



ASCE Texas Section advances our communities through the development of civil engineers as leaders who create a legacy of **Service** through: **Technical proficiency**, **Educational opportunities**, and **Professional advocacy**.

**MINUTES**  
ASCE TEXAS SECTION  
**WINTER 2019-2020 EXECUTIVE COMMITTEE MEETING**

January 24, 2020 | 1:30 PM – 4:30 PM

ASCE Texas Section Office Building | 1524 S. IH-35, Austin, Texas 78704 | 2<sup>nd</sup> Floor Conference Room

**INVITED ATTENDEES**

2019-2020 [Executive Committee](#)

2020-2022 Region 6 Director (Jerry Paz PE)

Student Activities Committee Chair (Heather Guillen PE)

Texas Civil Engineering Conference Planning Committee Chairs (Matt Singel PE, Jennifer Bohlander PE)

Communications Specialist (Bailey Pattison)

Section's Financial Advisor (Kelly Mahmoud – Edward Jones)

*(all votes are unanimous unless otherwise noted)*

**1.0 Convene**

**1.1 Call to Order.** The meeting was called to order by President Susan Roth PE at 1:45 PM. President Roth moved to Agenda Items 1.4 and 1.5.

**1.2 Install Treasurer Chris Nance PE.** Past President Art Clendenin PE performed the officer installation. Chris Nance PE will serve as Treasurer for the remainder of the FY2018-2020 Term.

**1.3 Executive Committee Photograph.**

**1.4 Roll Call, Determination of Quorum.** Executive Director Lindsay O'Leary PE called role and a quorum was present. See last page.

**1.5 Welcome Visitors**

Discussion: President Roth welcomed Chris Nance PE, Assistant Treasurer; Bailey Pattison, Texas Section Communications Specialist; Jennifer Bohlander PE, CECON Planning Committee Co-Chair; Ron Reichert, CECON Planning Committee Past Chair; and Heather Guillen PE, Student Activities Committee Chair. She also thanked Reem Zoun PE for her service as Treasurer. She noted the Texas Section didn't ask for our typical Treasurer's report for this meeting given the transition. Nance will provide a report for our March Board meeting.

President Roth moved to Agenda Item 1.2, 1.3, 1.4, and 1.7.

**1.6 Pledge of Allegiance & Invocation.** President Elect Sean Merrell PE led attendees through the US and Texas Pledges of Allegiance, and an Invocation.

**1.7 Society and Region 6 Comments**

Discussion: President Elect Merrell discussed the recent Region 6 Governors meeting held in Detroit, MI during ASCE's Multi-Region Leadership Conference (MRLC). He noted that Larry Goldberg PE, Tim Newton PE, Tiffany Reed-Villareal have all been nominated for Region 6 Governor PE.

Next, Merrell informed the committee that the Region 6 Budget has been reduced to \$8,000 from \$12,000. The governors are currently soliciting grants for up to \$1,500 from Sections, Branches, Institute Chapters Younger Member Groups, and Student Chapters. Please submit all proposals 45 days prior to the subject event. (View the grant guidelines [here](#).)

Additionally, ASCE is continuing to promote and refine their [Future World Vision](#). Lastly, Merrell noted that ASCE is no longer allowing officer endorsements by geographic units (i.e., Branches/Sections).

President Roth moved to Agenda Item 1.9.

## **1.8 Investment Report**

Discussion: Kelly Mahmoud, Edward Jones, Financial Advisor joined the meeting via Phone at 2:15 PM. Mahmoud reviewed handouts provided to all meeting attendees. Handouts included summaries of performance over the past year for the Texas Section's investments: Texas Section primary investment account, Porter Trust Fund account, Hawley Trust Fund account, and Texas Civil Engineering Foundation (TCEF) Past Presidents Educational Trust Fund account.

President Roth asked for Mahmoud's recommendations to continue sustainable growth of the Texas Section's primary investment fund while using some interest to sustain annual operational expenses. Mahmoud indicated the typical rule of thumb regarding use of investment funds to balance or supplement an organization's operating budget is to plan on an annual withdraw of no more than 5% (this equates to a reasonable withdraw for the Texas Section of approximately \$24,000 in 2020). This should be evaluated each year as the market fluctuates. She continued to review a summary of the Texas Section's investment performance over the past year.

Next, Mahmoud reviewed the Section's trust funds.

- The TCEF Past Presidents Educational Trust Fund report, which has the highest rate of growth and the most aggressive investment plan of all with 80% in stocks and 20% in fixed income. O'Leary noted that this is the newest Trust Fund. The end use is yet to be determined, but trustees are deciding between scholarships or general Section support.
- The J. Walter Porter Trust Fund is currently 60% in stocks and 40% in fixed income. \$6,000 has been withdrawn for scholarship and tax payments over the past year.
- The John B. Hawley Trust Fund is currently 60% in stocks and 40% in fixed income. \$10,000 has been withdrawn for two (2) \$5,000 fellowships in 2019.

Mahmoud noted that each fund has designated trustees and an investment strategy. In 2019, they have all performed well. Mahmoud also noted that she holds regular calls with trustees.

Merrell expressed interest in the Dallas Branch obtaining Mahmoud's services for Dallas Branch Trust Fund(s). Bob Stevens suggested in the future that Mahmoud provide a yearly summary as well as historic summary of fund performance, over the period that she has been managing these accounts.

Mahmoud reviewed the history of recent withdraws: 2017 = \$20,000; 2018 = \$10,250; and 2019 = \$30,000. The Texas Section's primary investment account was moved to Edward Jones in September 2016 and has since made \$162,000 (8.3% increase). Our investment strategy is currently 55% in stocks and 45% in bonds and CDs. Mahmoud recommends strategic withdraw of funds as needed in the future and will help to evaluate the best approach, either cash or equity based withdraw upon the performance of the market. O'Leary ended the call and Mahmoud left the meeting. President Roth moved to Item 2.1

## 1.9 Executive Summary

Discussion: President Roth reviewed her three presidential goals for 2019-2020, Member Benefits, Membership Growth and Mentoring Programs, referred to as her “3 M’s”. As part of the membership focus, she has been scheduling meetings with leaders from various state agencies. She noted that she met with the Texas Department of Transportation (TxDOT) Deputy Director Marc Williams PE in December 2019. They discussed membership, the upcoming Texas Infrastructure Report Card work for 2021 and CECON 2020. Subsequently, President Roth and the Section staff team worked to review membership data to determine which members work for TxDOT and reached out to those members to inquire about the value they receive from their ASCE membership.

President Roth noted that she and Executive Director O’Leary also met with Kathleen Jackson PE and Jessica Pena Zuba of Texas Water Development Board (TWDB). TWDB asked for support from ASCE regarding review of several technical documents, in addition to the stakeholder feedback the Texas Section’s Flood Mitigation Advisory Task Committee is providing on draft rules (Texas Administrative Code, Title 31, Chapters 361-363, related to Senate Bills 7 & 8, passed during the 86<sup>th</sup> Legislative Session). Vice President (VP) for Technical Affairs Andres Salazar PhD, PE is leading that Task Committee. President Roth wrapped up by commenting on how busy January has been. Some highlights were attending MRLC, serving as a moderator at the recent winter convening of the National Conference of State Legislatures (NCSL) Public Private Partnership on Disaster Mitigation and Recovery, and attending the 2021 Texas Infrastructure Report Card Kick-off Meeting. Next month, President Roth plans to meet with leaders of the Texas Commission on Environmental Quality (TCEQ) and the Lower Colorado River Authority (LCRA). Lastly, she noted that she accepted the Section’s Outstanding Website Award at MRLC and thanked Bailey Pattison and the Editorial Committee for their hard work on that project. President Roth moved to Agenda Item 1.8.

## Reports for Action or Discussion

### 2.0 Items for Discussion

#### 2.1 2020 ASCE Texas [Student Symposium](#) in Arlington

- Texas/Mexico Student Conference Meeting and Competitions, March 4<sup>th</sup> – 7<sup>th</sup>
- Budget Review and Sponsorships Opportunities including Career Fair
- Professional PDH Opportunities – [Register online](#)
- Board Meeting morning of March 6<sup>th</sup>
- [Book your room](#) by February 12<sup>th</sup> at Sheraton Arlington Hotel

Discussion: VP Educational Elect Natalie Weiershausen PE gave a brief overview of recent planning calls and Student Activities Committee Chair Heather Guillen PE noted that both the lake venue contract and city contract for EMT are ready to be signed by President Roth. Merrell called for all Executive Committee members to consider sponsoring the Student Symposium. We have received approximately \$32,000 to-date however our total goal is \$50,000. Guillen also noted that hotel room reservations need to be made as soon as possible and the final deadline will be February 12<sup>th</sup>.

Merrell noted the registration rate for professionals is still being determined. O’Leary will provide Executive Committee members with more details as soon as this is available. Guillen reviewed plans for “speed interviews” a new feature of the Career Fair, to be held on Friday, March 6, 2020. Clendenin reported that

the Texas Concrete Pipe Association (TCPA) voted to approve a sponsorship. Guillen thanked Clendenin and Reichert.

Merrell commended Guillen for running great meetings, especially considering the number of attendees on our regular planning conference calls.

**Action Item: ALL- don't forget to complete your professional registration and reserve your hotel room for the Symposium. You should have received an email from Lindsay with this information, but it can also be found on the Student Symposium page on our website.**

## 2.2 CECON

- CECON 2019: Summary of Final Report
- CECON Planning Manual Revisions & Updates
- CECON 2020
  - Save the Date: September 23<sup>rd</sup> – 25<sup>th</sup> in San Marcos
  - Preliminary Budget, Timeline for Marketing & Programs
  - Institute Chapter Board Meetings & Revised CECON MOUs
- *Strategic Dialogue*: What would motivate you to send your employees to CECON?

Discussion: President Elect Merrell reported that CECON 2019 final accounting is near completed and will be reviewed soon and subsequently approved at the Texas Section's Board meeting in March. Merrell also requested that CECON 2020 final reporting be completed as soon as possible after the conference, so the Texas Section can meet the February 15<sup>th</sup> IRS tax filing deadline.

Merrell recapped the CECON 2020 Leadership Kickoff meeting that was held in November 2019 with Co-Chairs Matt Singel and Jennifer Bohlander. One of the major outcomes of that meeting was to revise MOUs with Texas Section Institute Chapters for their participation in the conference. President Roth thanked both Bohlander and Reichert for their dedication to CECON and noted the Texas Section greatly appreciates their continued efforts.

CECON Committee Co-Chair Bohlander gave a summary of 2019 numbers - \$19,000 in profit, 44% increase in sponsors, 13% increase in exhibitors, 36 total sessions and six sessions by Institutes. Reichert explained the proposed planning manual changes and provided a printed copy for the Executive Committee to review. The first proposed change is increasing the CECON annual financial commitment to the Section from \$20,000 to \$30,000 and switch the profit-sharing so that the Section receives 60% and CECON keeps 40%. The second proposed change is changing the appointment of chairs from "President-Elect appoints the chairs" to "CECON recommends chairs and then the Section Board approves".

Merrell suggested a potential third-chair position or elevating one person to head chair and having two co-chairs underneath that person.

President Roth then asked the group to explain "what motivates them to send employees to CECON?"

- Gonzales said that her supervisors would ask her what exactly she was going to learn and how she would be able to apply it to her work and teach her coworkers.
- Weiershausen noted additional clients in attendance would increase overall attendance.
- Nance noted reasons he's motivated to attend other conferences. It's often the combination of technical advancement opportunities and client relationship building/business development.

- Merrell noted that the location is a factor due to time away from office and the range of travel cost dependent on the distance to the conference venue.
- Clendenin recommended CECON include credentialing opportunities. Zoun mentioned that if CECON offered tracks or sessions that qualified for other types of certifications (i.e., CFM, ENV SP, etc.) then we could attract a larger audience and potentially more agency employees. Roth suggested that once the program is drafted, the programs team reach out to our contacts with those agencies to see if our program meets their standards for certification.
- Reichert requested that Executive Committee members connect their CFM and RAS contacts who are, or who could serve as, trainers with the CECON Planning Committee. Reichert also discussed the challenge with competing events. There are multiple options for members and civil engineers to attend multiple ASCE events throughout the year and across the state.

Merrell noted the CECON 2020 budget will be distributed to Board members shortly for their review. This budget will likely be approved at the March 5, 2020 Board of Direction meeting. Merrell requested Bohlander work with the CECON Planning Committee to consider increasing registration rates by \$5 to \$10, at a minimum.

The planning manual changes were revisited at the end and Executive Committee members suggested rewording the profit-sharing portion of the agreement. They suggest changing it to once CECON has 50% of its operating expenses in savings, all profits go to the Texas Section's operating account. Stevens noted that ASCE HQ has an agreement with the institutes that is arranged so they automatically send excess income to ASCE on an intermittent basis. In regard to the second change, the Executive Committee members were a bit hesitant. It was noted that it CECON sometimes feels like they are a separate organization. If this change were to take place, the Texas Section's bylaws would need to be amended and further consideration would be needed to ensure the Texas Section Board has options for recourse. It was noted that the main reason for this proposed change was that the CECON Planning Committee wants to be able to select people for Chair who have been involved in conference planning.

**Action Items: ALL to review the proposed CECON 2020 budget upon its distribution and provide comments before the March 5<sup>th</sup> Board Meeting.**

### **2.3 ASCE 2020 Multi-Region Leadership Conference (MRLC) Recap**

- [Future World Vision](#)
- Code of Ethics Revisions
  - Compiled responses from Texas Section due February 29
  - Send comments to O'Leary by February 17 for Section review and compile responses.
- ASCE Austin Younger Members Forum to host MRLC 2022

Discussion: President Roth asked the Future World Vision video be shown during the March 5, 2020 Board of Direction meeting due to a lack of time today. President Roth discussed code of ethics revisions for ASCE. The code has not been revised in decades, except for adding additional cannons. O'Leary will send a call for comments to all Board members soon. O'Leary also recommended the Public Relations and Professional Image (PR & PI) Committee lead this effort, with support from VP for Professional Affairs. Merrell requested O'Leary ask the Section Directors to have their Branch Board members provide input.

Merrell also noted that we should ask Past Presidents Council Chair Craig Thompson PE to solicit comments from the council.

Action Item: ALL to provide comments on ASCE's proposed changes to the Code of Ethics. O'Leary to coordinate with Section Directors to get feedback from Branch-level Board Members. Sosa to coordinate with Craig Thompson to get feedback from the Past Presidents Council.

#### 2.4 2020 ASCE [Legislative Fly-In](#)

- March 11<sup>th</sup> & 12<sup>th</sup>
- Texas Delegation: Tiffany Reed Villarreal PE and Sergio Mendez PE

Discussion: VP for Professional Affairs Elect Gonzales reported that she and the Section's Government Affairs Committee Chair Augustine Verrengia PE are planning to attend, in addition to Villarreal and Mendez. O'Leary also plans to attend.

Break from 3:25 pm to 3:30 pm. Weiershausen left the meeting at 3:29 pm.

#### 2.5 2020 Leadership Development Weekend & Executive Committee Meeting

- Save the Date: July 17<sup>th</sup> – 19<sup>th</sup> at [Canyon of the Eagles](#) (Burnet, Texas)

Discussion: President Elect Merrell noted that the Texas Section originally hoped the event would take place on a cruise, but there wasn't enough support behind the idea and the cost was prohibitive. Instead, the event will be held at Canyon of the Eagles, a resort just outside of Austin. President Roth noted that LCRA used this venue for their meetings and she thinks it is very serene and relaxing. President Elect Merrell also mentioned that LDW will be family-friendly again for 2020 and encouraged everyone to bring their families with them this year.

#### 2.6 Technical Institute Chapters

- Webinar MOUs
- Status of TxGI, TxT&DI, and TxCI Leadership
- Formation of Houston UESI Chapter
- Activities of Flood Mitigation Advisory Task Committee

Discussion: VP for Technical Affairs Salazar noted that the institutes are still having monthly calls to exchange ideas. Past VP for Technical Affairs Rich Patrick PE has been hosting those calls and they have been getting regular participation from State and Branch level institute leaders. He also mentioned the webinar schedule is filled through June (with a couple spots still needing to be officially confirmed) and that attendance has been extremely low for the past three to six months. He suggested that the Texas Section consider thinking of ways to increase attendance.

Merrell requested Salazar remind Institute Chapter Chairs to execute both webinar and CECOM MOUs. Salazar noted he is planning to contact faculty advisors before the end of the month regarding the CECOM 2020 Poster Competition. Unfortunately, several competitors canceled at the last minute for CECOM 2019 and 2018.

Next, Salazar noted that the Flood Mitigation Advisory Task Committee has been very active recently providing comments on various draft rules (SB 7 & 8) for the Texas Water Development Board. They also recently received a request to provide feedback on additional documents including:

- TWDB-0104 Flood Infrastructure Fund Program Guidance Manual - by February 28, 2020
- Alternative Delivery Guidance Manual - by March 2, 2020
- Asset Management for Small Systems Scope of Work - by end of March 31, 2020

Salazar was also asked to present at the San Antonio Branch on February 10<sup>th</sup> about the [Addressing Flood Risk report](#) that was released by the Texas Section after Hurricane Harvey. In addition, he will be traveling to India to present to the ASCE India Section in Mumbai and provide an update on what ASCE Texas Section is doing regarding flood risk reduction and flood mitigation.

Lastly, Salazar noted that there is a confirmed Chair for the Texas Transportation & Development Institute Chapter (TxT&DI) (Surya Bhandari) and the Texas Construction Institute Chapter (TxCI) Chair is close to being confirmed, but President Roth is finalizing details.

O'Leary noted the formation of the Houston Utilities Engineering & Surveying Institute (UESI) Chapter and Merrell noted that the Dallas Branch is currently working on a Branch-level UESI chapter.

**Action Items: Salazar to coordinate with the Institute Chapter Chairs about the Webinar MOU and CECOM MOU. Roth and Salazar to finish confirming a chair for TxCI.**

## 2.7 Infrastructure Report Card 2021

- Kick off meeting held January 18 in Austin
- Tentative release date December 2020/January 2021
- Seeking technical reviewers for: Aviation, Energy, Bridges, Levees, & Parks/Recreation

Discussion: VP for Professional Affairs Elect Gonzales reported that the kick-off meeting on January 18<sup>th</sup> was a success and well attended. Anna Denecke from ASCE's Government Relations department gave a training on do's and don'ts and what the appropriate timeline should be. Gonzales also noted that they are still working on finding reviewers for a few of the categories, but O'Leary and IRC Committee Chair Mark Boyd PhD, PE are actively soliciting suggestions and recruiting potential reviewers. Past VP for Professional affairs and Past IRC Committee Chair Travis Attanasio PE has agreed to serve as the consultant for the 2021 Texas Infrastructure Report Card.

## 2.8 Texas Civil Engineer

- Ideas for Monthly Technical Features
- Call for Technical Editors
- [Advertising Opportunities](#)

Discussion: Senior Director at Large Sergio Mendez PE reported that the Texas Civil Engineer (TCE) production process is going smoothly now and Pattison has done a great job keeping the Editorial Committee organized and on-track. There was some discussion on whether we should continue to send the TCE to the entire membership or to switch to sending it to the Subscribers only. Mendez commended the committee for their efforts on getting articles each month and said they could always use more help thinking of ideas and receiving leads/contacts for articles. Lastly, Mendez noted they have had some issue receiving a response from the Branches so they could use help from the Section Office or Board getting them in touch with the Section Directors. Lastly, Communications Specialist Pattison asked for technical article ideas – suggestions included an article about the new Rangers Ballpark (with focus on the roof system), the High-

Speed Rail (Past President Nancy Cline PE), I-10 Connect in El Paso, new DART rail lines, new downtown Dallas subway, and the I-45 around Houston.

President Roth and Executive Director O'Leary noted that the Section is in search of technical editors specifically for the technical features and suggested that the Institute Chapters provide this service if they are willing and able. VP for Technical Affairs Salazar agreed that the Institute Chapters could likely provide that service.

**Action Items: Mendez and Salazar to coordinate regarding technical Reviewers. Sosa and Pattison to provide Editorial Committee with Section Director roster. Mendez to share article ideas with Editorial Committee. Revisit status during March 5, 2020 Board of Direction meeting.**

## **2.9 Membership**

- Review of Membership Data by Company & Status of Branch Outreach
- Membership Competition for Sections

Discussion: President Elect Merrell noted the current goal is to connect with large companies around Texas to identify "ASCE Champions." Once we have those champions, we can work with them to push for increased membership within their respective company. He also noted there is a competition between Sections at the society level to see which Section can recruit the most members in 2020. ASCE also offers a \$50 Amazon Gift Card incentive for each referral a current member is linked to (Visit this [webpage](#) for more information – note membership login is required to view the page).

Merrell suggested that we created a TCE article about the Section competition and referral program. President Roth asked that some information about ASCE's Mentor Match Program be included in an upcoming TCE as well.

**Action Item: Merrell to work with Membership Committee to develop TCE article.**

## **2.10 Section's Rules of Operations**

- Comments received for Board-approved working draft *Policies & Procedures/Leadership Handbook*

Discussion: Executive Director O'Leary noted the Texas Section approved a working version of this document in the September 2019 Board of Direction Meeting. After that, the Texas Section requested additional comments from the Board and plans to combine all those comments with the current document and present a final version before the Board in March 2020. She also noted that while it can feel long and overwhelming, it is an important document as it has guidelines for each of our volunteer positions and general procedures. The general goal is a 1-page description for each volunteer position and committee.

## **2.11 Section Finances**

- Transition of Responsibilities
- FY2018-2019 Tax Return

Discussion: Past Treasurer Zoom noted that she is turning over her duties to Nance due to her increased work obligations at her new job with the Texas Water Development Board. She has transferred all her data and records to Nance and explained the general role of the position. Executive Director O'Leary noted that the Treasurer is asked to provide a quarterly financial report (at each Board and Executive



Committee meeting) which includes a breakdown of our operating budget, checking accounts and savings accounts. Zoun thanked O'Leary for her organization and for making her duties as Treasurer straightforward and streamlined during her time in the position.

### **3.0 Items for Executive Committee Action**

#### **3.1 The Executive Committee was asked for any changes to the agenda.**

Discussion: None.

#### **3.2 The Executive Committee was asked to adopt the consent agenda.**

Motion to adopt the consent agenda. Move to adopt. Seconded and passed without dissent.

Discussion: None.

The consent agenda included the following items:

- 3.2.1 endorse Slate of Officer Nominees for 2020-2021,
- 3.2.2 receive all Reports marked [I] on the Agenda (including the [September 2019 Financial Report](#)),
- 3.2.3 rename Post Hurricane Harvey Recommendations Task Committee as Flood Mitigation Advisory Task Committee,
- 3.2.4 approve Student Symposium 2020 Budget, and
- 3.2.5 approve formation of Houston UESI Chapter.

#### **3.3 Endorse Past Presidents Council Recommendations for 2020 Texas OCEA Award & Award of Merit**

- 3.3.1 OCEA: [TxDOT-Houston US 290 Project](#) submitted by LeAnne Napolillo PE (HNTB)
- 3.3.2 Award of Merit: [45 SW Project in Austin](#) submitted by Brittani Kaim (WSP USA)

Motion to endorse the Past Presidents Council's recommendations for the 2020 Texas OCEA Award and Award of Merit. Move to endorse. Seconded and passed without dissent.

Discussion: President Roth noted that the voting was very close between the two projects and that is why the Award of Merit was recommended in addition to the Texas OCEA Award in 2020.

## **Reports for Information**

### **4.0 Officers Reports**

#### **4.1 President (Susan K. Roth PE)**

- Branch/Section Relations Committee
- Office/Personnel Committee
- Past Presidents Council

#### **4.2 Past President (Arthur M. Clendenin PE)**

- History & Heritage Committee
- Honors Committee
- Intra-society Committee
- Nominating Committee
- CECON Strategic Planning Task Committee

#### **4.3 President Elect (Sean Merrell PE)**

- Editorial Committee
- Membership Committee
- Strategic Planning Committee
- CECON Planning Committee

#### **4.4 Vice President for Educational Affairs (John Tyler PE)**

- STEM Committee
- Student Activities Committee

- Younger Members Committee
  - Student Symposium Research Poster Competition
  - 4.5 Vice President for Professional Affairs (Tiffany Reed Villareal PE)**
    - Governmental Affairs Committee
    - Texas Infrastructure Report Cards Committee
    - Public Relations & Professional Image Committee
    - Residential Foundations Task Committees
  - 4.6 Vice President for Technical Affairs (Andres Salazar PhD PE)**
    - Webinars
    - Institute Chapters
    - CECON Sessions & Lightning Round and Poster Presentations
    - Flood Mitigation Advisory Task Committee
  - 4.7 Treasurer\* (Chris Nance PE) *\*Report not provided.***
    - Budget/Finance Committee
    - Investments
  - 4.8 Directors at Large (Sergio Mendez, Senior Director at Large)**
    - Excellence in Journalism Award Committee
    - Tellers Committee
- 5.0 Other Reports**
- 5.1 Executive Director (Lindsay A. O’Leary PE)**
    - Section Office Update
    - Communications Report
    - Non-dues Revenue
  - 5.2 Section Operations (Mike Sosa)**
    - Sales & Franchise Taxes (Texas) and Inventory
    - Subsidiary Bylaws
    - Subsidiary Tax Returns and IRS Form 990
    - Annual Reports
  - 5.3 Trust Funds (O’Leary)**
    - Texas Civil Engineering Foundation (TCEF) Texas Section Past Presidents Educational Trust Fund (Allen “Bud” Beene PE)
    - John B. Hawley (Mark Boyd PhD PE)
    - J. Walter Porter (Ron Lemons PE)

**6.0 Calendar of Events.** See last page.

**7.0 Closing Remarks and Final Comments**

Discussion: President Roth thanked everyone for their attendance today, thanked Zoun for her service as Treasurer and noted she is excited to see everyone for the Board Meeting in Arlington on March 5<sup>th</sup>.

**8.0 ADJOURN.**

President Roth adjourned the meeting at 5:01 PM.



ASCE Texas Section advances our communities through the development of civil engineers as leaders who create a legacy of **Service** through: **Technical** proficiency, **Educational** opportunities, and **Professional** advocacy.

## 2020 CALENDAR OF EVENTS

February 16-22, 2020 – Nationwide

[Engineers Week 2020](#)

March 4-7, 2020 – Arlington, Texas

[Student Symposium 2020](#) & **TexASCE Board of Direction Meeting**

March 11-12, 2020 – Washington, D.C.

**ASCE Legislative Fly-In 2020**

May 4-5, 2020 – College Station, Texas

**2nd Annual Texas Utilities Engineering & Surveying Conference**

*Presented by the Texas Chapter of UESI*

May 11-18, 2020 – Nationwide

[Infrastructure Week](#)

July 17-19, 2020 – Burnet, Texas

[Leadership Development Weekend 2020](#) & **TexASCE Executive Committee Meeting**

August 9-12, 2020 – San Antonio, Texas

[UESI Pipelines 2020 Conference](#)

September 13-14, 2020 – Reston, Virginia

**ASCE Presidents and Governors Forum**

September 23-25, 2020 – San Marcos, Texas

[CECON 2020](#) & **TexASCE Board of Direction Meetings**

**ASCE Texas Section 2019-20 Winter Executive Committee Meeting  
January 24, 2020**

**Attachment 1 | Attendance List**

<b>Position</b>	<b>Name</b>	<b>Present/Absent</b>
President	Susan Roth PE	P
Past President	Art Clendenin PE	P – arrived at 1:50 pm
President Elect	Sean Merrell PE	P
VP Educational	John Tyler PE <b>REGRETS</b>	A
VP Educational Elect	Natalie Weiershausen PE	P
VP Professional	Tiffany Reed-Villarreal PE <b>REGRETS</b>	A
VP Professional Elect	Griselda Gonzales PE	P
VP Technical	Andres Salazar PhD PE	P
VP Technical Elect	Robert Stevens PhD PE	P
Senior Director at Large	Sergio Mendez PE	P
Treasurer 2018-2019	Reem Zoun PE	P
Treasurer 2019-2020	Chris Nance PE	P
Executive Director	Lindsay O’Leary PE	P
Board Secretary	Mike Sosa	P – arrived at 2:30 pm

P = Present  
A = Absent  
Sub = Substitute

**Guest List**

1. Bailey Pattison, TexASCE Communications Specialist
2. Kelly Mahmoud, Edward Jones, Financial Advisor – via Phone at 2:15 pm
3. Jennifer Bohlander PE, CECON Planning Committee Co-Chair
4. Ron Reichert, CECON Planning Committee Past Chair
5. Heather Guillen PE, Student Activities Committee Chair