



ASCE Texas Section advances our communities through the development of civil engineers as leaders who create a legacy of **Service** through: **Technical proficiency**, **Educational opportunities**, and **Professional advocacy**.

**AGENDA**  
ASCE TEXAS SECTION  
**WINTER 2019-2020 EXECUTIVE COMMITTEE MEETING**

January 24, 2020 | 1:30 PM – 4:30 PM

ASCE Texas Section Office Building | 1524 S. IH-35, Austin, Texas 78704 | 2<sup>nd</sup> Floor Conference Room

**INVITED ATTENDEES**

2019-2020 [Executive Committee](#)

2020-2022 Region 6 Director (Jerry Paz PE)

Student Activities Committee Chair (Heather Guillen PE)

Texas Civil Engineering Conference Planning Committee Chairs (Matt Singel PE, Jennifer Bohlander PE)

Communications Specialist (Bailey Pattison)

Section's Financial Advisor (Kelly Mahmoud – Edward Jones)

**1.0 Convene (30 minutes)**

- 1.1 Call to Order (President Susan K. Roth PE, President)
- 1.2 Install Treasurer Chris Nance PE (Art Clendenin PE, Past President)
- 1.3 Executive Committee Photograph (Bailey Pattison, Communications Specialist)
- 1.4 Roll Call, Determination of Quorum (Lindsay O'Leary PE, Executive Director)
- 1.5 Welcome Visitors (President Roth)
- 1.6 Pledge of Allegiance & Invocation (Sean Merrell PE, President Elect) [Texas Pledge](#)
- 1.7 Society and Region 6 Comments (Sean Merrell PE, Region 6 Governor)
- 1.8 Investment Report (Kelly Mahmoud, Edward Jones)
- 1.9 Executive Summary (President Roth)

**Reports for Action or Discussion**

**2.0 Items for Discussion (2 hours 10 minutes)**

- [D] 2.1 2020 ASCE Texas [Student Symposium](#) in Arlington (John Tyler PE) (15 minutes)
- Texas/Mexico Student Conference Meeting and Competitions, March 4<sup>th</sup> – 7<sup>th</sup>
  - Budget Review and Sponsorships Opportunities including Career Fair
  - Professional PDH Opportunities – [Register online](#)
  - Board Meeting morning of March 6<sup>th</sup>
  - [Book your room](#) by February 10<sup>th</sup> at Sheraton Arlington Hotel
- [D] 2.2 CECON (Merrell) (25 minutes)
- CECON 2019: Summary of Final Report
  - CECON Planning Manual Revisions & Updates
  - CECON 2020
    - Save the Date: September 23<sup>rd</sup> – 25<sup>th</sup> in San Marcos
    - Preliminary Budget, Timeline for Marketing & Programs
    - Institute Chapter Board Meetings & Revised CECON MOUs
  - *Strategic Dialogue*: What would motivate you to send your employees to CECON?
- [D] 2.3 ASCE 2020 Multi-Region Leadership Conference (MRLC) Recap (President Roth) (10 minutes)
- [Future World Vision](#)
  - Code of Ethics Revisions
    - Compiled responses from Texas Section due February 29
    - Send comments to O'Leary by February 17 for Section review and compile responses.
  - ASCE Austin Younger Members Forum to host MRLC 2022
- [D] 2.4 2020 ASCE [Legislative Fly-In](#) (Griselda Gonzales PE) (10 minutes)
- March 11<sup>th</sup> & 12<sup>th</sup>
  - Texas Delegation: Tiffany Reed Villarreal PE and Sergio Mendez PE

**([A]-action items, [C]-consent items, [D]-discussion items, [I]-information items)**

\* Reports received and distributed prior to board meeting.

- [D] 2.5 2020 Leadership Development Weekend & Executive Committee Meeting (Merrell) (5 minutes)
  - Save the Date: July 17<sup>th</sup> – 19<sup>th</sup> at [Canyon of the Eagles](#) (Burnet, Texas)
- [D] 2.6 Technical Institute Chapters (Andres Salazar PhD PE) (20 minutes)
  - Webinar MOUs
  - Status of TxGI, TxT&DI, and TxCI Leadership
  - Formation of Houston UESI Chapter
  - Activities of Flood Mitigation Advisory Task Committee
- [D] 2.7 Infrastructure Report Card 2021 (Griselda Gonzales PE) (5 minutes)
  - Kick off meeting held January 18 in Austin
  - Tentative release date December 2020/January 2021
  - Seeking technical reviewers for: Aviation, Energy, Bridges, Levees, & Parks/Recreation
- [D] 2.8 *Texas Civil Engineer* (Sergio Mendez PE) (15 minutes)
  - Ideas for Monthly Technical Features
  - Call for Technical Editors
  - [Advertising Opportunities](#)
- [D] 2.9 Membership (Merrell) (10 minutes)
  - Review of Membership Data by Company & Status of Branch Outreach
  - Membership Competition for Sections
- [D] 2.10 Section's *Rules of Operations* & Planning Manuals (O'Leary) (5 minutes)
  - Comments received for Board-approved working draft *Policies & Procedures/Leadership Handbook*
- [D] 2.11 Section Finances (O'Leary, Reem Zoun PE, Chris Nance PE) (10 minutes)
  - Transition of Responsibilities
  - FY2018-2019 Tax Return

### 3.0 Items for Executive Committee Action (10 minutes)

- [A] 3.1 The Executive Committee is asked for any changes to the agenda.
- [A] 3.2 The Executive Committee is asked to adopt the consent agenda. See [Attachment 1](#).
- [C] 3.2.1 Endorse Slate of Officer Nominees for 2020-2021
- [C] 3.2.2 Receive all Reports marked [I] on the Agenda (including the [September 2019 Financial Report](#))
- 3.2.3 Rename Post Hurricane Harvey Recommendations Task Committee as Flood Mitigation Advisory Task Committee
- 3.2.4 Approve Student Symposium 2020 Budget
- 3.2.5 Approve formation of Houston UESI Chapter
- [A] 3.3 Endorse Past Presidents Council Recommendations for 2020 Texas OCEA Award & Award of Merit
  - 3.3.1 OCEA: [TxDOT-Houston US 290 Project](#) submitted by LeAnne Napolillo PE (HNTB)
  - 3.3.2 Award of Merit: [45 SW Project in Austin](#) submitted by Brittani Kaim (WSP USA)

**Reports for Information** (all reports marked [I] shall be received on consent unless pulled from the Consent Agenda for action or discussion)

### 4.0 Officers Reports

- [I] 4.1\* President (Susan K. Roth PE)
  - Branch/Section Relations Committee
  - Office/Personnel Committee
  - Past Presidents Council
- [I] 4.2\* Past President (Arthur M. Clendenin PE)
  - History & Heritage Committee
  - Honors Committee
  - Intra-society Committee
  - Nominating Committee
  - CECON Strategic Planning Task Committee

**([A]-action items, [C]-consent items, [D]-discussion items, [I]-information items)**

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- [I] 4.3\* President Elect (Sean Merrell PE)
  - Editorial Committee
  - Membership Committee
  - Strategic Planning Committee
  - CECON Planning Committee
- [I] 4.4\* Vice President for Educational Affairs (John Tyler PE)
  - STEM Committee
  - Student Activities Committee
  - Younger Members Committee
  - Student Symposium Research Poster Competition
- [I] 4.5\* Vice President for Professional Affairs (Tiffany Reed Villareal PE)
  - Governmental Affairs Committee
  - Texas Infrastructure Report Cards Committee
  - Public Relations & Professional Image Committee
  - Residential Foundations Task Committees
- [I] 4.6 Vice President for Technical Affairs (Andres Salazar PhD PE)
  - Webinars
  - Institute Chapters
  - CECON Sessions & Lightning Round and Poster Presentations
  - Flood Mitigation Advisory Task Committee
- [I] 4.7 Treasurer (Chris Nance PE)
  - Budget/Finance Committee
  - Investments
- [I] 4.8\* Directors at Large (Sergio Mendez, Senior Director at Large)
  - Excellence in Journalism Award Committee
  - Tellers Committee

## 5.0 Other Reports

- [I] 5.1\* Executive Director (Lindsay A. O’Leary PE)
  - Section Office Update
  - Communications Report
  - Non-dues Revenue
- [I] 5.2\* Section Operations (Mike Sosa)
  - Sales & Franchise Taxes (Texas) and Inventory
  - Subsidiary Bylaws
  - Subsidiary Tax Returns and IRS Form 990
  - Annual Reports
- [I] 5.3\* Trust Funds (O’Leary)
  - Texas Civil Engineering Foundation (TCEF) Texas Section Past Presidents Educational Trust Fund (Allen “Bud” Beene PE)
  - John B. Hawley (Mark Boyd PhD PE)
  - J. Walter Porter (Ron Lemons PE)

## 6.0 Calendar of Events

See last page.

## 7.0 Closing Remarks and Final Comments (5 minutes)

## 8.0 ADJOURN.

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## 2020 CALENDAR OF EVENTS

February 16-22, 2020 – Nationwide

[Engineers Week 2020](#)

March 4-7, 2020 – Arlington, Texas

[Student Symposium 2020](#) & **TexASCE Board of Direction Meeting**

March 11-12, 2020 – Washington, D.C.

**ASCE Legislative Fly-In 2020**

May 4-5, 2020 – College Station, Texas

**2nd Annual Texas Utilities Engineering & Surveying Conference**

*Presented by the Texas Chapter of UESI*

May 11-18, 2020 – Nationwide

[Infrastructure Week](#)

July 17-19, 2020 – Burnet, Texas

[Leadership Development Weekend 2020](#) & **TexASCE Executive Committee Meeting**

August 9-12, 2020 – San Antonio, Texas

[UESI Pipelines 2020 Conference](#)

September 13-14, 2020 – Reston, Virginia

**ASCE Presidents and Governors Forum**

September 23-25, 2020 – San Marcos, Texas

[CECON 2020](#) & **TexASCE Board of Direction Meetings**

