negotiations with Embassy Suites/Hilton Hotels for CECON Site Selection Comm.</p> <p>Infrastructure Report Card: participating in monthly IRC leadership calls and IRC subcommittee Zoom meetings; reviewed a few category chapters of IRC; working on joint-Presidents’ message for final report; coordinating review comments of final draft chapters that pertain to TxDOT</p> <p>Other activities: participating in monthly Zoom meetings with the Institutes; working with Lindsay on ways the Section can partner with TxDOT for Balsa Wood Competition; helping Student Symposium 2021 with contacts at Austin Parks & Rec for Lake Walter Long; participated in office lease negotiations; Lindsay and I attended the installation of the 2018 OCEA Award Plaque at the Austin Library (9/10/20)</p>

COMMITTEE	Branch/Section Relations Committee (Standing)	CHAIR	Bobby Lys Jr. PE
Goal(s):	Provide support and guidance to Branches	Deadline(s):	
<p>Since the Corpus Christi Branch only used a portion of their Region 6 grant, they are planning another membership recruitment activity later this year with the remaining grant funds. Also, Bobby has been working with the West Texas Branch to discuss what the Section can do to help and contacted them during mid-July during his summer travels. He has also reached out to Russell Carter about ways to support the re-engagement of the Caprock Branch (Section Director is currently the only officer). Mike Sosa has also compiled a list of Student Chapters that still need Faculty & Practitioner Advisors for the Branches.</p>			
COMMITTEE	Office and Personnel Committee (Standing)	CHAIR	Susan Roth PE
Goal(s):	Strengthen Communications	Deadline(s):	
<p>Lindsay O'Leary and I visit on a weekly basis regarding ASCE items; she also provides me with an update each Monday that summarizes President's hot topics and staff workload for the week. This new process is not meant to micromanage staff but helps me better understand our office operations. It also assists with planning efforts of staff time and prioritizing project assignments.</p> <p><u>Notable staff-related items for this reporting period:</u></p> <ul style="list-style-type: none"> • In addition to operational duties, such as leadership database upkeep and maintenance for the TexASCE and CECON websites, the staff team has been discussing ways they can support an increase in non-dues revenue generation. Events such as CECON present opportunities for revenue and require the teamwork of committee members and staff. The staff team will also continue to work on advertisement sales, increasing webinar registrations, and career center promotions in FY2020-2021. • Lindsay met with Mike Sosa (Operations Specialist/Board Secretary) on 8/6/20 to conduct a quarterly check-in and discuss annual goals. Mike is working with the VP Tech Team to refine/improve monthly technical webinars through increased engagement and interaction. He is also using membership data to target companies and members for sponsorships and advertisement sales. • Lindsay met with Jenni Peters (Communications Specialist) on 8/7/20 to discuss Jenni's first month of employment with ASCE Texas Section and begin establishing long-term performance and development goals. Goals include the increase of advertisement sales. Jenni is currently studying for the Certified Association Executive (CAE) exam. Jenni will be reimbursed for cost of a Texas Society of Association Executives (TSAE) study course and a portion of the exam fee upon her passing of the exam (anticipated Winter 2020). These fees are covered within the Section's administrative budget for professional development. • Bailey Pattison, our former Communications Specialist, provided part-time support during Jenni's transition to full-time Communications Specialist. Bailey also provided an editorial review of the draft Texas Infrastructure Report Card chapters prior to their submittal to ASCE for review. Bailey's last day on the payroll was July 15, 2020. • The Committee (President, President-Elect & Past-President) plan to meet with Lindsay on 10/16/20 to conduct her annual performance evaluation. • Staff continues to support all committees. Each committee has an assigned staff point of contact to help level the workload at the Section office. 			
COMMITTEE	Past Presidents Council (Standing)	CHAIR	Craig Thompson PE
Goal(s):	Provide recommendaton of Texas OCEA Award	Deadline(s):	
<p>Notices were sent out to the applicants and owners of the projects that will be awarded the 2020 Outstanding Civil Engineering Achievement (OCEA) Award and the 2020 Outstanding Civil Engineering Achievement (OCEA) Award of Merit. The Past Presidents' Council (PPC) met via conference last fall to discuss and vote on these projects. We also invited the applicants and the owners to the Awards Gala at CECON.</p> <p>There were 4 projects submitted for the Texas OCEA award. The PPC voted to recommend the Texas OCEA Award to the TxDOT-Houston US 290 Program and a Merit Award to 45SW Project in Austin.</p> <p>Craig is also currently working to support CECON 2020 sponsorship solicitations.</p>			

FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.2	Item Title	Past President
	Date	09/25/20	Reported by	Art Clendenin PE
	Purpose	Fall 2019-2020 Board of Direction Meeting		

OFFICER ACTIVITIES
<p>Have attended the Leadership Development Weekend in July. Been on series of calls and meetings to provide input toward CECON evolving to a virtual platform this year. Have gathered the proposed awards for consideration for this year. Strongly advocated and assisted with the rejection of ASCE Global's realignment plan to break the Texas Section into two regions for Student Symposium related activities. This would create a burden on the Section, Section Office and many of the universities' Student Chapters. Began compiling a list of potential future officer nominees. Supported several branch folks that applied for TWDB Committee Appointments. Assisted the board with participation in next year's budget development. Will be installing branch officers by virtual meetings this year, tentatively El Paso, prior to the Board meeting. Will be offering some mentorship to the UT Tyler Civil Engineering Senior Class Capstone Projects this year. Continue to Serve as an Advisor to the Le Tourneau University Civil Engineering Program, UT Tyler Civil Engineering Program, UT Tyler Construction Management Program and Kilgore College Industrial Maintenance Program.</p>

ITEMS FOR COMMITTEE REPORTS
<ol style="list-style-type: none"> 1. Provide the status of ongoing programs and projects. Discuss their alignment with the Strategic Plan. 2. Is any additional funding, beyond current budget, required to complete planned programs and projects? 3. Provide a list of committee members and/or status of recruitment activities. 4. Is there any additional information you would like to share with Section leadership?


COMMITTEE	History & Heritage Committee (Standing)	CHAIR	Melinda Luna PE
No Report at this time. I know she has been detailing information on various sites and working with the Corpus Christi Branch regarding OCEA award preps for the JFK Causeway and Harbor Bridge projects for 2023.			

COMMITTEE	Honors Committee (Standing)	CHAIR	Chad Ballard PE
Awards for those being honored have been submitted and voted on favorably by the Executive Committee. We have an additional award to be considered during the Board meeting, it has been suggested to award Garabed Harutunian a Lifetime Achievement Award. This award is offered usually every 5 years, however Garabed is in poor health and we wish to honor him earlier than planned.			

COMMITTEE	Intra-Society Relations Committee (Standing)	CHAIR	Patricia Frayre PE
No Report at this time. It has been suggested to Sunset this committee. It has served its purpose and some of the duties can be absorbed by other committees now. I agree with the recommendation.			

COMMITTEE	Nominating Committee (Standing)	CHAIR	Curtis Beitel PE
Proposed officers for 2020-2021 have been nominated and approved by the board. Many of the future officers were able to attend the Leadership Development Weekend in July. Curtis Beitel has performed a great job getting everyone lined up for this coming year. Audra Morse will chair the committee for this next year. The call for nominations was sent to the branches in late August and initial meeting dates have tentatively been set up by Audra for discussion of next year's nominees.			

ITEMS FOR AGENDA	Consent Agenda - Approve 2020 ASCE Texas Lifetime Service Award for Garabed Harutunian PE, LS, F.ASCE.		
Consideration of Garabed Harutunian for Lifetime Achievement Award. See honors committee above. If approved, he will be added to the list of honorees.			

FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.3	Item Title	President Elect
	Date	09/25/20	Reported by	Sean Merrell PE
	Purpose	Fall 2019-2020 Board of Direction Meeting		

OFFICER ACTIVITIES

With COVID restrictions, I have been unable to visit any branches or student chapters in person. I have been able to visit virtually with Section staff, numerous board members and many different Texas Section committees including the CECON, Student Symposium, Technical Institutes, and IRC committees. I have also been able to attend virtual meetings with ASCE staff and committees as well as Region 6 governors concerning a revision to ASCE ethics policy and revising the student activity geographical boundaries.

- ITEMS FOR COMMITTEE REPORTS**
1. Provide the status of ongoing programs and projects. Discuss their alignment with the [Strategic Plan](#).
 2. Is any additional funding, beyond current budget, required to complete planned programs and projects?
 3. Provide a list of committee members and/or status of recruitment activities.
 4. Is there any additional information you would like to share with Section leadership?

COMMITTEE	Conference Planning Committee (Standing)	CHAIRS	Matt Singel PE Jennifer Bohlander PE
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The 2020 CECON has gone virtual and we have engaged LIVE to produce and facilitate the virtual conference. **Please promote, sponsor and sign up this exciting conference schedule for Nov. 4-6.** All of our main speakers and technical speakers are still scheduled to present at our virtual conference. There will also be a virtual exhibit hall for our vendors and exhibitors.

A contract has been signed to release ASCE Texas from the hotel agreement with Embassy Suites for 2020. To avoid any financial penalties, we are agreed to an addendum that moves our CECON 2020 contractual commitments to 2023, with an option to push to 2024 or 2025 if desired. This addendum also provides flexibility to move CECON 2022 contractual commitments to a future year. CECON Site Selection discussions will pick back up this winter. Embassy Suites San Marcos is seeking a decision on CECON 2022 and 2023 by April 30, 2021. Embassy Suites Frisco is in contact with ASCE Texas to submit a proposal for future consideration as well.

COMMITTEE	Editorial Committee (Standing)	CHAIR	Sergio Mendez PE Jonathan Brower PE
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Continued working with the editorial committee to have content releases for the month of August. Technical feature was obtained by coordination with the TxDOT El Paso District. The article was regarding IH-10 Connect Project in El Paso. There is an additional article by TxDOT for re-imagine IH-10 on file that can be used still. The committee is always open to additional input.

COMMITTEE	Membership Committee (Standing)	CHAIR	Patrick Beecher PE Marco Furlan PE
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Patrick Williams, P.E., LEED AP (Urban Engineers, Inc.) has agreed to become the 2020-2021 Chair of the Membership Committee.

Effort has been placed into finding out the easiest way to have recent graduates' transition and upgrade their ASCE membership to professional member. In addition, identifying potential "Champions" within companies that can help encourage coworkers & newly hired engineers to join & become active within their local ASCE Branches.

COMMITTEE	Strategic Planning Committee (Standing)	CHAIR	Kacey Paul PE
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Email solicitation for representation on the strategic planning committee will be going out the week of Sep 14. The goal is to get at least 1 representative from each branch, and a mix of stages in their careers. If possible, we will have a kick-off and/or planning session meeting at CECON.

ITEMS FOR AGENDA	Consent Agenda - Approve CECON Planning Manual Revisions (2020)		
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FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.4	Item Title	VP-Educational
	Date	09/25/20	Reported by	John Tyler PE
	Purpose	Fall 2019-2020 Board of Direction Meeting		

OFFICER ACTIVITIES
<p>Support various committee members and their efforts; Aided in developing letter to ASCE Global related to realignment of student centers Numerous calls with SAC to plan Austin Student Symposium Discuss YMC plans and upcoming events</p>

ITEMS FOR COMMITTEE REPORTS
<ol style="list-style-type: none"> 1. Provide the status of ongoing programs and projects. Discuss their alignment with the Strategic Plan. 2. Is any additional funding, beyond current budget, required to complete planned programs and projects? 3. Provide a list of committee members and/or status of recruitment activities. 4. Is there any additional information you would like to share with Section leadership?

COMMITTEE	STEM Committee (Task)	CHAIR	Christina Kim PE
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Not much to report on committee due to ongoing restrictions.
Welcomes ideas and suggestions on STEM based virtual meetings and activities.

COMMITTEE	Student Activities Committee (Standing)	CHAIR Competitions Coordinator	Heather Guillen PE Jessica Hilscher PE
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Monthly planning calls are continuing to be held for the 2021 Student Symposium.

The 2021 Student Symposium will be hosted by UT Austin on April 14-17, 2021 at the Palmer Events Center in Austin, Texas.

Currently, we're working on gathering feedback from universities to determine their participation interest if the Symposium, including competitions, transitioned into a virtual event. Symposium survey questions were distributed to students, faculty advisors and practitioner advisors. Responses will be received through the end of the month. Lessons learned from planning the CECON virtual event will be reviewed and taken into account as hosting the Symposium as a virtual event is being considered.


It is our understanding that several universities are prohibiting use of labs for competition teams throughout the remainder of the year. Therefore, we are coordinating with National as they proceed with developing the 2021 Concrete Canoe Competition Rules and Phasing, which includes a virtual participation option. Our head judge has been given the opportunity to be a reviewer/commenter for these rules and will be providing us updates throughout the process.

COMMITTEE	Younger Members Committee (Standing)	CHAIR	Joe Alvarez
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We have had a couple of teleconferences and zoom calls to continue communication in planning YM events. We have also reviewed budget items. Several branches have taken advantage of virtual social zoom calls, including the Houston Branch and Austin Branch.

Our annual camping trip has been discussed, and is currently rescheduled for 2021.

ITEMS FOR AGENDA	List items requiring action or discussion here.
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FORM F-2		OFFICER REPORT		
	Agenda Item Number	5.5	Item Title	VP-Professional
	Date	09/25/20	Reported by	Tiffany Reed-Villarreal PE
	Purpose	Fall 2019-2020 Board of Direction Meeting		

OFFICER ACTIVITIES
As current Texas CECON Co-Chair I have been working with the committee to transition Texas CECON to a fully virtual conference. We have finalized the budget and selected the platform. Going forward all my efforts will be focused on CECON 2020 planning, sponsorships, and membership engagement.

ITEMS FOR COMMITTEE REPORTS
<ol style="list-style-type: none"> 1. Provide the status of ongoing programs and projects. Discuss their alignment with the Strategic Plan. 2. Is any additional funding, beyond current budget, required to complete planned programs and projects? 3. Provide a list of committee members and/or status of recruitment activities. 4. Is there any additional information you would like to share with Section leadership?

COMMITTEE	Governmental Affairs Committee (Standing)	CHAIR	Augustine Verrengia PE
<p>Augustine's goals have been to continue to grow the Government Affairs Committee with congoing support from the Branch Level, help to support the Infrastructure Report Card, and assist the Texas Civil Engineering Conference with the Legislative Panel by inviting legislators.</p> <p>TexASCE members connected with Senator Cruz's staff on a phone conference. One common theme carried forward from prior years' conversations is Senator Cruz's unwillingness to increase the gas tax and desire to reduce/streamline environmental and regulatory permitting.</p> <p>For future conversations, we want to address this head on. We need to do our research in terms of permitting delays and request specific examples of regulatory permitting cause project delays.</p>			
COMMITTEE	Public Relations and Professional Image (Standing)	Co-CHAIRS	Robert Scholz PE
Board to approve combining PR & PI duties under Government Affairs as outlined in Rules of Operation Revisions (2020).			
COMMITTEE	Texas Infrastructure Report Cards Committee (Standing)	CHAIR	Mark Boyd PhD, PE
<p>Chapters & Grades have been initially reviewed by Section Leaders, Consultant, and Editor and were sent to ASCE's Committee on America's Infrastructure (CAI) on 8/3/2020. CAI returned comments on 8/31/2020.</p> <p>Upcoming Goals:</p> <ul style="list-style-type: none"> • Late August 2020 - Review edits and address CAI comments, final draft of chapters completed by 9/14/2020 • Mid-September 2020 - Chapters submitted to TX agencies for review and input • October 2020 - Chapters with agency comments finalized; Return to ASCE CAI for final review • Nov & Dec 2020 - IRC Production (report & pocket card layout), conduct state agency pre-briefings, plan release event • January 2021 - Release! • January 2021 + Outreach, promotion, & advocacy • Feb/March 2021 - ASCE Texas Legislative Drive-In 			

COMMITTEE	Residential Foundations Oversight Committee (Task) Subcomms: Evaluation and Repair of Residential Foundations Foundation Investigation & Design - Manual of Practice	CHAIRS	Robert Pierry Jr. PE Ken Struzyk PE Phillip King PE
Committee meet virtually on August 28, 2020 for a 4-hour meeting hosted by the Section office. Although progress was made, several committee members have expressed that the Version 3 Guideline proposed changes that were submitted for consideration are best served by a face-to-face meeting among the members. Therefore, everyone is presently on standby until a hybrid in-person/virtual meeting can be arranged.			
ITEMS FOR AGENDA	Consent Agenda – Approve Rules of Operation Revisions (2020)		
Sunset PR & PI committee and transfer duties to Government Affairs Committee, with some duties moving to the Editorial Committee.			


FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.6	Item Title	VP-Technical
	Date	09/25/2020	Reported by	Andres Salazar PhD PE
	Purpose	Fall 2019-2020 Board of Direction Meeting		

OFFICER ACTIVITIES
<ul style="list-style-type: none"> Continuing with monthly webinars. Held sessions for July, August and September. Coordination with Technical Institutes. Continuing the monthly conference calls to seek collaboration. CECON Planning: Coordinating with Institutes the sessions for the new schedule. GI, EWRI, and UESI have confirmed sessions for the virtual session.

STATUS OF CECON LIGHTNING ROUND & POSTER PRESENTATIONS
Submission were low due to uncertainty of having in-person conference as a results of COVID-19. Unfortunately the virtual format is difficult for poster presentations and lighting rounds. At this time, these activities are not bein planned in the virtual format.

SUMMARY OF WEBINAR ACTIVITIES
<p>Past:</p> <p>July - <i>Reality Capture Overview for Owners and Their Teams</i> by Will Ikerd (34 registrations, 10 paid)</p> <p>August - <i>The Challenges of Urban Flooding</i> by Stephen Eubanks (126 registrations, 88 paid)</p> <p>September - <i>Critical Infrastructure Assets, Part 2</i> by Mark Williams (58 registrations, 26 paid)</p> <p>Future:</p> <p>October 13 – Project Management 101 by Steve Eubanks</p> <p>November 10 - Risk Management for Underground Construction by Brian Gettinger</p>

TECHNICAL INSTITUTE CHAPTERS & GROUPS	CHAIRS
TxCI Chapter TxEWRI Chapter TxGI Chapter TxSEI Chapter TxT&DI Chapter TXUESI Chapter Forensics Group	John Obr PE Curtis Beitel PE & Russell Erskine PE Fadi Faraj PE James Brown PE Surya Bhandari PE Renee Mayer PE Jesse Aguilar EIT
a. COPRI Houston – Webinar in August and are planning an annual meeting in October. b. EWRI – Austin: Continuing Education Workshop held July 31. Houston hosting meetings every other month; Flood forecasting presentation being scheduled. Dallas continuing the monthly activities. c. GI – Working to start a new student chapter at UT Rio Grande Valley in McAllen. Houston, Dallas and San Antonio chapters are active d. SEI – Houston Chapter continues with monthly seminar held virtually. 50-70 attendees per session. e. T&DI – Held virtual event on July 17 th . f. UESI – Continue with quarterly meetings. Last held virtually on July 31 st	
ITEMS FOR AGENDA	None.

FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.7	Item Title	Treasurer
	Date	9/25/20	Reported by	Chris Nance PE
	Purpose	Fall 2019-2020 Board of Direction Meeting		

OFFICER ACTIVITIES
<p>FY2020-2021 Budget Development:</p> <ol style="list-style-type: none"> 1. Treasurer reviews current budget and notes expenses and revenue from most recent monthly financial statement by May 1st 2. Executive Director prepared a draft budget by May 15th with input from Treasurer and Secretary. 3. Executive Director sent the draft budget to the Budget and Finance Committee for review. 4. Budget and Finance Committee provided comments to Treasurer. 5. Presented Proposed Budget to Executive Committee at the LDW meeting for discussion. 6. Presented Preliminary Budget to the current board (9/11/20).

FINANCIAL REPORTS																																																																											
<p>Monthly Financials for July 31, 2020 attached (includes CECON reports from Section's accounts):</p> <p>4.7a Financial Summary</p> <table> <tr> <td colspan="3">General (p. 8 of att.)</td> </tr> <tr> <td>• YTD Revenue</td> <td>\$463,360</td> <td>90%</td> </tr> <tr> <td>• YTD Expenses</td> <td>\$482,053</td> <td>88%</td> </tr> <tr> <td colspan="3">CECON (p. 10 of att.)</td> </tr> <tr> <td>• YTD Revenue</td> <td>\$34,483</td> <td>105%</td> </tr> <tr> <td>• YTD Expenses</td> <td>\$95</td> <td>3%</td> </tr> </table> <p>4.7b Budget v. Actual</p> <table> <tr> <td colspan="3">General (p. 11 of att.)</td> </tr> <tr> <td colspan="3">Revenue</td> </tr> <tr> <td>• Dues & Allotment</td> <td>\$338,054</td> <td>93%</td> </tr> <tr> <td>• Meetings/Conferences</td> <td>\$115,780</td> <td>135%</td> </tr> <tr> <td>• Publication Revenue</td> <td>\$7,824</td> <td>39%</td> </tr> <tr> <td>• Investment Draw & Other</td> <td>\$502</td> <td>1%</td> </tr> <tr> <td colspan="3">Expenses</td> </tr> <tr> <td>• Salaries and Services</td> <td>\$238,794</td> <td>82%</td> </tr> <tr> <td>• Meetings/Conferences</td> <td>\$133,416</td> <td>126%</td> </tr> <tr> <td>• Publication Expense</td> <td>\$4,805</td> <td>50%</td> </tr> <tr> <td>• Services</td> <td>\$47,447</td> <td>63%</td> </tr> <tr> <td>• Admin</td> <td>\$54,158</td> <td>89%</td> </tr> <tr> <td colspan="3">CECON (p. 13 of att.)</td> </tr> <tr> <td>• Revenue</td> <td>\$34,483</td> <td>105%</td> </tr> <tr> <td>• Expenses</td> <td>\$95</td> <td>3%</td> </tr> </table> <p>4.7c Statement of Financial Position</p> <table> <tr> <td colspan="2">General</td> </tr> <tr> <td>• Total Assets (p. 2 of att.)</td> <td>\$540,909.17</td> </tr> <tr> <td>• Total Liabilities (p. 3 of att.)</td> <td>\$319,897.33</td> </tr> <tr> <td colspan="2">CECON</td> </tr> <tr> <td>• Total Assets (p. 4 of att.)</td> <td>\$253,689.13</td> </tr> <tr> <td>• Total Liabilities (p. 4 of att.)</td> <td>\$0</td> </tr> </table>	General (p. 8 of att.)			• YTD Revenue	\$463,360	90%	• YTD Expenses	\$482,053	88%	CECON (p. 10 of att.)			• YTD Revenue	\$34,483	105%	• YTD Expenses	\$95	3%	General (p. 11 of att.)			Revenue			• Dues & Allotment	\$338,054	93%	• Meetings/Conferences	\$115,780	135%	• Publication Revenue	\$7,824	39%	• Investment Draw & Other	\$502	1%	Expenses			• Salaries and Services	\$238,794	82%	• Meetings/Conferences	\$133,416	126%	• Publication Expense	\$4,805	50%	• Services	\$47,447	63%	• Admin	\$54,158	89%	CECON (p. 13 of att.)			• Revenue	\$34,483	105%	• Expenses	\$95	3%	General		• Total Assets (p. 2 of att.)	\$540,909.17	• Total Liabilities (p. 3 of att.)	\$319,897.33	CECON		• Total Assets (p. 4 of att.)	\$253,689.13	• Total Liabilities (p. 4 of att.)	\$0
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4.7d Dues and Voluntary Contributions			
	• Income	\$338,054	93%
4.7e Investments			
	• Section Fund	\$461,681	-0.16%
COMMITTEE	Budget & Finance Committee		CHAIR Chris Nance PE
Goal(s):		Deadline(s):	
<p>FY2020-2021 Budget Development:</p> <ol style="list-style-type: none"> 1. Present Preliminary Budget to the current Board for endorsement, and to the new Board for adoption as the Final Budget on September 25 and October 2, 2020 <p>General Rules and Procedures:</p> <ol style="list-style-type: none"> 2. Propose formalizing rules for investment withdrawal to balance emergency need with protecting the corpus. (e.g. Setting target ROR, maximum withdrawal as % of total, etc.) 			
ITEMS FOR AGENDA	List items requiring action or discussion here.		
<ol style="list-style-type: none"> 1. Endorse 2020-2021 Operating Budget (attached) 			

Ronald W. Meyer, P.L.L.C.
Certified Public Accountant

401 West 15th Street, Suite 850 • Austin, Texas 78701 • Phone: (512) 476-4511 • Fax: (512) 476-4508

ACCOUNTANT'S COMPILATION REPORT

To the Board of Directors
Texas Section - ASCE
Austin, Texas

Management is responsible for the accompanying financial statements of Texas Section – ASCE (a nonprofit organization), which comprise the statement of financial position as of July 31, 2020, and the related statement of activities for the one month and ten months then ended, and the accompanying supplementary information for the one month and ten months then ended, which is presented only for supplementary analysis purposes, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements or supplementary information nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements or supplementary information.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Association's financial position, changes in net assets, and cash flows. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Management has not reported expenses by natural and functional classification in either the statement of activities, separate statements, or in notes as required by ASU 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*. Management has not determined the effect of this departure from accounting principles generally accepted in the United States of America on these financial statements.

We are not independent with respect to Texas Section – ASCE.

Austin, Texas
August 26, 2020

A handwritten signature in blue ink that reads "Ronald W. Meyer PLLC". The signature is written in a cursive style with a large, stylized initial 'R' and 'M'.

**Texas Section American Society of Civil Engineers
Statement of Financial Position (General)**

July 31, 2020

	Jul 31, 20
ASSETS	
Current Assets	
Checking/Savings	
1102 · CHECKING - OPERATING	\$ 49,172.65
1117 · EDWARD JONES INVESTMENTS	461,681.49
1151 · WF GENERAL BRANCH FUND SVGS	4,269.50
1153 · INSTITUTE CHAPTER SAVINGS	(24,988.16)
1153-01 · GI - GEOTECHNICAL INSTITUTE	4,805.81
1153-02 · EWRI - ENVIRONMENTAL WATER RESOURCES	3,913.90
1153-03 · CI - CONSTRUCTION	500.00
1153-04 · SEI - STRUCTURAL ENGINEERING	3,400.00
1153-05 · T&DI - TRANSPORTATION & DEVELOPMENT	2,000.00
1153-06 · UESI - UTILITIES ENGINEERING AND SURVEYING	18,222.25
Total 1153 · INSTITUTE CHAPTER SAVINGS	7,853.80
1154 · STUDENT SYMPOSIUM SVGS	10,370.07
Total Checking/Savings	533,347.51
Accounts Receivable	
1190 · ACCOUNTS RECEIVABLE	2,369.62
Total Accounts Receivable	2,369.62
Other Current Assets	
1175 · SECURITY DEPOSIT - OFFICE	1,110.42
1180 · PREPAID POSTAGE - BULK	1,297.41
1182 · PREPAID POSTAGE - BUSINESS REPLY	502.90
1191 · ACCOUNTS RECEIVABLE - OTHER	150.45
1310 · RECEIVABLE FROM PORTER FUND	504.54
2215 · FUNDS HELD FOR MEMORIAL GIFTS	436.59
Total Other Current Assets	4,002.31
Total Current Assets	539,719.44
Fixed Assets	
1210 · FURNITURE AND EQUIPMENT	17,554.13
1220 · ACCUMULATED DEPRECIATION	(16,364.40)
Total Fixed Assets	1,189.73
TOTAL ASSETS	\$ 540,909.17

See accountant's report.

**Texas Section American Society of Civil Engineers
Statement of Financial Position (General)**

July 31, 2020

	Jul 31, 20
LIABILITIES & NET ASSETS	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · ACCOUNTS PAYABLE	\$ 29,051.12
Total Accounts Payable	29,051.12
Credit Cards	
2144 · Visa	-
Total Credit Cards	-
Other Current Liabilities	
2210 · FUNDS HELD FOR GEN BRANCH FUND	33,246.15
2213 · FUNDS HELD FOR INSTITUTE CHAPTERS	30,212.65
2230 · DUE TO CECON	128,501.92
Total Other Current Liabilities	191,960.72
Total Current Liabilities	221,011.84
Total Liabilities	221,011.84
Net Assets	
3100 · NET ASSETS WITHOUT RESTRICTIONS	301,918.37
Net Increase/(Decrease) in Net Assets	17,978.96
Total Net Assets	319,897.33
TOTAL LIABILITIES & NET ASSETS	\$ 540,909.17

See accountant's report.

**Texas Section American Society of Civil Engineers
Statement of Financial Position (CECON)**

July 31, 2020

	<u>Jul 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1107 · WF CECON	\$ 125,187.21
Total Checking/Savings	<u>125,187.21</u>
Other Current Assets	
1193 · DUE FROM GENERAL	128,501.92
Total Other Current Assets	<u>128,501.92</u>
Total Current Assets	<u>253,689.13</u>
TOTAL ASSETS	<u><u>\$ 253,689.13</u></u>
LIABILITIES & NET ASSETS	
Liabilities	
Total Liabilities	<u>\$ -</u>
Net Assets	
3100 · NET ASSETS WITHOUT RESTRICTIONS	219,301.48
Net Increase/(Decrease) in Net Assets	34,387.65
Total Net Assets	<u>253,689.13</u>
TOTAL LIABILITIES & NET ASSETS	<u><u>\$ 253,689.13</u></u>

See accountant's report.

Texas Section American Society of Civil Engineers
Statement of Activities (General)
For One Month and Ten Months Ended July 31, 2020

	Jul 20	Oct 19 - Jul 20
Operating Income/Expense		
Income		
DUES AND ALLOTMENT		
4110 · NATIONAL ALLOTMENT	\$ -	\$ 45,150.10
4120 · BRANCH DUES	412.00	39,460.00
4130 · SECTION DUES	1,784.24	246,516.74
4140 · SECTION VOLUNTARY CONTRIBUTION	-	6,926.89
Total DUES AND ALLOTMENT	2,196.24	338,053.73
SECTION MEETINGS/CONFERENCES		
4211 · STUDENT SYMPOSIUM GENERAL	0.09	1.69
4211-20 · 2020 STUDENT SYMPOSIUM	-	105,968.54
4410 · TXSX WEBINARS	915.00	9,810.00
Total SECTION MEETINGS/CONFERENCES	915.09	115,780.23
PUBLICATION REVENUE		
4331 · CLASSIFIED ADS TCE/WEB	598.00	7,823.30
Total PUBLICATION REVENUE	598.00	7,823.30
SEMINAR REVENUE		
4421 · YM CAMPING TRIP	-	200.00
Total SEMINAR REVENUE	-	200.00
OTHER REVENUE		
4550 · MISCELLANEOUS	-	502.25
Total OTHER REVENUE	-	502.25
DESIGNATED REVENUE		
4620 · TCEL/SAC	-	1,000.00
Total DESIGNATED REVENUE	-	1,000.00
Total Income	3,709.33	463,359.51
Expense		
SALARIES AND SERVICES		
5111 · SALARIES	16,653.94	154,610.81
5112 · PAYROLL TAXES	1,304.89	11,812.96
5113 · BENEFITS	4,732.44	56,679.33
5121 · SERVICES - CONSULTING/TEMPS	1,450.00	14,691.10
5131 · SERVICES - PAYROLL ADMIN	100.00	1,000.00
Total SALARIES AND SERVICES	24,241.27	238,794.20
SECTION MEETINGS/CONFERENCE EXP		
5211-18 · SUPPORT STUDENT SYMPOSIUM (TAMU)	-	(600.00)
5211-20 · SUPPORT STUDENT SYMPOSIUM (ARLINGTON)	-	115,150.32
5211-21 · SUPPORT STUDENT SYMPOSIUM (AUSTIN)	-	6,255.88
5220 · LDW - LEADERSHIP DEVELOPMENT WEEKEND	5,454.63	10,373.34
5222 · EXECUTIVE COMMITTEE MEETINGS	319.20	449.90
5223 · BOARD OF DIRECTOR MEETING EXPENSES	-	832.22
5224 · PRESIDENT'S RECEPTION	216.00	954.10
Total SECTION MEETINGS/CONFERENCE EXP	5,989.83	133,415.76
PUBLICATION EXPENSE		
5230-05 · HISTORY BOOK	-	198.00
5312 · TCE - OUSTOURCING/CONSULTING	-	1,738.00
5318 · WEBSITE - MAINTENANCE	96.34	1,018.55
5321 · COMMUNICATIONS SUPPORT	-	1,850.50
Total PUBLICATION EXPENSE	96.34	4,805.05

See accountant's report.

Texas Section American Society of Civil Engineers
Statement of Activities (General)
For One Month and Ten Months Ended July 31, 2020

	Jul 20	Oct 19 - Jul 20
SECTION SERVICES		
5511 · BRANCH DUES PASS-THRU	412.00	39,460.00
5513 · OFFICERS - TRAVEL/EXPENSES	1,815.55	4,689.89
5514 · MULTI REGION LEADERSHIP CONFERENCE	-	794.92
5525 · GOVERNMENT AFFAIRS	-	79.90
5527-10 · STEM COMMITTEE	-	1,262.89
5528 · YOUNGER MEMBERS COMMITTEE	-	785.65
5529 · OTHER COMMITTEES	-	209.15
5532 · INFRASTRUCTURE REPORT CARD CMTE	-	164.52
Total SECTION SERVICES	2,227.55	47,446.92
DESIGNATED EXPENSES		
4620 · TCEL/SAC	-	1,000.00
5625 · SAC TRAVEL ALLOT CHAPTERS AND CHAIRS	-	1,933.03
5660 · GIFTS - MEMORIAL/OFFICER APPREC/OTHER	-	500.00
Total DESIGNATED EXPENSES	-	3,433.03
SECTION ADMINISTRATION		
5710 · STAFF TRAINING, DUES, SUBSCRIPTIONS	670.00	1,765.00
5711 · RENT	2,246.07	22,102.59
5720 · SECTION OFFICE RELOCATION	-	585.00
5721 · PROPERTY TAX	4.57	573.99
5722 · EQUIPMENT FUND & EQUIP/FURN R&M	782.76	10,338.84
5729 · BANK FEES	10.00	321.00
5731 · CREDIT CARD TRANSACTION FEES	70.28	3,094.26
5733 · INSURANCE (AUTO & LIABILITY)	-	1,521.00
5734 · OFFSITE STORAGE/ARCHIVES	104.50	1,045.00
5735 · STAFF - TRAVEL/EXPENSES	829.30	6,703.61
5736 · MISCELLANEOUS	-	398.95
5741 · OFFICE SUPPLIES, SHIPPING, PRINTING	145.27	2,221.90
5747 · TELECOMM SVCS (PHONE EMAIL INTERNET)	291.23	3,486.46
Total SECTION ADMINISTRATION	5,153.98	54,157.60
Total Expense	37,708.97	482,052.56
Operating Increase/(Decrease) in Net Assets	(33,999.64)	(18,693.05)
9510 · DIVIDEND - INVESTMENTS	150.47	531.27
9520 · GAIN (LOSS) - INVESTMENTS	21,847.73	36,929.54
5723 · DEPRECIATION EXPENSE	(78.88)	(788.80)
Net Increase/(Decrease) in Net Assets	\$ (12,080.32)	\$ 17,978.96

See accountant's report.

**Texas Section American Society of Civil Engineers
Statement of Activities (CECON)**

For One Month and Ten Months Ended July 31, 2020

	Jul 20	Oct 19 - Jul 20
Ordinary Income/Expense		
Income		
SECTION MEETINGS/CONFERENCES		
4210 · TX CECON	\$ 12,278.82	\$ 34,482.65
Total SECTION MEETINGS/CONFERENCES	12,278.82	34,482.65
Total Income	12,278.82	34,482.65
Expense		
SECTION MEETINGS/CONFERENCE EXP		
5210 · TX CECON	-	95.00
Total SECTION MEETINGS/CONFERENCE EXP	-	95.00
Total Expense	-	95.00
 Net Increase/(Decrease) in Net Assets	 \$ 12,278.82	 \$ 34,387.65

See accountant's report.

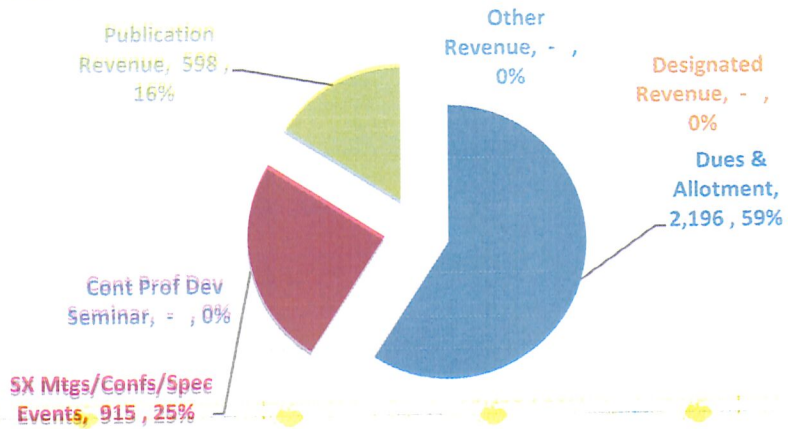
**TEXAS SECTION-ASCE
FINANCIAL SUMMARY (GENERAL)
FOR ONE MONTH AND TEN MONTHS ENDED JULY 31, 2020
WITH COMPARISON TO JULY 2019**

Account	ACTUAL				BUDGET					
	2018-2019	2019-2020	2018-2019	2019-2020	2018-2019	2019-2020	2018-2019	2019-2020	2018-2019	2019-2020
	Current Period	Current Period	Year-To- Date	Year-To- Date	Annual Budget	Annual Budget	Percent Realized (Ideal - 83.33%)	Percent Realized (Ideal - 83.33%)	Budget Remaining	Budget Remaining
OPERATING REVENUE										
Dues & Allotment	3,373	2,196	340,365	338,054	364,500	364,500	93.38%	92.74%	24,135	26,446
SX Mtgs/Confs/Spec Events	-	915	75,256	115,780	1,600	85,500	4703.50%	135.42%	(73,656)	(30,280)
Publication Revenue	1,229	598	9,200	7,824	30,000	20,000	30.67%	39.12%	20,800	12,176
Cont Prof Dev Seminar	300	-	4,780	200	10,500	-	45.52%	0.00%	5,720	(200)
Other Revenue	537	-	831	502	43,850	42,650	1.90%	1.18%	43,019	42,148
Designated Revenue	-	-	5,175	1,000	3,700	3,400	139.86%	29.41%	(1,475)	2,400
TOTAL REVENUE	5,439	3,709	435,607	463,360	454,150	516,050	95.92%	89.79%	18,543	52,690
OPERATING EXPENSE										
Salaries & Support	23,859	24,241	238,049	238,794	287,425	290,930	82.82%	82.08%	49,376	52,136
SX Mtgs/Confs/Spec Events	11,204	5,990	85,317	133,416	41,764	105,600	204.28%	126.34%	(43,553)	(27,816)
Publication Expense	241	96	10,414	4,805	15,800	9,614	65.91%	49.98%	5,386	4,809
Prof Dev Seminar	-	-	-	-	-	-	0.00%	0.00%	-	-
Section Services	819	2,228	47,646	47,447	64,150	74,850	74.27%	63.39%	16,504	27,403
Designated Expenses	-	-	2,761	3,433	4,100	3,925	67.34%	87.46%	1,339	492
Section Administration	2,068	5,154	51,126	54,158	62,555	60,865	81.73%	88.98%	11,429	6,707
TOTAL EXPENSE	38,191	37,709	435,313	482,053	475,794	545,784	91.49%	88.32%	40,481	63,731
OPERATIONAL EXCESS REVENUE/ (EXPENSE)	(32,752)	(34,000)	294	(18,693)	(21,644)	(29,734)				
BUDGET OVEREXPENDED/ (UNDEREXPENDED)									(21,938)	(11,041)

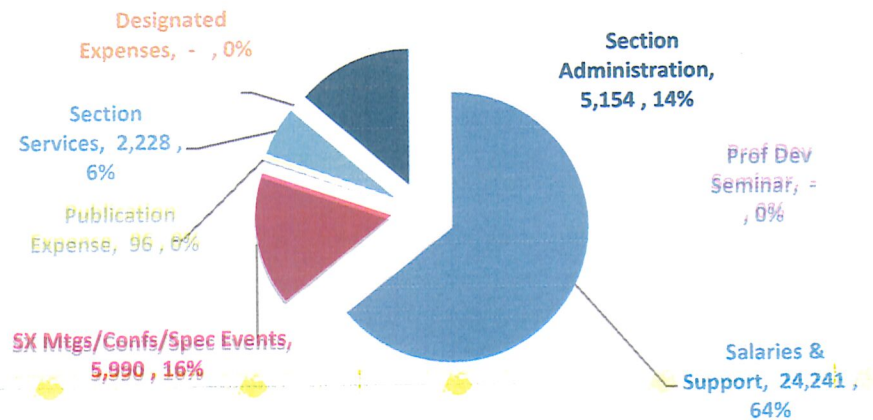
See accountant's report.

TEXAS SECTION-ASCE
 FINANCIAL SUMMARY (GENERAL)
 FOR ONE MONTH AND TEN MONTHS ENDED JULY 31, 2020

REVENUE FOR MONTH ENDED JULY 31, 2020



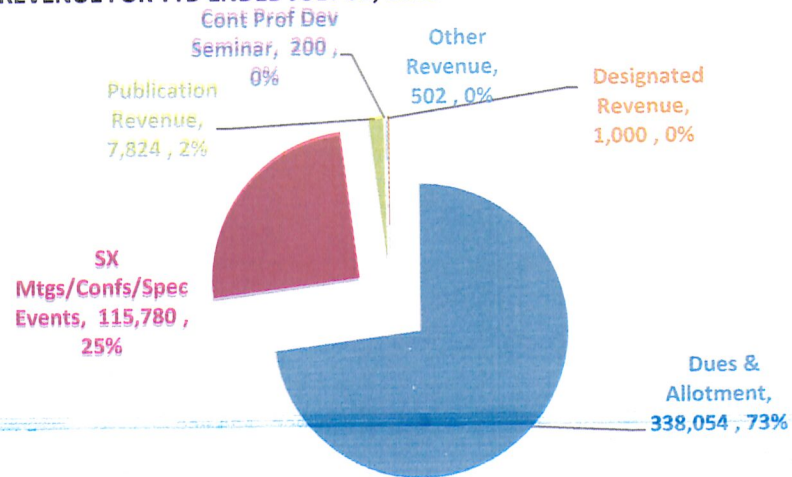
EXPENSES FOR MONTH ENDED JULY 31, 2020



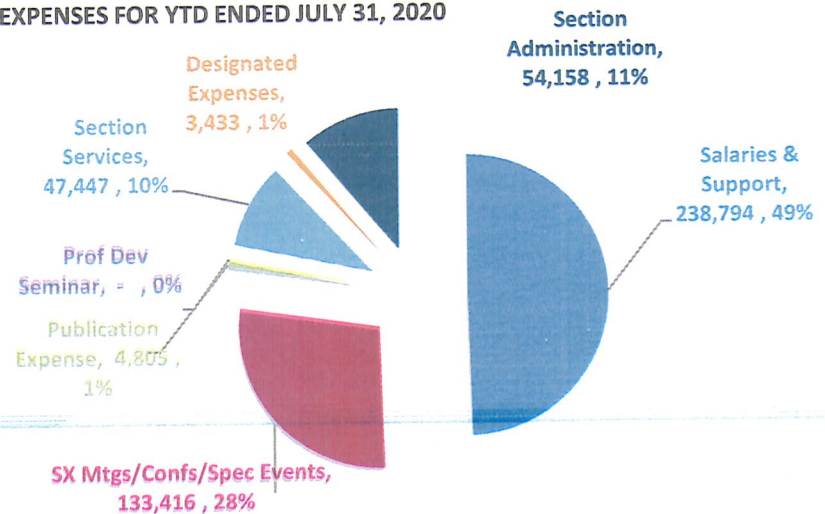
TOTAL REVENUE FOR MONTH \$ 3,709

TOTAL EXPENSES FOR MONTH \$ 37,709

REVENUE FOR YTD ENDED JULY 31, 2020



EXPENSES FOR YTD ENDED JULY 31, 2020



TOTAL REVENUE YEAR-TO-DATE \$ 463,360

TOTAL EXPENSES YEAR-TO-DATE \$ 482,053

**TEXAS SECTION-ASCE
FINANCIAL SUMMARY (CECON)
FOR ONE MONTH AND TEN MONTHS ENDED JULY 31, 2020
WITH COMPARISON TO JULY 2019**

Account	ACTUAL				BUDGET					
	2018-2019	2019-2020	2018-2019	2019-2020	2018-2019	2019-2020	2018-2019	2019-2020	2018-2019	2019-2020
	Current Period	Current Period	Year-To- Date	Year-To- Date	Annual Budget	Annual Budget	Percent Realized (Ideal - 83.33%	Percent Realized (Ideal - 83.33%	Budget Remaining	Budget Remaining
OPERATING REVENUE										
SX Mtgs/Confs/Spec Events	44,025	12,279	66,000	34,483	22,000	32,750	300.00%	105.29%	(44,000)	(1,733)
TOTAL REVENUE	44,025	12,279	66,000	34,483	22,000	32,750	300.00%	105.29%	(44,000)	(1,733)
OPERATING EXPENSE										
SX Mtgs/Confs/Spec Events	917	-	89,135	95	-	2,750	0.00%	0.00%	(89,135)	2,655
TOTAL EXPENSE	917	-	89,135	95	-	2,750	0.00%	0.00%	(89,135)	2,655
OPERATIONAL EXCESS REVENUE/ (EXPENSE)	43,108	12,279	(23,135)	34,388	22,000	30,000				
BUDGET OVEREXPENDED/ (UNDEREXPENDED)									45,135	(4,388)

See accountant's report.

Texas Section American Society of Civil Engineers
Statement of Activities - Budget vs. Actual (General)
For One Month and Ten Months Ended July 31, 2020

	Jul 20	Oct 19 - Jul 20	Budget	Remainder	% Act - Bud
Income					
DUES AND ALLOTMENT					
4110 · NATIONAL ALLOTMENT	0.00	45,150.10	44,000.00	-1,150.10	102.61%
4120 · BRANCH DUES	412.00	39,460.00	45,000.00	5,540.00	87.69%
4130 · SECTION DUES	1,784.24	246,516.74	270,000.00	23,483.26	91.30%
4140 · SECTION VOLUNTARY CONTRIBUTION	0.00	6,926.89	5,500.00	-1,426.89	125.94%
Total DUES AND ALLOTMENT	2,196.24	338,053.73	364,500.00	26,446.27	92.74%
SECTION MEETINGS/CONFERENCES	915.09	115,780.23	85,500.00	-30,280.23	135.42%
PUBLICATION REVENUE					
4331 · CLASSIFIED ADS TCE/WEB	598.00	7,823.30	15,000.00	7,176.70	52.16%
4332 · DIGITAL ADVERTISING	0.00	0.00	5,000.00	5,000.00	0.00%
Total PUBLICATION REVENUE	598.00	7,823.30	20,000.00	12,176.70	39.12%
SEMINAR REVENUE	0.00	200.00	0.00	-200.00	0.00%
OTHER REVENUE					
4510 · INVESTMENT DRAW	0.00	0.00	35,000.00	35,000.00	0.00%
4540 · GENERAL BRANCH FUND DRAW	0.00	0.00	5,000.00	5,000.00	0.00%
4545 · STUDENT SYMPOSIUM SAVINGS DRAW	0.00	0.00	2,500.00	2,500.00	0.00%
4550 · MISCELLANEOUS	0.00	502.25	150.00	-352.25	334.83%
Total OTHER REVENUE	0.00	502.25	42,650.00	42,147.75	1.18%
DESIGNATED REVENUE					
4620 · TCEL/SAC	0.00	1,000.00	1,000.00	0.00	100.00%
4640 · REGION 6 CONTRIBUTIONS	0.00	0.00	2,400.00	2,400.00	0.00%
Total DESIGNATED REVENUE	0.00	1,000.00	3,400.00	2,400.00	29.41%
Total Income	3,709.33	463,359.51	516,050.00	52,690.49	89.79%
Expense					
SALARIES AND SERVICES					
5111 · SALARIES	16,653.94	154,610.81	194,000.00	39,389.19	79.70%
5112/5113 · PAYROLL TAXES/BENEFITS	6,037.33	68,492.29	76,630.00	8,137.71	89.38%
5121 · SERVICES - CONSULTING/TEMPS	1,450.00	14,691.10	19,100.00	4,408.90	76.92%
5131 · SERVICES - PAYROLL ADMIN	100.00	1,000.00	1,200.00	200.00	83.33%
Total SALARIES AND SERVICES	24,241.27	238,794.20	290,930.00	52,135.80	82.08%
SECTION MEETINGS/CONFERENCE EXP					
5211-18 · SUPPORT-STUDENT SYMPOSIUM 2018	0.00	-600.00	0.00	600.00	0.00%
5211-20 · SUPPORT-STUDENT SYMPOSIUM 2020	0.00	115,150.32	80,000.00	-35,150.32	143.94%
5211-21 · SUPPORT-STUDENT SYMPOSIUM 2021	0.00	6,255.88	5,000.00	-1,255.88	125.12%
5220 · LDW-LEADERSHIP DEVELOPMENT WEEKEND	5,454.63	10,373.34	15,000.00	4,626.66	69.16%
5221 · OTHER CONFERENCES	0.00	0.00	300.00	300.00	0.00%
5222 · EXCOMM MEETING	319.20	449.90	1,000.00	550.10	44.99%
5223 · BOD MEETING EXPENSES	0.00	832.22	2,500.00	1,667.78	33.29%
5224 · PRESIDENT'S RECEPTION	216.00	954.10	1,800.00	845.90	53.01%
Total SECTION MEETINGS/CONFERENCE EXP	5,989.83	133,415.76	105,600.00	-27,815.76	126.34%

See accountant's report.

Texas Section American Society of Civil Engineers
Statement of Activities - Budget vs. Actual (General)
For One Month and Ten Months Ended July 31, 2020

	Jul 20	Oct 19 - Jul 20	Budget	Remainder	% Act - Bud
PUBLICATION EXPENSE					
5230-05 · HISTORY BOOK	0.00	198.00	264.00	66.00	75.00%
5312 · TCE - OUTSOURCING / CONSULTING	0.00	1,738.00	5,000.00	3,262.00	34.76%
5318 · WEBSITE - MAINTENANCE	96.34	1,018.55	950.00	-68.55	107.22%
5321 · COMMUNICATIONS SUPPORT	0.00	1,850.50	3,400.00	1,549.50	54.43%
Total PUBLICATION EXPENSE	<u>96.34</u>	<u>4,805.05</u>	<u>9,614.00</u>	<u>4,808.95</u>	<u>49.98%</u>
SECTION SERVICES					
5511 · BR DUES - PASS THROUGH	412.00	39,460.00	45,000.00	5,540.00	87.69%
5513 · OFFICERS - TRAVEL/EXPENSES	1,815.55	4,689.89	8,000.00	3,310.11	58.62%
5514 · MULTI REGION LEADERSHIP CONFERENCE	0.00	794.92	900.00	105.08	88.32%
5521 · HISTORY COMMITTEE	0.00	0.00	800.00	800.00	0.00%
5522 · HONORS COMMITTEE	0.00	0.00	1,200.00	1,200.00	0.00%
5522-10 · JOURNALISM AWARD (EIJ)	0.00	0.00	250.00	250.00	0.00%
5523 · MEMBERSHIP COMMITTEE	0.00	0.00	500.00	500.00	0.00%
5524 · PAST PRESIDENTS' COUNCIL/OCEA	0.00	0.00	1,400.00	1,400.00	0.00%
5525 · GOVERNMENT AFFAIRS	0.00	79.90	500.00	420.10	15.98%
5526 · STUDENT ACTIVITIES	0.00	0.00	500.00	500.00	0.00%
5527-10 · STEM COMMITTEE	0.00	1,262.89	2,500.00	1,237.11	50.52%
5528 · YOUNGER MEMBERS COMMITTEE	0.00	785.65	600.00	-185.65	130.94%
5529 · OTHER COMMITTEES	0.00	209.15	200.00	-9.15	104.58%
5532 · INFRASTRUCTURE REPORT CARD CMTE	0.00	164.52	12,500.00	12,335.48	1.32%
Total SECTION SERVICES	<u>2,227.55</u>	<u>47,446.92</u>	<u>74,850.00</u>	<u>27,403.08</u>	<u>63.39%</u>
DESIGNATED EXPENSE	0.00	3,433.03	3,925.00	491.97	87.47%
SECTION ADMINISTRATION					
5710 · STAFF TRAINING, DUES, SUSCRIPTIONS	670.00	1,765.00	3,300.00	1,535.00	53.48%
5711 · RENT	2,246.07	22,102.59	26,000.00	3,897.41	85.01%
5720 · SECTION OFFICE RELOCATION	0.00	585.00	2,000.00	1,415.00	29.25%
5721 · PROPERTY TAX	4.57	573.99	475.00	-98.99	120.84%
5722 · EQUIPMENT FUND & EQUIP/FURN R & M	782.76	10,338.84	7,800.00	-2,538.84	132.55%
5729 · BANK FEES	10.00	321.00	345.00	24.00	93.04%
5731 · CREDIT CARD TRANSACTION FEES	70.28	3,094.26	3,250.00	155.74	95.21%
5733 · INSURANCE	0.00	1,521.00	1,435.00	-86.00	105.99%
5734 · OFFSITE STORAGE/ARCHIVES	104.50	1,045.00	1,260.00	215.00	82.94%
5743 · STAFF - TRAVEL/EXPENSES	829.30	6,703.61	8,700.00	1,996.39	77.05%
5736 · MISCELLANEOUS	0.00	398.95	600.00	201.05	66.49%
5741 · OFFICE SUPPLIES, SHIPPING, PRINTING	145.27	2,221.90	1,900.00	-321.90	116.94%
5745 · EX DIR MARKETING BUDGET	0.00	0.00	500.00	500.00	0.00%
5747 · TELECOMM SVCS (PHN EMAIL INTERNET)	291.23	3,486.46	3,300.00	-186.46	105.65%
Total SECTION ADMINISTRATION	<u>5,153.98</u>	<u>54,157.60</u>	<u>60,865.00</u>	<u>6,707.40</u>	<u>88.98%</u>
Total Expense	<u>37,708.97</u>	<u>482,052.56</u>	<u>545,784.00</u>	<u>63,731.44</u>	<u>410.77%</u>
Net Increase/(Decrease) in Net Assets	<u>-33,999.64</u>	<u>-18,693.05</u>	<u>-29,734.00</u>	<u>-11,040.95</u>	<u>62.87%</u>

See accountant's report.

Texas Section American Society of Civil Engineers
Statement of Activities - Budget vs. Actual (CECON)
For One Month and Ten Months Ended July 31, 2020

	<u>Jul 20</u>	<u>Oct 19 - Jul 20</u>	<u>Budget</u>	<u>Remainder</u>	<u>% Act - Bud</u>
Income					
SECTION MEETINGS/CONFERENCES	12,278.82	34,482.65	32,750.00	-1,732.65	105.29%
Total Income	12,278.82	34,482.65	32,750.00	-1,732.65	105.29%
Expense					
SECTION MEETINGS/CONFERENCE EXP					
5210 · TX CECON	0.00	95.00	2,750.00	2,655.00	0.00%
Total SECTION MEETINGS/CONFERENCE EXP	<u>0.00</u>	<u>95.00</u>	<u>2,750.00</u>	<u>2,655.00</u>	<u>0.00%</u>
Total Expense	<u>0.00</u>	<u>95.00</u>	<u>2,750.00</u>	<u>2,655.00</u>	<u>0.00%</u>
Net Increase/(Decrease) in Net Assets	<u><u>12,278.82</u></u>	<u><u>34,387.65</u></u>	<u><u>30,000.00</u></u>	<u><u>-4,387.65</u></u>	<u><u>114.63%</u></u>

See accountant's report.

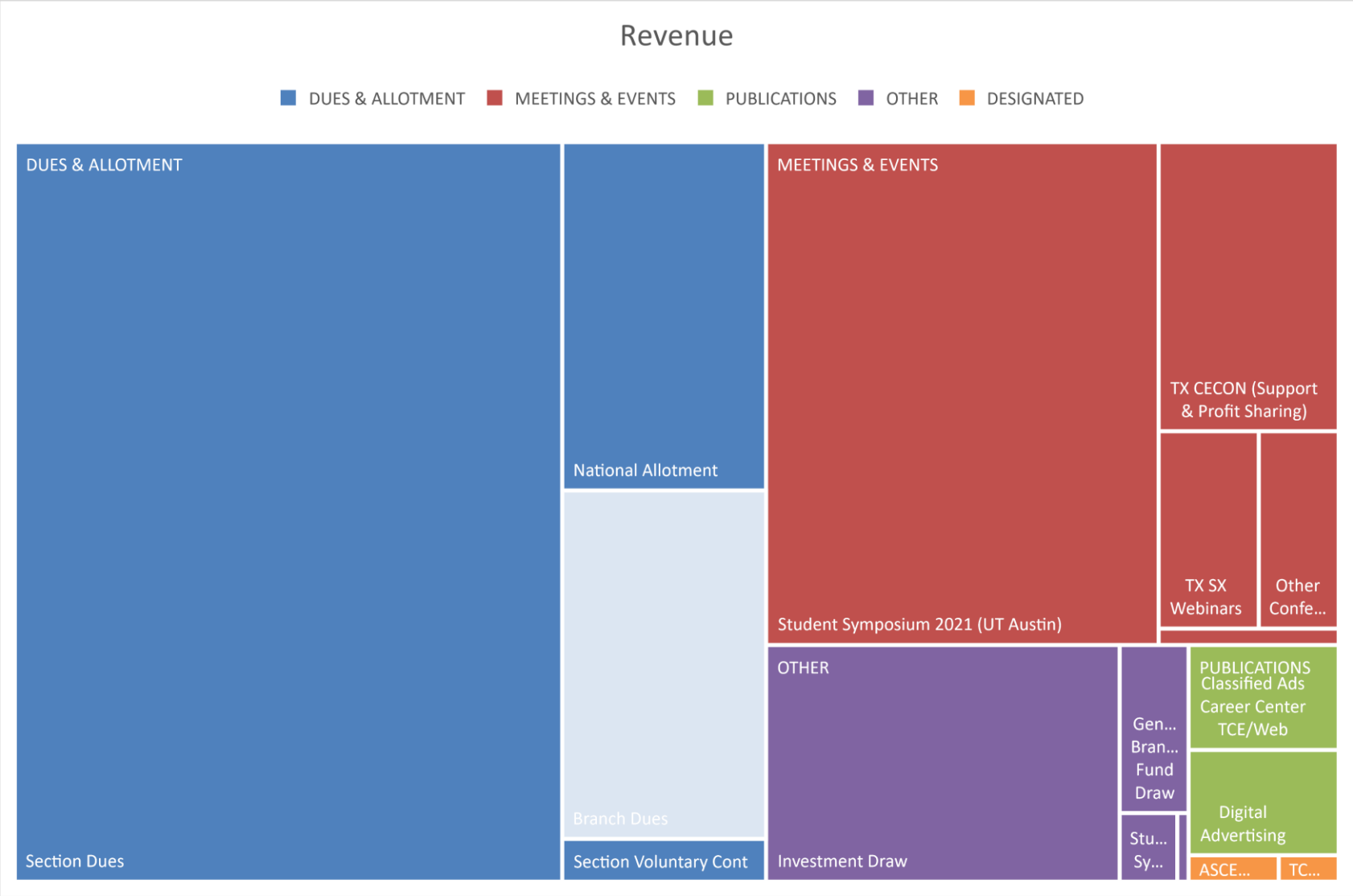
ASCE TEXAS SECTION
2020 - 2021 OPERATING BUDGET

	Proposed Budget 2020-2021	% Change from '19-20	Adopted Budget 2019-2020
REVENUE			
DUES & ALLOTMENT	\$ 352,000	-3.4%	\$ 364,500
Section Dues	\$ 256,500	-5.0%	\$ 270,000
Branch Dues	\$ 45,000	0.0%	\$ 45,000
National Allotment	\$ 45,000	2.3%	\$ 44,000
Section Voluntary Cont	\$ 5,500	0.0%	\$ 5,500
MEETINGS & EVENTS	\$ 182,375	54.2%	\$ 118,250
Student Symposium 2021	\$ 125,000	66.7%	\$ 75,000
TX CECOM (Support & Profit Sharing)	\$ 33,000	0.8%	\$ 32,750
TX SX Webinars	\$ 12,500	25.0%	\$ 10,000
Other Conferences	\$ 10,000	1900.0%	\$ 500
Legislative Drive-In	\$ 1,875	-	\$ -
PUBLICATIONS	\$ 20,000	0.0%	\$ 20,000
Classified Ads Career Center TCE/Web	\$ 10,000	-33.3%	\$ 15,000
Digital Advertising	\$ 10,000	100.0%	\$ 5,000
OTHER	\$ 63,350	48.5%	\$ 42,650
Investment Draw	\$ 53,000	51.4%	\$ 35,000
General Branch Fund Draw	\$ 7,350	47.0%	\$ 5,000
Student Symposium Savings Draw	\$ 2,500	0.0%	\$ 2,500
Miscellaneous	\$ 500	233.3%	\$ 150
DESIGNATED	\$ 2,500	-26.5%	\$ 3,400
ASCE Grants Spag	\$ 1,500	-	\$ -
TCEL Gift For Student Comp. Award/Sac	\$ 1,000	0.0%	\$ 1,000
Region 6 Funding	\$ -	-100.0%	\$ 2,400
Revenue Total	\$ 620,225	13.0%	\$ 548,800
EXPENSES			
SALARIES & SUPPORT	\$ 297,910	2.4%	\$ 290,930
Salaries-Gross	\$ 199,000	2.6%	\$ 194,000
Salaries-Insurance	\$ 54,725	2.6%	\$ 53,350
Salaries-Soc Sec	\$ 22,885	-1.7%	\$ 23,280
Services-Consulting/Temps	\$ 20,100	5.2%	\$ 19,100
Services-Pyr Adm	\$ 1,200	0.0%	\$ 1,200
MEETINGS & EVENTS	\$ 160,000	47.7%	\$ 108,350
Student Symposium	\$ 130,000	52.9%	\$ 85,000
Leadership Development Weekend (LDW)	\$ 15,000	0.0%	\$ 15,000
Legislative Drive-In	\$ 5,000	-	\$ -
TX CECOM	\$ 2,750	0.0%	\$ 2,750
Board Meeting (Includes AV)	\$ 2,500	0.0%	\$ 2,500
Presidents Reception (@ Mtgs)	\$ 2,250	25.0%	\$ 1,800
Other Conferences	\$ 2,000	566.7%	\$ 300
Excomm Meeting (Includes AV)	\$ 500	-50.0%	\$ 1,000

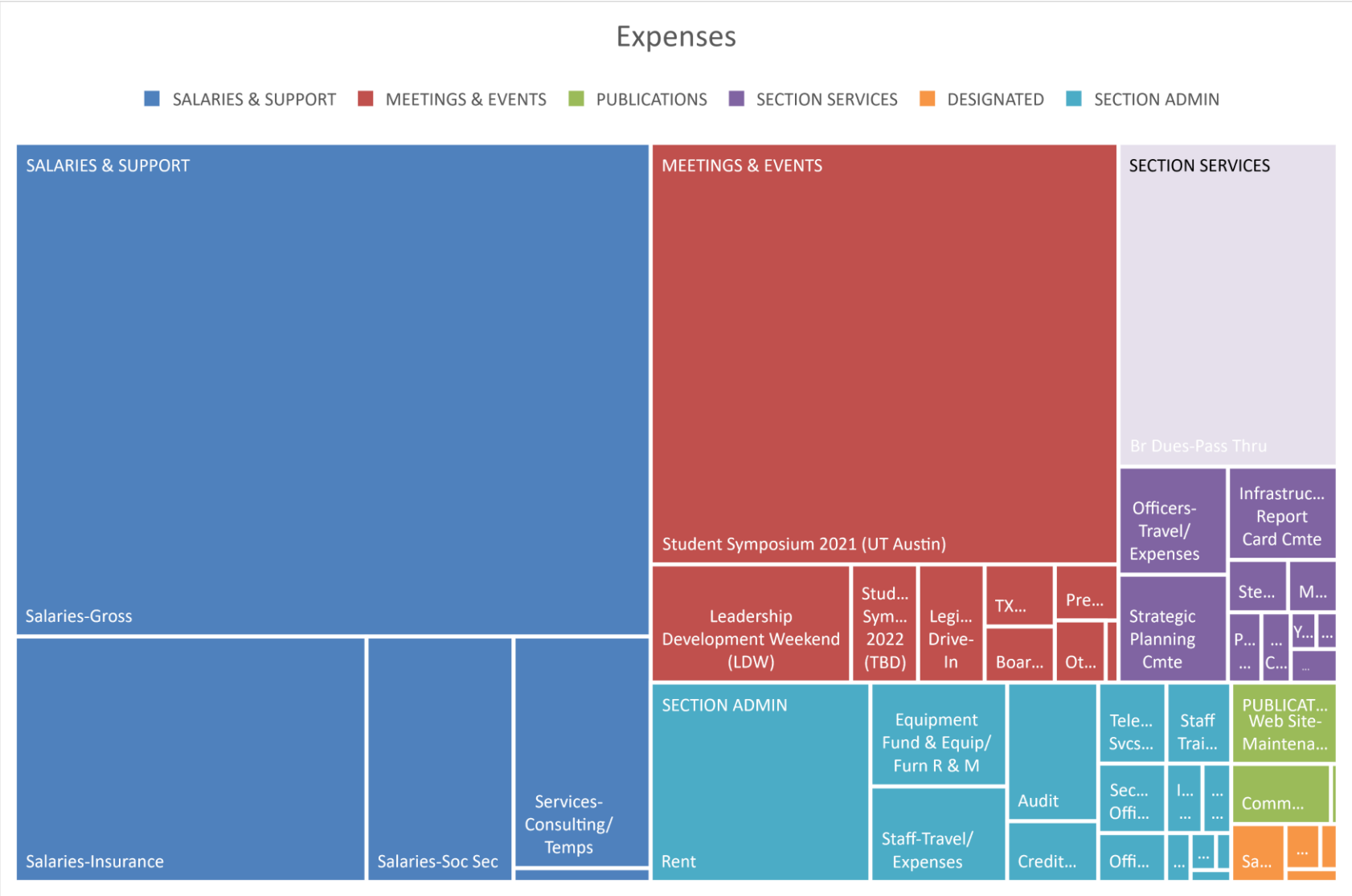
ASCE TEXAS SECTION
2020 - 2021 OPERATING BUDGET


	Proposed Budget 2020-2021	% Change from '19-20	Adopted Budget 2019-2020
PUBLICATIONS	\$ 9,564	-0.5%	\$ 9,614
Web Site-Maintenance	\$ 5,500	478.9%	\$ 950
Comm Support	\$ 3,800	11.8%	\$ 3,400
History Book	\$ 264	0.0%	\$ 264
TCE-Outsourcing	\$ -	-100.0%	\$ 5,000
SECTION SERVICES	\$ 75,050	0.3%	\$ 74,850
Br Dues-Pass Thru	\$ 45,000	0.0%	\$ 45,000
Officers-Travel/Expenses	\$ 7,500	-6.3%	\$ 8,000
Strategic Planning Cmte	\$ 7,500	-	\$ -
Infrastructure Report Card Cmte	\$ 6,500	-48.0%	\$ 12,500
Stem Cmte	\$ 2,000	-20.0%	\$ 2,500
Multi Region Leadership Conference	\$ 1,650	83.3%	\$ 900
Past Pres. Council/Ocea	\$ 1,500	7.1%	\$ 1,400
Honors Committee	\$ 1,300	8.3%	\$ 1,200
Younger Members Cmte	\$ 600	0.0%	\$ 600
Government Affairs	\$ 500	0.0%	\$ 500
History Committee	\$ 500	-37.5%	\$ 800
Membership Committee	\$ 500	0.0%	\$ 500
Journalism Award (EIJ)	\$ -	-100.0%	\$ 250
Other Committees	\$ -	-100.0%	\$ 200
Student Activities Cmte	\$ -	-100.0%	\$ 500
DESIGNATED	\$ 3,925	0.0%	\$ 3,925
Sac Chr & Comp Coord Travel Allot	\$ 2,000	0.0%	\$ 2,000
TCEL Gift For /Student Comp. Award Activiti	\$ 1,000	0.0%	\$ 1,000
Gifts - Memorial/Officer Apprec/Other	\$ 500	0.0%	\$ 500
Keith McBride Spirit Of Comp. Award	\$ 425	0.0%	\$ 425
SECTION ADMIN	\$ 73,310	20.4%	\$ 60,865
Rent	\$ 27,750	6.7%	\$ 26,000
Equipment Fund & Equip/Furn R & M	\$ 9,000	15.4%	\$ 7,800
Staff-Travel/Expenses	\$ 8,300	-4.6%	\$ 8,700
Audit	\$ 8,000	-	\$ -
Credit Card Trans Fees	\$ 3,500	7.7%	\$ 3,250
Telecomm Svcs (Phn Email Internet)	\$ 3,500	6.1%	\$ 3,300
Staff Training, Dues, Subscriptions	\$ 3,300	0.0%	\$ 3,300
Section Office Relocation	\$ 3,000	50.0%	\$ 2,000
Office Supplies, Shipping, Printing	\$ 2,100	10.5%	\$ 1,900
Insurance (B & L)	\$ 1,600	11.5%	\$ 1,435
Offsite Storage/Archives	\$ 1,260	0.0%	\$ 1,260
Miscellaneous	\$ 750	25.0%	\$ 600
Property Tax	\$ 600	26.3%	\$ 475
Bank Fees	\$ 350	1.4%	\$ 345
Ex Dir Marketing Budget	\$ 300	-40.0%	\$ 500
Expenses Total	\$ 619,759	13.0%	\$ 548,534
TOTAL BUDGET	\$ 466		\$ 266

ASCE TEXAS SECTION 2020 - 2021 OPERATING BUDGET TREEMAP




ASCE TEXAS SECTION 2020 - 2021 OPERATING BUDGET TREEMAP



FORM F-2	OFFICER REPORT			
	Agenda Item Number	5.8	Item Title	Directors at Large
	Date	09/25/20	Reported by	Sergio Mendez PE
	Purpose	Fall 2019-2020 Board of Direction Meeting		

OFFICER ACTIVITIES
<p>Continued working with the editorial committee to have content releases for the month of August. Technical feature was obtained by coordination with the TxDOT El Paso district. The article was regarding IH-10 Connect Project in El Paso. There is an additional article by TxDOT for re-imagine IH-10 on file that can be used still. The committee is always open to additional input.</p>


TASK	Excellence in Journalism Award		
<p>Due to the difficulty of finding and receiving nominations for this award, the committee recommends sunsetting this award.</p> <p>Overall, there seems to be a lack of interest from our general membership to nominate articles. The presentation of the award is also a challenge. Most recently, a nominee let us know they would not be permitted to accept our award because we are not a journalism org./assoc.</p>			
COMMITTEE	Tellers Committee	CHAIR	Jonathan Brower PE
No activity since last meeting.			
ITEMS FOR AGENDA	Agenda Item 3.6 - Recommendation to sunset <i>Excellence in Journalism Award</i>		

FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.3	Branch Caprock Branch
	Date	09/25/20	Reported by Russell R. Carter
	Purpose	Fall 2019-2020 Board of Direction Meeting	

BRANCH GOALS FOR 2020
<ul style="list-style-type: none"> • Elect officers. • Meet either Virtually or in Person based on COVID Limitations. • Joint Meeting with Texas Tech University Student Chapter

QUESTIONS FOR BRANCH REPORT
<ol style="list-style-type: none"> 1. Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) 2. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?

BRANCH REPORT	2019-2020	DIRECTOR'S TERM	2019-2021
<p>February 2020 Joint Meeting with Texas Tech University Student Chapter. Assessed student presentations that were to be made at the Student Symposium.</p> <p>March 2020 Branch meeting discussing duties and answering questions on officer positions.</p> <p>Meetings and operations shutdown in April due to COVID.</p> <p>August 2020 -Section Director (Russell Carter) responded with comments to ASCE Committee on Student Conferences and Competitions regarding realignment of student conferences</p>			
ITEMS FOR AGENDA	None.		

FORM F-2	SECTION DIRECTOR REPORT			
	Agenda Item Number	6.5	Branch	Corpus Christi Branch
	Date	09/25/20	Reported by	John D. Garcia PE
	Purpose	Fall 2019-2020 Board of Direction Meeting		


BRANCH GOALS FOR 2020
<p>Our main goal for the 2020 fiscal year was to provide value to our branch members by providing quality technical speakers at our monthly branch meetings. While we were not able to complete all our goals this year because of coronavirus, we remain focused on offering opportunities to connect with fellow civil engineers and professionals in virtual social settings while enhancing their careers and knowledge through timely and relevant presentations. We have many hard-working Board members and chairs who have already started the 2020-2021 year off strong.</p>

QUESTIONS FOR BRANCH REPORT
<ol style="list-style-type: none"> 1. What is the status of ongoing programs and projects within the Branch? We have continued success with hosting Canstruction event and providing monthly technical presentations and social meetings to members. We host annually a joint society meeting with other local technical societies that draws large crowds. 2. Are any new programs/projects desired? More involved mentorship with student branch and university students and Middle School students. We now have a new Student Chapters Liaison who will be our Chapter Liaison for Texas A&M-Kingsville student chapter and the newly formed chapter at Texas A&M-Corpus Christi. 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? Continued involvement of the Texas Section with the Corpus Christi Branch. Visits by executive officers at our Branch Meetings.

BRANCH REPORT	2019-2020	DIRECTOR'S TERM	2018-2020
<ol style="list-style-type: none"> 1. We kicked off the new fiscal year at North Beach where the Branch was born 70 years ago. The meeting was the installation of our branch officers and took place on September 12, 2019 at Fajitaville Restaurant. We revealed our 70th Anniversary Logo contest winner and had a presentation of the History and Heritage of the Corpus Christi Branch. 2. The second meeting took place on Tuesday October 8, 2019 at the University Center, Anchor Ballroom B, Texas A&M University Corpus Christi. Presentation was by Mr. David H Bridges, Department Chair for Director of Unmanned Aircraft Systems Program and a presentation by Mr. Allan Hayes, History and Heritage Chair. Topic was the 1919 Hurricane of Corpus Christi. Technical presentation by Mr. Alwyn McDowall, Nucor Skyline. 3. Our November Meeting was held on Thursday, November 14, 2019 at the La Retama Room Central Library in Corpus Christi. Presentation was by Mr. Ryan Wessels, PE of DN Tanks. Topic was Raw Water Tanks on the Mary Rhodes Pipeline. 4. Our December meeting was a field trip to tour the Toulunay-Wong Engineers Testing Laboratory featuring our guest speaker Mr. Don Rokohl, PE. This took place on December 19, 2019. 5. Our January meeting was a Joint Society Meeting which took place on January 13, 2020. This meeting featured numerous technical societies from Corpus Christi. The venue was held at the Nueces Brewing Company and the keynote speakers were Nueces County Judge Mrs. Barbra Canales, Port of Corpus Christi CEO Mr. Sean Strawbridge and Corpus Christi Regional Development Corp, CEO Mr. Iain Vasey. 			

6. Our February meeting was a **joint meeting with the Students at Texas A&M University-Kingsville**. This meeting was held on February 18, 2020 at the Student Union Building. Presenter was Mr. Stephen Archer of GeoSolutions, Inc. The students also did a presentation on their progress on constructing the concrete canoe.
7. Our March meeting was canceled due to COVID 19. This also put an end to all other future planned meetings. We remained idle through the Spring and Summer.
8. Our **first virtual meeting** will take place on September 22, 2020. Our speaker will be Mr. John Holman from Morris-Shea Bridge Company. During this meeting we will install our newly elected officers: President-Carlos Martinez; Vice President-Victor Murillo; Secretary-Justin De La Rosa; Treasurer-Kendal Morrow; Section Director-Joe Alvarez; Newsletter Editor- Amelie Leroux; Student Chapter Liaison-Grecia Diaz; Younger Member Chair-Justin Buchen.
9. **It was a privilege and a pleasure to have served as Section Director from 2018 to 2020.**


ITEMS FOR AGENDA	Consent Agenda – Approve Corpus Christi Branch Bylaws
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FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.8	Branch Fort Worth
	Date	09/25/20	Reported by Kimberly K. Cornett, PE, CFM
	Purpose	Fall 2019-2020 Board of Direction Meeting	

BRANCH GOALS FOR 2020
<ul style="list-style-type: none"> • Provide Connection of Members to Section and Global Initiatives • Provide Continue Education Opportunities to Members • Engage new members by Increasing Social Media and Volunteer Opportunities

QUESTIONS FOR BRANCH REPORT
<ol style="list-style-type: none"> 1. Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) 2. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?


BRANCH REPORT	2019-2020	DIRECTOR'S TERM	2019-2021
<ul style="list-style-type: none"> • Continue to Host Monthly Meetings via Zoom Until the 1st of the 2021 – Evaluate and continue per County and CDC Regulations - Limited to 3 hosts so looking to allow others to do announcements and such. • October Golf Tournament was cancelled due to COVID-19 concerns. We are considering charging for the meeting to use for scholarship fund for the two universities that we support. This is a joint meeting with ITE, so we have a larger crowd most of the time. We are limited by Zoom to 100. 			
ITEMS FOR AGENDA	None.		

FORM F-2	SECTION DIRECTOR REPORT			
	Agenda Item Number	6.9	Branch	High Plains
	Date	09/25/20	Reported by	Joseph Shehan PE
	Purpose	Fall 2019-2020 Board of Direction Meeting		

BRANCH GOALS FOR 2020
<ol style="list-style-type: none"> Partner again with local TSPE and ASME branch to host a golf tournament. The funds will be donated to West Texas A&M University to start an endowment fund for future student scholarships. First year had low involvement and many conflicts. Hoping for next year to get a better date and find more support. Begin seeking web sponsorship for our local branch to help raise funds for future events. Received a grant from Region 6 to host an event to help ASCE students transition to Associate Members. Date is September 18th on the Campus of West Texas A&M University.

QUESTIONS FOR BRANCH REPORT
<ol style="list-style-type: none"> Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) They align with branch goals Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) No Does the Branch anticipate any needed support from the Section during the upcoming fiscal year? No

BRANCH REPORT	2019-2020	DIRECTOR'S TERM	2018-2020
Please see Section Director's report for 2020-2021 Board Meeting. I will not be serving in this roll next term.			
ITEMS FOR AGENDA	None.		

FORM F-2	SECTION DIRECTOR REPORT			
	Agenda Item Number	6.10	Branch	Houston
	Date	09/25/20	Reported by	Patrick M. Beecher PE & Julia P. Clarke PE
	Purpose	Fall 2019-2020 Board of Direction Meeting		

BRANCH GOALS FOR 2020

- Goal 1:** Increase interaction among members and guests at Branch events.
- Goal 2:** Promote membership engagement and retention of students from the local ASCE student chapters.
- Goal 3:** Improve communication with local elected officials to engage in meaningful dialogue concerning civil engineering projects.
- Goal 4:** Expand our community service involvement throughout the Greater Houston Area.

QUESTIONS FOR BRANCH REPORT

1. Status of ongoing programs and projects. (Do they align with Branch goals and [Strategic Plan](#), if applicable? Should they be sunset?)
2. Are any new programs/projects desired? (They should align with the Branch Goals/[Strategic Plan](#))
3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?

BRANCH REPORT	2019-2020	DIRECTOR'S TERM	2018-2020
<p>Newsletter</p> <ul style="list-style-type: none"> • Distributed 11 monthly electronic newsletters to all members and non-members (over 7,000 subscribers) • Revamped newsletter <ul style="list-style-type: none"> ○ Based on member survey results, reduced the Treasurer's Report and Membership Report's frequency of inclusion in the newsletter from monthly to once every three months. ○ Revised job listings to appear in the newsletter with a title and date with links to the full job listing on the website instead of as full descriptions in the newsletter. ○ Featured special articles of interest each month at the top of the newsletter after the President's Message. <p>Social Media</p> <ul style="list-style-type: none"> • Increased frequency of social media posts (several per week) thanks to a dedicated social media chair. • Increased followers on multiple social media platforms. The LinkedIn company page was especially successful in its first full year: <ul style="list-style-type: none"> ○ LinkedIn company page: from 34 followers (August 2019) to 455 followers (August 2020) ○ LinkedIn group: from 371 members (August 2019) to 418 members (August 2020). Note that the Branch's publicity is focused on the Company page; the LinkedIn group is more for the ASCE community members to interact with each other. ○ Twitter: from 451 followers (August 2019) to 527 followers (August 2020) ○ Facebook: from 613 followers (August 2019) to 611 followers (August 2020) ○ Instagram: from 360 followers (August 2019) to 551 followers (August 2020) <p>Website/Communications</p> <ul style="list-style-type: none"> • Uploaded keynote presentations on the website for each Branch meeting • Uploaded photos monthly of each Branch meeting • Branch email subscribers increased from 6,851 (August 2019) to 7,290 subscribers (August 2020). • Reorganized the homepage, so that Announcements and Quick Links are easily accessed at the top. <p>YM Events</p> <ul style="list-style-type: none"> • Organized and participated in 17 different events. • Partnered with other organizations (YPT, ACEC, EWRI, COPRI, E-Week) • Two of our Younger Members were recognized at the Central Region Younger Member Council (CRYMC). Sarah Alvarez was selected as the Outstanding Young Civil Engineer in the Public Sector and Alexa Nichols was selected as the Outstanding Young Civil Engineer in the Private Sector. 			

Technical Committees and Activities

- In addition to the Technical Sessions and Keynote addresses at our Branch meeting, 24 additional technical meetings were presented by the local Institute Chapters (COPRI, SEI, EWRI, and G-I).
- Virtual Technical Seminar in May presented by David Eastwood of Geotech Engineering and Testing that had about 400 attendees.


Educational Outreach

- ASCE Houston Branch Shadow an Engineer Day – 32 high school students visited 9 participating engineering firms (PGAL, WSP, Halff Associates, Inc., Raba Kistner Consultants, Inc., BGE, Inc., McDonough Engineering Corporation, HNTB Corporation, RS&H, Inc., and HR Green, Inc.)
- ASCE Student Member Night – Encouraged student members to attend our December Branch meeting at St. Arnold Brewing Company.
- UH Resume Fair – Participated in the event to help students practice their interview skills and receive critique on their resumes.
- MATHCOUNTS – Participated in helping to promote math excellence to 6th, 7th, and 8th graders.
- GEMS 2020 – Hosted a booth at the Girls Exploring Math and Science (GEMS) event held at the Houston Museum of Natural Science.
- The Houston Branch gave out 2 - \$1,000, 2 - \$750, and 5 - \$500 scholarships to students.

Regarding Goal #3

The Branch was in the process of organizing meeting with various local officials when the COVID-19 pandemic hit. This effort will require a restart once election season and meeting restrictions are lifted.


ITEMS FOR AGENDA	None
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FORM F-2	SECTION DIRECTOR REPORT		
	Agenda Item Number	6.11	Branch Northeast Texas
	Date	09/25/20	Reported by Russell Gibson PE and Branch Board
	Purpose	Fall 2019-2020 Board of Direction Meeting	

BRANCH GOALS FOR 2020
<ul style="list-style-type: none"> • Increase YM involvement. • Increase distant member involvement. • Facilitate monthly meetings in a strategic manner aiming to increase member involvement.

QUESTIONS FOR BRANCH REPORT
<ol style="list-style-type: none"> 1. Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) 2. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?


BRANCH REPORT	2019-2020	DIRECTOR'S TERM	2018-2020
<p>We facilitated a meeting at both UTT and LETU in which student involvement was exceptional. A technical presentation meeting was held in Tyler and Longview, but the financial investment of both events was not beneficial as only a small number of members attended. Daniel Story has improved payment process via a PayPal account that allows credit card payments in person and the ability to send payment statements to those unable to pay at the meeting. We attempted to submit a Region 6 Grant application to reimburse the Branch for the on-campus meeting expenses but the rules require the application sent 45-days prior to the event. Due to the short notice of meeting details, we were unable to meet this deadline. We have discussed using a Region 6 Grant to purchase AV equipment to facilitate hybrid in-person/virtual meetings once COVID restrictions loosen. Our hope is that hybrid meetings will allow distant members to increase their involvement.</p> <p>The Annual Clay Shoot fundraiser did not occur this year due to COVID. The Branch awarded two \$500 scholarships to a LETU student and UTT student. Six applications were received which is a tremendous improvement from previous years.</p>			
ITEMS FOR AGENDA	None.		

FORM F-2	SECTION DIRECTOR REPORT			
	Agenda Item Number	6.12	Branch	San Antonio
	Date	09/25/20	Reported by	Amy Stone PE
	Purpose	Fall 2019-2020 Board of Direction Meeting		

BRANCH GOALS FOR 2020
<p>Transition to virtual meeting platform</p> <p>Hold elections and install new officers</p>

QUESTIONS FOR BRANCH REPORT
<ol style="list-style-type: none"> 1. Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) 2. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?


BRANCH REPORT	2019-2020	DIRECTOR'S TERM	2018-2020
<p>We are completely re-vamping our website. Not only was it out of date, it was so old that it was no longer supported by the hosting agency.</p> <p>It is now live, but very rough.</p> <p>We are discussing methods to hold virtual elections in accordance with our bylaws. We think we have a path forward and will have final branch approval soon.</p>			
ITEMS FOR AGENDA	None.		

FORM F-2	SECTION DIRECTOR REPORT			
	Agenda Item Number	6.14	Branch	Southeast Texas
	Date	09/15/20	Reported by	Liv Haselbach PhD, PE
	Purpose	Fall 2020 Board of Direction Meeting		

BRANCH GOALS FOR 2020
<ul style="list-style-type: none"> • Help with Student chap Golf Tournament: rescheduled from April 4, to Aug29 (Laura) to Sept 19 to “date TBD.” • Help with concrete canoe (in whatever form that may take) and other student chapter activities. • Reactivating Lunch and Learns and technical tours when we can meet in groups again. • Some sort of officer installation when we can. • We have had to cancel the fall Welcome Back BBQ for Lamar students and the fall tailgate at Lamar. • A December holiday meeting if allowed. • Hopefully, the annual Meet and Greet (ASCE and Lamar Students) in January 2021 and other regular activities for 2021 will be able to start again. • ASCE Texas webinars

QUESTIONS FOR BRANCH REPORT
<ol style="list-style-type: none"> 1. Status of ongoing programs and projects. (Do they align with Branch goals and Strategic Plan, if applicable? Should they be sunset?) 2. Are any new programs/projects desired? (They should align with the Branch Goals/Strategic Plan) 3. Does the Branch anticipate any needed support from the Section during the upcoming fiscal year?

BRANCH REPORT	2019-2020	DIRECTOR'S TERM	2019-2021
<p>March 2020: Attendance at student symposium (Mark Mann is the ASCE Student Chapter Practitioner Advisor) Also final distribution of the remaining Dream Big videos to the regional schools.</p> <p>(April to date: Most activities including lunch and learns postponed due to COVID19.)</p> <p>Board meetings have continued, but most attend virtually (3/23, 4/24, 5/31, 7/16, 8/7)</p> <p>April 24, 2020 virtual attendance at Lamar Senior Design Capstone Presentations (Thank you!)</p> <p>May 31, 2020: Annual Crawfish Boil</p> <p>August 8, 2020: Annual picnic on Galveston Island</p>			
ITEMS FOR AGENDA	None.		

FORM F-2	OFFICER REPORT			
	Agenda Item Number	7.1	Item Title	Executive Director
	Date	09/25/20	Reported by	Lindsay O'Leary PE, CAE
	Purpose	Fall 2019-2020 Board of Direction Meeting		

REPORT	Staffing and Office Space		
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Please see the Office/Personnel Committee update within the President's Report regarding Section staff reviews and activities. Note two Section staff anniversaries: We celebrated Mike's 3-year anniversary in June 2020 and November 2020 will mark my 4-year anniversary.

The Section **office remains closed** due to the pandemic. Staff team members are working remotely from their respective homes and continue to be available by phone and email. Staff visit the office occasionally to check mail, pay bills, and ensure the space is in working order. I will re-evaluate a partial re-opening in mid-December, in accordance with Austin and Travis County orders, and any new government mandates.

The Section contracts with several **consultants** including *The IT Guys* for computer support and *Ronald W. Meyer PLLC* for accounting support. In July we changed our contract website maintenance service provider from *Austin Web & Design* to *Alt Creative*. This transition has already led to a significant increase in service quality.

The staff team's plan to reorganize **server files** is on hold until CECON 2020 Virtual planning is completed. The goal of our server file re-organization is to streamline files and provide access to various Section leaders and committees via Microsoft SharePoint or similar. *The IT Guys* will continue helping us with this project.

The Section executed a 2-year lease renewal for the **office space** at 1524 S. IH-35, Suite #180, Austin, TX 78704. Our 5-year lease expires on September 30, 2020; the 2-year renewal will expire September 30, 2022. The office has been located at this location since 2005 and although rent has increased annually, President Susan Roth assisted with negotiating the 2-year renewal to secure a minimal increase in rent and fees.

REPORT	Communications and Marketing		
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Since our March Board meeting, former *Communications Specialist* Bailey Pattison launched the new [CECON website](#), complete with rebranding that better associates "ASCE Texas" ownership with the "CECON" event. The Section staff team maintains this new site and manages subpages with the support of our contracted CECON Event Administrator – Anna Flores (IMPlanners). Anna receives all attendee, sponsor, and exhibitor registration information directly through the online forms.

To get a feel for what our members and readers are interested in online, please see the attached list of **top Texas Civil Engineer articles**, year to date, provided by Jennifer "Jenni" Peters, *Communications Specialist*.

REPORT	Texas Alliance for Minorities in Engineering		
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The Texas Section STEM Committee arranged to support the [2020 TAME State STEM Competition](#) via a \$1,000 sponsorship but, unfortunately, the competition was canceled due to the COVID-19 pandemic.

TAME hired a new Executive Director, Andrea Herrera Moreno. I will be connecting with Andrea soon to discuss the TAME & ASCE Texas Section MOU and opportunities for future collaborations. It's possible the TAME Chapter in the Beaumont-area may have some synergy with the TxDOT Beaumont Division as TxDOT considers creating a balsa wood bridge competition for local high school students, to be held during Engineers Week (2021 or 2022).

REPORT	Budget and Non Dues Revenue Streams		
<p>The Section's primary sources of non-dues revenue currently include (1) technical webinars, (2) career center postings, (3) advertising sales, and (4) events.</p> <ol style="list-style-type: none"> The Section's technical webinars (2nd Tues of every month) are doing well this year. The webinar revenue for October 2019 through August 2020 is \$10.9k (FY19-20 Target = \$10k). Non-dues revenue generated through our online Career Center was lower than anticipated this spring and summer. The online job board tends to do well when the Texas construction and engineering market is up. I anticipate this revenue stream may drop due to the current economic climate. <ul style="list-style-type: none"> The Career Center generated \$8.2k between October 2019 and August 2020. (Target = \$15k) Don't forget to view the Section's bi-monthly Career Center-focused emails. The Texas Civil Engineer (TCE) online magazine site was created to include the ability sell digital advertisements. We sold \$3.2k in digital ads between October 2019 and September 14, 2020 and are increasing our marketing efforts to promote this platform to potential advertisers. The transition to digital ad sales is not feasible for our long-time advertising sales consultant, Lori Brix (<i>Silent Partners</i>). This summer, the staff team transferred advertising sales and solicitations to in-house. To view all digital advertising options available including the new online Business Directory, view our Media Kit at www.texasce.org/mediakit/. Both the Student Symposium and CECON are potential sources of non-dues revenue. <ul style="list-style-type: none"> The 2020 ASCE Texas Student Symposium aimed to breakeven. A final report has not been provided (as of September 18, 2020). The Section did pay the Sheraton Arlington Hotel \$2.6k in attrition for unsold room nights. This amount was charged against the 2020 Student Symposium as an overage. It was paid using the Student Symposium savings account with the approval of Treasurer Chris Nance, President Susan Roth, and myself. The CECON 2020 Virtual budget reflects an increase in the annual Section support fee, from \$20k to \$30k. This support fee was paid to the Section in August 2020. The budget for the virtual increase does not include an anticipated profit, however both the attendance and sponsorship/exhibitor goals are conservative. With the right marketing, CECON 2020 Virtual has the potential to be very successful. Help us spread the word and invite your colleagues to join us November 4-6, 2020. 			
REPORT	Other activities		
<ul style="list-style-type: none"> As part of my work to help maintain and establish relationships with other professional societies, I have secured the following CECON Collaborators for 2020: American Public Works Association – Texas (TPWA), Texas Council of Engineering Laboratories (TCEL), Austin Contractors & Engineers Association, Bureau of Economic Geology (BEG) at UT Austin, Texas Contractor, Geoprofessional Business Association (GBA), Texas Hurricane Center, TWDB, TxDOT, and SEAoT. I am representing the Texas Section on the ASCE International Conference on Sustainable Infrastructure 2021 planning committee, along with Larry Goldberg, Carol Haddock (Chair), Liv Haselbach, Bob Stevens, and Tiffany Reed-Villarreal. This conference will be held in Houston. One of my charges as Executive Director is to promote our programs, activities, image, and members. I have provided several letters of recommendation so far this year, acknowledging members for their contributions to ASCE: Miriam Hinojosa (Graduate School application), Cynthia Syvarth PE (Law School application), Augustine Verrengia PE (Leadership Austin Emerge Program), and Sabrina Guerra (McAllen Independent School District). I serve as Chair of UT Austin's Civil, Architectural, and Environmental Engineering (CAEE) External Advisory Committee. I also serve on the Texas Contractor's Advisory Board. 			
ITEMS FOR AGENDA	None.		



TCE Top 10 Articles

YTD 2020

Total Site Page Views: **64,605**


TCE News Total Page Views: **10,448 (16.17%)**

(Pageviews / Unique)

- 1) [Lightweight Cellular Concrete](#) (1,311 / 1,162)
- 2) [Diaphragm Wall Construction](#) (576 / 512)
- 3) [I-10 Connect Project](#) (439 / 375)
- 4) [Austin Engineering Blitz 2019](#) (358 / 319)
- 5) [2020 Symposium Recap](#) (330 / 274)
- 6) [Turning Grey Infrastructure Green](#) (277 / 251)
- 7) [Trinity Railway Express Crossing the Trinity River](#) (272 / 247)
- 8) [Meet Tiffany Villareal PE, ENV SP, M. ASCE](#) (244 / 187)
- 9) [Were Wooden Pipes used in Texas?](#) (239 / 217)
- 10) [Galveston Bay's Wagon Bridge](#) (230 / 202)

Honorable Mention: [Section News](#) category home page (264 / 183)



FORM F-2	SECTION OFFICE REPORT			
	Agenda Item Number	7.2	Item Title	Operations
	Date	09/25/20	Reported by	Mike Sosa
	Purpose	Fall 2019-2020 Board of Direction Meeting		

REPORT	Annual Reports and Tax Returns		
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Annual reports will be collected by ASCE through an online form again in 2020. Branch Presidents and Section Directors will receive email notifications about annual reports from Mike Sosa and Nancy Berson at ASCE. Please remember that the **timely submittal of annual reports helps to ensure the Texas Section receives an annual allotment from ASCE.**

The 2020 allotment of \$45,150 was received on March 11th, this allotment is slightly greater than the anticipated amount of \$44,000 for 2020.

Tax returns for 2018 were due February 15, 2020. 14 of the 15 branches have submitted their 990 to the IRS or ASCE financial report form to ASCE as of May 18, 2020. The Fort Worth Branch is currently working on a late submittal.

The Texas Section's CPA, Ron Meyer, filed a request for an extension with the Internal Revenue Service (IRS) in January. Section leaders were able close out fiscal year accounting and the Section's CPA, Ron Meyer, drafted and submitted the Form 990 to the IRS on August 10, 2020. The draft was reviewed by Lindsay and subsequently provided to the Board for review. It was also provided to ASCE's Finance Department for their review and comment prior to submittal to the IRS.

For Reference, tax returns are reported on the year that begins the fiscal year (Oct. 2018) and ends (Sept. 2019). Returns are due 4 ½ months after the close of each fiscal year (February 15th).

REPORT	Sales/Franchise Taxes / Inventory / PCI Compliance		
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The Section reports sales tax to the State of Texas and files an annual return for any merchandise sold. 2019 sales taxes = \$12.31 and was paid on January 2, 2020.

Orders for the "Engineering a Better Texas" centennial history book continue to be slow. Current inventory of the book is approximately 150. The Section is not currently selling any other merchandise on our website. The Section also plans to explore a program to donate the remaining history books to public libraries and schools across Texas, with support of the STEAM and Younger Members Committees.

The PCI requires the completion of an annual Self-Assessment Questionnaire and subsequent certification for any entity accepting credit cards for payment. The Section Office will complete an annual Self-Assessment Questionnaire by the end of 2020.

REPORT	Subsidiary Bylaws		
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Recommended for approval: Corpus Christi Branch


The following bylaws may need to be updated after coordinating with the appropriate leaders: (see Ops. Report for 2020-2021 Board meeting)

Note: sample Texas Section subsidiary bylaws are available for both Branches and Institute Chapters upon request.

REPORT	Section Meetings Schedule		
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<https://www.texasce.org/events/>

ITEMS FOR AGENDA	Consent Agenda – Approve subsidiary bylaws for Corpus Christi Branch		
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FORM F-2	OFFICER REPORT			
	Agenda Item Number	7.3	Item Title	Trust Funds
	Date	09/25/20	Reported by	Lindsay O'Leary PE, CAE
	Purpose	Fall 2019-2020 Board of Direction Meeting		

REPORT	Texas Civil Engineering Foundation (TCEF)		Allen "Bud" Beene PE
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- TCFF's *Texas Section Past Presidents Educational Trust Fund* **Trustees:** Tim Newton PE, Jack Furlong PE, Crespín Guzmán PE, and Ricky Bourque PE
- Dan Hartman and Larry Goldberg will become trustees starting in October (6-year terms). Trustees are still searching for replacement trustees for vacant and soon to be term limited trustee positions. Bud, Cres and Ron Lemons will be term limited and will be rotating off after 12 years.
- **Fund balance** as of August 28, 2020 = \$93,600 (June 30, 2020 = \$86,000)
- Fundraising efforts will be continued for the *Trust Fund* to provide support of Texas Section activities.
- **Tax Status:** Trustees are arranging to file the 2019 990-N Postcard, working with the Texas Section's CPA, Ron Meyer PLLC.
- **Annual Report:** The FY2019-2020 Report to ASCE Texas Section Board of Direction is attached.

REPORT	John B. Hawley Memorial Trust Fund		Mark Boyd PhD, PE
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- **Trustees:** Mark Boyd PhD, PE; Sean Merrell PE; and Brandon Klensendorf PhD, PE
- **Fund balance** as of August 28, 2020 = \$333,300 (May 29, 2020 = \$307,000)
- **Fellowships:** Trustees planned to solicit applications for one \$5,000 fellowship in 2020 however this action is on hold. Two fellowships were awarded in 2019, following several year without awards.
- **Tax Status:** Trustees are arranging for quarterly tax returns and payments, working with the Texas Section's CPA, Ron Meyer PLLC.
- **Annual Report:** The FY2018-2019 Report was provided to the Executive Committee in January 2020.

REPORT	J. Walter Porter Memorial Trust Fund		Ron Lemons PE
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- **Trustees:** Ron Lemons PE (outgoing), Brett Pope PE, Ottis Foster PE, Natalie Guzman PE (incoming)
- **Fund balance** as of as of June 26, 2020 = \$68,340 (June 28, 2019 = \$70,780). The only expenditures during past 12 months were related to getting all past taxes up to date and paying accountant for assistance.
- **Fellowship Status:** Trustees plan to award a \$5,000 fellowship every other year and will not award a fellowship in 2020. One fellowship was awarded in 2019 and one will be awarded in 2021.
- **Tax Status:** All taxes are paid in full including the 2019 taxes.
- **Annual Report:** The FY2019-2020 Report to ASCE Texas Section Board of Direction is attached.
- **Additional Activities:** Trustees adopted an Operations Procedures document as a resource for future Trustees.

ITEMS FOR AGENDA	Consent Agenda - J. Walter Porter Memorial Trust Fund Trustee Appointment
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Appoint Natalie Guzman PE, ENV SP (Houston Branch) as Porter Trustee for the 2020-2026 term.



Trustees

Allen Bud Beene, PE, F. ASCE. President TCEF, bud.beene@gmail.com, 214.886.0487 (2020)

Curtis Beitel, PE, M. ASCE, Vice President Finance, curtis.beitel@hdrinc.com, 817.521.5761 (2022)

Background

The Texas Civil Engineering Foundation was created to support the Texas Section of the American Society of Civil Engineers in its activities to enhance the profession of civil engineering and civil engineering education.

Texas Civil Engineering Foundation			
Financial Report 2019-2020			
Total Funds carried forward from September 14, 2019 report:			\$88,740.51
Business Checking Account:			
Balance carried forward from September 14, 2019 report:			\$2,729.04
Monthly Transfer to Savings			-\$1,000.00
Expenses			-\$154.00
Revenue (not Presidents Fund Related)			\$1,500.00
Revenue (Presidents Fund Related)			\$0.00
Balance carried forward in Checking Account:			\$3,075.04
Business Savings Account:			
Balance carried forward from September 14, 2019 report:			\$3,750.43
Monthly Transfer from Checking			\$1,000.00
Interest Payments			\$0.78
Balance carried forward in Savings Account:			\$4,751.21
Presidents Fund (Edward Jones):			
Balance carried forward from September 14, 2019 report:		as of Sept. 14, 2019	\$82,261.04
Additional Deposits			\$0.00
Investment Gain / Loss			\$11,371.57
Balance carried forward in Presidents Fund:		as of Aug. 28, 2020	\$93,632.61
SUMMARY:			
1. Checking Account:	\$3,075.04		
2. Savings Account w/o PF:	\$4,751.21		
3. Presidents Fund (Edward Jones):	\$93,632.61		
Total Funds:	\$101,458.86		

Non-operational funds are with Edward Jones in growth & income mutual funds



Trustee Actions during Fiscal Year

Continued developing options for collecting additional funds for the Endowment to meet the minimum investment t begin distributing a portion of the earnings in support of the Texas Section.

Planned Future Actions

Finalize adding additional trustees to replace term limited members.

Requests for ASCE Texas Section Board of Direction

Act on the attached resolution appointing Trustees and respective terms.

Supplemental Information



Trustees

Ron Lemons, rml@freese.com, 817.239.9981, (Term expires in 2020)

Brett Pope, brett.pope@terracon.com, 512.368.0455, (Term expires in 2022)

Ottis Foster, ofosterpe@gmail.com, 254.733.6954, (Term expires in 2024)

Background

The J. Walter Porter Fund was established in December, 1978 to fund a fellowship for graduate study in the field of Water Resources Development and Conservation. To qualify for the award, a candidate must be a student in a recognized school of engineering in the State of Texas and a member of ASCE. The recipient is obligated to present a technical paper on his/her graduate work to a regular meeting of the Texas Section ASCE.

Financial Summary

Financial Institution:	Edward Jones
Beginning Balance	\$70,780.06 (balance on 6.28.19)
Current Balance	\$68,340.15 (balance on 6.26.20)
Rate of Return	-4.19% – 2020 year to date 9.97% - 2020 2nd quarter 2.86% - last 12 months
See Attached Financial Statement from Edward Jones	
Fellowship Award	No fellowship was awarded (see Planned Future Actions)

Summary of Investments

Investments were moved to 70% stocks and 30% bonds in 5-star funds in 2018. This is more aggressive than normal but the Trustees felt that we needed to grow the fund. The Porter Fund investments shown on the attached Financial Statement now have 4-star or 5-star ratings. Trustees were pleased with investment returns. However, with the significant stock market decline in March 2020 linked to the Coronavirus pandemic, the Trustees discussed the investments with input from Edward D Jones advisor



Kelly Mahmoud in April. During the April assessment, the decline in stock value had resulted in about a 60% stock and 40% bond investment mix, which the Trustees concluded was more conservative and appropriate for this time of market uncertainty. The investment mix was subsequently left unchanged.

Trustee Actions during Fiscal Year

The only expenditures this fiscal year were related to getting all past taxes up to date and paying our accountant for assistance. The trustees developed Operations Prodecures, which are attached.

Planned Future Actions

The current plan is to be more aggressive with growth of the fund over the next few years and award a fellowship of about \$5,000 every other year. No fellowship was awarded in 2020. A fellowship was awarded in 2019 and the next fellowship is planned to be awarded in 2021. We did not have much fund growth in the last 12 months because of the recent stock market issues. The planned amount of future fellowships or frequency of award may need to be revisited depending upon the growth of the fund.

Requests for ASCE Texas Section Board of Direction

Trustee Lemons term expires in 2020. The Trustees request that the Texas Section Board of Direction name a replacement and recommend the replacement be from Houston or North Texas.

Supplemental Information

Porter Fund Statement thru June 26, 2020 is attached. Also, a copy of the Porter Fund Operations Procedures are attached.



RON LEMONS &
DONALD E WILLHOUSE ET AL TTEES
U/A DTD 12/01/1978
J WALTER PORTER MEMORIAL FUND
1524 S IH-35 SUITE 180
AUSTIN TX 78704-2615

Let's Stay in Touch

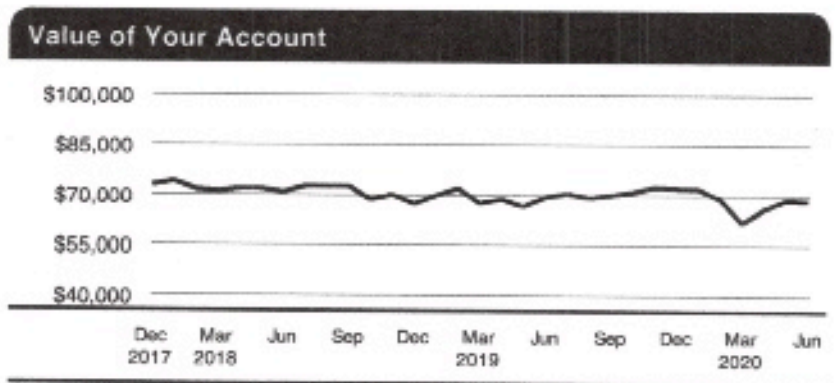
Your financial advisor and branch office administrator are committed to being available for you. When you can't meet in person, your financial advisor may conduct your appointment by web conference via your computer, tablet or mobile device. Secure messaging through Online Access and text messaging are also convenient ways to stay connected. Ask your Edward Jones team for more information.

Living Trust - Select

Portfolio Objective - Account: Balanced Toward Growth

Your Select Account Client Profile - Please see the end of this statement to review your Client Profile, which reflects your current financial information, investment time horizon and risk tolerance.

Account Value	
\$68,340.15	
1 Month Ago	\$68,707.26
1 Year Ago	\$69,563.24
3 Years Ago	\$0.00
5 Years Ago	\$0.00



Value Summary		
	This Period	This Year
Beginning Value	\$65,972.77	\$72,200.07
Assets Added to Account	0.00	0.00
Assets Withdrawn from Account	0.00	-854.70
Fees and Charges	0.00	0.00
Change in Value	2,367.38	-3,005.22
Ending Value	\$68,340.15	

For more information regarding the Value Summary section, please visit www.edwardjones.com/mystatementguide.



Rate of Return

Your Personal Rate of Return for Assets Held at Edward Jones	This Quarter	Year to Date	Last 12 Months	3 Years Annualized	5 Years Annualized
	9.97%	-4.19%	2.86%	---	---

Your Personal Rate of Return: Your Personal Rate of Return measures the investment performance of your account. It incorporates the timing of your additions and withdrawals and reflects commissions and fees paid. Reviewing Your Personal Rate of Return is important to help ensure you're on track to achieving your financial goals.

The performance of your investments is tracked since they have been held in the current account, but no earlier than Jan.1, 2009. This also includes investments you owned during this time period but have since sold. Certain events, including a transfer of an investment between accounts, share class conversion, or change in an investment's identification code (CUSIP) caused by a corporate action, will impact the time frame over which the investment's rate of return is calculated.

Information used to calculate performance may have been obtained from third parties and Edward Jones cannot guarantee the accuracy of such information.

For the most current information, contact your financial advisor or visit www.edwardjones.com/rateofreturn.

Asset Details (as of Jun 26, 2020)

additional details at www.edwardjones.com/access

Assets Held At Edward Jones

				Balance
Cash				\$3,736.36
Mutual Funds	Price	Quantity	Value	Rate of Return*
American Balanced C	27.24	953.471	25,972.55	5.98%
Hartford Balanced Income C	13.97	1,814.224	25,344.71	4.60%
Hartford Core Equity C	29.49	307.192	9,059.09	6.96%
MFS INTL Diversification C	19.03	222.146	4,227.44	-6.06%
Total Account Value			\$68,340.15	



Asset Details (continued)

*Your Rate of Return for each individual asset above is as of June 26, 2020. Returns greater than 12 months are annualized.

Your Rate of Return in the Asset Details section above measures the investment performance of each of your individual assets. It incorporates the timing of your additions and withdrawals and reflects commissions and fees paid. Reviewing your Rate of Return is important to help ensure you're on track to achieving your financial goals.

The performance of your investments is tracked since they have been held in the current account, but no earlier than Jan. 1, 2009. Certain events, including a transfer of an investment between accounts, share class conversion, or change in an investment's identification code (CUSIP) caused by a corporate action, will impact the time frame over which the investment's rate of return is calculated.

Information used to calculate performance may have been obtained from third parties and Edward Jones cannot guarantee the accuracy of such information.

For the most current information, contact your financial advisor or visit www.edwardjones.com/performance

Summary of Other Products and Services

Loans and Credit	Account Number	Balance	Approved Credit	Available Credit	Interest Rate
Amount of money you can borrow for J Walter Porter Memorial Fund	613-25016-1-7	\$0.00	\$32,301*	\$32,301	6.00%

* Your approved credit is not a commitment to loan funds. It is based on the value of your investment account which could change daily. The amount you may be eligible to borrow may differ from your approved credit. Borrowing against securities has its risks and is not appropriate for everyone. If the value of your collateral declines, you may be required to deposit cash or additional securities, or the securities in your account may be sold to meet the margin call. A minimum account value is required if you have loan features on your account. Your interest will begin to accrue from the date of the loan and be charged to the account. Your interest rate will vary depending on the assets under care of your Edward Jones Pricing Group. For more information on how your interest rate is calculated, contact your financial advisor or please visit: www.edwardjones.com/disclosures/marginloans

Investment and Other Activity by Date

Date	Description	Quantity	Amount
6/16	Long Term Capital Gain on American Balanced C on 953.471 Shares @ 0.137		\$131.10
6/16	Dividend on American Balanced C on 953.471 Shares @ 0.052		49.87
6/16	Short Term Capital Gain on American Balanced C on 953.471 Shares @ 0.009		9.06



Select Account Client Profile

This Client Profile reflects your current financial information, investment time horizon and risk tolerance. This information helps Edward Jones recommend an appropriate Portfolio Objective for your account. The Client Profile also provides you with important disclosure information regarding your Select Account.

No action is required at this time. However, after reviewing the information below, you may want to consider discussing it with your financial advisor. The information below is effective as of June 19, 2020.

Net Worth: This information is on file for your account. Contact your financial advisor for details.

Assets minus liabilities but excluding the value of your primary residence.

Accumulation Years: 26+ Years

The time frame until you expect to need the funds (e.g., years until your retirement begins). Depending on your account type, certain limitations to this time frame may apply.

Distribution Years: > 20 years

The time frame over which you expect to distribute the funds (e.g., years in retirement). Depending on your account type, certain limitations to this time frame may apply.

Your Risk Tolerance: Medium

Risk tolerance describes your comfort level with investment risk and the potential for declines in portfolio value in exchange for higher potential returns. For example, if your risk tolerance is high, you may be more comfortable with the potential for significant declines in value to potentially achieve higher investment returns. For joint accounts, contact your financial advisor for information regarding the applicable risk tolerances for each owner.

Understanding Your Portfolio Objective

When investing for your long-term financial goals in the Select Account, the combination of your risk tolerance, accumulation years and distribution years results in a recommended Portfolio Objective for your account. Based on your individual circumstances, there may be situations when alternative Portfolio Objectives are available to you, in addition to the specific Portfolio Objective recommended by Edward Jones.

Account Portfolio Objective: Balanced Toward Growth

Your Portfolio Objective gives you and your financial advisor overall guidance on how to invest your assets to achieve your goal. If your account is assigned to a goal with Edward Jones, your Portfolio Objective for this account may differ from the goal Portfolio Objective based on other accounts and assets you have designated for that goal.

Important Information About Your Account

You have selected an alternative account Portfolio Objective that is more conservative than the recommended Portfolio Objective. The recommended Portfolio Objective was based upon your risk tolerance and investment time horizon. This alternative Portfolio Objective has a higher allocation to fixed-income securities than the recommended Portfolio Objective. While the alternative Portfolio Objective is likely to experience less volatility and less potential for losses than the recommended Portfolio Objective, the alternative Portfolio Objective is also likely to generate less potential return over time. It is important to understand that Edward Jones' investment recommendations will be made based on your selected Portfolio Objective for this account, not our recommended Portfolio Objective.



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About Edward Jones

Edward D. Jones & Co., L.P., is dually registered with the Securities and Exchange Commission (SEC) as a broker-dealer and an investment adviser. Edward Jones is also a member of Financial Industry Regulatory Authority (FINRA).

Statement of Financial Condition — Edward Jones' Statement of Financial Condition is available at www.edwardjones.com/about/financial-reports.html, your local office or by mail upon written request.

About Your Account

Account Information — Your account agreement(s) contain the conditions that govern your account. Contact your financial advisor if you have any changes to your financial situation, contact information or investment objectives.

Account Accuracy — If you believe there are errors on your account, promptly notify your financial advisor or Client Relations. To further protect your rights, including rights under the Securities Investor Protection Act (SIPA), re-confirm any oral communication by sending us a letter within 30 days. If you think there is an error with, or you have a question about, your electronic transfers, contact Client Relations.

Complaints about Your Account — If you have a complaint, call Client Relations or send a letter to Edward Jones, Attn: Complaints Investigations, 12555 Manchester Rd., St. Louis, MO 63131.

Pricing — For the most current prices of your investments, contact your financial advisor or visit Online Access. While we believe our pricing information is reliable, some information is provided by third parties and we cannot guarantee its accuracy.

Systematic and Money Market Transactions — Additional transaction details may be available upon written request to Edward Jones, Attn: Trade Operations Dept.

Fair Market Value for Individual Retirement Accounts — Your account's fair market value as of Dec. 31 will be reported to the Internal Revenue Service (IRS) as required by law.

Withholding on Distributions or Withdrawals — Federal law requires Edward Jones to withhold income tax on distribution(s) from your retirement accounts and other plans, unless you elect not to have withholding apply by completing the appropriate form and returning it to the address specified on the form. Your election will remain in effect until you change or revoke it by completing and returning a new form. If you elect not to have withholding or do not have enough income tax withheld from your distributions, or if payments of estimated taxes are not sufficient, you may be responsible for payments of estimated taxes and/or incur penalties as a result. State withholding, if applicable, is subject to the state's withholding requirements.

Fees and Charges — The "Fees and Charges" amount shown in your Value Summary includes the following:

- Account fees (e.g., advisory program asset-based fees and retirement account fees);
- Fees and charges for services (e.g., check reorders and wire transfers); and
- Margin loan interest

This amount does not include transaction-based fees and charges on the purchase or sale of a security or other product (e.g., systematic investing fees, commissions, sales charges, and markups/markdowns). These fees and charges are shown in the activity section(s) of your statement or on your trade confirmations. For more information, contact your financial advisor.

Rights to Your Money Market Fund, Bank Deposit and Free Credit Balances — The uninvested cash in your account ("Free Credit Balance") is payable on demand. You may instruct us to liquidate your Insured Bank Deposit or Money Market fund balance(s). We will disburse the proceeds to you or place them in your accounts. Your instructions must be made during normal business hours and are subject to the terms and conditions of the account agreement(s).

You can find important disclosures and other information relating to your account(s) at edwardjones.com/disclosures.

CONTACT INFORMATION

Client Relations		Online Access	Other Contacts
Toll Free Phone 800-441-2357	Monday – Friday 7 a.m. – 7 p.m. CT	Online Account Access edwardjones.com/access	Edward Jones Personal MasterCard® 866-874-6711
201 Progress Parkway Maryland Heights, MO 63043		Edward Jones Online Support 800-441-5203	Edward Jones Business MasterCard® 866-874-6712
			Edward Jones VISA Debit Card 888-289-6636

S1EDJ001 Rev 06/19

ASCE Texas Section

PORTER FUND

OPERATIONS PROCEDURES

Revision Date – April 4, 2020

- **Contents**

- Timeline for Activities
- Trustees
- Fellowship Award
- Annual Meeting of Trustees
- Annual Report
- Tax Returns
- Investments
- Appendix
 - Trust Agreement Of J. Walter Porter Memorial Fund
 - Announcement and Application – J. Walter Porter Fellowship
 - Template - Porter Fund – Application Judging
 - Sample Annual Report
 - Past Porter Trustees

- **Timeline for Activities**

- October
 - The most senior member of Trustees calls an annual meeting - officers are elected, the last annual report is reviewed, investments and financials are discussed, plans for Porter Fund activities for the next year are discussed, and a decision is made about giving a fellowship the following year. If a fellowship is to be given, the schedule in the following Fellowship Award section will be used.
- November
 - Chair schedules Trustee meeting

- The Secretary-Treasurer will coordinate the inclusion of the financial advisor to discuss investments and financials.
 - Vice Chair establishes a calendar for awarding a fellowship including solicitation request, judging and awarding. Vice Chair will run the entire fellowship process including calling and chairing all required meetings.
- January
 - Secretary-Treasurer will make contact with the Texas Section accountant and establish a timeline for filing all tax forms. Secretary-Treasurer will run the entire tax filing process including calling and chairing all required meetings.
- July
 - Chair will prepare annual report using the form required by the Texas Section. It will be submitted to the Trustees for review before submitting to the Texas Section by August 15.

• Trustees

- The Trustees shall be appointed by the Texas Section Board of Directors.
- Normally the Trustees will be appointed to a 6-year term and may be reappointed.
- The terms of the Trustees will be staggered and, ideally, a new Trustee will be appointed in every even numbered year to maintain staggered terms.
- In the Summer of even numbered years, the Trustees will make recommendations to the Texas Section Board of Directors about the qualifications of the Trustee that the Board will appoint at the Fall meeting. The Trustees will not recommend individual candidates, just recommended qualifications. Trustees should be from different branches and if possible, should represent different geographic regions of the state. They should also represent different technical expertise.
- Normally, the Trustee with the longest tenure will be chair, the next longest tenured Trustee will be vice-chair and the Trustee with the least tenure will be secretary-treasurer.
- The most senior member of Trustees calls an annual meeting in October. Officers are elected, the last annual report is reviewed, investments and financials are discussed, plans for Porter Fund activities for the next year are discussed, and a decision is made about giving a fellowship the following year.
- The chair will be responsible for the overall activities of the Trustees and will call and preside at all meeting except as noted otherwise.

- The vice-chair will be responsible for the process of soliciting fellowship applicants and judging the applicants. The Vice-Chair will call and chair all required meeting concerning the award of a fellowship.
- The secretary-treasurer will be responsible for overseeing the Funds financials including working with the investors and coordinating the annual tax statements with the accountants. The Secretary-Treasurer will call and chair all meetings concerning financials and taxes.

● Fellowship Award

- A fellowship award should be advertised at a minimum of every 2 years for an amount decided on by the trustees depending on the performance of the trust fund.
- Prior to advertisement, trustees should obtain the latest copy of student chapter contacts from the Texas Section.
- The Fellowship Announcement and Application (See Appendix) should be updated and submitted to the student chapters, advertised on the Texas Section website, newsletter, and social media pages.
- Applications should be judged based on the following criteria, which can be modified by the Trustees as deemed appropriate. However, the criteria in the trust agreement of the J. Walter Porter Fund (see Appendix) must be included.

Criteria	Max Pts
TEXASCE Member	10
Texas Based Research	10
Program Study / Research	20
Educational Background	20
Work Experience	20
Recommendations	20

- Trustees should grade applications individually then discuss as a group until a consensus is made.
- Payment should be made to the school's appropriate Office of Scholarships on behalf of the awarded student.
- As a stipulation of receiving the scholarship, the awarded student is required to make a commitment to attend the annual ASCE Texas meeting (currently the ASCE Texas CECON) to present their research and be recognized at the awards banquet.
 - CECON Registration and travel expenses may be considered at the trustees' discretion.
 - The Trustees shall coordinate with CECON or the appropriate Conference organizer to schedule the presentation by the awarded student.
- The following schedule should be considered:
 - Oct/Nov – Trustee decision on fellowship award and corresponding amount
 - Nov/Dec – Obtain student chapter contacts and send Fellowship Announcement
 - Jan/Feb – Send Fellowship reminder to student chapter contacts
 - Mid Feb – Application Due

- Early Mar – Evaluate and select award winner
- Sept – Recognize Award winner at CECON Awards Banquet

● Annual Meeting of Trustees

- The Trustees will hold an annual meeting not later than October of each year (if possible at the ASCE Texas annual meeting, currently the ASCE Texas CECON). The meeting can be held in person, by video, or by telephone. The meeting will be called by the most senior Trustee. The agenda will include:
 - Election of Trustee Officers for the next year - Chair, Vice-Chair, and Secretary-Treasurer
 - Review the last annual report
 - Review of investments and funds financials
 - Develop plans for Porter Fund activities for the following year
 - Decision about awarding a fellowship in the following year
 - Other business

● Annual Report

- The Chair shall prepare an annual report to submit to the ASCE Texas Section in July of each year.
- The report shall be submitted on the form required by the ASCE Texas Section and shall include other supplemental information requested by ASCE Texas Section.
- The report shall be reviewed by the other Trustees.
- The report shall be submitted to the Texas Section in August.
- A sample report is included in the Appendix.

● Tax Returns and Payments

- The Secretary-Treasurer is responsible for the timely preparation and filing of tax returns.
 - In the absence of a Secretary-Treasurer, or non-performance of this task, the Vice-Chair shall be responsible, and then the Chair.
 - However, this duty may be assigned to or assumed by another Trustee if so directed by the Chair or mutually agreed to by the Trustees.

- Tax returns should be filed by the end of February for the previous year, but by no later than April 15.
- A certified public accountant should be retained each year to prepare and file the tax returns, unless mutually agreed to otherwise by the Trustees in a Trustee meeting duly recorded.
- The Secretary-Treasurer shall make sure that quarterly payments to the IRS are accomplished as required, and that other payments due to the IRS are also made accordingly.
 - Normally, the investment firm holding the Porter Funds will arrange for paying taxes or other obligations assumed by the Fund by freeing funds from the investments.
 - Decisions about how funds will be freed for such purpose from the Fund may be made by the Investment Firm in consultation with and consent from the Trustees.
 - The Secretary-Treasurer may represent the Trustees in communications with the Investment Firm, but shall include the Trustees in related email or other documented communications.
- The Secretary-Treasurer is responsible for assuring that invoices or other monetary obligations incurred by the Fund are promptly and appropriately paid. Payments made by the fund shall occur only with full knowledge and agreement of the Trustees as indicated by email or other documented communications.
- Changes to this protocol may be made by mutual agreement of the Trustees as indicated by email or other documented communications, and the Executive Director and or President of the Texas Section ASCE shall be made aware of such changes by email or other documented communication.
- The Secretary-Treasurer should keep the Trustees, and the Executive Director of the Texas Section of ASCE, fully aware of tax and other financial information that is important to their duties and responsibilities relative to the Porter Fund.

● Investments

- The funds shall be kept by an investment firm agreed to by the Trustees.
 - Trustees should disclose a conflict of interest if recommending an investment firm to which they may be associated for reasons other than the investment firm's reputation.
- Trustees shall meet (in this document, meetings may be held electronically or in person) and discuss at least yearly the investments of the Fund, preferably by March 1, and additionally within 3 months of a new Trustee joining the Board.
 - It may be prudent and beneficial for a representative from the investment firm to attend the meeting.
- The Secretary-Treasurer should meet semi-annually with the Investment Firm for advice regarding wise stewardship of the funds and should relay pertinent information to the Trustees for their consideration.

- The Fund should invest in funds as recommended or agreed to as appropriate by a reputable representative of the Investment Firm, unless the Trustees mutually agree by email or other documented communications otherwise. Trustees are encouraged to recommend investment funds for consideration by the Trustees and the Investment Firm.
- To preserve the Fund for future generations, the Fund should grow yearly at least at the federally-posted rate of inflation, and funds should not be dispersed for scholarships or other approved purposes, except for the payment of duly-incurred debts, unless the increase is greater than the rate of inflation.
- The Secretary-Treasurer should keep the Trustees, and the Executive Director of the Texas Section of ASCE, fully aware of investment and other financial information that is important to their duties and responsibilities relative to the Porter Fund.

**TRUST AGREEMENT
J. WALTER PORTER MEMORIAL FUND**

Applications for the Porter Fellowship will be received by the Trustees when the income from the endowment fund will provide a significant monetary award during the tenure of the fellowship, and the fellowship shall be awarded only when Trustees determine that sufficient funds are available and that there is a sufficiently deserving candidate. The stipend of the Porter Fellowship shall be a gift to the recipient and need not be repaid. Each recipient shall file a short formal report with the Trustees at the conclusion of his tenure on the accomplishments of the objectives of his program of study and/or research, present a paper at a regular meeting of the Texas Section on the results of the study and research, and fulfill any other requirements which the Trustees may hereafter establish.

III.

The property to constitute this Trust Fund shall consist of the investment securities given the Texas Section by Mrs. J. W. Porter for the purpose of establishing the J. WALTER PORTER MEMORIAL FUND and such other funds and property as may be from time to time transferred to the Trustees by the Texas Section, or by any person, firm or corporation, and be accepted by the Trustees.

IV.

The Trust shall be administered by three (3) or more Trustees, each to be appointed to a six (6) year term by the Board of Directors of the Texas Section, with the understanding that both engineering education and engineering practice shall be represented. The terms of the Trustees shall be staggered so as to provide continuity in the administration of the Trust. The Trustees shall elect the Chairman and the Secretary-Treasurer for the Trust.

Each Trustee shall serve until he resigns or is removed as Trustee or as a member of the Texas Section, or until his successor is elected by the Board of Directors of the Texas Section at the end of his term. A Trustee may be elected for as many successive terms as the Board of Directors of the Texas Section deems advisable.

**TRUST AGREEMENT
J. WALTER PORTER MEMORIAL FUND**

The Trustees shall administer the Trust and make such rules and regulations as they deem advisable and proper. The decisions of the Trustees shall be final and binding on all parties. A majority of the Trustees shall constitute a quorum and a decision by a majority of the Trustees present, in person or by proxy, at any meeting where there is a quorum shall be and constitute an exercise of the trust powers and discretions conferred upon the Trustees, and the decisions and acts of such majority shall constitute and be taken as the decisions and acts of all of the Trustees. Meetings of the Trustees may be held whenever notice has been given to all of the Trustees, or such notice has been waived. Any member of the Trustees may vote at any meeting by proxy as well as personally, and shall be considered present at the meeting if such proxy is received, but such proxy must clearly state the matters for which the proxy is given and the vote which the Trustee desires to cast.

Should the Board of Directors of the Texas Section ever deem it advisable, they shall have the power to appoint a bank with trust powers to act as Trustee of this Trust Fund in place of, or in addition to, the individual trustees.

V.

The Trustees, except as hereinafter limited, shall have the power and authority to distribute the income from the Trust Fund from time to time for the purposes hereinbefore set forth, in such amounts and at such times as they may deem advisable and proper. Any income not so distributed may be accumulated and added to the principal of the Trust Fund until such time as the Trustees determine it should be distributed. The Trustees shall also have the power and authority to distribute such portions of the principal of the Trust Fund for the purposes hereinbefore set forth, if the Trustees determine that this is necessary, but this shall only be under unusual circumstances.

The Trustees shall continue to hold the property constituting this Trust until it is terminated, as provided in Article X. Should the Trustees ever

**TRUST AGREEMENT
J. WALTER PORTER MEMORIAL FUND**

determine that the original purposes of the Trust can no longer be achieved, then the Trustees may authorize and direct the trust funds to be used for such charitable, religious, scientific, literary or educational purposes as the Trustees may deem compatible with the original Trust purposes, and the Trust shall continue to exist for such new purposes.

VI.

During the term of this Trust, the Trustees shall have all of the rights and powers given trustees under the Texas Trust Act as the same exists at the date of this instrument, regardless of subsequent repeal or amendment of such Act, and all rights and powers hereinafter granted to trustees under any amendment to the Texas Trust Act, insofar as such rights and powers are not inconsistent herewith, and in addition are empowered:

(A) To retain as part of the principal of this Trust any investment or properties in the same form as received, but with full authority to change and vary the form of any investment from time to time and to sell, lease, transfer, exchange, partition, convey or otherwise dispose of any trust property on such terms as the Trustees may deem best, and such investments or disposition of property shall not be limited to those which are permitted under the Texas Trust Act;

(B) To collect all monies accruing to this Trust, to invest and reinvest all principal and undistributed income in such savings accounts, stock, bonds, notes, common trust funds, leases or other property, real or personal, as Trustees may deem best to yield as high a rate of interest as is consistent with reasonable security of principal, but without limitation to investments permitted under the Texas Trust Act;

(C) To cause to be registered in the name of the Trustees, as such Trustees, or in the name of the Trust Fund, any savings accounts, stocks, bonds and/or other securities from time to time held in trust, and to vote in person or by proxy any such

**TRUST AGREEMENT
J. WALTER PORTER MEMORIAL FUND**

stock or securities; and

(D) To execute, acknowledge and deliver any and all documents necessary or proper to carry out the purposes of this Trust.

The Trustees shall not be responsible for any loss arising out of any investments made by them in the exercise of their judgment and discretion, and shall not be liable for bad judgment or the loss in or depreciation of any investment, but shall be liable only for their own defalcations. No bond or other security shall be required of any Trustee, unless specifically required by the Board of Directors of the Texas Section.

VII.

No individual member of the Texas Section shall receive any fee for his services as Trustee, but he shall be entitled to reimbursement for any expenses incurred by him in the administration of this Trust Fund. The Trustees shall have power and authority to incur any expenses which they may consider necessary and proper for the proper administration of this Trust, and such expenses shall be paid out of the Trust Fund. If the Board of Directors of the Texas Section determine that a bank or persons with special qualifications should be appointed as Trustee or Trustees, the Board of Directors may fix the compensation of such Trustee or Trustees.

VIII.

The Secretary-Treasurer of this Trust shall prepare an annual report of the administration of this Trust which shall be approved by the Trustees and submitted to the annual meeting of the Texas Section.

IX.

If it is ever determined by the Trustees or the Board of Directors of the Texas Section that the purposes for which this Trust is created can be better served by a non-profit corporation, then, upon the proper incorporation proceedings having been completed, the Trustees shall transfer and deliver to such non-profit corporation all of the property and assets of this Trust Fund.

X.

This Trust shall not be terminated unless the Trust funds are

**TRUST AGREEMENT
J. WALTER PORTER MEMORIAL FUND**

exhausted, or a non-profit corporation is formed to fulfill the purposes of this Trust as provided above, or the Board of Directors of the Texas Section deems it necessary and advisable to terminate the Trust. If there are any assets remaining in the Trust Fund upon such termination, such assets shall be distributed exclusively for charitable, religious, scientific, literary, or educational purposes, as the Board of Directors of the Texas Section, in its discretion, shall determine.

XI.


The administration of this Trust Fund shall be conducted in accordance with provisions of the Internal Revenue Code and its regulations regarding exempt organizations.

XII.

This Trust Agreement may be altered or amended at any time and from time to time by a written instrument signed by the then Trustees, after approval of a majority of the Trustees.

IN WITNESS WHEREOF, this Agreement has been executed by the President and Executive Secretary of the Texas Section, A.S.C.E.


JOSE J. CORREA
PRESIDENT


ROBERT D. TURPIN
EXECUTIVE SECRETARY

ANNOUNCEMENT

J. WALTER PORTER FELLOWSHIP 2018-2019

TEXAS SECTION AMERICAN SOCIETY OF CIVIL ENGINEERS

The J. Walter Porter Memorial Fund was established in 1978 to finance **periodic fellowships for graduate study and/or research in Water Resources Engineering** to individuals who demonstrate outstanding ability and promise of excellence in engineering.

A stipend of \$5,000 associated with the Fellowship shall be considered as a gift to the recipient. **The recipient shall be a member of Texas Section, ASCE at the time of application, and the graduate study and/or research must be done in Texas.** Other obligations include filing a short formal report with the Trustees at the conclusion of the academic year, and preparing a paper on the results of the study and/or research for possible presentation at the 2019 Texas Civil Engineering Conference (CECON).

One Fellowship will be awarded this year. Applications should be received by the Secretary-Treasurer of the Trustees by February 15, 2019 and should include the following information (see attached outline):

1. Description and objectives of program study and/or research.
2. Educational background.
3. Work experience.
4. Two letters of recommendation by persons familiar with the applicant's educational and professional background, and the applicant's potential to benefit from the program. These two letters should be sent electronically to the Secretary-Treasurer of the Trustees.

porterfellowship@texasce.org
J. WALTER PORTER MEMORIAL FUND TRUSTEES
Ron Lemons, PE, M.ASCE, Trustee
Donald E. Willhouse, P.E., F.ASCE, Trustee
Brett Pope, PE, M.ASCE, Secretary-Treasurer

**ANNOUNCEMENT AND APPLICATION
J. WALTER PORTER FELLOWSHIP**



**Application
J. Walter Porter Fellowship**

PERSONAL INFORMATION

Applicant Name

Current Address

City State ZIP

Home Phone Cell Phone

E-mail

Permanent Address

City State ZIP

EDUCATION AND PROFESSIONAL MEMBERSHIP

University/College Attended	Graduated	Date	Diploma/Degree
<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>

NOTE: A transcript may be requested by the selection committee.

ASCE Member? Yes No Texas Section? Yes No

NOTE: You may verify your membership status with the Texas Section, ASCE office at (512) 472-8905.



**ANNOUNCEMENT AND APPLICATION
J. WALTER PORTER FELLOWSHIP**

Applicant Name

Page 2

DESCRIPTION AND OBJECTIVES OF STUDY AND/OR RESEARCH



**ANNOUNCEMENT AND APPLICATION
J. WALTER PORTER FELLOWSHIP**

Applicant Name

Page 3

EXPERIENCE

Provide employment history, beginning with the most recent.

Organization Name

Dates From To

Address City State ZIP

Supervisor (Name and Title)

Duties

Organization Name

Dates From To

Address City State ZIP

Supervisor (Name and Title)

Duties

Organization Name

Dates From To

Address City State ZIP

Supervisor (Name and Title)

Duties



**ANNOUNCEMENT AND APPLICATION
J. WALTER PORTER FELLOWSHIP**

Applicant Name

Page 4

ADDITIONAL INFORMATION

NOTE: You may attach your resume or other information, if desired

RECOMMENDATIONS

Submit two (2) letters of recommendation from professors or others acquainted with your previous work that provide:

- 1) Educational/Professional Background
- 2) Potential to benefit from this Fellowship

Please have these letters submitted directly to the e-mail below with your name in the subject line of the e-mail.

SUBMITTAL

All applications, supporting material(s) and recommendations should be submitted to the

Secretary-Treasurer by
February 15, 2019 at:

PorterFellowship@tcasrc.org



2019 - Porter Fund - Application Judging

Trustee - Lemons

Criteria	Max Pts
TEXASCE Member	10
Texas Based Research	10
Program Study / Research	20
Educational Background	20
Work Experience	20
Recommendations	20

10
10
18
15
10
20

10
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15

10
10
20
18
18
15

10
10
20
18
15
15

10
10
18
18
14
15

Score	100
Rank	

83
7

88
4

90
3

96
1

75
8

94
2

88
4

85
6

Result Summary

Lemons

83
7

88
4

90
3

96
1

75
8

94
2

88
4

85
6

Pope

76
7

96
3

98
1

94
4

73
8

98
1

92
5

93
6

Willhouse

30
8

90
3

78
5

100
1

70
7

75
6

95
2

80
4

Score Avg

63.0
8

91.3
3

88.7
5

96.7
1

72.7
7

89.0
4

91.7
2

86.0
6

Rank Avg

7.3
7

3.3
4

3.0
2

2.0
1

7.7
8

3.0
2

3.7
5

5.3
6

SAMPLE ANNUAL REPORT



American Society of Civil Engineers | Texas Section
2019 Annual Report – J. Walter Porter Memorial Trust Fund

Trustees

Donald Willhouse, dewconsultingengineer@gmail.com, (Term is set to retire in 2019)

Ron Lemons, rmil@freese.com, 817.239.9981, (Term expires in 2020)

Brett Pope, brett.pope@terracon.com, 512.368.0455, (Term expires in 2024)

Background

The J. Walter Porter Fund was established in December, 1978 to fund a fellowship for graduate study in the field of Water Resources Development and Conservation. To qualify for the award, a candidate must be a student in a recognized school of engineering in the State of Texas and a member of ASCE. The recipient is obligated to present a technical paper on his/her graduate work to a regular meeting of the Texas Section ASCE.

Financial Summary

Financial Institution:	Edward Jones
Beginning Balance	\$70,780.06 (balance on 6.25.18)
Current Balance	\$69,563.24 (balance on 6.28.19)
Rate of Return	5.62% - last 12 months 11.34% - year to date
Scholarship Award	\$5,000.00
Name of Fellowship Recipient	A H M Golam Hyder

Summary of Investments

Investments were moved to 70% stocks and 30% bonds in three five-star funds on April 4, 2018. This is more aggressive than normal but the Trustees felt that we needed to grow the fund.

Trustee Actions during Fiscal Year

The Trustees awarded a \$5,000 fellowship.

SAMPLE ANNUAL REPORT



American Society of Civil Engineers | Texas Section
2019 Annual Report – J. Walter Porter Memorial Trust Fund

Planned Future Actions

The current plan is to be more aggressive with growth of the fund over the next few years and award a fellowship of about \$5,000 every other year. We actually did not have the fund growth needed to award the fellowship in 2019. However, we decided to award a fellowship because it had been a number of years since one had been awarded. We may need to revisit the thought of awarding a fellowship every other year depending upon the growth of the fund. Since the Trustees will not award a fellowship next year our plans are to prepare a detailed operations process to guide future Trustees.

Requests for ASCE Texas Section Board of Direction

Name replacement for Trustee Willhouse. We recommend a special Board commendation for Don Willhouse. He has served much longer than his original term. Trustees Lemons and Pope appreciated his patience and guidance as we learned about the Porter Memorial Trust.

We have gotten off of a normal Trustee rotation and recommend that we get back onto a normal rotation. Therefore, we recommend that a new Trustee be appointed to a 3 year term expiring in 2022. Since this will be a shorter term we further recommend that a former Porter Trustee be asked to serve the shorter term. In that way, we will be get back to a normal 6 year rotation with a new Trustee every 2 years. The Board should prepare to replace Trustee Lemons in 2020.

Supplemental Information

Porter Fund Statement thru June 28, 2019 is attached.

Past Porter Trustees

Name	Term of Service
C. Clayton Yeager PE	1996-2002
Steven L. Johnson PE	1998-2004
James E. Caffey PhD PE	2000-2006
T. Anthony Reid PE	2002-2008
Roberto Martinez PE	2004-2010
W. Terry Winn Jr PE	2006-2012
Vernon A. Wuensche PE	2007-2013
Daniel B. Hartman PE	2008-2014
Carol E. Haddock PE	2010-2018
Donald E. Willhouse PE	2012-2019
Ronnie M. Lemons PE	2014-2020
Brett A. Pope PE	2018-2022
Ottis C. Foster PE	2019-2024